

# WILLIAMSTOWN Elementary School

SBDM COUNCIL  
MEETING MINUTES  
November 5, 2020  
4:00PM-WES Library

*\*Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

- I. **Call to Order:** Mrs. Wade called the November SBDM meeting to order at 4:03pm on November 5th.  
**Members present:** Carrie Wade, LeAnnda Drysdale, Margaret Prewitt, Caryn Scheiding, and Anthony Sarcione. Lora Mason attended virtually.
  - A. **Approval and Addition of Agenda:** Caryn Scheiding made a motion to approve the November Agenda with the addition of; New Business; item D. Consultation with Council for Additional Allocation. A second motion was made by Anthony Sarcione. All in consensus on the approval of and addition added to the November Agenda.
  - B. **Approval of the October SBDM Minutes:** Anthony Sarcione made a motion to approve the October SBDM minutes. A second motion was made by Margaret Prewitt. All in consensus on the approval of the October SDBM minutes.
  - C. **Good News Items:** Great Red Ribbon Week Week! It was a lot of fun and a lot of hard work went into it. Mr. Sarcione's Virtual Class has 100% participation in parent conferences/testing of students!! Way to go! Shout out to Mrs. Scheiding for working on report card standards! Students are enjoying Student of the Month. The Virtual Prize Patrol went out to students' houses to award prizes! Huge shoutout to Toni (virtual assistant) on administering the STAR test to the kindergarteners!!
  - D. **Public Comment:** There was no public comment.
- II. **Old Business:** None to Report
- III. **Budget Report:** Anthony Sarcione made a motion to approve the Budget Report. A second motion was made by Caryn Scheiding. All in consensus on the approval of the budget.
- IV. **Student Achievement Report/Data:**
  - A. **Kindergarten Assessment Update:** Consultation was held with Council on the kindergarten assessments (STAR and Brigance). Mrs. Wade will share data after it is reviewed.
- V. **School Improvement Planning:**
  - A. **Comprehensive School Improvement Planning:**
    1. **2020-21 Phase 2: Needs Assessment, School Assurances, School Safety;** Consultation was held with Council on 2020-21 Phase 2.
- VI. **Bylaw/Policy Review:**
  - A. **Review, Revise, and Approve the following policy(ies):**
    1. **Pink Eye:** Presented by Margaret Prewitt. Anthony Sarcione made a motion to accept the Pink Eye Policy as read with no changes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the Pink Eye Policy as read with no changes.
    2. **Program Appraisal:** Presented by Margaret Prewitt. Caryn Scheiding made a motion to accept the Program Appraisal Policy as read with no changes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the Program Appraisal Policy as read with no changes.
  - B. **Policy Reviews for December (will be presented by Caryn Scheiding)**
    1. Curriculum
    2. Discipline, Classroom Management and School Safety

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## VII. New Business:

- A. Approval of Fundraisers:** Anthony Sarcione made a motion to approve the below fundraisers. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the below fundraisers.

Sponsor/Group	Dates/Description
WEBO	November 20-December 2; Santa Shop Kids Kastle
WEBO	November 16-December 4; District Wide Williamstown Spirit Wear
Caryn Scheiding/PBIS	December 11-13; Here We Go A-Caroling (Support PBIS and donate to have a live holiday medley sung to you by Williamstown Schools Staff of Carolers to whomever requested)

- B. Standards Alignment in Infinite Campus:** Consultation was held with Council on the Standards Alignment. Mrs. Wade and Mrs. Scheiding worked on getting our standards in, shout out to both.
- C. Planning for 2nd Semester Learning Model:** The District put out a survey to all virtual parents. They were given the choice of traditional(in person) or remaining virtual and also were asked the question of how will your student be transported to school. Consultation was held with Council on the survey data; Virtual-1st semester-144 students-41% virtual, Traditional-1st semester-208 students-59% traditional. After survey-2nd semester-40 students-13% virtual, Traditional-2nd semester-308 students-88% traditional. We have to remain Healthy at School; social distancing, masking at all times, hand washing, and sanitizing.
- D. Consultation with Council for an Additional Allocation (elementary position):** Mrs. Wade requested an additional allocation (elementary position) from the District. Consultation was held with Council concerning the increase in traditional students for the 2nd semester. We will have to relay to parents that we cannot guarantee social distancing and students could be masked all day. There will be a meeting with all virtual teachers tomorrow. 2nd semester begins January 13th.

\*\*Mrs. Wade has done a tremendous job. The staff is having fun and the students are learning. Mr. Sarcione asked "How can the Council help you (Mrs. Wade)?" Mrs. Wade expressed gratitude and discussed with Council, open communications, support within staff and open door policy. She said, "I am blessed to have great support here!"

- VIII. Adjournment:** Anthony Sarcione made a motion to adjourn the meeting at 5:11pm. A second motion was made by Margaret Prewitt. All in consensus on the adjournment of the meeting.  
Next meeting date: December 3, 4pm in the WES Library.