

# Pulaski County Board of Education

Post Office Box 1055  
Somerset, KY 42502  
606-679-1123 Phone

501 University Drive  
Somerset, KY 42503  
606-679-1438 Fax

## REQUEST FOR PROPOSAL

Reference Number: 2014wireless  
service

RFP Title: Cellular phone

Date Quote is Due: February 5, 2014

Time Quote is Due: 2:00 pm

Department or School: District Wide

Fund: Various

Date RFP Information Released: December 20, 2013

### GENERAL CONDITIONS

Sealed proposals are requested on the following list of materials, articles, or services for delivery to the School or Department designated, subject to the conditions of this invitation.

1. This response sheet is supplied in duplicate. Submit one copy of the completed quote in an envelope clearly marked "RFP" and include the above reference number. The duplicate copy is to be retained by the vendor.
2. Proposals, to receive consideration, must be received prior to time designated in this invitation, and none will be accepted thereafter.
3. An officer or member of the firm who is authorized to legally bind the firm must sign the RFP.
4. All quotes shall remain effective from February 5, 2014 until June 30, 2015.
5. It is the responsibility of the vendor to furnish specific product content data, as required by law (MSDS), stating that the product(s) meet(s) federal, state, and/or local regulations, i.e., OSHA (lead free), AHERA (asbestos free); Federal specifications; and ASTM.
6. When applicable, the firm, company, or manufacturer(s) awarded the contract must have a representative available for on-site visits if a special need arises or if there is a problem with the product(s).

7. The Pulaski County Board of Education reserves the right to waive defects and informalities in proposals, to reject any or all proposals, or to accept any proposal as may be deemed to its interest, and to award by item, combination of items or lot.
8. It is to be understood that the vendor, if awarded an order or contract, agrees to protect, defend and save the Board of Education from any suits or demands for payment that may be brought against it for the use of any patented material, process, article or device that may enter into the manufacture, construction or form a part of the work covered by either order or contract; and he further agrees to indemnify and save harmless the Board of Education from suits or actions of every nature and description brought against it for, or on account of any injuries or damages received or sustained by any party or parties by, or for any of the acts of the contractor, his servants or agents.
9. Federal Excise Taxes or Kentucky Sales and Use Taxes are not applicable to any purchase made for use of the Pulaski County Public Schools. Price quotes should not include any such taxes. Purchase Exemption certificates will be furnished as required.
10. Information pertaining to any item or condition in this request may be obtained by communicating with the Pulaski County Public Schools, 501 University Drive, Somerset, Kentucky 42501 (606) 679-1123.
11. The awarded RFP shall be effective from \_July 1, 2014\_ until \_June 30, 2015\_. The awarded contract may be renewed for up to three (3) additional one year periods with the approval of both the responding vendor and the Pulaski County Board of Education.
12. CONFLICTS OF INTEREST
  - a. KRS 45A.455 prohibits conflicts of interest, gratuities, and kickbacks to employees of the Pulaski County Public Schools in connection with contracts for supplies or services whether such gratuities or kickbacks are direct or indirect.
  - b. KRS 45A.990 provides severe penalties for violations of the laws relating to gratuities or kickbacks to employees which are designed to secure a public contract for supplies or service.

## THIS CERTIFICATE MUST BE EXECUTED BY VENDOR

In compliance with this Request for Proposal; and in consideration of the detailed description attached hereto; and subject to all conditions thereof; the undersigned agrees, that if this quote is accepted within the time stipulated above, to furnish any or all of the items upon which prices are quoted in accordance with the specification applying at the price set opposite each item.

Terms of \_\_\_\_\_% cash discount to apply if invoices are paid within \_\_\_\_\_ days after delivery and acceptance of goods.

**NOTE:** By law, the school district must receive approval from the Board of Education prior to payment of invoices unless it is taking advantage of a discount. Otherwise, payment must be made after receiving approval of the payment by the Board, which meets the Tuesday following the second Monday of each month. No late charges, finance charges, carrying charges or other such charges will be honored.

Firm  
Name \_\_\_\_\_

KY price contract # \_\_\_\_\_ USF Spin Number \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

USF contact for company \_\_\_\_\_ Phone \_\_\_\_\_

USF contact E-mail \_\_\_\_\_

# Special conditions

1. The Pulaski County Board of Education is currently seeking a vendor to supply Cellular Phone service to the district.
2. The Pulaski County Board of Education reserves the right to evaluate the service of the vendors and award the contract to the best valued vendor.
3. Vendors must agree not to charge the Pulaski County Board of Education for any purchase or service without proper authorization from an appropriate employee.
4. Prices are to be honored for the initial contract and any additional periods consented to by both parties.
5. Contractors/vendors must understand that the Pulaski County Board of Education must approve invoices prior to payment. This is a process that sometimes results in payments extending past the 30 day invoice date. Vendor agrees that no late charges will accrue, be charged, or otherwise be allowed in such cases.
6. Vendors must be willing to meet in competitive negotiations with representatives of the Pulaski County Board of Education if that is determined to be in the best interest of Pulaski County Schools.
7. The provider must be an FCC-approved common carrier who pledges to file an FCC Form 499A, "Telecommunications Reporting Worksheet" for the relevant funding years.
8. The provider must allow for discounted billing (upon receipt of e-rate funding) instead of paying full price and getting reimbursed via Form 472 and issue a check for the amount overpaid while awaiting e-rate approval (difference between contract rates and e-rate).

## Criteria for evaluation:

Pricing	40%
Local Coverage	30%
Local Support	10%
National Presence	10%
LTE/4G Service	10%

Questions concerning this RFP should be directed to Rebecca Wright at 606.676.2593 or via e-mail at [rebecca.wright@pulaski.kyschools.us](mailto:rebecca.wright@pulaski.kyschools.us).

## Cellular Services required by Pulaski County Schools.

A nationwide calling plan with a maximum of 60 phone number access to voice service with 30,000 pooled minutes, unlimited cell to cell, and free nights and weekends.

Vendor should be able to provide iPhone or equivalent data service options including unlimited data for an additional fee as specified at a later date.

Vendor should be able to provide text messaging options for an additional fee as specified at a later date.

Vendor must be able to provide coverage with no dead spots to all schools within the district. Prospective vendor will provide two test units at no charge for a period of up to two weeks so we can verify the coverage.

Vendor must block all outgoing 900/976 calls at no fee to the district.

Vendor must block all outgoing and incoming text messages without charge if text messaging is not included in the basic fee per line.

Proposal costs by line item:

Pool of 30,000 minutes	\$ _____ monthly
Access to service	\$ _____ per line per month
Data services (iPhone or equivalent)	\$ _____ per line per month
Text Messages - # _____ per month	\$ _____ per line

List all features that are provided with basic services

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List any other services that can be provided and the corresponding cost per line per month.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

**Carriers sent RFP**

A T & T

Sprint

T-Mobile

Bluegrass Cellular

Verizon