

To: Commercial Printing

From: Shelley Todd  
Pulaski County Board of Education

Subject: Renewal of 2015-16 Printing Bid

Date: March 25, 2016

Renewal Due: April 25, 2016

Effective Date: July 1, 2016 - June 30, 2017

Dear Vendor,

As stated in the 2015-16 Printing Bid, under the "SPECIAL CONDITIONS" section, there is an option to renew for up to two additional, one-year periods, provided such a renewal is mutually agreeable to both parties.

From 2015-16 Printing Bid

**SPECIAL CONDITIONS**

- Prices on awarded bid will be effective from July 1, 2015 through June 30, 2016 but can be renewed for two additional 1 year periods, if agreed upon by all parties involved.

Please consider this the first of those additional two renewals. If you agree to the renewal of the contract for the 2016-2017 school year, please indicate by signing below.

Company \_\_\_\_\_

Representative's name \_\_\_\_\_

Phone number and email address \_\_\_\_\_

If you have any questions, feel free to contact Shelley Todd at 606-679-1123, ext. 2550 or by e-mail at [shelley.todd@pulaski.kyschools.us](mailto:shelley.todd@pulaski.kyschools.us).