

RC Hinsdale PTA
Executive Committee Meeting
Google Meet Video Conference
Wednesday, October 14th, 2020

Present: President Jackie Schlotterbeck, Vice President Membership Thelma Post, Vice President Communications Danielle Reinhart, Vice President Programs & Grants Beth Wise, Secretary Stacey Cammack, Treasurer Katie Panaro

Meeting called to order by Jackie Schlotterbeck at 8:03pm

A quorum was established.

Budget

Katie Panaro presented the profit and loss report for the time period of July 1, 2020 through October 14, 2020. There was a net income of \$732.93. The Treasurer's Report was reviewed and approved to be filed for audit. We discussed that there are approximately 35 teachers and they each have up to \$75 available in the "Classroom Start Up Funds" budget. We are in the process of creating a PTA Amazon Prime account so we can create wish lists. The teachers can create their wish lists and we will purchase items from those lists. Danielle will send teachers an email informing them that they can create their wish lists. Teachers should send their wish lists directly to Katie Panaro. The "Playground Equipment" budget is \$100 per grade and that is usually executed by the team leader.

Membership

Thelma Post reported the current membership is at 69. We discussed possibly creating a membership drive contest pending funds available. District membership dues have been paid.

Jackie Schlotterbeck noted that she received an email from the state PTA. There has been a question presented as to whether or not one has to be a PTA member to attend a PTA meeting. Participants do not have to be members to attend PTA meetings. Also, you can volunteer without becoming a member. If you are active on a committee you do not have to be a member.

Remainder of Year Meeting Schedule

Jackie Schlotterbeck presented the remainder of year meeting schedule. All meetings will be held at 8pm on Wednesdays for the remainder of the school year. Per the By-laws we are required to have one Executive Committee meeting per month, one Board meeting every other month and General Membership meetings three times per year.

VP Reporting Process

Jackie Schlotterbeck requested that we refer back to the standing rules. Danielle Reinhart is the hub for all communications. Everything goes to and through Danielle prior to being sent to the school. Danielle is the liaison between the PTA and the school. If there are changes to a plan of work, please send a new work plan to your VP.

Programs and Grants

Beth Wise discussed Amazon Smile. Please update your organization to RC Hinsdale PTA on all devices (PC, phone, etc.) annually. Qualifying purchases made through Amazon Smile will generate a contribution to the PTA. The pumpkin decorating contest is coming up. Enter in the PTA Google Classroom. Prizes will be awarded. Beth reported that we will ask the teachers to help up promote the upcoming "Reflections" program. The seventh category (not disclosed at the last meeting) is "Special Artist". We discussed the basket raffle that traditionally occurs at the Spring Carnival. Beth would like to take it virtual this year. Preliminary thoughts are that each class would get a theme and the students contribute donated items. Room parents will put together the baskets and we will raffle them online.

MemberHub

Jackie Schlotterbeck briefly discussed the MemberHub store and email setup. Hinsdale parents will receive an email from the school offering them the opportunity to opt-out of the MemberHub communications. After that is sent out, we can send email blast from MemberHub to all Hinsdale parents (with the exception of those who requested to opt-out).

Communications

Danielle Reinhart informed us that she is creating a calendar and a newsletter. She is looking into MemberHub to help facilitate that. She also created a new email address that should be used to send communications and all PTA information to her going forward. The new email is rchinsdalepta@gmail.com. Danielle will pass this email on to the next communications VP so that it can be continued.

Fundraiser/Room Parent

Jackie Schlotterbeck presented for Sara Knapke. The Mackenzie River restaurant fundraiser will be held on October 22nd. The flyer has been posted to the PTA Facebook page. No plans were presented on room parents.

Beth Wise made a motion to adjourn the meeting, seconded by Danielle Reinhart. The motion carries. The meeting adjourned at 9:19pm.

Submitted by Stacey Cammack, RC Hinsdale PTA Secretary