

TRANSPORTATION DEPARTMENT GUIDELINES

Babysitters and Daycare Providers: Transportation will be available to and from babysitter and daycare providers with the following stipulations; (a) Babysitters and daycare providers must reside in the student's school of attendance area, (b) the babysitter and daycare provider must be outside the city limits, and (c) babysitter and daycare provider transportation arrangements must be based on a five (5) day schedule for busing to be provided.

Bus Assignments: Students are assigned a bus through the transportation department. Should any changes need to be made, please direct those changes to the transportation department and your home school.

Bus Conduct: Students should conduct themselves on the school bus as they would in the classroom. Students that exhibit rude or disrespectful behavior towards their bus driver, fight with others, use foul language, or do not follow safety directions from the driver may be subject to progressive and permanent bus suspension. Remember, riding the bus is a privilege and not a right!

Bus Schedules: The bus schedules are set up by the transportation department and approved by the Board of Education.

Bus Stops: Students are required to board and depart the bus at their assigned stop unless prior authorization is granted. Parents may request bus stop location changes through the transportation department.

Delayed Buses: If your child's bus is delayed more than 15 minutes, please instruct your child to return home. Parents may call the transportation department regarding delayed buses.

Designated Place of Safety: Each student will be given a place of safety that they are to wait until the bus arrives in the morning and departs in the afternoon.

Inclement Weather Closing: In case of inclement weather, every effort is made to cancel school before 6:30 AM. Please tune WDOH FM 107.1, to Lima TV Channels, or hometownstations.com for weather delays and cancelations. Parents and caregivers should also sign up for text alerts at www.delphoscitieschools.org

Pick-up Times: Students are requested to arrive at the assigned bus stop **5 minutes** before the bus is scheduled to arrive. Students must be in the view of the driver upon approach to the bus stop. **Please note: buses may not be directed to return to pick up missed students.**

Walk Boundaries: Inside city limits.

Young Riders: Parents of kindergarten students must be visible to the driver at the time their child arrives home or at their designated bus stop.

If you have any questions, please feel free to call the transportation office at 419.692.2509.