

RC Hinsdale PTA  
Executive Committee Meeting  
Google Meet Video Conference  
Tuesday, September 1st, 2020

Present: President Jackie Schlotterbeck, Vice President Membership Thelma Post, Vice President Communications Danielle Reinhart, Vice President Programs & Grants Beth Wise, Vice President Volunteers Sara Knapke, Secretary Stacey Cammack, Treasurer Katie Panaro, Principal Dr. Angela Castleman

Meeting called to order by Jackie Schlotterbeck at 8:04pm

A quorum was established.

### Budget

Katie Panaro presented the preliminary budget for the 2020-2021 school year. 2019/2020 incoming revenue was \$100,169.42. We had a carryover from 2018/2019 in the amount of \$51,437.91 which left us with funds available (prior to expenses) in the amount of \$151,607.33. The expenses for 2019/2020 were \$108,178.32. Unfortunately, several of our events had to be cancelled due to Covid-19. We anticipate income for 2020/2021 to be \$44,800. 2020/2021 expenses were proposed to be a total of \$74,765.00. A notable item on this budget is the Instructional Materials line item. In the prior year we spent \$34,456.59 on Instructional Materials. The current year budget proposes zero spending for Instructional Materials. Last year we purchased technology and this year we do not have the need. Also, last year the fundraising (Fun Run) was designated for technology. We will not be fundraising in that capacity this year. Danielle proposed we increase the Miscellaneous Expenses category based on the nature of the current environment and unexpected. Danielle also requested possibly increasing the budget for communications. We discussed adding \$250 to a budget line item for communications. We also revisited transitioning to QuickBooks. It is \$25/mth after the first three months are free. Also, Start-up funds was a total of \$6000 (approximately \$75/teacher). Jackie suggested implementing Amazon wishlists and opening an Amazon Prime account for the PTA (approximately \$120/year). We can use the account for PTA sponsored event ordering as well. Beth suggested we set up Amazon Smile for fundraising. We agreed to add a Pandemic Supplies line item to the budget in the amount of \$2700. Beth Wise made a motion to approve the budget. Danielle seconded the motion. The motion passed unanimously.

### Programs and Grants

Beth Wise announced that we will be participating in the National PTA "Reflections" program this year. The theme is "I matter because...". It is a program focused on the arts and the categories include Dance Choreography, Film Production, Literature, Music Composition, Photography and Visual Arts. Student winners can move on to the state and national level. Beth also mentioned that the National PTA has a grant available for their STEM program. Beth will apply for that grant. Beth has ideas for many activities that students and their families can participate in while social distancing during the pandemic and remote learning. If you have ideas, please send them to Beth Wise.

### Membership

Jackie informed the group that we cannot start signing up members until we have a bank linked to our MemberHub account. We had previously discussed changing banks (from BB&T) but due to timing we will continue with BB&T throughout our membership drive.

### Communication to School

Danielle Reinhart has received all bios but two. Please get your bio to Danielle ASAP. Danielle is also starting a PTA newsletter. Please send her ideas or contributions that you might have for the newsletter. Danielle will send the newsletter out to the Executive Committee for approval prior to sending it out. Sara Knapke suggested highlighting surrounding city events such as Edgewood's Free Friday Night Flick.

### Approvals & Fundraising Events

The Chipotle fundraiser night is Wednesday, September 16<sup>th</sup>. October will be a Mackenzie River fundraiser night and November is Dewey's Pizza.

Beth made a motion to adjourn the meeting, seconded by Sara. The motion carries. The meeting adjourned at 9:00pm.

Submitted by Stacey Cammack, RC Hinsdale PTA Secretary