



Governance Committee

March 9, 2022

Attendees

Remote: Sheila Kelly, Jill Schafer, Raul Porras, Sara Snow, Anders Lewis,

Absent: Sowmini Sampath

Guest: Padmaja Bandaru

Topic 1

DISCUSSION	New Candidate Onboarding Checklist – Table to April Gov meeting
------------	---

Topic 2

DISCUSSION	<p>Board Recruiting Strategies and Board Attrition</p> <p>Ongoing discussion about the immediate need for recruiting candidates. Keeping in mind candidate profiles, skills, and expertise. Streamline the recruiting process but allow enough time for candidates to understand the mission and time commitment of the role.</p> <p>Officer terms ending for Chair, Vice Chair, and Treasurer.</p> <p>End of terms for Officers and Committee Chairs will be confirmed.</p>
------------	--

Topic 3

DISCUSSION	Bylaws and Policies Review: All current, except for a revision to Policy A-102 Process for Minutes of Executive Session Meetings.
------------	---

Proposed revision to Policy A-102

Revision to language regarding the process for minutes of executive session meetings, their review and disclosure.	The Secretary will send a draft of the Executive Session minutes to the Board Chair within seven days after the meeting. After review and approval by the Board Chair, the Secretary will send the approved version to the Director of Accountability for archival. Executive Session minutes will be clearly designated as confidential. The Board will review the Executive Session Meeting minutes for disclosure every six months in compliance with Open Meeting Law and stated in the Board calendar. Minutes that are appropriate for disclosure will be marked as such.
RECOMEMENDATION	The Governance Committee recommends the Board approve the revisions. They recommend the executive session minutes review happens every six months, but without naming specific months to allow flexibility. The Disclosure Statement will include all missing minutes and state all available minutes from September 2015 through the end of 2021 can be released.