

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
December 3, 2020
4:00PM-WES Library

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

- I. **Call to Order:** Mrs. Wade called the December SBDM meeting to order at 4:03pm on December 3rd.
Members present: Carrie Wade, LeAnnda Drysdale, Margaret Prewitt, Caryn Scheiding, and Lora Mason. Anthony Sarcione attended virtually.
 - A. **Approval and Addition of Agenda:** LeAnnda Drysdale made a motion to approve the December Agenda. A second motion was made by Caryn Scheiding. All in consensus on the approval of the December Agenda.
 - B. **Good News Items:** Mrs. Wade is so impressed with the commitment of our staff transitioning to virtual learning. The transition has been very smooth. The first two days of virtual learning, the elementary had less than six students that did not check in and that was due to internet issues (which have been resolved). Kids are joining Google Meets! Students are participating, asking questions, and learning! Excited that teachers are doing live meets. Our virtual teachers have stepped up as “Leaders”!
 - C. **Public Comment:** There was no public comment.

- II. **Student Achievement Report/Data:**
 - A. **Assessing Student Achievement:** Consultation was held with Council on the STAR results. Mrs. Fugazzi produced a Google sheet for Council to see student achievement, which is very useful.

- III. **School Improvement Planning:**
 - A. **Monthly Review:** Consultation was held with Council.
 - B. **Comprehensive School Improvement Planning:**
 1. **2020-21 Phase 3:** Consultation was held with Council on 2020-21 Phase 3. Mrs. Wade has a meeting with Mrs. Harris Friday and will be discussing the CSIP. Mrs. Wade will call a special meeting for Council to approve the CSIP once it is complete.

- IV. **Budget Report**
 - A. **Current Budgets-Review and Approve:** Lora Mason made a motion to accept the current budgets/invoices. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the current budgets/invoices.

- V. **Bylaw/Policy Review:**
 - A. **Review, Revise, and Approve the following policy(ies):**
 1. **Curriculum:** Presented by Caryn Scheiding. Anthony Sarcione made a motion to table the revisions of the Curriculum Policy until the next meeting. A second motion was made by Margaret Prewitt. All in consensus to table the proposed revisions of the Curriculum Policy until the next meeting. Mrs. Scheiding will come back with a more revised template.
 2. **Discipline, Classroom Management and School Safety:** Presented by Caryn Scheiding. LeAnnda Drysdale made a motion to table the revisions of the Discipline, Classroom Management and School Safety Policy until the next meeting. A second motion was made by Lora Mason. All in consensus table the proposed revisions of the Discipline, Classroom Management and School Safety Policy until the next meeting. Mrs. Scheiding will come back with a more revised template.
 - B. **Policy Reviews for January (will be presented by LeAnnda Drysdale)**
 1. **Instructional Practices**

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2. Wellness
3. Gifted and Talented
4. Curriculum (Presented by Caryn Scheiding)
5. Discipline, Classroom Management and School Safety (Presented by Caryn Scheiding)

VI. New Business:

- A. **Approval of Fundraiser Date Extension:** Caryn Scheiding made a motion to approve the extension of the Spirit Wear Fundraiser. A second motion was made by Margaret Prewitt. All in consensus to approve the date extension of the Spirit Wear Fundraiser.

Sponsor/Group	Dates/Description
WEBO **REQUESTING DATE EXTENSION	November 30-December27; District Wide Williamstown Spirit Wear

- B. **Update on Virtual Learning:** Consultation was held with Council on the Virtual Learning. Mrs. Wade has no update on the elementary students' return to traditional learning on December 7th. There is still an issue of printing from ChromeBooks.

VII. Upcoming Deadlines

- A. **November 1-January 1 Phase Three: Professional Development Plan (NEW), School Improvement Plan, Executive Summary, Closing the Achievement Gap Diagnostic**

- VIII. **Adjournment:** Margaret Prewitt made a motion to adjourn the meeting at 5:37pm. A second motion was made by Caryn Scheiding. All in consensus on the adjournment of the meeting.

Next meeting date: January 7, 2021, 4pm in the WES Library.