

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
March 4, 2021
4:00PM-WES Library

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

- I. **Call to Order:** Mrs. Wade called the March SBDM meeting to order at 4:03pm on March 4th.
Members present: Carrie Wade, LeAnnda Drysdale, Caryn Scheiding, Lora Mason, Margaret Prewitt, and Anthony Sarcione.
 - A. **Approval of Agenda with amendment (Add under Section V (Bylaw/Policy Review) Attendance Policy:** Lora Mason made a motion to approve the March Agenda with the amendment. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the March Agenda with the amendment.
 - B. **Approval of February Regular Minutes:** LeAnnda Drysdale made a motion to approve the February Regular Meeting Minutes. A second motion was made by Margaret Prewitt. All in consensus on the approval of the February Regular Meeting Minutes.
 - C. **Good News Items:** Coach T is the BEST!! She is doing great helping with traditional students and virtual in grades Kindergarten through Second. Academic Team is doing Great! We have about 85% of our students in the building. We have three elementary archers going to state next Friday, the 12th. We have launched HEAT Bingo and already have our first Bingo. The class will have a popcorn party.
 - D. **Public Comment:** There was no public comment.
- II. **Student Achievement Report/Data:**
 - A. **KDE Guidance on Spring Testing:** Consultation was held with Council on spring testing. We were not granted a waiver for standardized testing. Testing week will be May 3rd-7th, tentatively. Elementary will test Monday and Tuesday, Jr/Sr High will test Wednesday and Thursday, and Friday will be a makeup day. The following week will be scheduled for virtual students. They will have to come into the building to test. They are shortening assessments, will all be online and there is zero accountability.
 - B. **STAR Interim Assessment:** Consultation was held with Council on STAR Assessment. STAR testing was administered this week. We do not have data reports yet. Mrs. Wade will share the results at the next meeting.
- III. **School Improvement Planning:**
 - A. **School Improvement Plan:** Consultation was held with Council.
- IV. **Budget Report**
 - A. **Current Budgets-Review and Approve:** Anthony Sarcione made a motion to accept the current budgets/invoices. A second motion was made by Lora Mason. All in consensus on the approval of the current budgets/invoices.
 - B. **2021-2022 Draft SBDM Budget:** Caryn Scheiding made a motion to accept the 2021-2022 Draft SBDM Budget. A second motion was made by Anthony Sarcione. All in consensus on the approval of the 2021-2022 Draft SBDM Budget.
 - C. **2021-2022 Draft Staffing Allocation Plan:** LeAnnda Drysdale made a motion to accept the 2021-2022 Draft Staffing Allocation Plan. A second motion was made by Caryn Scheiding. All in consensus on the approval of the 2021-2022 Draft Staffing Allocation Plan.
 - D. **2021-2022 Section 7:** Anthony Sarcione made a motion to accept the 2021-2022 Section 7. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the 2021-2022 Section 7.
- V. **Bylaw/Policy Review:**

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A. Review, Revise, and Approve the following policy(ies):

- 1. Attendance:** Anthony Sarcione presented the Attendance Policy. **Anthony Sarcione made a motion to accept the Attendance Policy as read with no changes. A second motion was made by Lora Mason. All in consensus on the approval of the Attendance Policy.** In the future, if we still have virtual students, we may need to add an amendment to our Policy for virtual attendance.
- 2. Consultation:** Anthony Sarcione presented the Consultation Policy. **Anthony Sarcione made a motion to accept the Consultation Policy with no changes. A second motion was made by Margaret Prewitt. All in consensus on the approval of the Consultation Policy with no changes.**
- 3. Instructional Practices and Non-Instructional Staff Time and Assignment:** Anthony Sarcione presented the Instructional Practices and Non-Instructional Staff Time and Assignment Policy. **Anthony Sarcione made a motion to accept the Instructional Practices and Non-Instructional Staff Time and Assignment Policy as presented with no changes. A second motion was made by Caryn Scheiding. All in consensus on the approval of the Instructional Practices and Non-Instructional Staff Time and Assignment Policy with no changes.**
- 4. Student Assignment Policy:** 1st Reading. 2nd reading will take place at the April SBDM Meeting.
- 5. Instructional Practices:** 2nd Reading. **LeAnnda Drysdale made a motion to accept the Instructional Practices Policy. A second motion was made by Caryn Scheiding. All in consensus on the approval of the Instructional Practices Policy.**
- 6. Wellness Policy:** 2nd Reading. **Anthony Sarcione made a motion to accept the Wellness Policy. A second motion was made by Lora Mason. All in consensus on the approval of the Wellness Policy.**

VI. New Business:

- A. Approval of Fundraisers/Field Trips:** Anthony Sarcione made a motion to approve the WEBO Spirit Wear Fundraiser. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the WEBO Spirit Wear Fundraiser.

Sponsor/Group	Dates/Description
WEBO	April 12-30; District Wide Williamstown Spirit Wear

VII. Ongoing Learning:

- A. 2021 Legislative Session:** Consultation was held with Council.
- B. New KASC Experienced Member Training:** Consultation was held with Council.
- C. KY Standards Professional Learning Series:** Consultation was held with Council

VIII. Upcoming Deadlines

- A. May - Teacher and Parent SBDM Council Elections**

- IX. Adjournment:** Caryn Scheiding made a motion to adjourn the meeting at 5:30pm. A second motion was made by Anthony Sarcione. All in consensus on the adjournment of the meeting.

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Next meeting date: March 4, 2021, 4pm in the WES Library.