



Advanced Math & Science Academy Charter School

Board of Trustees Meeting

Date and Time

Thursday March 31, 2022 at 6:00 PM EDT

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Roger Jarrett	5 m
Meeting recorded and is live streaming on AMSA YouTube page.			
Announce BOT members in attendance			
Appoint timekeeper			
Executive Session strategy session negotiation with non represented personnel -- Executive Director -- will not reconvene			
B. Record attendance and guests		Sara Snow	2 m
C. Public Comment		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			
Call for Public speakers			
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
II. Approve Minutes			6:19 PM

	Purpose	Presenter	Time
A. Approve Minutes	Approve Minutes	Roger Jarrett	2 m

1 item: Approve minutes Feb 2022

Approve minutes for Board of Trustees Meeting on February 17, 2022

III. Consent Agenda 6:21 PM

A. Vote to modify policy on Executive Session minutes A-102	Vote	Sheila Kelly	5 m
Current process: https://resources.finalsite.net/images/v1608436917/amsacsorg/onqo1qo9nkys8gvgqand/A-102Minutes.pdf			

Proposed update:

The Secretary will send a draft of the Executive Session minutes to the Board Chair within seven days after the meeting. After review and approval by the Board Chair, the Secretary will send the approved version to the Director of Accountability for archival. Executive Session minutes will be clearly designated as confidential. The Board will review the Executive Session Meeting minutes for disclosure every six months in compliance with Open Meeting Law and stated in the Board calendar. Minutes that are appropriate for disclosure will be marked as such.

B. Consent Agenda Items for Review (Non-Vote Items)	FYI		
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IV. Reports 6:26 PM

A. Executive Director Report	FYI	Ellen Linzey	25 m
Including: Admission Lottery Results Student attrition and wait list report update			

Please hold followup questions for the Q&A session

B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Parent Representative Report	FYI	Bela Gorman	10 m
D. Faculty Representative Report	FYI	Zakery Oglesby	10 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m

Check for board discussion items from ED, Faculty, and Parent reports

V. Chair Business 7:23 PM

A. Chair Business	FYI	Roger Jarrett	10 m
Board and Committee recruiting			

Board recruiting task force: Sheila, Roger, Bela

Board offsite Strategic Planning Meeting targeting May/June timeframe

VI. Committee Reports 7:33 PM

A. Finance Committee report	FYI	Kristin Carney	5 m
See monthly budget attachment			
B. Development Committee Report	FYI	Benjamin Hammel	5 m
C. Education Committee	FYI	Liz Saul	5 m
D. Governance Committee report	FYI	Sheila Kelly	5 m

	Purpose	Presenter	Time
co presenter Jill Schafer			
VII. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep			7:53 PM
Topics as needed; time for discussion to be determine by BOT			
A. Discuss topics and determine next step(s) for each topic nominated	Discuss	Roger Jarrett	10 m
VIII. Meeting Wrap Up			8:03 PM
A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
C.Summary of Action Items			
Action items Liz Saul and Sara Snow will connect regarding District Report Card data			
Parking lot: Items will not be discussed unless there is an update during Committee reports			
1: Strategic goal framework -- being worked on by Governance Committee led by Sowmini			
2: Committees to create and publish SMART Goals in Board on Track			
3: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)			
4: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.			
B. Collect Candidate Agenda Items and Action items for March 2022 BOT Meeting	Discuss	Roger Jarrett	8 m
From BOT Topic calendar			
<ul style="list-style-type: none"> • Chair planning for BOT Strategic planning meeting • Governance: Revise and approve Bylaws and Policies changes (as needed) • Executive Director: Student attrition and wait list report update 			
C. Summary of Action Items	Discuss	Roger Jarrett	5 m
D. Meeting Effectiveness Assessment	Discuss	Raul Porras	5 m
Discuss and Assess remote participation including			
Consent Agenda feedback?			
What challenges or problems did we face?			
What are our best practices?			
What should we do the same or different next meeting?			
...			
IX. Closing Items			8:26 PM
A. Executive Session	Vote	Roger Jarrett	2 m
To conduct strategy session in preparation for negotiations with nonunion personnel : Executive Director			
B. Adjourn Meeting	Vote	Roger Jarrett	2 m