

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

SPRINGFIELD, KY FEBRUARY 15, 2021 REGULAR SESSION

The Washington County Board of Education met in Regular Session at 6:00 p.m. on the 15th day of FEBRUARY, 2021 virtually (due to hazardous winter weather) with the following members present

(1) Curtis Hamilton (2) Patsy Lester (3) Jeremy Thompson (4) Carissa Harley
(5) Sherri Cheser

Board chair Curtis Hamilton dispensed with the Pledge to the Flag and the reading of the mission statement and proceeded with the meeting.

Legislative Liaison Report

No report was given.

Treasurer's Report

Board Meeting Date: 2/15/2021

Balance Sheet as of 1/31/2020

General Fund - \$6,456,753.22
Special Revenue - \$21,820.69
District Activity - \$136,435.80
Student Activity - \$96,484.83
Capital Outlay - \$463,997.81
Building (FSPK) - \$14,513.96
Construction - \$107,480.31
Debt Service - \$(203,171.89)
Food Service - \$834,596.03
Day Care - \$151,719.86
Scholarship - \$7,800.62

General Fund:

General fund received \$7,343,793 in revenue and spent \$4,831,572 in expenditures. SEEK revenue and payroll expenditures will be comparatively down from prior years due Coronavirus Relief Funds being used to offset state SEEK funding in the general fund. The amount was \$757,322.

Special Revenue Fund:

Year-to-date expenditures for salaries and fringe are \$1,099,018 and operational expenditures are \$647,559. Payroll expenditures are up to due Coronavirus Relief Funds being of \$757,322 used to offset state SEEK funding in the general fund.

District Activity Fund

Year-to-date expenditures are \$92,423.

Student Activity Fund

Year-to-date expenditures are \$40,535.

Capital Outlay Fund & Building (FSPK) Fund:

We received \$74,088 in capital outlay funding and \$310,384 in state match FSPK funding and local nickel property tax of \$749,264. This will be used to offset the debt service.

Construction Fund:

Year to date we spent \$62,233 in construction funds.

Debt Service Fund:

Year-to-date principal and interest paid on debt is \$1,251,078.

Food Service Fund:

Total year-to-date receipts are \$929,812 and expenditures are \$769,423.

Day Care Fund:

Total year-to-date receipts are \$86,109 and expenditures are \$63,761.

Scholarship Fund:

No scholarships have been paid this year.

Superintendent's Report

Dr. Cochran gave a brief report on the Family Friendly Partner School Learning Cohort Grant with The Prichard Committee and also updated the board members on Healthy at School.

Student Learning and Support Services – Action by Consent

Bd. #21-025 – Upon motion of Patsy Lester and seconded by Carissa Harley, the board approved, by a vote of 5-0, the following consent items:

- Approved minutes from January 7, 2021 Organizational Meeting/Regular Session/WCSD Finance Corporation Special Meeting/Executive Session and January 29, 2021 Special-Called Executive Session.
- Approved payment of bills as presented.
- Approved budget amendments as presented.
- Approved submitted donations made to Washington County Schools to date as presented:
 - Donation to WCES/WCMS FRYSC from Michter's Distillery; \$2,000.00
 - Donation to NWES FRYSC from Mackville Baptist Church; \$100.00
 - Donation to WCBOE from Element Fitness; 100 Face Shields
- Approved leave affidavits for unpaid days:
 - Delanna Hardin – February 12, 2021
- Approved AOPA Foundation, Inc. High School Aviation STEM Curriculum License/Agreement Form.
- Approved Amendment to Scope of Work with Johnson Controls as presented.
- Approved sponsorship of Washington County Project Graduation t-shirts.
- Approved Sixth Extension of Tolling Agreement retroactive to February 1, 2021 as presented.
- Approved Joint Memorandum on Middle School Football Program Between Washington County Board of Education and Saint Dominic Elementary School renewal with no charges as presented.
- Approved Joint Memorandum on Middle School Softball/Baseball Program Between Washington County Board of Education and Saint Dominic Elementary School renewal with no changes as presented.

Student Learning and Support Services – Action, Potential Discussion

Bd. #21-026 - Upon motion of Patsy Lester and seconded by Curtis Hamilton, the board approved by a vote of 5-0 contract with Rising Sun Developing, Inc. to build a new bus garage.

Bd. #21-027 – Upon motion of Carissa Harley and seconded by Sherri Cheser, the board approved by a vote of 5-0 contract with AT&T for fiber bid.

Bd. #21-028 – Upon motion of Sherri Cheser and seconded by Curtis Hamilton, the board approved by a vote of 5-0 AP 02.4331 Washington County Staffing Administrative Staffing Guidelines as presented.

AP 02.4331

WASHINGTON COUNTY STAFFING ADMINISTRATIVE PROCEDURES

STAFFING GUIDELINES

Section 4 – Certified

Certified staff will be allocated to all schools based on the following ratios. The allocations do not include categorical programs staffed at the school. The enrollment for the fifth month of the current year will be used as the basis for the allocation until the second month of the applicable school year. Classroom teacher positions will be rounded up to the nearest half.

Classroom Teachers

Primary	23 to 1
Grade 4	27 to 1
Grades 5 & 6	28 to 1
Grades 7-12	28 to 1

Administrative Staff (Principals, Assistant Principals, Guidance Counselors)

High School	150 to 1
K-8 schools	200 to 1

Note: Administrative positions will be rounded to the nearest whole or half position. (For example, if a school qualifies for 3.8 positions based on the calculation above, they would be given 4 positions. However, if a school qualifies for 1.7 positions, they would be given 1.5 positions.)

Discretionary/Itinerant Certified Staff

The following positions will be allocated to each school as noted:

	WCHS	NWES	WCES/WCMS
PE	1.00	1.00	1.00
Media	1.00	1.00	1.00
Music	0.75	1.00	1.00
Band	0.34	0.33	WCES 0/WCMS .33
Art	1.00		

CTE or Strength & Conditioning	0.40		
Other:			
TB D			
Total	4.49	3.33	3.33

Section 5 Classified

	WCHS	NWES	WCES/WCMS	CA/District
Secretaries / Bookkeepers/Attendance Clerks	3.00	2.00	WCES 1.5/WCMS 1.5	
Custodians	3.00	2.00	3.00	0.50

Secretarial, Custodial, and Attendance positions are 8 hours per day and Instructional Assistants are assigned 6.5 hours per day. Kindergarten Aides: In addition to the Instructional Assistants listed above, one position is allocated for each 24 students enrolled in kindergarten.

Lunchroom Personnel: Personnel shall be based upon the formula recommended by the Kentucky Department of Education, Division of School and Community Nutrition. Lunchroom personnel are paid from the school fund service fund and considered a district program.

Approved 2/15/21 Board Order #21-028

The Board was notified of the following personnel actions:

February Personnel Actions

Certified Employment:

Sandra Alcorn – Substitute Teacher
Kennedy Cochran – Non-Certified Substitute Teacher
Madison Bodine – Substitute Teacher
Morgan Lundy – Substitute Teacher

Classified Employment:

Rachel Caldwell – Substitute Lunchroom Worker
Stella Hall - District Wide Food Service Cook/Baker
Ann Hale - District Wide Food Service Manager
Jessica Youmans – Part-Time Childcare Worker
Savannah Brown – Childcare Worker
Vivian Cook – Substitute Childcare Worker

Coaches Employment:

Denita Simms – Volleyball Second Assistant Coach (WCHS)
Bret Sheckles – Freshman Boys Basketball Coach
Ben Bishop – Baseball Assistant Coach & Freshman Baseball Coach (WCHS)
Kristen Clements – Volleyball Assistant Coach (WCMS)

Extra Services Employment:

Christy Baker – Athletic Director (WCHS)

Resignations:

Heather Stine – Elementary Academic Coach (NWES)

Katie Howard – Part-Time Preschool Instructional Assistant & Substitute Childcare Worker

Chad Willis – Athletic Director (WCHS)

Lillian Grigsby – Childcare Worker

Ann Hale - District Wide Food Service Cook/Baker

Holly Medley –Volleyball Assistant Coach (WCMS)

Christy Baker – Assistant Athletic Director (WCHS)

Tina Simpson – Middle School Boys Soccer Head Coach

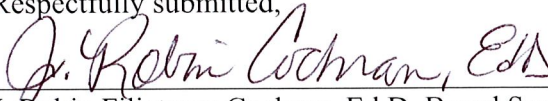
Jerry Wohnner – Developmental Boys Basketball Head Coach (NWES)

Student Employment:

Olivia Lawson – Student Worker

Bd. #21-029 – Upon motion of Curtis Hamilton and seconded by Sherri Cheser, the board approved by a vote of 5-0 to adjourn at 6:11 p.m.

Respectfully submitted,



J. Robin Filiatreau Cochran, Ed.D. Board Secretary

Approved:



Curtis Hamilton, Board Chair

