

PTSO Meeting Minutes

Meeting October 15, 2020

Via Zoom

Present: Neera Bhatia(Co-President), Michelle Ritchie (Co-President), Molli Hamilton (Vice President), Kendryn McDonough (Treasurer), Kim Greene, Katrina Cimorelli, Jason Pauley, Teddy Stewart, and John and Beth Rossana.

Welcome: Meeting called to order by Co-Presidents Michelle Ritchie and Neera Bhatia

Agenda for the meeting presented. Motion to accept agenda as prepared by Neera Bhatia and seconded by Michelle Ritchie.

Secretary's Report: Michelle Ritchie, Reviewed minutes from 9-9-20 meeting prepared by Mary Warden, Secretary. Motion for approval of minutes by Neera Bhatia and seconded by Molli Hamilton. All were in favor.

Old Business:

The PTSO Bylaws still need to be reviewed and brought to a future meeting. Suggest forming a committee to review and bring suggestions to the group. Current Bilaws are posted on the UHS Website under PTSO. Tabled for now.

PTSO Booklet for 2020-2021 almost completed. Needing updated school sponsors. Administration will follow-up and see that this is updated on the UHS website.

Fundraising: Suggestion to use both forms or combine to one form. Discussion was held and plan to get forms to Ms. Greene for approval. Discussed printing and request for school to print in black and white to save \$\$ on printing costs. Plan was agreed upon by all in attendance to send any donation/volunteer forms home with students including a addressed return envelope. PTSO to purchase envelopes.

Students can return forms to school or parent can mail. Stamps will not be provided by the PTSO to save \$700+ on postage expenses.

Activities for students: Restrictions discussed for onsite activities. Currently a 25% capacity for football games in the stadium. Possible activities by class. PTSO asked about guidelines for using football field, gymnasium, and auditorium. The auditorium is limited to 100-120 persons. Each of the 4 classes have 300-400 students in each class. Discussed a Drive In Movie in school parking lot. Possible companies to sponsor them. Discussion with Walmart having Drive In Movies.

New Business:

**PTSO Committees: Emphasized need for committee representation and volunteers.

No official committee reports.

**PTSO dues: Each member to pay \$5.00 per person dues. Check payable to UHS PTSO can be mailed to school or to Kendryn McDonough, Treasurer. Dues is necessary to be a voting PTSO member.

Treasury report: Discussed that after last meeting, Jennifer Meisch-Brant removed herself as Treasurer. An emergency officers meeting was held to accept Kendryn McDonough who graciously volunteered to serve as treasurer for 2020-2021 school year. Kendryn met with outgoing Treasurer Megan Zeni and they met with bank to turn over account and all financial records.

Kendryn reports that PTSO insurance has been paid until 2021 as only expense for the month.

Account balance \$25,110.57. She will follow-up on deposit from WVU refund for After Prom.

Student Report: No report. Ms. Greene discussed that student elections are being held and student representative should be available for the next meeting.

Administration report: By Ms. Greene

**Return to school going well with blended school and virtual instruction currently in progress.

Teachers working hard with both blended and distance learning.

**End of first grading period approaching.

**SAT held 10/14/2020 at UHS for last years Junior students still wishing to take the SAT. 135 students tested. A make-up session planned for possibly another 25 students on 10/27/2020.

**First LSIC meeting tonight following PTSO meeting.

**Student elections being held this Wednesday and Thursday.

LSIC County Highlight meeting has been changed to a school-based activity for this year. Suggestions are welcomed. Ms Greene would like this to be held in the Auditorium **if approved for the next LSIC meeting.

**Ms. Greene welcomes delegations and invites participation for the hearing to be held at UHS 10/22/2020 for purpose of Public Charter School application in Monongalia County. Meeting starts at 6pm. New applicant to offer International Baccalaureate program and offer year-round schedule.

Meeting was adjourned at 6:39 PM. Motion to adjourn the meeting by Neera Bhatia and seconded by Michelle Ritchie.

Next meeting date is November 19, 2020 at 6:00pm.

Need to email the minutes to Katrina.cimorelli@k12.wv.us