

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
February 3, 2022

4:00PM-Virtual Google Meeting

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

Williamstown Elementary is committed to Inspiring a culture of citizenship, perseverance, and lifelong learning.

Call to Order: Mrs. Wade called the February SBDM meeting to order at 4:04pm on February 3rd.

Members present: Carrie Wade, LeAnnda Drysdale, Margaret Prewitt, Lora Mason and Anthony Sarcione. Brad Adams was absent due to ice storm.

Guests present:

I. Call to Order

- A. **Approval of Agenda:** LeAnnda Drysdale made a motion to approve the February Agenda. A second motion was made by Lora Mason. All in consensus on the approval of the February Agenda.
- B. **Approval of the January Minutes:** Anthony Sarcione made a motion to approve the January Meeting Minutes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the January Meeting Minutes.
- C. **Good News Items:**
 - The Elementary Archery Team is still excelling! The team will apply for Nationals, if they qualify.
 - PBIS Reward-If the students, K-5, receive a total of 10,000 Dojo points their reward will be a field trip to the Starlight Roller Rink next month.
 - Homecoming/Spirit Week was fun!! The elementary had a high rate of participation.
- D. **Public Comment:** There was no public comment.

II. Student Achievement Report/Data:

- A. **Accelerating Learning**

Consultation was held with Council. Teachers looked through the STAR data during PLC's. They have made some adjustments to meet our students' needs.
- B. **Assessing Student Achievement**

Consultation was held with Council. Next interim STAR assessment will be February 23rd-25th.

III. School Improvement Planning:

- A. **Monthly Review**

Consultation was held with Council. KDE sponsored Ed's Camp on January 19th. Brandy Feagan and Carrie Wade hosted a session on CSIP. Brad Adams is doing some behind the scenes supportive work to the district writing plan. The teachers, as a school team, have never participated in a writing professional learning.

IV. Budget Report

- A. **Current Budgets-Review and Approve**

Anthony Sarcione made a motion to accept the current budgets. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the current budgets.

V. Bylaw/Policy Review:

- A. **Review Policies**
 - 1. **Student Assignment Policy**

Lora Mason presented the Student Assignment Policy. Lora Mason recommended that we continue the policy as is, no changes. **Council in consensus on the Student Assignment Policy with no changes.**

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2. School Day and Week Schedule Policy

Lora Mason presented the School Day and Week Schedule Policy. Lora Mason recommended that we continue the policy as is, no changes. **Council in consensus on the Student Assignment Policy with no changes.**

3. School Space Policy

Lora Mason presented the School Space Policy. Lora Mason recommended that we continue the policy as is, no changes. **Council in consensus on the Student Assignment Policy with no changes.**

4. Literacy/Writing Policy

Brad Adams could not attend the meeting today. The Curriculum Pilot Group had their first Q & A meeting. Will be taking a look at the current school and district policies collaboratively (Elementary and Jr/Sr High). Information will be shared at the March SBDM Meeting on the Literacy/Writing Policy.

VI. New Business

A. Approval of Fundraisers/Field Trips

Approved Fundraisers: Anthony Sarcione made a motion to approve the below fundraisers (May have to adjust the Book Fair Date). A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the below.

Sponsor/Group	Dates/Description
Caryn Scheiding/PBIS	February 4-18/LaRosa's Buddy Cards
Julie Messer-Kendall Coleman/Library	April 18-22/Scholastic Book Fair (preview day April 15)

Approved Field Trips: LeAnnda Drysdale made a motion to approve the below fundraisers (May have to adjust the Book Fair Date). A second motion was made by Lora Mason. All in consensus on the approval of the below.

Sponsor/Group	Dates/Description
Caryn Scheiding/All Elementary Students	March 2, 3, & 4/Starlight Roller Rink/Positive Behavior Reward-Groups & Times Attached

B. Staffing Update

Consultation was held with Council. We are fully staffed! There were certification issues with the Special Ed Teacher position, Angie Covey Young was not able to go into that certified position. Jeff Kinman was hired with emergency certification for the Special Ed Teacher position. We have hired JoAnne Cummins (has been with us for years and retired last year) as the 1st Grade Instruction Assistant. We also hired Bridgette Magee as the Elementary Secretary. She is doing great, we are very blessed to have her.

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VII. Ongoing Learning

A. 2022 Legislative Session

Consultation was held with Council.

B. 2022 Impact Kentucky Working Conditions Survey Results

Consultation was held with Council. No results are available yet.

VIII. Upcoming Deadlines

A. January 1-December 31: Improvement Planning Phase 4 - Progress Monitoring

March 1 - Tentative Staffing and Budget Allocations from School Board to Council for Upcoming Fiscal Year.

IX. Adjournment

A. Next Meeting - March 3, 2022 @ 4:00pm in the WES Library.

Anthony Sarcione made a motion to adjourn the meeting at 4:54pm. A second motion was made by Lora Mason. All in consensus on the adjournment of the meeting.