

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
March 3, 2022

4:00PM-Virtual Google Meeting

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

Williamstown Elementary is committed to Inspiring a culture of citizenship, perseverance, and lifelong learning.

Call to Order: Mrs. Wade called the March SBDM meeting to order at 4:04pm on March 3rd.

Members present: Carrie Wade, LeAnnda Drysdale, Margaret Prewitt, Lora Mason, Brad Adams and Anthony Sarcione.

Guests present: Amy Harris and Kelly West

I. Call to Order

- A. **Approval of Agenda:** Brad Adams made a motion to approve the March Agenda. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the March Agenda.
- B. **Approval of the February Minutes:** Anthony Sarcione made a motion to approve the February Meeting Minutes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the February Meeting Minutes.
- C. **Good News Items:**
 - The Elementary Archery Team is still excelling! The team is heading to State on March 11th!
 - PBIS Reward- Starlight Roller Rink has been GREAT!!
 - Homecoming/Spirit Week was fun!!
 - Mentoring/Teacher Peer observations are going well.
 - Parents like the Principal videos each week!
- D. **Public Comment:** There was no public comment.

II. Special Guest-New Business Part I

- A. **High Quality Local Curriculum Pilot-Mrs. Harris, Assistant Superintendent**

Mrs. Harris presented the importance of curriculum to the Council via a slide presentation. Building a curriculum to tell us how to teach the children and raise student achievement. Grade levels across the board teach the same curriculum, no matter which teacher your student may have. Model framework will allow us to create a curriculum that we can use. A great curriculum is our missing piece from us moving forward with our students.
- B. **FRYSC Grant Information-Mrs. Kelly West, FRYSC Coordinator**

Mrs. West shared with Council data from surveys given to students and parents. This information is for her K-12 Grant. The number one concern of parents was how to get healthy. First grade parents were number one in the district with the most parents completing the survey. Hope to have parenting classes on family literacy ; Donuts with Dads, etc.

III. Student Achievement Report/Data:

- A. **Student Achievement**

Consultation was held with Council on STAR report data. We need to step up the progress. Novice percentage is still high. Mrs. Wade will be discussing, in PLC's, how to get our students to be the most successful that they can be. The final benchmark will be in April.

IV. School Improvement Planning:

- A. **Monthly Review**

Consultation was held with Council.

V. Budget Report

- A. **Review and Approve Current Budget**

Anthony Sarcione made a motion to approve the budget. A second motion was made by Lora Mason. All in consensus on the approval of the budget.

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B. Approve Draft of the SBDM Budget for 2022-2023

Anthony Sarcione made a motion to approve the 2022-2023 SBDM Budget. A second motion was made by Brad Adams. All in consensus on the approval of the 2022-2023 SBDM Budget.

C. Approve Draft of the SBDM Staffing Allocations and Section 7 for 2022-2023

Brad Adams made a motion to approve the 2022-2023 SBDM Staffing Allocations and Section 7. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the 2022-2023 SBDM Staffing Allocations and Section 7.

D. Art

Consultation was held with Council. Art is a classified position. Mrs. Wade has been trying to plan in the budget/funding a certified STEAM position. She will be making a recommendation to the Board to make the Art position certified. Great Idea!

VI. Bylaw/Policy Review:

A. Review Policies

1. Curriculum Policy

Carrie Wade presented the Curriculum Policy. The Curriculum Policy has been revised, mirrored from the Jr/Sr High Curriculum Policy. **Anthony Sarcione made a motion to approve the revised Curriculum Policy. A second motion was made by Lora Mason. All in consensus on the revised Curriculum Policy.**

2. Attendance Policy

Anthony Sarcione presented the Attendance Policy. Mr. Sarcione recommended the Council accept the Attendance Policy with no changes. **All in consensus on the approval of the Attendance Policy with no recommended changes.**

3. Hiring Staff and Consultation Policy

Anthony Sarcione presented the Hiring Staff and Consultation Policy. Mr. Sarcione recommended the Council accept the Hiring Staff and Consultation Policy with no changes. **All in consensus on the approval of the Hiring Staff and Consultation Policy with no recommended changes.**

4. Instructional and Non-Instructional Staff Time Assignment Policy

Anthony Sarcione presented the Instructional and Non-Instructional Staff Time Assignment Policy. Mr. Sarcione recommended the Council accept the Instructional and Non-Instructional Staff Time Assignment Policy with no changes. **All in consensus on the approval of the Instructional and Non-Instructional Staff Time Assignment Policy with no recommended changes.**

VII. New Business-Part II

A. Approval of Fundraisers/Field Trips

Approved Fundraisers: Brad Adams made a motion to approve the below fundraisers and field trips. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the below fundraisers and field trips.

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Sponsor/Group	Dates/Description
WEBO	April 30/Father-Daughter Dance
WEBO	March 25/Mother-Son Game Night

Approved Field Trips:

Sponsor/Group	Dates/Description
Casey Kirk & Deanna Wynn/Kirk's 4th Hour & 5th Grade	April 11/Taft Children's Theater
Brann-Hess-Kennedy/1st Grade	May 13/Boone County Arboretum

B. 2022 Impact KY Working Conditions Survey Results

Consultation was held with Council. The survey is given to certified staff every two years. Overall state scores on the survey were lower. Mrs. Wade doesn't understand some of the answers that were given on PD and resources. LeAnnda Drysdale had conversation with Mrs. Wade concerning the results of the survey. Mrs. Drysdale and her SBDM teacher colleagues would like to have a meeting with the certified teachers about some of the answers to questions. SBDM teacher representatives would like to know from certified staff, "What can we do to help you or what do you need?" Consultation was held on scheduling some smaller group meetings. Mrs. Wade will not be attending the small group meetings.

VIII. Ongoing Learning

A. 2022 Legislative Session

Consultation was held with Council.

B. New Family Engagement Webinars

Consultation was held with Council.

IX. Upcoming Deadlines

A. January 1-December 31: Improvement Planning Phase 4 - Progress Monitoring

B. March 1 - Tentative Staffing and Budget Allocations from School Board to Council for Upcoming Fiscal Year.

X. Adjournment

A. Next Meeting - March 31, 2022 @ 4:00pm in the WES Library.(Serving as the April regular meeting due to spring break)

Anthony Sarcione made a motion to adjourn the meeting at 6:45pm. A second motion was made by Lora Mason. All in consensus on the adjournment of the meeting.