

## PTSO Meeting Minutes February 24, 2021

### **Attendees via Zoom**

Neera Bhatia, Michelle Ritchie, Molli Hamilton, Mary Warden, Kimberly Greene, Ted Stewart, Katrina Cimorelli, Kendryn McDonough, Jason Pauley, Tiffany Gillen, and Jennifer McBee,

**Call to Order** by Michelle Ritchie

**Secretary Report** Mary Warden shared Minutes from January 2020 meeting.

**Approval of Minutes:** Michelle Ritchie made a motion to approve minutes as written. Neera Bhatia seconded the motion. All were in favor.

**Old Business –**

### **Bylaws: Discussion**

Michelle Ritchie reports that prior to this meeting the officers met and reviewed the ByLaw and made revisions. The revisions were reviewed with the committee. Neera Bhatia made a motion to approve the revisions. Debbie Mulhall seconded the motion and all members on the Zoom call were in favor of the motion.

The revised ByLaws will be posted on the UHS PTSO website for membership review for at least 14 calendar days. Any member may email comments about the revision to the [uhshawksptso@gmail.com](mailto:uhshawksptso@gmail.com)

**PTSO Booklet:** The Committee had a discussion about whether to include all donors names on the electronic version PTSO booklet. The committee decided to omit donors names from the booklet.

**Fundraising Campaign:** All envelopes have been mailed. Michelle Ritchie thanked the student and parent volunteers for coordinating the mailing.

**Activities for students:** No committee members had updates on activities for students.

**PTSO dues:** Michelle Ritchie reminded that a committee member needs to pay \$ 5.00 to be a voting member. Members can send money to Kendryn McDonough.

**Paypal:** [keni619@AOL.com](mailto:keni619@AOL.com)

**Venmo:** @kendryn-mcdonough

**Zelle:** 3046846158

### **New Business:**

**Outreach to incoming Freshman parents:** PTSO invitation to feeder school parents. Mrs. Greene thought we would have to create the letter and give it to the middle school administration to post through Schoology. Kendryn McDonough suggested that she could help reach out to St. Francis students and parents. Michelle will begin drafting a letter to send to the parents.

Mrs. Greene hopes to have a Step-up day. They usually hold it the Tuesday after graduation.

### **PTSO Committee Reports**

**Lucy's Dreamweaver** – Neera Bhatia is still awaiting information from Mrs. Underdunk about whether the UHS student needs steel-toed boots or shoes.

**Teacher appreciation** – Deb Mulhall reports that they feed the teachers Papa John's pizza a few weeks ago. The committee decided to order Apple Annie's cookies for the teachers on March 5<sup>th</sup> prior to the students coming back full time. Teacher appreciation week is tentatively scheduled for May 3<sup>rd</sup>- 7<sup>th</sup>. PTSO will plan to offer food for the teachers that week.

### **PTSO Committee Reports**

Michelle asked if any members had updates on the following committees:

**Beautification/Environmental:** Mrs. Greene reports that perhaps the students can clean up the road leading to the UHS. Michelle suggested that in April perhaps the PTSO could donate a tree or shrub to UHS for Earth day.

**Senior Class activities:** Mrs. Greene is hoping to have the senior white day.

Mrs. Greene reported that April 24<sup>th</sup> was the previous Prom date but they do not think they can have a prom.

They are hoping to host an elimination dinner. The planning committee is set up to meet with the superintendent next week to further discuss.

Senior showcase will be May 13<sup>th</sup>.

Graduation will be May 21<sup>st</sup> at 7 PM.

Also the school hopes to have a senior class picnic. But they do not have a date.

**Student Recognition:** Mrs. Greene will plan to contact Jill Willter to find what needs to be done to complete this project.

**Treasurer** – Report given by Kendryn McDonough

Previous balance is \$24,796.41. Expense \$137 and 660 for postal service.

Current balance 23,999.41.

Debbie made a motion to accept report and Michelle Richie seconded the motion. All were in favor.

**Student Report** – no student report. Elizabeth Warner was not present.

**Administration Report** given by Mrs. Greene

- Sent out a phone call for all families and will offer an orientation of the building
- Teachers and administrators are looking at the numbers and will decide if they have to change around the rooms to have safe social distancing.
- Breakfast will be in the cafeteria.
- May have to open up gym for additional lunchroom.
- Planning to have 800 students attend in person starting on March 8<sup>th</sup>.
- Working with the county on Credit recover activities for high-risk students.
- UHS faculty members will present at a national conference in Nashville The presentation will be on their use of instructional collaborators and professional development.
- Jason Pauley reports that all juniors will take the SAT on April 13<sup>th</sup>.

Mary Warden made a motion to end the meeting and Neera Bhatia seconded, the meeting ended at 7:14 PM.

Next meeting for PTSO will be March 18, 2021 at 6 PM.