

WILLIAMSTOWN Elementary School

**SBDM COUNCIL
MEETING MINUTES
October 1, 2020
4:00PM-WES Library**

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

- I. **Call to Order:** Mrs. Wade called the October SBDM meeting to order at 4:03pm on October 1st.
Members present: Carrie Wade, LeAnnda Drysdale, Lora Mason, Margaret Prewitt, and Anthony Sarcione. Caryn Scheiding was absent.
 - A. **Approval of Agenda:** Margaret Prewitt made a motion to approve the October Agenda. A second motion was made by Anthony Sarcione. All in consensus on the approval of the October Agenda.
 - B. **Approval of the September SBDM Minutes:** Anthony Sarcione made a motion to approve the September SBDM minutes. A second motion was made by Margaret Prewitt. All in consensus on the approval of the September SDBM minutes.
 - C. **Approval of the September Special SBDM Minutes:** Anthony Sarcione made a motion to approve the September Special SBDM minutes. A second motion was made by Lora Mason. All in consensus on the approval of the September Special SDBM minutes.
 - D. **Good News Items:** We made it through picture day. Both traditional and virtual students had pictures on September 29th. Morgan Popham and the team did an excellent job! K-12 Pictures were all taken in the high school gym. We have completed STAR testing. Very pleased about the facilitation of the test. Will be going over data.
 - E. **Public Comment:** There was no public comment.

- II. **Old Business:** The Board approved the instructional assistant(to virtual teachers). Mrs. Wade is pleased in the interest that is being shown. Define the amount of technology(per Mr. Garrett): 513 ChromeBooks assigned to Elementary, 140ish IPADS assigned to Elementary in IPAD carts, and 30 lab computers assigned to elementary. IPADs, lab computers, and some Chromebooks will be surplus.

- III. **Budget Report:** Anthony Sarcione made a motion to approve the Budget Report. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the budget.

- IV. **Student Achievement Report/Data:**
 - A. **STAR Summary:** Consultation was held with Council on the STAR results for Math and Reading. We will discuss info at grade level PLC meetings, working with the instructional team; there are three reports for teachers to access: test record report, screening report, and state standards mastery report. This will give them information about each student. The state standards dashboard will allow teachers to see the level of mastery for each student. Teachers will be trained to use this information. We have had encouraging discussions. There will be goal setting for the next STAR test (December/January?-date has not been set). Teachers can see how much time students spend on each question. Virtual assessment-instructional team worked hard. They shared the expectations with parents. Parents did not follow guidelines. The team is hoping to adjust the procedure. Overall, pleased.

- V. **School Improvement Planning:**
 - A. **Comprehensive School Improvement Planning:** Consultation was held with Council.
 1. 2020-21 Phase 1: Continuous Improvement Diagnostic for Schools

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VI. Bylaw/Policy Review:

A. Review, Revise, and Approve the following policy(ies):

1. **Protection of Instructional Time:** Presented by Anthony Sarcione.
2. **Writing Policy:** Presented by Anthony Sarcione. **Anthony Sarcione made a motion to accept Protection of Instructional Time Policy and the Writing Policy with no changes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the policies with no changes.**

VII. New Business:

A. Approval of Fundraisers:

1. Library-Chantel March-Online Book Fair-October 16-29. **Lora Mason made a motion to approve the Online Book Fair Fundraiser. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the Online Book Fair Fundraiser.**
2. Super Honor Roll-Melinda Evans-Reading for Education-SchoolStore.com-November - the end of the school year. **Lora Mason made a motion to approve the SchoolStore.com fundraiser. A second motion was made by Anthony Sarcione. All in consensus on the approval of the SchoolStore.com fundraiser.**
3. PBIS-Deanna Wynn-Little Caesar's Pizza Kits-November/December TBD. **LeAnnda Drysdale made a motion to approve the Little Caesar's Pizza Kit fundraiser. A second motion was made by Anthony Sarcione. All in consensus on the approval of the Little Caesar's Pizza Kit fundraiser.**

B. Review of School Report Card-School Profile Report:

Consultation was held with Council on the School Report Card-School Profile Report. The information is from the 2019-20 school year. No questions from Council.

C. Policy Development:

1. **Technology Use Policy-2nd Reading-**Presented by Anthony Sarcione. **Margaret Prewitt made a motion to adopt the Technology Use Policy. A second motion was made by Lora Mason. All in consensus on the adoption of the Technology Use Policy. Date Adopted: October 1, 2020.**
2. **Emergency Management Plan-2nd Reading-**Presented by Carrie Wade. **Anthony Sarcione made a motion to approve the Emergency Management Plan. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the Emergency Management Plan.**

VIII. Adjournment: Anthony Sarcione made a motion to adjourn the meeting at 5:11pm. A second motion was made by Lora Mason. All in consensus on the adjournment of the meeting.

Next meeting date: November 5, 4pm in the WES Library.