

**Madison Public Schools
Board of Education Facilities Committee
Tuesday, April 5, 2022
6:30 PM
Hammonasset Room and Zoom**

MEETING MINUTES

Emily Rosenthal called the meeting to order at 6:44 p.m.

In attendance: Emily Rosenthal, Steven Pynn, Galen Cawley, Bill McMinn, Facilities Director; Craig A. Cooke, Ph.D., Superintendent; Seth Klaskin, BoE Chairman

Recorder: Emily Rosenthal

1. Update New School Status
2. Selection of Building Committee Members
 - a. Bill McMinn and Emily Rosenthal are serving on a selection committee with Board of Selectmen members to help select the building committee.
 - b. Interviews to be held in next couple weeks, hope to appoint next month.
 - c. Committee will be made up of: two Board of Education liaisons, seven community members with two alternates, Board of Selectmen liaison, Board of Finance liaison
3. Selection of Owner Representative
 - a. Four firms applied, interviews to be held this Thursday in person.
 - b. Committee: Bill McMinn, Facilities Director; Craig A. Cooke, Ph.D., Superintendent; Stacy Nobitz, Finance Director; John Iennaco, Public Works Director; Peggy Lyons, First Selectman; Jean Fitzgerald, Board of Finance; Seth Klaskin, Board of Education Chair
 - c. Firm will be selected by committee, then appointed by Board of Selectmen
4. RFQs for Architectural Service
 - a. RFQ for new school – we are soliciting qualifications at this time. Once the building committee is appointed, qualifications will be reviewed and then request proposals.
 - b. RFP for Brown went out for qualifications and pricing and 6 firms applied. All were shared with the facilities committee for review.
 - i. Four have extensive school experience: Tecton, Antinozzi, DRA, QA + M. The other two (O’Riordan Migani and Russell and Dawson) had good experience, but not as strong or extensive school experience. These are smaller firms, and their costs came in lower than the four with stronger educational experience.

- ii. Bill recommends four firms for interviews to be held this Friday April 8th starting at 11:30 am. Facilities committee members are invited and welcome to join. Bill would like to recommend a firm to the Board of Selectmen by April 12th. These four firms are solid, bigger firms with a great deal of school experience with prices in the same range, from \$289k-\$354k.

- 1. DRA – very qualified, worked with MPS before. Extensive educational experience and strong relationships. \$339,000
- 2. QA + M – big firm, lots of educational experience \$354,200
- 3. Antinozzi Associates – lots of CT school experience \$329,900
- 4. Tecton Architects– CT school work \$289,200

5. Brown School PK-5 Improvements

6. Polson School Improvements

7. EV Charging Locations – Brown, Polson, Hand

- a. Bill working with the Town energy committee on considering 10 EV charging locations in town. Will plan to have up to 4 at Brown, up to 4 at Polson, up to 4 units at DHHS (each unit has 2 heads), which would be open to the public after school hours. Users would pay for use. Similar to use of playgrounds and track for during school hours. Town funds the project (with 50% rebate for the equipment), user pays the fee to plug in, fee covers the cost of the unit and the maintenance. Net neutral cost once installed.
- b. Bill would like official approval from BoE that we are receptive to these locations.
- c. Motion to express our support for installation of EV Charging Locations at Brown, Polson and Hand. Will go the board April 26.
 - i. Motion made by: Galen
 - ii. Second: Steve
 - iii. Approved: All
 - iv. Passed. Will go to the board for a full vote April 26.

8. Other Facilities Updates

- a. Moving along on closing for Janssen property
- b. Front entry work at Brown and Polson going well, on time, on schedule

9. Public Comment - none

Meeting adjourned at 7:25pm

“The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting Paula Carabetta at 203-245-5644 or by email to carabettap@madisonct.org at least five (5) business days prior to the meeting.”