

Hamilton-Wenham Regional School District Committee

Meeting of June 18, 2012

Minutes

Call to Order: R. Kuebel called the meeting to order at 7:00 pm.

Location: District Business Office.

Present: Roger Kuebel, Bill Dery, Kym Donnellan, Bill Wilson, Barbara Lawrence, Larry Swartz, Donald Gallant, Sean Condon, Sheila MacDonald and Ann Minois.

Also present: Peter Gray, Donald Gallant, Pola Andrews, Jim Powers and Mark Andrews.

Absent: N.A.

Adds to Agenda VPW update and Next Step of Bonds  
Bond Anticipation Note:

Roger gave a recap of Fridays no decision meeting. Attendees were all surprised money was spent and that the process advanced as far as it did (BANs notice of sale but not settled) without further interaction with the SC. This action created a liability we possibly could have avoided. Jim Powers stated the Treasurer was given approval 2 years ago. General view was that it's always been uncertain to proceed and prior to calling our financial advisor at First Southwest to give the go ahead the committee should have been consulted. In essence that took the committees chance to make a forward decision away.

Bond Anticipation Note Continue:

The following discussion debated the process that was followed, what are the pros and cons of cancelling the issue and how the DOR freezes funds that can't be transferred for an alternative use. We also discussed the possibility of asking the DOR for a waiver through Brad Hill. Ultimately the group decided that would not be the appropriate course of action. Ultimately the goal was to understand the process so we are not surprised in the future – Should a policy be created on this?

Next order of business was to authorize/Vote the Bond anticipation note. The Board Secretary read a motion (letter provided by Peter Fraser) to vote on 5 questions pertaining to the process, approval and issuance of Notes and Bonds. All 5 questions passed with a minimum 2/3<sup>rd</sup>'s vote each.

Committee Work Group and  
School Liaison Assignment:

Committee members were selected for Work groups and were asked to select their own chair for each group during their first meeting. Roger

moved to establish working group terms that extend until the first meeting after the next election.

School committee members were also assigned to schools as Liaisons.

#### Summer Schedule & Summer Retreat

Roger requested SC members to provide vacation schedules to help plan timing of future meetings.

Retreat: General discussions on planning a future retreat. Discussed who should attend? How long it should be for and do we need a facilitator? No decisions made Barbara Lawrence agreed to look into options.

#### VDPW Update:

Larry gave an update on the last meeting. Stated there have been great discussion on getting a working relationship going and the need to get things completed during the summer. "Easier than when School is in session". Larry stated the next step since an agreement is not in place is to get an addendum signed so the towns could hire general tradesman to begin summer work while the agreement continues to be fine tuned. Bill D. and Larry debated the timing of the agreement. Larry stated projects still needed to be categorized and Bill D. felt that work lists are all in agreement. The committee continued discussions on the proposed structure of the VDPW and Peter Gray stated the fire department called to say we need to address the high school curtains (\$25K). Discussion ended with the understanding that responsibilities needed to be categorized and prioritized and a draft agreement should be put in place that identifies work that can be done during the summer months.

#### Adjournment to Executive session

At 9:45:

Kim Donnellan made a motion to go into executive session to discuss collective bargaining business. Roger Kuebel seconded the motion and it passed unanimously.

#### Return to public session at 10:40PM.

A decision was made to table the vote on the office personal contract until further questions were answered.

#### Adjournment:

Roger Kuebel made a motion that the HW Regional School District School Committee adjourn. Bill Wilson seconded the motion. The motion passed unanimously.

Next Meeting scheduled for June 21, 1012.

Meeting adjourned at 10:50 pm