

**Williamstown Elementary School SBDM  
Principal Selection  
Special Meeting  
May 1, 2020  
Minutes**

The Williamstown Elementary SBDM Council met on May 1, 2020 at 1:00 PM via Teleconference and streamed on YouTube. The purpose of the meeting was to discuss the principal selection process. In attendance were LeAnnda Drysdale, Kristen Hildebrand, Lora Mason, Misty Middleton, Anthony Sarcione, and Natalie Wolfe.

It was determined the Williamstown Elementary SBDM Council did not have a principal selection policy so the council will follow KRS 160.345 (h) (2).

Natalie Wolfe made a motion to nominate Misty Middleton to set the agendas, notify council members, and keep minutes. This was seconded by Anthony Sarcione and with no other discussion, all members voted in favor.

Misty Middleton discussed the requirement for council training and suggested the different avenues for receiving training. After some discussion Anthony Sarcione made a motion to utilize Amy Harris, SBDM Coordinator, as the council trainer. This was seconded by Natalie Wolfe and with no other discussion, all members voted in favor.

Dates were discussed for the council training as well as tentative dates for holding interviews. Anthony Sarcione made a motion to conduct training on Wednesday, May 13, 2020 at 10:00 in the library with social distancing measures in place. Lora Mason seconded the motion and with no other discussion, all members voted in favor.

Council held discussion about ways to receive feedback from stakeholders regarding the next principal at WES. LeAnnda Drysdale made a motion that parent representatives would reach out via WEBO contacts and emails as well as through a social media link and the teacher representatives would send out a Google Survey to staff members. This was seconded by Kristen Hildebrand and with no other discussion, all members voted in favor.

A question was raised regarding open and closed sessions. While all meetings will begin and end in open session, council interviews will take place in closed session. Misty Middleton will double check on council training and if that is completed in open or closed session.

With no other questions, Anthony Sarcione made a motion to adjourn the meeting. This was seconded by LeAnnda Drysdale and all members voting in favor.

The meeting adjourned at 1:29 PM.