



Job Announcement: Full-Time Lower Elementary Assistant

The **Montessori School of Beaverton** (MSB) is seeking a Lower Elementary Assistant to join our teaching team. The assistant will support the teacher and children with effective communication, modeling positive conflict resolution and supporting a classroom of children practicing self-regulation and independence. They will also support daily routines, lesson plans and implementation, follow-up work, and classroom management.

MSB is a private non-profit Montessori school serving the Portland metro area. Established in 1978, we are located in the northwest hills on a beautifully wooded, 6-acre campus. MSB is home to a vibrant and successful community of dedicated staff and families invested in the education, development, and nurturing of our 170 children, ages 3-12 years.

The ideal candidate will possess the following abilities:

- Excellent communication skills (oral and written)
- Flexibility and responsiveness
- Understanding of the children's needs through observation
- An ability to model and redirect
- Reliable, capable, and able to follow directions to support the teacher and children
- Organizational skills with a strong attention to detail
- Ability to support program needs including camping trips, Going Out and other classroom projects

Preferred:

- A Montessori Elementary diploma
- 2-3 years work experience in an Elementary Montessori environment
- Valid First Aid and CPR Certifications
- Bachelor's Degree or higher

General Information & Benefits Include:

- Position dates: August 22, 2022 - June 16, 2023
- Typical hours 8:00am - 4:00pm, Monday - Friday during the school year; may vary to meet program needs
- Paid holidays
- Hourly wage range \$19.38 - \$20.16/hour depending on experience
- Medical, dental, vision benefits and retirement plan

To apply, email your cover letter and resume to employment@msb.org. No phone calls please.

MSB is committed to equal employment opportunity for all persons without regard to race, color, religion, sex, national origin, marital or parental status, sexual orientation, gender identity, military or veteran status, pregnancy, age or physical or mental disability, or any other basis prohibited by local, state or federal law. In addition, MSB is committed to improving employment opportunities for and utilization of people who may have been denied equal opportunity in society at large.