

# WILLIAMSTOWN Elementary School

SBDM COUNCIL  
MEETING MINUTES  
February 4, 2021  
4:00PM-WES Library

*\*Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

- I. **Call to Order:** Mrs. Wade called the February SBDM meeting to order at 4:03pm on February 4th.  
**Members present:** Carrie Wade, LeAnnda Drysdale, Caryn Scheiding, Lora Mason, Margaret Prewitt, and Anthony Sarcione.
  - A. **Approval of Agenda:** LeAnnda Drysdale made a motion to approve the February Agenda. A second motion was made by Anthony Sarcione. All in consensus on the approval of the February Agenda.
  - B. **Approval of January Regular Minutes:** Lora Mason made a motion to approve the January Regular Meeting Minutes. A second motion was made by Margaret Prewitt. All in consensus on the approval of the January Regular Meeting Minutes.
  - C. **Good News Items:** More students in the building now. Our 100th day of school is tomorrow. Staff had the first dose of Covid vaccine, the second dose is this Saturday. National School Counseling Week-Caryn Scheiding and Kasey Mason.
  - D. **Public Comment:** There was no public comment.
  
- II. **Student Achievement Report/Data:**
  - A. **Assessing Student Achievement:** Consultation was held with Council on the student achievement. K-5 Intervention started this week; RTI Services.
  
- III. **School Improvement Planning:**
  - A. **Monthly Review:** Consultation was held with Council. Interim STAR assessment 2/22. STAR goal setting and recognitions. Freckle implementation and demonstration. Freckle ties into STAR-adaptive learning.
  
- IV. **Budget Report**
  - A. **Current Budgets-Review and Approve:** Anthony Sarcione made a motion to accept the current budgets/invoices. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the current budgets/invoices.
  
- V. **Bylaw/Policy Review:**
  - A. **Review, Revise, and Approve the following policy(ies):**
    1. **Student Assignment:** Lora Mason presented the Student Assignment Policy. Will table and have the first reading at our March meeting.
    2. **School Day and Week Schedule:** Lora Mason presented the School Day and Week Schedule Policy. Anthony Sarcione made a motion to accept the School day and Week Schedule Policy with no changes except to add in minutes from KDE. A second motion was made by Margaret Prewitt. All in consensus on the approval of the School Day and Week Schedule with no changes except to add in minutes from KDE.
    3. **School Space:** Lora Mason presented the School Space Policy. Caryn Scheiding made a motion to accept the School Space Policy as presented with no changes. A second motion was made by Anthony Sarcione. All in consensus on the approval of the School Space Policy with no changes.
    4. **Instructional Practices-1st Reading.** 2nd reading will take place at the March SBDM Meeting.
    5. **Wellness Policy:** 1st Reading. 2nd reading will take place at the March SBDM Meeting.
    6. **Curriculum Policy:** 2nd Reading. Anthony Sarcione made a motion to approve the Curriculum Policy. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the Curriculum Policy.

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7. **Discipline, Classroom Management and School Safety:** 2nd Reading. Lora Mason made a motion to approve the Discipline, Classroom Management and School Safety Policy. A second motion was made by Margaret Prewitt. All in consensus on the approval of the Discipline, Classroom Management and School Safety Policy.

## VI. New Business:

- A. **Approval of Fundraisers/Field Trips:** Anthony Sarcione made a motion to approve the Kids Heart Challenge Fundraiser. A second motion was made by Margaret Prewitt. All in consensus on the approval of the Kids Heart Challenge Fundraiser.

Sponsor/Group	Dates/Description
Aaron Ballard/PE	February 10-26/Kids Heart Challenge-everything is done digitally

- B. **Consultation with Council Regarding Certified Teaching Position:** Consultation was held with Council regarding the Certified Teaching Position. Same potential candidates, still looking for a hire.
- C. **Upcoming Board Presentation:** 15 minute presentation.
- D. **Tentative Staffing Allocations for 2021-2022:** Currently numbers are staying the same. Must be passed at the Board Meeting.

## VII. Upcoming Deadlines

- A. **March 1-Tentative Staffing and Budget Allocations from Board for 2021-2022**

- VIII. **Adjournment:** Anthony Sarcione made a motion to adjourn the meeting at 7:20pm. A second motion was made by Lora Mason. All in consensus on the adjournment of the meeting.

Next meeting date: March 4, 2021, 4pm in the WES Library.