



**SBDM COUNCIL  
MEETING MINUTES  
November 2, 2021  
@3:30 in the HS Library**

\*Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.

*Williamstown Jr/Sr High School's mission is to establish a secure environment and create a foundation for life-long learning by engaging, educating, and empowering students to reach their full potential.*

The November 2nd meeting was called to order at 3:30pm. The following members were present for the meeting: Brandy Feagan, Elisa Gray, Spencer Johnson, Liz King, Matthew Price, Jennifer Wise, Allison Johnson, Carrie Hillman, Anna Thompson, and Jemma Hornbeck. Kendal Coleman was absent.

Guests: Adam Coleman

- I. **Opening Business**
  - A. **Approval of the Agenda:** Matthew Price made a motion to approve the Agenda. A second motion was made by Allison Johnson. All in consensus on the approval of the Agenda.
  - B. **Approval of the Minutes of the October Meeting:** Allison Johnson made a motion to approve the October Meeting Minutes. A second motion was made by Jennifer Wise. All in consensus on the approval of the October Meeting Minutes.
  - C. **Good News Report**
    - 1. HEAT Celebrations are going well. Students are trying harder to earn that reward.
    - 2. Cross Country placed 14th out of 36 teams at State. Super Proud of the team!!
    - 3. Band placed 2nd at State Finals. Did a GREAT job!
    - 4. FFA (5 students) went to the FFA National Convention. 4 out of 5 placed in the top 10 Nationally.
  - D. **Public Comment:** No Public Comment.
- II. **Student Achievement Report/Data**
  - A. **Accelerating Learning Plan**

Consultation was held with Council. Interim Star Data shows growth. The incorporated reward day in RTI has students trying harder to earn that reward.
  - B. **Assessing Student Achievement**

Consultation was held with Council. Star Data was shared with Council.
- III. **School Improvement Planning**
  - A. **Monthly Review**

Consultation was held with Council.
  - B. **Comprehensive School Improvement Plan**
    - 1. **Review and Approve Needs Assessment, School Safety Report, and School Assurances**

Consultation was held with Council on the Needs Assessment. Liz King made a motion to approve the Needs Assessment as presented. A second motion was made by Jennifer Wise. All in consensus on the approval of the Needs Assessment as presented. School Assurances and School Safety were discussed at the last meeting.
  - C. **Social and Emotional Leadership and Learning**

Consultation was held with Council on the Counseling and Curriculum.
- IV. **Budget Report**
  - A. **Current Budgets Review and Approve**

Carrie Hillman made a motion to approve the Current Budgets. A second motion was made by Anna Thompson. All in consensus on approving the Current Budgets.
  - B. **Second Month Adjustments**

Consultation was held with Council. All adjustments were made to the SBDM Admin Accounts on both the Jr and Sr High School.

V. **Bylaw/Policy Review**

A. **Review, Revise, and Approve the following policies:**

**Recognition at Graduation Ceremony:** Consultation was held with Council. **Matthew Price made a motion to approve an addition to the Policy concerning regalia that is approved to be worn at Senior Events. A second motion was made by Jennifer Wise. All in consensus on the approval of the addition to the Policy.**

**Transition Readiness:** Consultation was held with Council. No changes were made. **Anna Thompson made a motion to approve the Transition Policy as read. A second motion was made by Allison Johnson. All in consensus on the approval of the Transition Policy as read.**

**Technology Utilization:** Consultation was held with Council. No changes were made. **Anna Thompson made a motion to approve the Technology Utilization Policy as read. A second motion was made by Allison Johnson. All in consensus on the approval of the Technology Utilization Policy as read.**

**Activity/Graduation/Attendance Policy:** Consultation was held with Council. An addition of verbiage concerning parents not being able to pay fees was added. **Liz King made a motion to approve the Activity/Graduation/Attendance Policy with the addition. A second motion was made by Jennifer Wise. All in consensus on the approval of the Activity/Graduation/Attendance Policy with the addition.**

VI. **New Business**

A. **Snap Raise Presentation-Adam Coleman(Track)**

Adam Coleman presented the Snap Raise Fundraiser to Council. It is a new fundraiser that has the potential to make the Track team approximately 80% of what is raised. It is an email solicitation program. Team members each load 10 emails and the system automatically generates an email asking for donations. If the team members do not enter 10 emails each, the percentage that is raised is lower. The company keeps track of all of it and keeps 20% as a fee. **Liz King made a motion to approve the Snap Raise Fundraiser (Track Team) presentation at the Board Meeting. A second motion was made by Matthew Price. All in consensus on the approval of the presentation of Snap Raise to the Board.**

B. **Approval of Field Trips & Fundraisers**

Allison Johnson made a motion to approve the below fundraisers. A second motion was made by Liz King. All in consensus on the approval of the fundraisers.

**Approved Fundraisers:**

Sponsor/Group	Dates/Description
AJ Mason/Girls Basketball	November 14th & 21st/Shoot-A-Thon
Amber Perkins/Cheer	January 8-15, 2022/Cheer Camp
Adams Coleman & Ryan Neaves/Track	Continuous/SNAP RAISE(online donation program) <b>Approved for Board Presentation</b>
Rob Sawyers & Danny Lorenz/ Baseball	November or early December/Sell Williamstown Christmas Sweaters(possibly add to Fancloth Spirit Wear)
Band Boosters/Band	December 13-18/10% with Chick-fil-A

**Approved Field Trips:** Spencer Johnson made a motion to approve the below field trips. A second motion was made by Allison Johnson. All in consensus on the approval of the below field trips.

Sponsor/Group	Dates/Description
Niki Clemons/Allison Johnson/7th Grade Field Trip	December 15/Lexington Children’s Theater(The Lion, the Witch, and the Wardrobe Play) & Golden Corral
Tonya Fox/Honor Choir Students	November 12 & 13/NKU Honor Choir
Tonya Fox/All State Auditions	November 3/Dixie High School-All State Auditions-After School (All Parent Transport)
Jennifer Wise/Her Science Classes	May 6/King’s Island
Matthew Price/FFA	December 6/Grant Manor(awaiting approval from Grant Manor)

**VII. Ongoing Learning**

**A. Major Roles of School Board and Councils**

Consultation was held with Council.

**B. Impact Kentucky Working Conditions Survey**

Consultation was held with Council. Coming up soon. Matthew Price has given out the survey.

**VIII. Upcoming Deadlines:**

**A.** Nov. 1-Jan. 1--Phase Three: Improvement Planning (Professional Development Plan; School Improvement Plan, Executive Summary).

**B.** Nov. 1-Dec. 17--Impact Kentucky Working Conditions Survey for educators-results released in January.

**C.** Nov. 11--Veterans Day Ceremony

**IX. Adjournment**

**A. Next Meeting-December 7, 2021 @ 3:30pm, Cafeteria.**

**Allison Johnson made a motion to adjourn the meeting. A second motion was made by Liz King.**

**All in consensus on the adjournment of the meeting at 4:57pm.**