

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
September 2, 2021
4:00PM-WES Library

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

Call to Order: Mrs. Wade called the September SBDM meeting to order at 4:05pm on September 2nd.

Members present: Carrie Wade, LeAnnda Drysdale, Brad Adams, Margaret Prewitt, Lora Mason and Anthony Sarcione.

Guests present: Chad Eden & Jennifer Brann

I. Opening Business

- A. **Approval of Agenda:** Anthony Sarcione made a motion to approve the September Agenda. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the September Agenda.
- B. **Approval of August Minutes:** Lora Mason made a motion to approve the August Meeting Minutes. A second motion was made by Brad Adams. All in consensus on the approval of the August Meeting Minutes.
- C. **Good News Items:** We are still in school after 11 days, still open and operating; teaching students. The Cross Country team is active and performing well. Coach T gives updates to us and we announce at our morning announcements. 21st Century(After school program) is getting ready to start. News cast has been shifted to the 21st Century Program. Kudos to Anthony and Lindsey for brainstorming up this great idea. In conversation with Christina Butsch, we will be bringing back choir and band through the 21st Century Program. Shout out to staff for your stamina in attending back to back PD's; working on math and literacy programs. Kindergarten transition went well; already planning for next year. There are several staff who are doing advanced programming; Congratulations!! We received the KYCL Grant!! This is great news!!
- D. **Public Comment:** Lora Mason had a parent ask a question about the cleaning of the school. Cleaning is still going on just like last year. Our custodians are still fogging rooms. Kudos to our custodial staff! Chad Eden stated that he is glad that the kids are back in school. He has concerns about the inconsistency of the 5th grade boys basketball team. In the past, 5th grade boys have been allowed to practice and play up with the 6th grade boys basketball team and now they are being told they cannot. 5th grade girls were allowed to try out for 6th grade girls basketball. Mrs. Wade stated that she has not permitted nor denied either. Margaret Prewitt would like to know why the 5th grade girls were allowed to try for 6th grade basketball and the 5th grade boys were not. What are the reasons they are not allowed? Where is the policy and procedures that states 5th grade boys can or cannot play? Mrs. Wade explained that she has not denied or permitted any tryouts for boys or girls basketball. She will talk with Mr. Cummins, the AD and see if she can get some answers to the concerns. Mrs. Wade stated the programs will be improved..just have a little patience. Mrs. Wade will follow up with the 5th grade component. Mr. Cummins is working on a handbook.

II. Student Achievement Report/Data:

A. Accelerating Learning

Consultation was held with Council. STAR assessment is happening this week. We have an Interventionist that is working with teachers. The Interventionist will be working directly with the students. RTI meetings will be held next week. KASC Agenda News link document was given to the Interventionist to read over and will discuss with Mrs. Wade. Reteaching is taking place in our classrooms.

B. Assessing Student Achievement

Covered in Accelerating Learning. Mrs. Wade will have a report for Council next month.

III. School Improvement Planning:

A. Monthly Review

Consultation was held with Council. Handout was given to Council for reference.

B. Comprehensive School Improvement Plan Overview

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Consultation was held with Council on the CSIP. The needs assessment is a check box,, but Phase 2 is more in depth.

IV. Budget Report

A. Current Budgets-Review and Approve

Brad Adams made a motion to accept the current budgets. A second motion was made by Anthony Sarcione. All in consensus on the approval of the current budgets.

V. Bylaw/Policy Review:

A. Review Policies

1. Enhancing Student Achievement

LeAnnda Drysdale presented the Enhancing Student Achievement Policy to Council. Mrs. Wade recommended that we make an amendment with our updated mission statement.

2. Alignment with State Standards

LeAnnda Drysdale presented the Alignment with State Standards Policy to Council. **Council in consensus to leave Policy as is with no changes.**

3. Literacy

LeAnnda Drysdale presented the Literacy Policy to Council. Mrs. Wade will find out about who the Literacy Team is. Council has follow up questions with leadership and district teams about the "Literacy Team". We will table this policy until October.

VI. New Business

A. Approval of Fundraisers/Field Trips

Approved Fundraisers: Anthony Sarcione made a motion to approve the below fundraisers. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the below fundraisers.

Sponsor/Group	Dates/Description
Deanna Wynn/5th Grade DC	October, December, February, March(days to be determined)- 4th/5th Grade Dance
Deanna Wynn/DC 5th-6th-7th Grade	January 2022(day to be determined)/Edwardo's Night
Deanna Wynn/DC 5th-6th-7th Grade	September 25/Cross Country Concessions
Deanna Wynn/DC 5th-6th-7th Grade	November/January/March/Little Caesar's Pizza Kits
Deanna Wynn/DC 5th-6th-7th Grade	October(day to be determined)-Charleston Wraps(Yankee Candles)

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Deanna Wynn/DC 5th-6th-7th Grade	TBD/Elementary Basketball Concessions
Deanna Wynn/DC 5th-6th-7th Grade	March 2022/Field Day T-Shirts
Deanna Wynn/DC 5th-6th-7th Grade	December 2021/Skyline Chili
Lora Masson/WEBO	October 13-29/Spirit Wear Fundraiser
Jacob Cheesman-AJ Mason-Darryl Cummins/Boys & Girls Basketball	Runs 6 weeks, 1 or 2 days a week beginning 9/28 and ending 11/6/Elementary Developmental Basketball League-Early registration \$50 per participant; at the door \$60 per participant. Following this league, elementary players will begin practicing in grade levels to compete in winter in the NCKC league.

Approved Field Trips: Lora Mason made a motion to approve the 4th grade field trip. A second motion was made by Anthony Sarcione. All in consensus on the approval of the 4th grade field trip.

Sponsor/Group	Dates/Description
Drysdale-Lainhart-DiLillo-Kirk/4th Grade	September 22/9:30am-1:15pm Pioneer Park in Covington(Ohio River Foundation)

B. Student Engagement in Decision-Making Survey

Consultation was held with Council. Mrs. Wade will send the survey link to Council.

VII. Ongoing Learning

A. Reflection on SBDM Council Training

Consultation was held with Council. Combined training was good; not a lot of districts offer “in house” training. Personalization is important!

B. Constitution Day-September 17

Consultation was held with Council. Handout given to Council. Mrs. Wade will distribute the handout to all elementary teachers.

C. Standards Family Guides

Consultation was held with Council. The link is www.kystandards.org then go to the family tab.

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VIII. Upcoming Deadlines

- A.** August 1-October 1--Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring Continues through December 1.
- B.** September 17-Constitution Day education program.
- C.** By October 1-Council signs School Profile Report and post on the website.
- D.** October 1-November 1-Phase Two: Needs Assessment for Schools, School Assurances, School Safety Report.
- E.** Second School Month-Adjustment in board allocations given to councils.

IX. Adjournment

- A. Next Meeting - October 2, 2021 @ 4:00pm in the WES Library.**

Margaret Prewitt made a motion to adjourn the meeting at 5:35pm. A second motion was made by Brad Adams. All in consensus on the adjournment of the meeting.