



**SBDM COUNCIL
MEETING MINUTES
September 7, 2021**

@3:30 in the HS Cafeteria

*Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.

Williamstown Jr/Sr High School's mission is to establish a secure environment and create a foundation for life-long learning by engaging, educating, and empowering students to reach their full potential.

The September 7th meeting was called to order at 3:31pm. The following members were present for the meeting: Brandy Feagan, Elisa Gray, Spencer Johnson, Kendal Coleman, Liz King, Matthew Price, Jennifer Wise, Carrie Hillman, and Anna Thompson. Jemma Hornbeck and Allison Johnson were absent.

Guests: Rob Sawyers-WHS Varsity Baseball Coach

I. Opening Business

- A. Approval of the Agenda:** Jennifer Wise made a motion to approve the Agenda with the change of next meeting date to October 5th. A second motion was made by Liz King. All in consensus on the approval of the Agenda with the change of next meeting date to October 5th.
- B. Approval of the Minutes of the August Meeting:** Liz King made a motion to approve the August Meeting Minutes. A second motion was made by Matthew Price. All in consensus on the approval of the August Meeting Minutes.
- C. Good News Report**
 - 1. School has started. Things are going well.
 - 2. Athletic programs are doing well. Cross Country has had some students place in races. High School Volleyball has had some wins? Jr High Volleyball is improving.
 - 3. Welcome to Rob Sawyers, our new varsity baseball coach!
- D. Public Comment:** There was no public comment.
- E. Meeting Norms:** Mrs. Feagan reminded Council of the HEAT Expectations as part of the meeting norms.

II. Student Achievement

- A. Accelerating Learning Plan**

Consultation was held with Council. KASC document questions were answered by Mrs. Feagan.
- B. Assessing Student Achievement**

Consultation was held with Council. Building on the discussion from the last two months-What is your council's plan to monitor student achievement throughout the year? We will use Renaissance/Star results in the Fall, Winter, and Spring to assess student achievement. How is student work being monitored to ensure it's at grade-level? Star provides grade level results and will be monitored regularly throughout the year. In PLC's, teachers will review and discuss student work/data from student work to ensure it is at grade level. The Renaissance/Freckle program will be used to monitor grade-level work as well. The principal reports on the progress of beginning-of-the year assessments. Mrs. Feagan shared preliminary data results from Star in reading and math. Our math and reading scores are concerning. Our math coach will be working with teachers.

III. School Improvement Planning

- A. Monthly Review**

Consultation was held with Council on KASC recommendations. KASC recommends Last Month, This Month, and Next Month format.
- B. Comprehensive School Improvement Plan**

Consultation was held with Council on the CSIP. Begins August 1 and goes to October 1. Due to KDE January 1.
- C. Review and Approve the CSIP Continuous Improvement Diagnostic**

Consultation was held with Council on the CSIP Continuous Improvement Diagnostic. **Kendal Coleman made a motion to approve the CSIP Continuous Improvement Diagnostic. A second motion was made by Anna Thompson. All in consensus on the approving of the CSIP Continuous Improvement Diagnostic.**

- IV. **Budget Report**
- A. **Current Budgets Review and Approve**
 Anna Thompson made a motion to approve the Current Budgets. A second motion was made by Liz King. All in consensus on approving the Current Budgets.
- V. **Bylaw/Policy Review**
- A. **Review, Revise, and Approve the following policies**
 Bring Your Own Device Policy: Consultation was held with Council. Field Trip Policy: Consultation was held with Council. Fundraising Policy: Consultation was held with Council. Program Review Policy: Consultation was held with Council. **Matthew Price made a motion to approve the Bring Your Own Device Policy, Field Trip Policy, and Fundraising Policy with minor changes, additions, and deletions; also to strike the Program Review Policy. A second motion was made by Jennifer Wise. All in consensus on the approval of the Bring Your Own Device Policy, Field Trip Policy, and Fundraising Policy with minor changes, additions, and deletions; also to strike the Program Review Policy.**
- B. **Review, Revise and Approve the following bylaws**
 Composition and Requirements for Membership: Consultation was held with Council. **Elisa Gray made a motion to approve the Composition and Requirements for Membership bylaw with minor changes. A second motion was made by Liz King. All in consensus on the approval of the Composition and Requirements for Membership bylaw with minor changes.**
- VI. **New Business**
- A. **Approval of Field Trips & Fundraisers**
 Kendal Coleman made a motion to approve the below fundraisers with Mrs. Feagan discussing with Mr. Caldwell and Mrs. Fox the overlap of their fundraisers and also discuss with Mrs. Wynn the idea of pushing back the Charleston Wraps fundraiser. A second motion was made by Carrie Hillman. All in consensus on the approval of all fundraisers with Mrs. Feagan discussing the noted exceptions.

Approved Fundraisers:

Sponsor/Group	Dates/Description
Becky Ruff/FMD	September 17, April 15/Burger Bash October 1, October 29, December 3, January 21, February 18, March 18/Fiesta Friday
Heidi Tien/Various Groups	August 29-May 28/PB Stadium Fundraiser
Ian Caldwell/Band	October/Cookie and Pizza Dough Sales
Ian Caldwell/Band	September 9/Concessions at Bring on the Band Event(items will be donated for Band to sell)
Rob Sawyers/Baseball	October 2/Baseball Camp
Rob Sawyers/Baseball	October 23/Dodgeball Tournament
Rob Sawyers/Baseball	November(whole month)/Spirit Wear Sales
Rob Sawyers/Baseball	December 4/Pictures with Santa
Rob Sawyers/Baseball	February(whole month)/Sponsor A Demon; students will try to find sponsors for everyday in February.
Rob Sawyers/Baseball	April 2/Pictures with Easter Bunny
Rob Sawyers/Baseball	All Home Games/Kids Run On; for \$7 a child and 2 adults will receive tickets to a Williamstown Baseball game. Children will be allowed to run onto the field with players and stand for the National Anthem. Children will receive

	a signed plastic baseball.
Deanna Wynn/DC 5th-6th-7th Grade	January 2022(day to be determined)/Edwardo's Night
Deanna Wynn/DC 5th-6th-7th Grade	September 25/Cross Country Concessions
Deanna Wynn/DC 5th-6th-7th Grade	November/January/March/Little Caesar's Pizza Kits
Deanna Wynn/DC 5th-6th-7th Grade	October(day to be determined)-Charleston Wraps(Yankee Candles)
Deanna Wynn/DC 5th-6th-7th Grade	TBD/Elementary Basketball Concessions
Deanna Wynn/DC 5th-6th-7th Grade	March 2022/Field Day T-Shirts
Deanna Wynn/DC 5th-6th-7th Grade	December 2021/Skyline Chili
Jacob Cheesman-AJ Mason-Darryl Cummins/Boys & Girls Basketball	Runs 6 weeks, 1 or 2 days a week beginning 9/28 and ending 11/6/Elementary Developmental Basketball League-Early registration \$50 per participant; at the door \$60 per participant. Following this league, elementary players will begin practicing in grade levels to compete in winter in the NCKC league.
Adam Coleman/MS/HS Track & Field	Date to be Determined/Trash Pickup
Kendal Coleman/FCCLA	Date to be Determined/Trash Pickup
Kendal Coleman/FCCLA	Date to be Determined/Krispy Kreme Donuts
Jacob Cheesman/Jr/Sr Boys Basketball	October 1,2,3/Kentucky Woolfest Parking
Melinda Evans/Athletic Boosters	October 4-November 3/Pie Peddler
Melinda Evans/Athletic Boosters	TBD/Auntie Anne's Pretzel Truck/Do It Yourself Pizza Kits
Melinda Evans/Athletic Boosters	TBD (Christmas)/O'Charley's Rolls
Melinda Evans/Athletic Boosters	TBD (Easter)/Texas Roadhouse Rolls
AJ Mason/Girls Basketball	November 20/Lady Demons Classic
Lora Mason/WEBO	October 13-29/Spirit Wear-all ordering is online
Tonya Fox/Choir Students	October 6-20/Century Resources

Approved Field Trips: Anna Thompson made a motion to approve the below field trips. A second motion was made by Liz King. All in consensus on the approval of the below field trips.

Sponsor/Group	Dates/Description
Becky Ruff/FMD Community Based Instruction	September 10/Job Quest-Showplace Landscaping September 16/Burger Bash Shopping-WalMart September 30/Fiesta Friday Shopping-WalMart October 8/Job Quest-Ark Encounter Gift Shop October 28/Fiesta Friday Shopping-WalMart

	<p>November 5/Job Quest-Bean's December 2/Fiesta Friday Shopping-WalMart December 10/Christmas Shopping-WalMart/ Dollar General January 14/Job Quest-Courthouse January 20/Fiesta Friday Shopping-WalMart February 17/Fiesta Friday Shopping-WalMart March 17/Fiesta Friday Shopping-WalMart March 25/Job Quest-Grant County Animal Shelter April 14/Burger Bash Shopping-WalMart</p>
Shelli Johnson/	October 7/Walton Verona High School-College Fair
Spencer & Allison Johnson/YClub	December 5-7/Crowne Plaza Hotel, Louisville KY
Casey Kirk/Gifted & Talented	October 29/Union Terminal, Cincinnati OH-Exploring STEM careers, paleontology
Tonya Fox/Chamber Choir	September 9/Asbury University-Honor Choir
Matthew Price/FFA	October 26-29/National Conference-Convention Center, Indianapolis IN
Kendal Coleman/FCCLA	TBD/Another Regional Meeting for Katie Robinson as a State Officer

B. School Profile Report-Review, Approve, and Sign

Consultation was held with Council. Mrs. Feagan keys in the number of minutes reported for Arts, Health and Physical Education, World Language, and Career and Technical Education. Collected all signed documents from Council. **Anna Thompson made a motion to approve the School Profile Report. A second motion was made by Matthew Price. All in consensus on the approval of the School Profile Report.**

C. Student Engagement in Decision-Making

Consultation was held with Council. Mrs. Feagan sent out a survey to Council members to complete by Friday, September 10th.

D. Discuss and Approve the Use of Title I Funds for Programs

Consultation was held with Council on the purchase of the Into Math Program (Houghton-Mifflin) for 6th Grade. **Kendal Coleman made a motion to approve the use of Title I Funds to purchase the Into Math Program. A second motion was made by Carrie Hillman. All in consensus on the approval of the use of Title I Funds to purchase the Into Math Program.**

E. Discussion about Honor Cords at Graduation

Consultation was held with Council on honor cords at graduation. Several students want to purchase and wear cords for different areas they are involved in. Mrs. Feagan will draft a policy and present it at the November SBDM meeting.

F. Closed Session: Discuss Candidate(S) for Personnel Vacancy

Matthew Price made a motion for Council to go into closed session at 4:40pm. A second motion was made by Liz King. All in consensus to go into closed session at 4:40pm. Liz King made a motion to come out of closed session. A second motion was made by Jennifer Wise. All in consensus on coming out of closed session at 4:55pm. Consultation was held with Council on interviewing a candidate for the 6th/8th grade social studies position.

G. Consultation for Open Certified Positions

Consultation was held with Council on the open certified position which is the Jr High Social Studies teacher.

H. Consultation for Open Classified Positions

Consultation was held with Council.

I. Consultation for Open Coaching Positions

Consultation was held with Council. Amber Perkins has been hired as the JV and Varsity Cheerleading Coach. Open coaching positions: JV Soccer, Middle School Baseball, and Middle School Track, Middle School Softball and JV Baseball.

VII. Ongoing Learning

A. Reflection on SBDM Training and Goals

Consultation was held with Council.

B. Constitution Day

September 17th; Consultation was held with Council.

C. Standards Family Guides

Consultation was held with Council.

VIII. Upcoming Deadlines:

A. By October 1--Councils sign School Profile Report and post on the school website.

B. October 1--Continuous Improvement Diagnostic due.

C. August 1-October 1--Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring Continues through December 1.

D. October 1-November 1--Phase Two of School Improvement Planning: "Needs Assessment; School Assurances; School Safety

E. Second School Month--Adjustment to school board allocation given to councils.

IX. Adjournment

A. Next Meeting-October 5, 2021 @ 3:30pm, Cafeteria.

Anna Thompson made a motion to adjourn the meeting. A second motion was made by Carrie Hillman.

All in consensus on the adjournment of the meeting at 4:58pm.