

ORIENTATION

The Board of Trustees and the administrative staff shall assist each new member-elect to understand the board's functions, policies and procedures, and the general operation of the school system as quickly after election as possible. The following methods shall be used as a base for orientation, with such other materials and experiences as the president, secretary and the member-elect may agree on:

1. The incoming member shall be given selected materials on the function of the Board and the school system (e.g., "Boardsmanship").
2. The incoming member shall be invited to attend Board meetings which occur between election and the date the member takes office.
3. The incoming member shall be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board.
4. The incoming member shall be provided with a copy of the district's policies manual, including administrative regulations and bylaws, and copies of pertinent materials developed by the California School Boards Association.
5. The incoming member may attend, at district expense, workshops for newly elected members as provided in the Education Code.

Legal Reference:

EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

ELECTIONS CODE

13307 Candidate's statement

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.7 Copies of Brown Act to board members