

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
December 2, 2021
4:00PM-WES Library

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

Williamstown Elementary is committed to Inspiring a culture of citizenship, perseverance, and lifelong learning.

Call to Order: Mrs. Wade called the December SBDM meeting to order at 4:13pm on December 2nd.

Members present: Carrie Wade, LeAnnda Drysdale, Brad Adams, Margaret Prewitt, Lora Mason and Anthony Sarcione.

Guests present:

I. Call to Order

- A. **Approval of Agenda:** Brad Adams made a motion to approve the December Agenda. A second motion was made by Anthony Sarcione. All in consensus on the approval of the December Agenda.
- B. **Approval of November Minutes:** Anthony Sarcione made a motion to approve the November Meeting Minutes. A second motion was made by Lora Mason. All in consensus on the approval of the November Meeting Minutes.
- C. **Good News Items:**
 - Project based learning across grades is going well.
 - Santa Shop is open 12/3-12/5.
 - Play turn out was good.
 - December To Remember kick off is going well.
 - STAR testing is going well. We are seeing growth.
 - Scholastic Coach/Mentor gave positive feedback.
- D. **Public Comment:** There was no public comment.

II. Student Achievement Report/Data:

- A. **Accelerating Learning**

Consultation was held with Council. Teacher PD design/need. More information in December.
- B. **Assessing Student Achievement**

Consultation was held with Council. Upcoming STAR data. More information in December.

III. School Improvement Planning:

- A. **Monthly Review**

Consultation was held with Council. RTI moves Kinesthetic learning/hands on activities/to improve student data.
- B. **Comprehensive School Improvement Plan Overview**

Consultation was held with Council on the CSIP. Goal development currently being drafted. Elementary Action Plan focus is Literacy. January meeting will update and show.
- C. **Social and Emotion Leadership and Learning**

Consultation was held with Council. Mrs. Wade is attending meetings with CRESSA to help with (NKCES) social emotional learning due to Covid Administrators/Counselors/Success Coach also attended meeting.

IV. Budget Report

- A. **Current Budgets-Review and Approve**

Anthony Sarcione made a motion to accept the current budgets. A second motion was made by Brad Adams. All in consensus on the approval of the current budgets.

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V. Bylaw/Policy Review:

A. Review Policies

1. Curriculum Policy

Brad Adams presented the Curriculum Policy. No changes. **Council in consensus on the Curriculum Policy with no changes.**

2. Discipline/Classroom Management Policy

Brad Adams presented the Discipline/Classroom Management Policy. No changes. **Council in consensus on the Discipline/Classroom Management Policy with no changes.**

3. Literacy/Writing Policy

Brad Adams presented an update on the Policy. At next week's teacher/staff meeting, he will lead teachers to build a new by law for new Literacy/Writing Policy. He will bring the draft to the January meeting.

VI. New Business

A. Approval of Fundraisers/Field Trips

Approved Fundraisers: No Fundraisers to approve.

Sponsor/Group	Dates/Description

Approved Field Trips: No Field Trips to approve

Sponsor/Group	Dates/Description

VII. Ongoing Learning

A. Scholastic Coaching Update

Consultation was held with Council. Scholastic representatives came to school to assist teachers with implementation of the program. More coaching days are set for the remainder of the year. Positive feedback from teachers so far.

B. Impact Kentucky Working Conditions Survey

Consultation was held with Council. 24/26 staff have completed so far. Due by 12/17..

C. Staff Professional Learning & Work Session - Jan 3

Support from Scholastic with a leveled book room. Also PBIS refresher.

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VIII. Upcoming Deadlines

- A.** November 1 through December 17--Impact Kentucky Working Conditions Survey for educators; results released in January.
- B.** Comprehensive School Improvement Plan - November 1 - January 1: Professional Development Plan Diagnostic, Comprehensive Improvement Plan (Goals), Executive Summary for Schools

IX. Adjournment

- A. Next Meeting - January 6, 2022 @ 4:00pm in the WES Library.**

Anthony Sarcione made a motion to adjourn the meeting at 5:09pm. A second motion was made by Lora Mason. All in consensus on the adjournment of the meeting.