

RC Hinsdale PTA

Board Meeting

RC Hinsdale Library

Thursday August 19, 2021

Present: President Jackie Schlotterbeck, Treasurer Katie Panaro, Vice President Membership Thelma Post, Vice President Communications Danielle Reinhart, Vice President Programs & Events Shauna Duvall, Vice President Volunteers Sara Knapke, Brittany Foster, Jenny Bunnell, Allison Wilker, Melissa Wright

Call to Order

Meeting called to order by Jackie Schlotterbeck at 7:33 pm.

Sign-in & Quorum

A quorum was established.

Review of prior Minutes

Motion made by Katie Panaro and second by Thelma Post to accept minutes with discussed addition. Motion was unanimous. Addition of "until budget is approved by general membership" under the heading Preliminary Budget Discussion and inserted at the end of sentence "Money cannot be spent after June 30th (start of fiscal year) except for start-up funds, (insert) until budget is approved by general membership.

Principal Welcome

Mr. Feldmann was not present at meeting.

Preliminary Budget Discussion/Approval

Katie presented the preliminary budget for discussion and approval. Proposed budget of \$80,086.25 for school year 2021-2022. This would include estimated income of \$44,950.00 plus carryover bank balance of \$35,136.25. Explanation of expenses included a final student count with the addition of the preschool and discussion of request for a curriculum enhancement. The enhancement request was for \$15,000. Per Mr. Chevalier if we could purchase the enhancement this would free up monies for the school to purchase additional computers for a 1:1 ratio. Question was asked as to how many computers as needed. Proposal of a contingency being added to this request. How many computers are needed and what is that price and that the school must spend the approved amount on computers if PTA is paying for curriculum enhancement. ie: If computers are only \$10,000 then the PTA will pay \$10,000 toward the curriculum enhancement.

POW's-Spiritwear-- Brittany proposed we purchase Spiritwear for Mr. Feldmann as he is new to our school. There was some discussion as to if Spiritwear should be purchased for Mr. Chevalier also. It was decided that because Mr. Chevalier was already at our school, we would only purchase items for Mr. Feldmann. Motion made by Melissa and second by Katie to approve this POW. Motion was unanimous.

POW's-Staff appreciation--There was some discussion regarding showing appreciation for certain staff categories and not others ie: Teachers and Specials Teachers. All staff should be recognized. It was decided that Cookie Day would just be for the Teachers. All teachers. Per conformation from Toni Walden, we can ask for gift cards to be donated and the cards can then be gifted to individuals. Staff Appreciation Week will be April 25-29. Motion made by Sara Knapke and second by Shauna Duvall to approve this POW. Motion was unanimous.

Membership

To date we have 34 members

Communications

Danielle added a column to the tracker to show approved work.

Protocols/Procedures/Review Items

Conflict of Interest, Whistleblower, Confidentiality- forms were signed by those who were present.

Job Descriptions & Organizational Chart-those present signed by their job description in Jackie's Manual.

Standing Rules & By-Laws-those present also signed in the Manual.

Meeting Dates/Preliminary Event Calendar-Jackie presented a preliminary schedule for our meetings. After some discussion and due to the fact our secretary is unable to attend on Thursdays, Jackie will revise.

Adjournment

Motion made by Sara and seconded by Danielle that our meeting be adjourned. Meeting adjourned at 9:02.