

**St. Anthony-New Brighton Family Services Collaborative Board Meeting Minutes**  
**Wednesday, January 19, 2022**  
**6:30pm**

Our vision: *Develop healthy, well-adjusted youth, supported by informed and caring families in a welcoming and concerned community*

**1. Welcome and Introductions**

Mageen called the meeting to order at 6:31pm

Attending: Mageen Caines, Jeff Ozanne, Catie Michaelson, Tammy Stauffer, Jeremy Sroga, Renee Corneille, Kristen Morris, Wendy Webster, Mike Overman, Jackie Webber, Sullivan Gould

**2. [Approval of Minutes from October 27, 2021](#)**

Motion by Renee to approve the minutes seconded by Kristen. Motion passed unanimously.

**3. [Treasurer's Report](#)**

a. How Collaborative Receives their Funds

Monies accumulate through "random moments" opportunities in the schools. Money can only be spent according to state-wide priorities. Revenue of \$12,000 and expenditure of \$5,300. Wendy Webster reported a balance of \$153,427 at the end of December.

b. Update on fund balance carryover

Wendy will submit a waiver for the excess fund balance to DHS describing the plans for how the funds will be spent.

c. LCTS Special Finance Committee Meeting

Meeting occurs once every 2 years, the next meeting is January 25, 2022. Wendy and Kristen will attend as voting members for the collaborative.

d. Monies update on currently funded initiatives

Motion to do a self audit of current funded initiatives by Renee seconded by Jeff. Motion passed unanimously.

**4. How the Collaborative Operates**

a. Our priorities, core values, and guiding principles

Wendy gave an overview of our core values and guiding principles of the collaborative.

**5. Vaccination Clinic - close out**

(Strengthen Resilience and Protective Factors of Families, Schools & Communities)

Vaccination clinic was a complete success. 80% of students and 98% of staff are currently vaccinated with a focus on underserved populations in our community.

**6. Work Group Update**

Open meeting laws have not been followed by the collaborative. We have two elected bodies as part of our collaborative, City Council and School Board representatives. A recommendation is to move forward with open meeting laws for future meetings to support the best practice. Wendy to email

the board the specific open meeting guidelines (with reasonable accommodations for the pandemic).

An improved process to show in kind donations needs to be developed for the next annual report.

Before the next meeting, draft bylaws should be ready for review by the collaborative.

Kristen to send out options for dates for a meeting between now and May.

**7. Establish a Work Group to Analyze Data to Determine Community Needs**

Minnesota study survey to give baseline data for our students. Board as a whole will do a first cursory look into the data to discuss at the September meeting.

**8. Mental Health Support of Students**

*(Promote Mental Health and well-being of Children, Youth, and Young Adults)*

a. School-Based Mental Health Update

There is a need for therapists as a whole but working with Hennepin County to help build that up. Calculating social worker time needed as an internal audit. There is a look to the future to provide social worker services.

b. Update on Outreach and Needs Assessment for Mental Health for BIPOC students

There is a search for a facilitator to come in and listen to the needs of our BIPOC students to finish the needs assessment. Outreach is happening outside of the school district.

**9. Update on Community Healing Circles**

*(Strengthen Resilience & Protective Factors of Families, Schools & Communities)*

Spending down their funds and working on getting new and additional participation.

**10. Update on Support for Students Experiencing Homelessness**

*(Strengthen Resilience & Protective Factors of Families, Schools & Communities)*

Check to the Community Fund will clear tomorrow to support families experiencing homelessness.

**11. Update from St. Anthony Villagers for Equity and Community Board members**

*(Strengthen Resilience & Protective Factors of Families, Schools & Communities)*

Approximately \$4000 is remaining from the allocation of \$10,000.

No update. Wendy and Sirri to connect again soon.

**12. Updates from Collaborative Partners**

Tammy- Just finished interim needs assessment for their organization. She will share via email.

Jackie - Working very hard to make digital spaces more accessible.. RFP open for digital accessibility training.

School Board - Budget conversations tied to student enrollment. Success metrics are also being discussed and include student wellness.

Public health - stunning case rates and very high hospitalization rates in the 0-4 ages.

### **13. Adjourn**

Motion by Jeff seconded by Renee to adjourn. Motion unanimously supported. Meeting adjourned at 8:30 pm

Respectfully submitted,

Kristen Morris

### **St. Anthony New Brighton Family Services Collaborative:**

#### **PRIORITIES**

The priorities of the St. Anthony New Brighton Family Services Collaborative are:

1. Promote Mental Health and well-being of Children, Youth, and Young Adults
2. Support Healthy Growth and Social Emotional Development of Children, Youth, and Young Adults
3. Strengthen Resilience and Protective Factors of Families, Schools and Communities

#### **CORE VALUES**

The following core values establish and drive the work of all Collaboratives to foster well-being and resilience:

\*Strengths based

\*Child centered, youth guided, and family driven (increasing voice and choice)

\*Holistic family, community, and systems approaches

\*Culturally and economically affirming, responsive, and inclusive

\*Equitable communities reducing disparities and increasing opportunities

\*Research informed and data driven

#### **GUIDING PRINCIPLES**

Each local Collaborative fulfills the mission and guiding principles to meet priorities by:

1. Identifying needs;
2. Creating or sparking new approaches to meet needs;
3. Building and supporting trusting community partnerships to respond to the needs of families and communities;
4. Improving and increasing access to services and helping families navigate service systems;
5. Encouraging and aligning child-serving systems to ensure a continuum of care; and
6. Enhancing capacity by integrating funding and improving the flexibility, efficiency, and use of existing resources