

Hamilton-Wenham Regional School District  
**Joint Finance Meeting**



**FY21 Joint Finance Meeting**

Facilitate by Julie R. Kukenberger, Ed. D., Interim Superintendent and  
Vincent Leone, Asst. Superintendent of Finance and Administration  
Wednesday, January 29, 2020

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**Purpose for Our Joint Budget Meetings**



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**Agreed Upon Norms**

- Take an inquiry stance
- Be hard on the content, soft on the people
- Share the air (or step up, then step back)
- Be kind, specific, and honest
- Assume positive intent



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### Objectives for This Joint Meeting:

- Listen to the FY21 Budget goals and challenges of each Town
- Share FY21 Leadership Team's (LT) Tentative Budget Proposal
- Share FY21 Capital budget drivers for the HWRSD, Hamilton, and Wenham
- Clearly articulate the reductions and reallocations with in level services and what this Tentative FY21 budget allows us to do and what the unmet needs are
- Develop a strategy to work together in to garner community support for all three budgets

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### Town of Wenham FY21 Budget Outlook

Wednesday, January 29, 2019 @ 7:00 PM

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Hamilton-Wenham Regional School District  
**Joint Finance Meeting**



**FY21 Tentative Budget**

Presented by  
 Vincent Leone, Assistant Superintendent of Finance and Operations and  
 Julia R. Kakanberger, Ed. D., Interim Superintendent of Schools  
 Wednesday, January 22, 2020

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**July 18, 2019: FY20 Preliminary Budget Forecast**

Summary by DESE Category	FY20	FY20	FY20
	Budget	YE Projection	Over/Under
Administration	\$ 1,208,488	\$ 1,208,488	\$ -
Capital, Operations, Maintenance	\$ 2,188,334	\$ 2,188,334	\$ -
Guidance, Counseling, Testing	\$ 1,132,103	\$ 1,132,103	\$ -
Inst. Materials	\$ 901,817	\$ 901,817	\$ -
Instructional Leadership	\$ 3,144,508	\$ 3,144,508	\$ -
Insurance, Retirement, Other	\$ 4,486,189	\$ 4,540,265	\$ (54,076)
Other Teaching Services	\$ 2,589,061	\$ 2,611,061	\$ (22,000)
Prof. Dev.	\$ 233,943	\$ 233,943	\$ -
Pupil Services	\$ 2,596,474	\$ 2,535,474	\$ 61,000
Teachers	\$ 12,616,826	\$ 12,736,542	\$ (119,716)
Tuitions	\$ 3,853,666	\$ 4,356,877	\$ (503,211)
<b>District Totals</b>	<b>\$ 34,951,408</b>	<b>\$ 35,589,411</b>	<b>\$ (638,003)</b>

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**December 31, 2019: FY20 Budget Forecast**

Summary by DESE Category	FY17	FY18	FY19	FY20	FY20	FY20	FY20
	Actuals	Actuals	Actuals	Budget	YTD-Enc	Forecast	Projected Balance
Administration	\$ 1,160,947	\$ 1,107,495	\$ 1,097,983	\$ 1,208,488	\$ 850,374	\$ 1,066,762	\$ 142,236
Capital, Operations, Maintenance	\$ 2,272,715	\$ 2,288,963	\$ 2,221,873	\$ 2,188,334	\$ 1,638,660	\$ 2,213,835	\$ (75,501)
Guidance, Counseling, Testing	\$ 1,050,124	\$ 1,067,619	\$ 1,118,013	\$ 1,132,103	\$ 1,091,482	\$ 1,131,399	\$ 304
Inst. Materials	\$ 830,389	\$ 831,931	\$ 870,461	\$ 901,817	\$ 527,721	\$ 908,127	\$ (6,310)
Instructional Leadership	\$ 2,847,121	\$ 2,831,552	\$ 3,027,285	\$ 3,144,508	\$ 2,896,611	\$ 3,081,568	\$ 61,040
Insurance, Retirement, Other	\$ 3,562,191	\$ 3,333,325	\$ 4,206,525	\$ 4,486,189	\$ 2,980,696	\$ 4,589,407	\$ (101,219)
Other Teaching Services	\$ 2,324,389	\$ 2,266,182	\$ 2,532,493	\$ 2,589,061	\$ 2,138,090	\$ 2,396,044	\$ 193,017
Prof. Dev.	\$ 151,617	\$ 181,488	\$ 171,953	\$ 233,944	\$ 304,922	\$ 234,205	\$ (264)
Pupil Services	\$ 1,993,892	\$ 2,055,894	\$ 2,343,752	\$ 2,596,474	\$ 2,101,608	\$ 2,651,895	\$ (15,322)
Teachers	\$ 11,402,341	\$ 11,660,843	\$ 12,740,943	\$ 12,616,826	\$ 12,786,605	\$ 12,849,836	\$ (233,071)
Tuitions	\$ 2,540,689	\$ 3,209,626	\$ 3,498,928	\$ 3,853,666	\$ 4,077,081	\$ 4,275,472	\$ (421,506)
<b>Grand Total</b>	<b>\$ 30,115,415</b>	<b>\$ 31,434,715</b>	<b>\$ 33,330,038</b>	<b>\$ 34,951,408</b>	<b>\$ 31,205,873</b>	<b>\$ 35,988,011</b>	<b>\$ (446,602)</b>

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### Curtailment

Through the hard work of the District Leadership Team they curtailed just over

**~\$200,000**

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### Result of Curtailment

Summary by DESE Category	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Budget	FY20 YTD/Enc.	FY20 Cert. Financ.	FY20 Proj. Bal.
Administration	\$ 1,260,947	\$ 1,107,495	\$ 1,097,583	\$ 1,208,488	\$ 850,374	\$ 1,066,262	\$ 142,216
Capital, Operations, Maintenance	\$ 2,272,715	\$ 2,288,362	\$ 2,221,673	\$ 2,188,134	\$ 1,638,680	\$ 2,199,135	\$ (11,001)
Guidance, Counseling, Testing	\$ 1,050,124	\$ 1,067,619	\$ 1,118,011	\$ 1,112,303	\$ 1,094,482	\$ 1,131,199	\$ 704
Inst. Materials	\$ 830,389	\$ 831,931	\$ 870,461	\$ 903,817	\$ 527,721	\$ 765,040	\$ 136,777
Instr. Leadership	\$ 2,847,121	\$ 2,831,552	\$ 3,022,285	\$ 3,144,508	\$ 2,896,613	\$ 3,070,068	\$ 28,440
Insurance, Retirement, Other	\$ 1,564,171	\$ 1,531,125	\$ 1,206,515	\$ 1,486,189	\$ 2,989,696	\$ 4,589,407	\$ (101,219)
Other Teaching Services	\$ 2,374,389	\$ 2,786,182	\$ 2,512,491	\$ 2,589,061	\$ 2,138,090	\$ 2,391,273	\$ 197,888
Prof. Dev.	\$ 151,617	\$ 181,488	\$ 171,951	\$ 233,944	\$ 104,922	\$ 209,850	\$ 34,064
Pupil Services	\$ 1,991,892	\$ 2,055,694	\$ 2,343,752	\$ 2,596,474	\$ 2,101,608	\$ 2,617,245	\$ (40,772)
Teachers	\$ 11,402,341	\$ 11,440,841	\$ 12,240,941	\$ 12,616,829	\$ 12,786,605	\$ 12,849,896	\$ (213,071)
Tuition	\$ 2,540,689	\$ 3,209,626	\$ 3,088,978	\$ 3,853,666	\$ 4,077,081	\$ 4,275,472	\$ (431,806)
<b>Grand Total</b>	<b>\$ 30,115,015</b>	<b>\$ 31,434,745</b>	<b>\$ 33,130,018</b>	<b>\$ 34,951,408</b>	<b>\$ 31,205,871</b>	<b>\$ 35,185,271</b>	<b>(\$ 213,870)</b>

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### FY21 Tentative Budget Overview



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 **LT Budget Development Process**




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 **FY21 Tentative Budget Goals**

- **Develop** a needs based, **student-centered** fiscally responsible budget
- **Prioritize** resources PreK-12
- Provide **required & appropriate** services based on student needs to encourage the best possible educational outcomes for **all**
- **Respond** to increasing enrollment demands at PreK-1
- **Maintain** existing programs and ensure student safety
- **Expand** early intervention supports and services
- **Support** 300+ employees

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 **FY21 Budget Challenges**

- Unbudgeted needs leads to a 2.3% increase over FY20 budget
- Contractual obligations requires a 4.9% increase over FY20 Budget
- Increasing PreK-1 enrollment
- Developmental, social-emotional, and behavioral needs of students require specialized services and placements
- Aging facilities and routine maintenance costs
- More needs and investment proposals than able to support

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 <b>FY21 Preliminary Operating Budget Overview</b>				
	FY19 Approved	FY20 Approved	FY21 Proposed	% Change from FY20
Operating Expenses	\$33,097,866	\$34,951,408	\$39,312,712	12.48%
Expense Offsets	\$1,203,808	\$1,404,648	\$1,858,438	32.31%
Revenues	\$4,438,761	\$4,372,013	\$4,486,890	2.63%
Net Operating Budget	\$27,455,297	\$29,174,747	\$32,967,385	13.00%

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 <b>FY21 Preliminary Operating Budget Overview</b> (FY20 – Reality)						
	FY19 Approved	FY20 Approved	FY20 Reality	FY20 % SHB * (Approved \$ vs R)	FY21 Proposed	% Change From Reality
Operating Expenses	\$33,097,866	\$34,951,408	\$36,127,155	9.15% (Approved \$ vs R)	\$39,312,712	8.82%
Expense Offsets	\$1,203,808	\$1,404,648	\$1,404,648	16.68%	\$1,858,438	32.31%
Revenues	\$4,438,761	\$4,372,013	\$4,372,013	-1.50%	\$4,486,890	2.63%
Net Operating Budget	\$27,455,297	\$29,174,747	\$30,350,494	10.55%	\$32,967,385	8.62%

FY20 Reality includes -\$296K in new staff & benefits, \$406K COD Tuition, \$107 Special Ed Transportation, and \$367K in IDEA Grant Funds.

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 <b>Capital/Financial Planning Subcommittee Guidance</b> as of 01/22/2020	
Refine FY21 Tentative Budget and Develop Models to Represent the Following % Changes over FY20	
➤ Too High	12 - 13%
➤ Mid-Range	9.4 - 10.4%
➤ Too Low	7.5 - 8.5%

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**What is "Level Service"?**

**Level**





**Level**



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**What is "Level Service"?**

A level service budget allows the District to, for the most part, **maintain existing services and personnel.**

Our level service budget also includes **line item review, resource realignment, and resource reallocation** to meet current needs.

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**What is "Level Service"?**

**4.9% increase over FY20**

**2.3% increase over FY20**

<p><b>Contractual Obligations:</b></p> <ul style="list-style-type: none"> <li>• COLA @ \$429,000</li> <li>• Health Insurance @ \$377,000</li> <li>• IDEA Grant @ \$367,000 (Offset by revenue)</li> <li>• Contractual Step Increases @ \$292,000</li> <li>• Contractual Lane Changes @ \$164,000</li> <li>• Essex Retirement @ \$62,000</li> <li>• Teacher Tuition Reimbursement @ \$10,000</li> </ul>	<p><b>Annual Rate Changes:</b></p> <ul style="list-style-type: none"> <li>• Utilities @ \$128,000</li> <li>• General Ed Transportation @ \$22,000</li> <li>• Special Ed Transportation @ \$20,000</li> <li>• AEDs @ \$16,000</li> </ul>	<p><b>Current Services in FY20:</b></p> <ul style="list-style-type: none"> <li>• FY20 Unbudgeted Special Ed Tuitions @ \$406,000</li> <li>• FY20 Unbudgeted Special Ed Transportation @ \$107,000</li> <li>• New Kindergarten Teacher @ \$67,000</li> <li>• SRO @ \$57,000</li> <li>• New Pre-K Teacher @ \$55,000</li> <li>• 1 New Spec. Edu. TA @ \$41,000</li> <li>• 1 Reallocated Spec. Edu. TA</li> <li>• 2 New Pre-K TA's @ \$67,000</li> <li>• SLP 0.15 FTE increase @ \$12,600</li> <li>• District Treasurer @ \$4,000</li> </ul>
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**0.53% increase of FY20**

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**FY21 Level Services**

	FY21 LEVEL SERVICES PROPOSED		CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>38,414,616</b>		<b>3,463,208</b>	<b>9.91%</b>
<b>Level Services</b> <i>Includes line item review and reallocation to meet current needs.</i>				
Non-tax revenues	6,345,328			
School portion of tax request	32,069,288		2,894,541	9.92%

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**FY21 Level Services Refined**

	FY21 REFINED LEVEL SERVICES BUDGET	REDUCTION	CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>38,352,710</b>	<b>(62,406)</b>	<b>3,400,802</b>	<b>9.73%</b>
<i>Retirement &amp; personnel turnover reductions Carpenter Fund account for staffing changes</i>				
Non-tax revenues	6,345,328			
School portion of tax request	32,006,882		2,832,135	9.71%

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**FY21 Level Services + Required Investments**

	FY21 ESSENTIAL LEVEL SERVICES BUDGET	REQUIRED INVESTMENT	CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,019,605</b>	<b>667,395</b>	<b>4,068,197</b>	<b>11.64%</b>
<b>+Required Investments (compliance, mandates, &amp; safety)</b> <i>respond to student needs, develop programming for incoming students</i>				
Non-tax revenues	6,345,328			
School portion of tax request	32,674,277		3,499,530	12.00%

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**FY21 Level Services + Required Investments**  
**+ 7.0 Kindergarten Teaching Assistants**

	FY21 WITH INVESTMENT LEVEL #1	HIGH PRIORITY INVESTMENT	CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,201,689</b>	<b>301,126</b>	<b>4,250,281</b>	<b>12.16%</b>
	<b>+ 7.0 FTEs Kindergarten Teaching Assistants</b> <i>provide additional support to Kindergarten students in order to better meet their needs earlier on</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,856,361		3,681,614	12.62%

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**FY21 Level Services + Required Investments**  
**+ 7.0 Kindergarten Teaching Assistants + 1.0 FTE LICSW**

	FY21 WITH INVESTMENT LEVEL #2	HIGH PRIORITY INVESTMENT	CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,285,631</b>	<b>89,942</b>	<b>4,334,223</b>	<b>12.40%</b>
	<b>+ 1.0 FTE LICSW Social Emotional Support Counselor</b> <i>provide direct wide social emotional support (listening, consultation, collaboration, and direct student services while connecting families, students, and staff with services</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,940,303		3,765,556	12.91%

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**FY21 Level Services + Required Investments + 7.0 Kindergarten Teaching Assistants + 1.0 FTE LICSW**  
**+ After-school academic support**

	FY21 WITH INVESTMENT LEVEL #3	HIGH PRIORITY INVESTMENT	CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,292,631</b>	<b>7,000</b>	<b>4,341,223</b>	<b>12.42%</b>
	<b>+ HWRS After-school academic support program</b> <i>support high school students who need supplemental support</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,947,303		3,772,556	12.93%

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**FY21 Level Services + Required Investments + 7.0 Kindergarten Teaching Assistants + 1.0 FTE LICSW + After school academic support - \$3,792,637**

	FY21 WITH INVESTMENT LEVEL #4	HIGH PRIORITY INVESTMENT	CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,312,712</b>	<b>20,081</b>	<b>4,361,304</b>	<b>12.48%</b>
		<b>+ 3 FTE SLP (add to 7 FTE)</b>		
		<i>met student needs</i>		
Non-tax revenues	6,345,328			
School portion of tax request	32,967,384		3,792,637	13.00%

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**Additional Unmet Needs NOT Included in FY21 Tentative**

Other LT Proposed Investments - deferred to FY22/future planning

Description	Proposed by	FTE	Amount
Ballroom Cleaning Equipment	EMU	0.0	\$25,000
Assistant Varsity Coaches	Athletics	0.0	\$54,333
Bandicut Media Equipment	Athletics	0.0	\$30,000
DWE 2-yr. Contract	EMU	1.0	\$30,000
PD across \$1,000 for BKEY students extending from extended bus	MSA's	0.0	\$1,000
LIFE Training - Leadership for	District Wide	0.0	\$10,000
Enhancement for mobile devices	MSA's	0.0	\$6,000
Regular Soccer Coach	Athletics	0.0	\$6,000
Provide Speech Support Training to HP Eds.	Washup	0.0	?
OPB Investment	MC	0.0	\$250,000
Emer. Advanced Response Classroom Training	CKL	0.0	\$20,000
Long term technology plan - 1:1 devices	MSA's/OT	0.0	\$80?
FW - Term & HS Health teachers to double Health and PE	HEWERS/Car Leader	2.0	\$100,000

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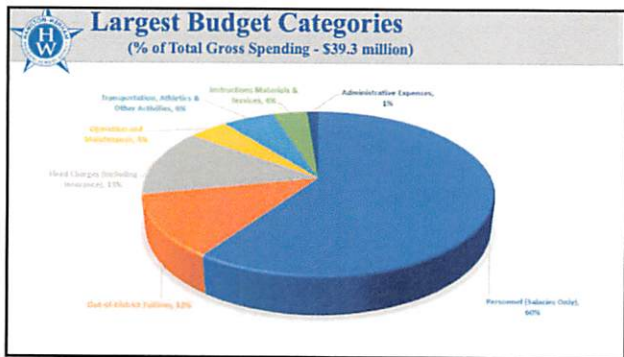
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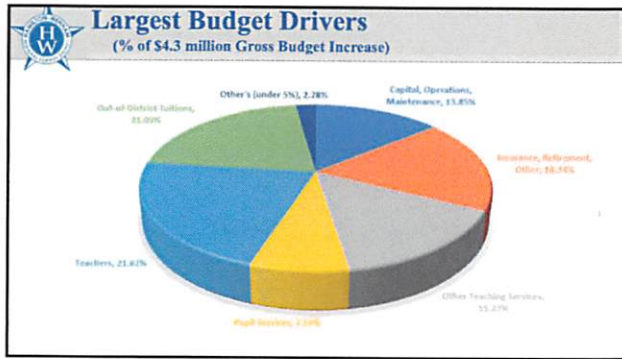
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### FY21 Preliminary Operating Budget Overview (FY20 - Reality)

	FY19 Approved	FY20 Approved	FY20 Reality	FY20 % SHB * (Approved \$ 6A)	FY21 Proposed	% Change From Reality
Operating Expenses	\$33,097,866	\$34,951,408	\$36,127,155	9.15%	\$39,312,712	8.32%
Expense Offsets	\$1,203,808	\$1,404,648	\$1,404,648	16.68%	\$1,858,438	32.31%
Revenues	\$4,438,761	\$4,372,013	\$4,372,013	-1.50%	\$4,486,890	2.63%
Net Operating Budget	\$27,455,297	\$29,174,747	\$30,350,494	10.55%	\$32,967,385	8.62%

FY20 Reality includes ~\$296K in new staff & benefits, \$406K OOD Tuition, \$107 Special Ed Transportation, and \$367K in IDEA Grant funds.

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### FY21 Preliminary Operating Budget Overview

	FY19 Approved	FY20 Approved	FY21 Proposed	% Change from FY20
Operating Expenses	\$33,097,866	\$34,951,408	\$39,312,712	12.48%
Expense Offsets	\$1,203,808	\$1,404,648	\$1,858,438	32.31%
Revenues	\$4,438,761	\$4,372,013	\$4,486,890	2.63%
Net Operating Budget	\$27,455,297	\$29,174,747	\$32,967,385	13.00%

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FY21 Tentative Budget Overview							
General Fund Operating Overview							
	FY17 ACT	FY18 ACT	FY18 BUD	FY19 ACT	FY20 BUD	FY21 BUD	% Difference %
Operating Expense - After Effects	\$ 24,898,718	\$ 24,865,338	\$ 27,893,987	\$ 27,889,218	\$ 29,374,747	\$ 30,807,189	9,702,837 33.20%
Calculation of Individual's Total Assessment							
	FY17 ACT	FY18 ACT	FY18 BUD	FY19 ACT	FY20 BUD	FY21 BUD	% Difference %
Team of Hamilton Capital Debt Assessment "50M"		\$ 17,740,248	\$ 17,740,248	\$ 17,740,432	\$ 18,698,428	\$ 21,052,972	2,312,544 12.95%
Net Operating Assessment	\$ 16,837,974	\$ 16,776,093	\$ 16,776,093	\$ 17,740,432	\$ 18,698,428	\$ 21,052,972	2,356,544 12.62%
Team of Hamilton Capital Debt Assessment "50M"		\$ 9,702,447	\$ 9,702,447	\$ 9,702,447	\$ 10,408,322	\$ 11,794,413	2,091,966 21.56%
Net Operating Assessment	\$ 8,433,233	\$ 8,870,390	\$ 8,709,858	\$ 9,702,447	\$ 10,408,322	\$ 11,934,413	3,531,165 36.04%

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**Capital/Financial Planning Subcommittee Guidance as of 01/22/2020**

Refine FY21 Tentative Budget and Develop Models to Represent the Following % Changes over FY20

- Too High **12 - 13%**
- Mid-Range **9.4 - 10.4%**
- Too Low **7.5 - 8.5%**

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**Questions, Comments, Ideas?**




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 **TOWN OF WENHAM**  
MASSACHUSETTS

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**Town of Wenham**  
**FY21 Capital Outlook**  
Wednesday, January 29, 2020 @ 7:00 PM

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HWRSD CAPITAL IMPROVEMENT PLAN UPDATE

### WHAT IS A CAPITAL EXPENSE ?

- From the Regional Agreement for the Hamilton-Wenham Regional School District:
- (1) Capital Costs. Capital costs shall include any item of expense in the nature of capital outlay the cost of which in any one fiscal year exceeds \$25,000, such as the cost of acquiring by purchase, lease or otherwise land, buildings or equipment, the cost of construction, reconstructing, or adding to a school building or buildings, the cost of remodeling or making extraordinary repairs to a school building or buildings, the cost of constructing sewerage systems and sewerage treatment and disposal facilities or the cost of the purchase or use of such systems with a municipality, and any other item of capital outlay for which a regional school district may be authorized to borrow, including without limitation the cost of original equipment and furnishings for such school buildings or additions, plans, architect and consultants' fees, grading and other costs incidental to placing school buildings and additions, sewerage systems and sewerage treatment and disposal facilities, and any premises related to the foregoing, in operating condition. Capital costs shall also include payment of principal of and interest on bonds, notes or other obligations issued by the District to finance capital costs.

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HWRSD CAPITAL IMPROVEMENT PLAN UPDATE

## 2019-20 PROPOSED PLAN

Presented to the Capital Finance Sub-Committee on October 24, 2019

Category	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Investment Request #1	1,838,500												1,838,500
Other Capital Expenses													
<b>Total</b>	<b>1,838,500</b>												<b>1,838,500</b>

**FY21 Capital Investment Request #1**  
**\$1,838,500**

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HWRSD CAPITAL IMPROVEMENT PLAN UPDATE

## 2019-20 PROPOSED PLAN

November 13, 2019 - Capital Finance Sub-Committee Directive - \$1M Limit for FY21

Category	Item	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Safety Infrastructure Improvements	Visitor Management System	100,000												100,000
	Interior and Exterior Security Camera System	150,000												150,000
	Electronic Card Access System	100,000												100,000
	Other Safety Infrastructure	50,000												50,000
	Network Infrastructure Improvement (Phase 1 of 4)	100,000												100,000
	Other Network Infrastructure	50,000												50,000
	Other Capital Improvements	50,000												50,000
	Other Capital Improvements	50,000												50,000
	Other Capital Improvements	50,000												50,000
	Other Capital Improvements	50,000												50,000
<b>Total</b>		<b>958,000</b>												<b>958,000</b>

**FY21 Capital Investment Request #2**  
**\$958,000**

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HWRSD CAPITAL IMPROVEMENT PLAN UPDATE

## 2019-20 PROPOSED PLAN

**TOTAL INVESTMENT: \$350,000**

Safety Infrastructure Improvements

- Visitor Management System
- Interior and Exterior Security Camera System
- Electronic Card Access System

*All tied together on one enterprise level system*






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HWRSD CAPITAL IMPROVEMENT PLAN UPDATE

## 2019-20 PROPOSED PLAN

**TOTAL INVESTMENT: \$63,000**

Network Infrastructure Improvement (Phase 1 of 4)

- Phone system is at end of life
- Major components are failing - parts unavailable

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### 2019-20 PROPOSED PLAN

#### Elementary School Facilities Study & Educational Plan

- MSBA Statement of Interest was not accepted for 2019 (next round is January 8 - April 8, 2020)
- Educational Plan is requirement for MSBA projects
- Assistance with defining the right project to align with the communities' long term vision




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### 2019-20 PROPOSED PLAN

#### Classroom Furniture & Equipment

- HS still using furniture from 1960
- Standardize furniture & equipment across District for equity




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### 2019-20 PROPOSED PLAN

#### Replacement of Sidewalks at Middle School

- Sidewalks pose safety risk to students, staff, and visitors
- Liability to District




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HWRSD CAPITAL IMPROVEMENT PLAN UPDATE

**2019-20 PROPOSED PLAN**

**TOTAL INVESTMENT: \$65,000**

Athletic Campus Improvement Project

- Cost estimates need to be updated
- Examine possible Title IX issues
- Design of tennis courts






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HWRSD CAPITAL IMPROVEMENT PLAN UPDATE

**2019-20 PROPOSED CAPITAL BUDGET**

Hamilton-Wentworth Regional School District  
Final Year 2021 Capital Budget Request  
12/18/2019

Location	Project Name	Category	Class	Cost
District	Security Infrastructure Improvements	Safety	Building	\$740,000.00
District	Elementary School Facilities Study & Educational Plan	Learning Environment	Professional Services	\$240,000.00
District	Classroom Furniture & Equipment	Learning Environment	Equipment	\$130,000.00
MMPS	Repair/Overhaul of Middle School	Safety	Site	\$130,000.00
District	Athletic Campus Improvement Project - Design/Project Services	Learning Environment	Site	\$60,000.00
District	Network Infrastructure Improvement (Phase 1 of 4)	Critical Infrastructure	Equipment	\$44,000.00
<b>FY21 Total Capital Investment</b>				<b>\$1,544,000.00</b>

**TOTAL INVESTMENT: \$958,000**

By Category	Amount
Safety	\$440,000.00
Learning Environment	\$440,000.00
Critical Infrastructure	\$218,000.00

By Account Classification	Amount
Building	\$440,000.00
Site	\$170,000.00
Professional Services	\$240,000.00
Equipment	\$148,000.00

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**Debt Service**

Debt Service Assessment Summary

	Principal	Interest	Total	Hamilton Share	Wentworth Share
Curtain Roof & Summer 2023 Projects	\$ 95,000	\$ 32,950	\$ 127,950	\$ 81,709	\$ 46,241
Baker Boiler & Winthrop Boiler/Glass Projects	\$ 95,000	\$ 25,300	\$ 120,300	\$ 76,824	\$ 43,476
Winthrop Sprinklers (MAN with Principal Paydown)	\$ 125,000	\$ 25,000	\$ 150,000	\$ 95,792	\$ 54,211
FY21 Capital Projects	\$ -	\$ 15,000	\$ 15,000	\$ 9,579	\$ 5,421
<b>Net Assessment</b>			<b>\$ 413,250</b>	<b>\$ 263,904</b>	<b>\$ 149,349</b>

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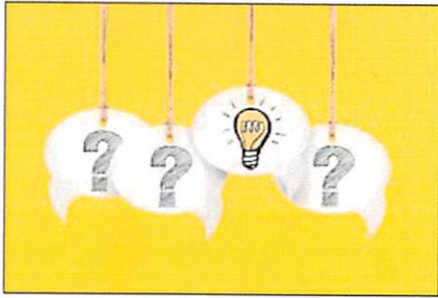
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### Questions, Comments, Ideas?



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### Town Meeting Format

*"Two Towns One Community"*

How do all three entities work together to ensure that all three budgets pass?

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# HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT


## Hamilton-Wenham RSD FY20 vs FY21 Budget Model

	FY20 APPROVED BUDGET	FY21 TENTATIVE BUDGET	\$ CHANGE FY20 to FY21	% CHANGE FY20 to FY21
Gross Operating Expense	\$ 34,951,408	\$ 39,312,712	\$ 4,361,304	12.48%
Operating Offsets	\$ 1,404,648	\$ 1,858,438	\$ 453,790	32.31%
Operating Funding Sources	\$ 4,372,013	\$ 4,486,890	\$ 114,877	2.63%
Net Operating Budget	\$ 29,174,747	\$ 32,967,385	\$ 3,792,637	13.00%

	FY20 APPROVED BUDGET	FY21 TENTATIVE BUDGET	\$ CHANGE FY20 to FY21	% CHANGE FY20 to FY21	\$ CHANGE FROM TENTATIVE BUDGET	FTE PROFESSIONAL STAFF REDUCTION
Net Operating Budget	\$ 29,174,747	\$ 32,821,591	\$ 3,646,843	12.50%	\$ 145,794	1.82
Net Operating Budget	\$ 29,174,747	\$ 32,529,843	\$ 3,355,096	11.50%	\$ 437,541	5.47
Net Operating Budget	\$ 29,174,747	\$ 32,238,096	\$ 3,063,348	10.50%	\$ 729,289	9.12
Net Operating Budget	\$ 29,174,747	\$ 31,946,348	\$ 2,771,601	9.50%	\$ 1,021,036	12.76
Net Operating Budget	\$ 29,174,747	\$ 31,654,601	\$ 2,479,854	8.50%	\$ 1,312,784	16.41
Net Operating Budget	\$ 29,174,747	\$ 31,362,853	\$ 2,188,106	7.50%	\$ 1,604,531	20.06
Net Operating Budget	\$ 29,174,747	\$ 31,071,106	\$ 1,896,359	6.50%	\$ 1,896,279	23.70
Net Operating Budget	\$ 29,174,747	\$ 30,779,358	\$ 1,604,611	5.50%	\$ 2,188,026	27.35
Net Operating Budget	\$ 29,174,747	\$ 30,487,611	\$ 1,312,864	4.50%	\$ 2,479,774	31.00
Net Operating Budget	\$ 29,174,747	\$ 30,195,863	\$ 1,021,116	3.50%	\$ 2,771,521	34.64
Net Operating Budget	\$ 29,174,747	\$ 29,904,116	\$ 729,369	2.50%	\$ 3,063,269	38.29

HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT  
LEADERSHIP TEAM'S PROPOSED FY21 BUDGET

LT Tentative Budget - as of 01/08/20

	FY20 FINAL APPROVED BUDGET		
<b>BUDGET TOTALS</b>	<b>34,951,408</b>		<b>\$18,686,426</b> Hamilton FY20 Assessment
Non-tax revenues	5,776,661		<b>\$10,488,321</b> Wenham FY20 Assessment
School portion of tax request	29,174,747		w/out debt and OPEB

	FY21 LEVEL SERVICES PROPOSED	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>38,414,616</b>	<b>3,463,208</b>	<b>9.91%</b>
	<b>Level Services</b> <i>includes line item review and reallocation to meet current needs</i>		
Non-tax revenues	6,345,328		
School portion of tax request	32,069,288	2,894,541	9.92%

	FY21 REDUCED LEVEL SERVICES BUDGET	REDUCTION	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>38,352,210</b>	<b>(62,406)</b>	<b>3,400,802</b>	<b>9.73%</b>
	<b>Retirement &amp; personnel turnover reductions</b> <i>adjustments to account for staffing changes</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,006,882		2,832,135	9.71%

includes:			
1,638,747	CBA Obligations	IDEA	36
406,191	Unbudgeted tuition from FY20	<b>CBA Obligations</b>	
107,000	Unbudgeted transportation from FY20	COLA	42
56,598	0.00 School Resource Officers	Steps	29
66,936	1.00 Kindergarten Teacher	Lane Changes	16
55,220	1.00 PreK Teacher	Health Ins.	37
46,300	2.00 PreK Teaching Assistants	Senior Status	
57,992	2.00 Special Education Teaching Assistants	Retirement	
<b>2,801,731</b>	<b>6.00</b>	Tuition Reimbursement	10
		Grade 3 Retirement	
		Adj. Counselor	

1,63

	FY21 ESSENTIAL LEVEL SERVICES BUDGET	REQUIRED INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,019,605</b>	<b>667,395</b>	<b>4,068,197</b>	<b>11.64%</b>
	<i>+Required Investments (compliance, mandates, &amp; safety) respond to student needs, develop programming for incoming students</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,674,277		3,499,530	12.00%

includes:	
412,372	Projected student needs for FY21
27,411	0.40 Therapeutic TA with health insurance
83,942	1.00 Language-based Classroom Teacher with health insurance
41,876	1.00 ESL Teacher (-2 ESL tutor salaries)
12,500	Athletic field rental due to unplayable field conditions
4,100	Risers for Music Department
85,194	1.00 BCBA
<b>667,395</b>	<b>3.40</b>

	FY21 WITH INVESTMENT LEVEL #1	HIGH PRIORITY INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,201,689</b>	<b>301,126</b>	<b>4,250,281</b>	<b>12.16%</b>
	<i>+ 7.0 FTEs Kindergarten Teaching Assistants provide additional support to Kindergarten students in order to better meet their needs earlier on</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,856,361		3,681,614	12.62%

includes:	
182,084	7.00 Kindergarten Teaching Assistants
119,042	
<b>301,126</b>	<b>7.00</b>

43018

	FY21 WITH INVESTMENT LEVEL #2	HIGH PRIORITY INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,285,631</b>	<b>83,942</b>	<b>4,334,223</b>	<b>12.40%</b>
	<i>+ 1.0 FTE LICSW Social Emotional Support Counselor provide district-wide social-emotional support including consultation, collaboration, and direct student services while connecting families, students, and staff with various</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,940,303		3,765,556	12.91%

includes:	
66,936	1.00 LCISW Social Emotional Teacher
17,006	Health Insurance
<b>83,942</b>	<b>1.00</b>

	FY21 WITH INVESTMENT LEVEL #3	HIGH PRIORITY INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,292,631</b>	<b>7,000</b>	<b>4,341,223</b>	<b>12.42%</b>
	+ HWRHS After-school academic support program <i>support high school students who need supplemental support</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,947,303		3,772,556	12.93%

includes:		
7,000	1.00	After-school academic support program
7,000	1.00	

	FY21 WITH INVESTMENT LEVEL #4	HIGH PRIORITY INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,312,712</b>	<b>20,081</b>	<b>4,361,304</b>	<b>12.48%</b>
	+ .3 FTE SLP (add to .7 FTE) <i>meet student needs</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,967,384		3,792,637	13.00%

includes:		
20,081	0.30	Speech Language Pathologists
20,081	0.30	

	FY21 WITH INVESTMENT LEVEL #5	HIGH PRIORITY INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,337,712</b>	<b>25,000</b>	<b>4,386,304</b>	<b>12.55%</b>
	Bathroom cleaning equipment <i>improve cleanliness and health of school bathrooms</i>			
Non-tax revenues	6,345,328			
School portion of tax request	32,992,384		3,817,637	13.09%

includes:		
25,000		Custodian cleaning equipment
25,000	0.00	

	FY21 WITH INVESTMENT LEVEL #6	HIGH PRIORITY INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,392,056</b>	<b>54,344</b>	<b>4,440,648</b>	<b>12.71%</b>
	<b>Asst. Varsity Coaches</b> <i>provide equitable support to all HWRSD athletic teams</i>			
Non-tax revenues	6,345,328			
School portion of tax request	33,046,728		3,871,981	13.27%

includes:		
54,344	0.00	Assistant Varsity Coaches Field Hockey, Golf, Girls and Boys Soccer, Cheer, Gymnastics, Baseball, Softball, Girls Lax, Boys and Girls Tennis, Volleyball, Boys and Girls Basketball
54,344	0.00	

	FY21 WITH INVESTMENT LEVEL #7	HIGH PRIORITY INVESTMENT	\$CHANGE (from FY20 approved)	% CHANGE (from FY20 approved)
<b>BUDGET TOTALS</b>	<b>39,422,056</b>	<b>30,000</b>	<b>4,470,648</b>	<b>12.79%</b>
	<b>Broadcast Media Equipment</b> <i>re-establish broadcast media studio due to relocation of HWCAM</i>			
Non-tax revenues	6,345,328			
School portion of tax request	33,076,728		3,901,981	13.37%

includes:		
30,000		Broadcast Media Equipment
30,000	0.00	

**Other LT Proposed Investments - deferred to FY22/future planning**

<b>Description</b>	<b>Proposed by</b>	<b>FTE</b>	<b>Amount</b>
Bathroom Cleaning Equipment	FMO	0.0	\$25,000
Assistant Varsity Coaches	Athletics	0.0	\$54,333
Broadcast Media Equipment	HWRHS	0.0	\$30,000
DW-Flex Custodian	FMO	1.0	\$70,000
PD money \$1,000 for BRYT (students returning from extended ho	MRMS	0.0	\$1,000
LIPs Training - Lindamood Bell	District-Wide	0.0	\$18,000
Equipment for NEW Biotech Class	Science-Dept.	0.0	\$5,000
Replace Soccer Goals	Athletics	0.0	\$5,000
Provide stipends (support? training?) to ILP TAs	Winthrop	0.0	?
OPEB Investment	SC	0.0	\$250,000
Elem. Advanced Responsive Classroom Training	C&I	0.0	\$20,000
Long Term technology plan - 1:1 devices	MRMS/IT	0.0	TBD
DW - Elem. & HS Health teachers to divide Health and PE	HWRHS Curr. Leader	2.0	\$160,000





**HAMILTON-WENHAM**  
**REGIONAL SCHOOL DISTRICT**  
 5 SCHOOL STREET, WENHAM, MA 01984 • TEL. 978-468-5310

Leadership Team's FY21 Tentative Budget Proposal	FY20 Approved Budget	FY21 Tentative Budget	\$ Change	% Change
<b>Gross Operating Expenses</b>	\$34,951,408	\$39,312,712	\$4,361,304	12.48%
<b>Operating Offsets</b>	\$1,404,648	\$1,858,438	\$453,790	32.31%
<b>Operating Funding Sources</b>	\$4,372,013	\$4,486,890	\$114,877	2.63%
<b>Net Operating Budget</b>	\$29,174,747	\$32,967,384	\$3,792,637	13.00%

School Committee Tentative Reading January 8, 2020

Reductions and Reallocations	This Budget Allows Us To:	Unmet Needs:
<b>REDUCE</b> Spc. Edu. Contracted Services (\$46,906)	<b>RESPOND</b> to the needs of known students through individualized programs and services \$650,795	<b>Bathroom Cleaning Equipment</b> \$25,000
<b>REDUCE</b> Tech Network Infrastructure (\$12,324)	<b>PROVIDE</b> kindergarten classroom teaching assistants to meet DESE recommended student to teacher ratio \$301,126	<b>Assistant Varsity Coaches</b> \$54,333
<b>REDUCE</b> Business Office FTE & <b>RESTRUCTURE</b> staff (\$61,972)	<b>PROVIDE</b> district-wide social-emotional support through direct <b>LISCW</b> services, consultations, and collaboration with service/support organizations \$83,942	<b>Broadcast Media Equipment</b> \$30,000
<b>REALLOCATE</b> 1.0 FTE Middle School TA reallocated to Winthrop (\$0)	<b>MAINTAIN</b> athletic programming when fields are unplayable due to deteriorated conditions \$12,500	<b>DW-Flex Custodian</b> \$70,000
	<b>PROVIDE</b> supplemental support for high school students \$7,000	<b>LIPs Training</b> - Lindamood Bell \$18,000
	<b>EXPAND</b> Speech Language Pathologist .3 to make 1.0 FTE \$20,081	Equipment for NEW-Biotech Class \$5,000
		Replace Soccer Goals \$5,000
		Provide stipends (support/training) to ILP TAs \$20,000
		<b>OPEB</b> Investment \$250,000
		Elem. <b>Advanced Responsive Classroom Training</b> \$20,000
		Long-term <b>technology plan</b> - 1:1 devices \$TBD
		DW - Elem. & HS <b>Health teachers</b> to divide Health and PE \$160,000
		<b>BRYT</b> (students returning from extended hospitalization) Program for counselors \$1,000