

Scarborough Town Council Meeting

Council Meeting Date: April 6, 2022

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| ACTION ITEM: Order No. 22-035. |
| SUBJECT: First reading and schedule a public hearing on the proposed <u>FY2023 Municipal/School Budget</u> . <i>[Town Manager/Superintendent of Schools]</i> |
| PURPOSE: To approve a new budget for FY2023 for the new year to meet the needs of the municipality |
| BACKGROUND: In accordance with Article V, Section 502 of the Charter, the Town Manager submitted a budget for Fiscal Year 2023 to the Town Council for their consideration. The Town Finance Committee will conduct a complete and thorough review of the proposed budget and could recommend certain adjustments to the proposed budget. Such adjustments will be offered in the second and final reading. |
| FISCAL IMPACT: |
| STATUS / PROCESS TO DATE: <ul style="list-style-type: none">• Presentation by the Town Manager and School Superintendent: March 30, 2022.• First Reading: April 6, 2022.• Joint Council/BOE Workshop and Public Hearing: May 4, 2022.• Second Reading: May 18, 2022. |
| PROPOSED ACTION: Recommend approval of the first reading on the FY23 Municipal/School Budget and schedule the public hearing for May 4, 2022. |
| ATTACHMENTS: <ul style="list-style-type: none">• Proposed Budget Resolution. |

Budget Order for Fiscal Year 2023

Be it ordered that the Scarborough Town Council moves approval of the first reading on the Fiscal Year 2023 Budget and **schedule the public hearing for Wednesday, May 4, 2022**, on the line item appropriations and expenditures for all offices, agencies and departments of the Town as follows, and approves other additional operating expenditures which may result from the receipt of Federal or State funds or other grants and subsidies not requiring local taxation:

| SUMMARY MUNICIPAL OPERATING BUDGET 2023 | |
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| TOTAL EXECUTIVE | \$3,230,907 |
| TOTAL HUMAN RESOURCE/GENERAL ASSISTANCE | 434,826 |
| TOTAL FINANCE ALL DIVISIONS | 1,381,642 |
| TOTAL MUNICIPAL INFORMATION SYSTEMS | 1,770,270 |
| TOTAL PLANNING DEPARTMENT ALL DIVISIONS | 1,268,469 |
| TOTAL COMMUNITY SERVICES ALL DIVISIONS | 3,154,946 |
| TOTAL LIBRARY NET – TOWN APPROPRIATION | 1,108,633 |
| TOTAL SEDCO | 269,588 |
| TOTAL FIRE ALL DIVISIONS | 6,649,562 |
| TOTAL POLICE ALL DIVISIONS | 7,992,211 |
| TOTAL PUBLIC WORKS ALL DIVISIONS | 7,724,242 |
| TOTAL DEBT (Town Only) | 6,733,651 |
| MUNICIPAL TOTALS | \$41,718,947 |

Be it further ordered that the Scarborough Town Council hereby appropriates the sum of **\$340,000** for Resident Senior Property Tax Relief as authorized under – Chapter 313 – Property Tax Assistance Ordinance; and,

Be it further ordered that the Scarborough Town Council hereby appropriates, for school purposes, the Education Operating Budget (including school debt), the sum of **\$59,134,823** and the Town of Scarborough raises as the local share for the Education Operating Budget, the sum of **\$52,283,295** and,

Be it further ordered that the Scarborough Town Council hereby appropriates, for school purposes, the Education Adult Education and Food Services, the sum of **\$2,225,370** and the Town of Scarborough raises as the local share for the Education Adult Education and Food Services Budgets, the sum of **\$80,000** and,

Be it further ordered, that the Town Council hereby authorizes the Chairperson of the Town Council to sign the Municipal Expenditure Warrant approving all expenditures paid at the regular meetings of the Town Council and;

Be it further ordered that the Town of Scarborough hereby appropriates the Town's due portion of the County Tax, in the amount of **\$3,119,411** for the period July 1, 2022, through June 30, 2023; and,

Be it further ordered that the Scarborough Town Council hereby appropriates for capital purposes, the sum of **\$2,313,283** for school capital programs and **\$10,603,029** for town capital; for a total Capital Budget of **\$12,916,312** to be funded from property taxes, lease and bond arrangements and other local, state and federal sources; and,

Be it further ordered that the Total Gross Budget of \$123,441,863, this total less estimated revenues and other credits of \$45,249,920 result in a Net Appropriation of \$78,191,943, which shall be raised from taxation. The Scarborough Town Council further fixes Monday, October 17, 2022, and Wednesday, March 15, 2023, as the dates upon each of which one-half of such tax is due and payable, and pursuant to 36 M.R.S.A. Section 505.4 with interest to accrue upon taxes due and unpaid after each such date at the rate of 4.00% per annum.

Be it further ordered, that in accordance with 36 M.R.S.A Section 506, the Tax Collector/Treasurer is authorized to accept prepayment of taxes not yet committed or prior to any due date and pay no interest thereon. In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of 4.00%.

Be it further ordered, that the Town Council hereby authorizes the Finance Director/Treasurer to withhold monies payable to the Town of Scarborough to cover taxes due pursuant to M.R.S.A. Title 36, Section 905 and to invest funds in accordance with M.R.S.A. Title 30-A, Section 5706; authorizes the Tax Collector to sign on behalf of the Town, the necessary deeds and liens and tax settlements; in accordance with 36 M.R.S.A. Section 906, the Tax Collector and Treasurer are authorized to apply any tax payment received as payment for any property tax against outstanding or delinquent taxes due on that property in chronological order beginning with the oldest unpaid tax bill and processed in the order of liens and fees, interest and then to principal and, after the date of perfection of the tax, the Tax Collector is authorized to discharge any obligation to collect unpaid property taxes in the amount of \$5.00 or less and remove same from the municipal books, pursuant to 36 M.R.S.A. Section 970-A.

Be it further ordered, that if the 2022 Municipal Budget exceeds the Property Tax Levy Limit for fiscal 2023, pursuant to Title 30-A, Section 5721-A of the Maine Revised Statutes, as amended, it is the intent of the Town Council to increase the commitment to greater than the Property Tax Levy Limit.