

Highlands High School
SBDM Council Agenda
July 15, 2020

1:00 pm @ Highlands High School - Media Center (Alternative location for distancing - PAC)

- Call to Order
- Adoption of July Agenda
- Approval of June Meeting Minutes
- Discussion Items:
 1. Annual Paperwork – Next meeting will be with Bill Bradford (TBD)
 2. Financial Report – 7.15, Bill Woods is closing out all activity accounts
 3. Personnel – Every position is filled; however, the process wasn't ideal from a remote standpoint
 - a. Athletic Director - Wes Caldwell
 - b. Social Studies Teacher - Zach Borgman
 - c. Math Teacher - Sam Volpenhein
 - d. Principal Admin Assistant - Kate Stephens
 4. Reopen Plan
 - a. State Guidelines - [LINK](#)
 5. Policy/Procedures that need to be addressed
 - a. Handbook
 - b. Extra Curricular Participants – Following the guidelines given to us
 - c. Remote Learning Platform
 - d. GPA for remote learning
 - e. Attendance Policy – No changes. Dr. note is still required for absences to be excused
 - f. Attendance Awards, Recognition
 - g. Schedule
 - h. Start Time/End Time – No delayed start unless weather permits, etc.
 - i. Lockers – No lockers for students this year. Staff can utilize lockers for storage space if needed
 - j. Lunch – Distance in seating, smaller menu items. Gina is in charge and this will be more of an “airplane” style where your food is all on one tray
 - k. Advisory
 - l. Graduation Requirements
 6. Handbook - Jeff Schneider – 30 minutes or later results in a detention. The faculty handbook will be available via media.
 7. Opening Days and PD – No opening breakfast scheduled at this time
 8. Building Space – Shared rooms will not be permitted this year

9. Training for SBDM Members

- Public Comment
- Business (Old and New)
 1. Approve Handbook – **EVERYONE APPROVED**
 2. Approve Details for Reopen plan (as discussed) – **EVERYONE APPROVED**. So far, **what we have will be shared with the parents**
- Executive Session - Emergency Procedures
 3. Approve Emergency Procedures – **EVERYONE APPROVED**, Fire, lockdown and **tornado drills remain the same**. We will not be doing the evacuation drill this year
- Other Business
- Confirmation of August Meeting Date/Time and rest of year – **Kate Stephens needs to reach out to the members to confirm the date and time for the August Meeting**.
- Adjournment