



**Hamilton - Wenham Regional School Committee
Capital Planning / Finance Subcommittee Meeting
Virtual Zoom Meeting ([Link](#))
Join Zoom Meeting ID: 959 2448 0233
Password: 351992
Monday, December 21, 2020 7:00 PM - 8:00 PM**

Present:

Michelle Horgan
Anna Siedzik
Julia Campbell

Also Present:

Vincent Leone, Assistant Superintendent to Finance and Administration
Thomas Geary, Director of Maintenance, Facilities, and Operations
Mahala Lettvin, Recording Secretary

1. Call to Order

7:00 PM

Superintendent Banios leaves the meeting at 7:01 PM, after making Tom Geary the host.

With a quorum present, Ms. Horgan calls the meeting to order at 7:01 PM. This meeting is being recorded and held remotely per emergency order of the Governor.

Ms. Horgan welcomes School Committee member Julia Campbell to the subcommittee and provides a brief overview of the subcommittee charge as well as an update on where the subcommittee left off from the last meeting.

2. Review/Discuss FY22 Capital Plan

[Exhibit](#)

Mr. Leone provides an update to the subcommittee regarding his communication about the bond and minimum borrow amount. Mr. Leone and Mr. Geary recommend no FY22 capital projects/budget, based on the following:

1. Increases being seen in the FY22 district operating budget;
2. No FY22 capital projects are crucial for district operations to continue;
3. The FY21 capital borrowing was delayed, leading to a delay in FY21 capital projects which will be completed in FY22;
4. The district has submitted acceptance into an MSBA project which, if approved, will drive future capital requests;
5. As part of the approved FY21 capital projects, the district needs to complete its own studies and align them with the towns' master plans to ensure a shared vision for the future;
6. The pandemic has hindered district operations, and this will need to be corrected during FY22. Capital projects will reduce crucial time needed to get operations back to pre-pandemic levels;
7. The pandemic has burdened the taxpayers and negatively influenced the economy. A \$300,000 FY22 capital budget would be an additional burden to those already struggling.

* Ms. Siedzik explains to Ms. Campbell that the projects were delayed as a result of the format of the vote at Town Meeting. Though the moderator noted that the majority voted in favor, the vote required a 2/3

majority, for which more accurate numbers became necessary. In addition, there was also a changeover in the Town Clerk position.

There is brief discussion regarding past capital budgets and trends from the district, with Mr. Leone noting that FY14, the last significant capital budget put forth, was approximately \$1.4 million. There is a brief discussion regarding the differences between a bond and a ban (Bond Anticipation Note). No motion is needed, as the subcommittee is agreeing to take no action.

3. Set date for future meeting

The *Capital Planning/ Finance Subcommittee* will meet on Monday, 01/11/2021 at 7:00 PM.

4. Other items not reasonably anticipated by Chair

I MOVE THAT WE APPOINT MICHELLE HORGAN AS CHAIR OF THE CAPITAL PLANNING/ FINANCE SUBCOMMITTEE.

MOTION by Anna Siedzik; SECONDED by Julia Campbell.

Anna Siedzik	YES;
Julia Campbell	YES;
Michelle Horgan	YES.

MOTION PASSES unanimously through roll call vote of three (3) members present.

I MOVE THAT WE APPOINT ANNA SIEDZIK AS SECRETARY OF THE CAPITAL PLANNING/ FINANCE SUBCOMMITTEE.

MOTION by Anna Siedzik; SECONDED by Michelle Horgan.

Julia Campbell	YES;
Michelle Horgan	YES;
Anna Siedzik	YES.

MOTION PASSES unanimously through roll call vote of three (3) members present.

Ms.Horgan requests that all requested agenda items be emailed to her by 01/04/2021 in order to provide this information to Janell Carleo by Friday, 01/06/2021.

5. Vote to Adjourn

I MOVE THAT WE ADJOURN THE 12/21/2020 CAPITAL PLANNING/ FINANCE SUBCOMMITTEE MEETING AT 7:23 PM.

MOTION by Michelle Horgan; SECONDED by Anna Siedzik.

Julia Campbell	YES;
Anna Siedzik	YES;
Michelle Horgan	YES.

MOTION PASSES unanimously through roll call vote of three (3) members present.

Respectfully submitted January 2nd, 2021 by Mahala Lettvin, Recording Secretary.

**Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A § 20, the public will not be allowed to physically access this School Committee meeting. The School Committee reserves the right to implement additional

remote participation procedures and will notify the public of these procedures as soon as practicable. Please [click here](#) to read the Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.**

*Zoom App Information: If you plan to participate, download the [Zoom.com](#) application now. The option to download will also be available at the start of the meeting. When opening the Zoom App, select “Join Meeting” in the upper right corner and enter the meeting id: 959 2448 0233; password: 351992. The community should ask questions via the “chat” function within the Zoom application during the Citizen’s Comments section. During the Zoom meeting, participants will be given instructions on how to provide their comments. Unfortunately, we must limit the in-person conversations to just the Committee members. However, for the benefit of all, the School Committee meetings will be available on our local cable channel, HWCam, and [HWCam.org](#), for review a few hours after the meeting has ended. Members of the Public can access the meeting via [YouTube HWRSD live stream link](#) the next day.