

# WILLIAMSTOWN Elementary School

SBDM COUNCIL  
MEETING MINUTES  
November 4, 2021  
4:00PM-WES Library

*\*Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

***Williamstown Elementary is committed to Inspiring a culture of citizenship, perseverance, and lifelong learning.***

**Call to Order:** Mrs. Wade called the November SBDM meeting to order at 4:00pm on November 4th.

**Members present:** Carrie Wade (virtually attended), LeAnnda Drysdale, Brad Adams, Margaret Prewitt, Lora Mason and Anthony Sarcione.

**Guests present:** Amy Harris and Anna Thompson

## I. Opening Business

- A. **Approval of Agenda:** Anthony Sarcione made a motion to approve the November Agenda. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the November Agenda.
- B. **Approval of October Minutes:** LeAnnda Drysdale made a motion to approve the October Meeting Minutes. A second motion was made by Margaret Prewitt. All in consensus on the approval of the October Meeting Minutes.
- C. **Good News Items:**  
Red Ribbon Week was a success!! Open house/parent conferences went well. We had 193 out of 360 parents/guardians of students in.
- D. **Public Comment:** There was no public comment.

## II. Student Achievement Report/Data:

- A. **Accelerating Learning**  
Consultation was held with Council. Staff professional development is scheduled for Monday, November 8th at the Williamstown Baptist Church. Mrs. Wade and Mrs. Harris has set up coaching sessions with Scholastic.
- B. **Assessing Student Achievement**  
Consultation was held with Council on RTI and student support presented by Anna Thompson. Currently there are 70 official students in Tiers 2 and 3 in Math and Reading. RTI is going well; could use more people to help out.

## III. School Improvement Planning:

- A. **Monthly Review**  
Consultation was held with Council.
- B. **Comprehensive School Improvement Plan Overview**  
Consultation was held with Council on the CSIP. Phase two was due November 1st and has been submitted.
- C. **Social and Emotion Leadership and Learning**  
Consultation was held with Council. K-2 has weekly 2nd Step Lessons(teacher and counselor-led pieces), 5th grade has "Best Part of Me" projects with grade level teachers, Casey Kirk and Kasey Mason. Consultation was held on the Resiliency Poll. Finishing makeups.
- D. **High Quality Local Curriculum Pilot**  
Amy Harris presented the Pilot Program(Curriculum Framework) to Council. If we receive the grant there would be a person assigned to our school to go through our curriculum(all programs we are using) and help us align it. There would also be a PD day to make sure we are heading in the right direction. We are ready for this work! It is a 2 year process. **Anthony Sarcione made a motion to approve the start of the Pilot Program application by Amy Harris. A second motion was made by Brad Adams. All in consensus on the approval to start the Pilot Program application by Amy Harris.**

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## IV. Budget Report

### A. Current Budgets-Review and Approve

**Anthony Sarcione made a motion to accept the current budgets. A second motion was made by Margaret Prewitt. All in consensus on the approval of the current budgets.**

## V. Bylaw/Policy Review:

### A. Review Policies

#### 1. Literacy and Writing Combination

Mrs. Wade made a recommendation to create an Adhoc Committee for the Literacy and Writing Combination Policy. Brad Adams will be the committee lead for the Literacy and Writing Combination Policy.

#### 2. Pink Eye

Margaret Prewitt presented the Pink Eye Policy. No changes. **Council in consensus on the Pink Eye Policy with no changes.**

#### 3. Program Appraisal

Margaret Prewitt presented the Program Appraisal Policy. No changes. **Council in consensus on the Program Appraisal Policy with no changes.**

#### 4. Technology Use

Policy was just rewritten last year. **Council in consensus on the Technology Use Policy with no changes.**

## VI. New Business

### A. Approval of Fundraisers/Field Trips

**Approved Fundraisers:** Brad Adams made a motion to approve the below fundraiser. A second motion was made by Margaret Prewitt. All in consensus on the approval of the below fundraiser.

Sponsor/Group	Dates/Description
Nicole Bryan & Casey Kirk/Art	Spring 2022/Art to Remember (all online)

**Approved Field Trips:** No Field Trips to approve

Sponsor/Group	Dates/Description

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## **VII. Ongoing Learning**

### **A. SBDM Council and School Board Responsibilities**

Consultation was held with Council. KASC provided a handout to Council to use as a resource.

### **B. Impact Kentucky Working Conditions Survey**

Consultation was held with Council. Anthony Sarcione will give all certified staff their code on Monday.

### **C. Veteran's Day Requirement**

Consultation was held with Council. The law requires all schools to engage in Veteran's Day. WES/WHS are making a live stream of the program. There are also art and writing activities. K-4 will watch the live stream of the ceremony; 5-12 will attend the assembly.

## **VIII. Upcoming Deadlines**

**A.** November 1 through December 17--Impact Kentucky Working Conditions Survey for educators; results released in January.

**B.** Other School Requirements--November 11th, Veteran's Day

## **IX. Adjournment**

**A. Next Meeting - December 2, 2021 @ 4:00pm in the WES Library.**

**Anthony Sarcione made a motion to adjourn the meeting at 5:47pm. A second motion was made by Brad Adams. All in consensus on the adjournment of the meeting.**