



**SBDM COUNCIL
MEETING MINUTES
August 3, 2021
@3:30 in the Library**

*Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.

Williamstown Jr/Sr High School's mission is to establish a secure environment and create a foundation for life-long learning by engaging, educating, and empowering students to reach their full potential.

The August 3rd meeting was called to order at 3:31pm. The following members were present for the meeting: Brandy Feagan, Allison Johnson, Spencer Johnson, Kendal Coleman, Liz King, Matthew Price, Jennifer Wise, Carrie Hillman, and Jemma Hornbeck., Elisa Gray and Anna Thompson were absent.

Guests: Angie Cleveland, Kelly West, Kasey Mason, and Dr. Ryan Neaves.

I. Opening Business

- A. Approval of the Agenda:** Matthew Price made a motion to approve the Agenda with the addition. A second motion was made by Liz King. All in consensus on the approval of the Agenda.
- B. Approval of the Minutes of the July Meeting:** Kendal Coleman made a motion to approve the July Meeting Minutes. A second motion was made by Jennifer Wise. All in consensus on the approval of the June Meeting Minutes.
- C. Good News Report**
 - 1. FFA-Officers retreat to Pigeon Forge.
 - 2. FCCLA-Congratulations to Kendal Coleman; named Region 7 Rockstar at the KACTE Conference
 - 3. Welcome to Dr. Ryan Neaves, our new assistant principal.
 - 4. Welcome to Carrie Hillman, new SBDM teacher representative.
- D. Public Comment:** There was no public comment.
- E. Meeting Norms:** Mrs. Feagan reminded Council of the HEAT Expectations as part of the meeting norms.

II. Student Achievement Report/Data

A. Assessing Student Achievement

Consultation was held with Council. KASC Agenda News; Do you feel like you know students are meeting expectations and are on track for mastering the KY Academic Standards? The principal and staff monitor whether students are performing at grade level or meeting the expected stands by having PLC meetings and looking at grades. Mrs. Feagan will look over the information and find the best way to communicate it to Council.

III. School Improvement Planning

A. Monthly Review

Consultation was held with Council on KASC recommendations.

B. Comprehensive School Improvement Plan Overview

Consultation was held with Council on the CSIP. Begins August 1 and goes to October 1. Due to KDE January 1.

IV. Budget Report

- A. Current Budgets:** Kendal Coleman made a motion to accept the Current Budgets. A second motion was made by Liz King. All in consensus on approving the Current Budgets.

V. Bylaw/Policy Review

A. Review, Revise, and Approve the following policies

Title I Schoolwide/Parent Compact: Consultation was held with Council. **Matthew Price made a motion to approve the Title I Schoolwide/Parent Compact Policies with minor changes. A second motion was made by Jennifer Wise. All in consensus on the approval of the Title I Schoolwide/Parent Compact Policies with minor changes.** Eligibility for Extracurricular & Co-Curricular Activities: Consultation was held with Council. **Allison Johnson made a motion to approve the Eligibility for Extracurricular & Co-Curricular Activities Policy with minor changes. A second motion was made by Jennifer Wise. All in consensus on the approval of the Eligibility for Extracurricular & Co-Curricular Activities Policy with minor changes.**

B. Review, Revise and Approve the following bylaws

Regular and Special Meetings, Open and Closed Sessions, Quorum: Consultation was held with Council. **Liz King made a motion to approve the Regular and Special Meetings, Open and Closed Sessions, Quorum bylaws with minor changes. A second motion was made by Kendal Coleman. All in consensus on the approval of the Regular and Special Meetings, Open and Closed Sessions, Quorum bylaws with minor changes.**

VI. New Business

A. Approval of Field Trips & Fundraisers

Allison Johnson made a motion to approve the below fundraisers and the tentative approval of all field trips. A second motion was made by Jennifer Wise. All in consensus on the approval of all fundraisers and the tentative approval of all field trips.

Approved Fundraisers:

Sponsor/Group	Dates/Description
Ian Caldwell/Band	August 14/Car Wash
Ian Caldwell/Band	August 18/WIS Opening Day Lunch
Kendal Coleman/FCCLA	TBD (Forcht Bank open dates)/Car Wash & Bake Sale
Bryan Winkle & Casey Kirk/ Jr/Sr High Academic Team	October 10/Bengals Concession
Darryl Cummins/Athletics	August 7/Car Show
Matthew Price/FFA	September 6-17/Mum Sales
Matthew Price/FFA	Saturday in November/Paint Party
Matthew Price/FFA	Saturday in August after school or one of the first Saturdays in September/Dog Wash at TSC

Approved Field Trips (All are Tentatively Approved):

Sponsor/Group	Dates/Description
Kendal Coleman/FCCLA	August 25/State Fair-KY FCCLA State Officer and "Egg Cook Off"
Kendal Coleman/FCCLA	September 2/Pendleton County High School-Regional Officers Meeting
Kendal Coleman/FCCLA	September 22-23/Holiday Inn-University Plaza Bowling Green/KY FCCLA state executive council meeting
Kendal Coleman/FCCLA	September 23/Union Baptist Church-FCCLA Fall Regional Meeting
Ian Caldwell/Marching Band	Marching Band Competitions: August 28-Milford High School-Ohio September 11-Bourgon County High School September 18-Madison Southern High School October 2-Bryan Station High School October 16-George Rogers Clark High School
AJ Mason/Varsity Girls Basketball	December 19-22/Tournament in Gatlinburg TN

B. Finalize Required Documents (Proof of Receipt/Email Notices)

Collected all signed documents from Council.

C. Discuss and Approve School Space Changes

Mrs. Feagan proposed the following changes; Dr. Neaves will move to Kasey Mason's office, Kasey Mason and Rachel Rutherford will move to the Learning Center. Deanna Cummins will move to Rachel Rutherford's Office. **All in consensus on the school space changes.**

D. Discuss and Approve the Master Schedule for the 2021-22 School Year (Pending Board Approval)

Consultation was held with Council. **Carrie Hillman made a motion to approve the 2021-22 Master Schedule. A second motion was made by Matthew Price. All in consensus on the approval of the 2021-22 Master Schedule.**

E. Discuss and Approve the use of Title I/SBDM Funds for Programs

Consultation was held with Council on the purchase of the IXL Math Program. **Carrie Hillman made a motion to approve the use of Title I/SBDM Funds to purchase the IXL Math Program. A second motion was made by Jennifer Wise. All in consensus on the approval of the use of Title I/SBDM Funds to purchase the IXL Math Program.**

F. Consultation for Open Certified Positions

Consultation was held with Council on the open certified positions. Adam Coleman will be the Instructional Coach and also the Jr High Social Studies teacher.

G. Consultation for Open Classified Positions

Consultation was held with Council. There have not been any qualified candidates for the RTI Instructional Assistant. There is an opening for a Special Ed Instructional Assistant position. Traci Albert is looking for someone for this position.

H. Consultation for Open Coaching Positions

Consultation was held with Council. Amber Perkins has been hired as the JV and Varsity Cheerleading Coach. We have an interview set up for Friday for the High School Baseball Coach. Open coaching positions: JV Soccer, Middle School Baseball, and Middle School Track. Middle School Softball Coach possibly someone in house.

I. Elect KASC Delegate

Matthew Price nominated Brandy Feagan as the KASC Delegate. **Jennifer Wise made a motion to accept the nomination of Brandy Feagan as the KASC Delegate. A second motion was made by Carrie Hillman. All in consensus on the nomination of Brandy Feagan as the KASC Delegate.**

VII. Upcoming Deadlines:

- A.** August 1-October 1--Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring Continues through December 1.
- B.** Prior to the First Day of School--Principal will review the Emergency Plan with all school staff.
- C.** As of July 31--School district had to submit the American Rescue Plan Elementary and Secondary School Emergency Relief to KDE for review.

VIII. Adjournment

A. Next Meeting-September 7, 2021 @ 3:30pm, Cafeteria.

Matthew Price made a motion to adjourn the meeting. A second motion was made by Jemma Hornbeck. All in consensus on the adjournment of the meeting at 5:01pm.