



**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services**
200 Arlington Street, Suite 2200, Chelsea, MA 02150
TEL: 617-660-4640 | TTY: 617-660-4606 | FAX: 617-660-5973
MASS.GOV/CJIS



**Criminal Offender Record Information (CORI)
Acknowledgment Form**

Hamilton-Wenham Regional School District

To be used by organizations conducting CORI checks for employment, volunteer, subcontractor, licensing, and housing purposes.

Hamilton-Wenham Regional School District _____ is registered under the
(Organization)

provisions of M.G.L. c.6, § 172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees, subcontractors, volunteers, license applicants, current licensees, and applicants for the rental or lease of housing.

As a prospective or current employee, subcontractor, volunteer, license applicant, current licensee, or applicant for the rental or lease of housing, I understand that a CORI check will be submitted for my personal information to the DCJIS. I hereby acknowledge and provide permission to _____ Hamilton-Wenham Regional School District
(Organization)

to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing _____ Hamilton-Wenham Regional School District
(Organization)

with written notice of my intent to withdraw consent to a CORI check.

FOR EMPLOYMENT, VOLUNTEER, AND LICENSING PURPOSES ONLY:

The _____ Hamilton-Wenham Regional School District _____ may conduct
(Organization)
subsequent CORI checks within one year of the date this Form was signed by me, provided, however, that
_____ Hamilton-Wenham Regional School District _____, must first provide me
(Organization)

with written notice of this check.

By signing below, I provide my consent to a CORI check and affirm that the information provided on Page 2 of this Acknowledgment Form is true and accurate.

Signature of CORI Subject

Date

Position/Volunteer: _____

School (circle one): BUK CUT WIN MRMS HWRHS CENTRAL/DISTRICTWIDE

Phone #: _____ **E-mail Address:** _____



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SUBJECT INFORMATION

Please complete this section using the information of the person whose CORI you are requesting.
The fields marked with an asterisk (*) are required fields.

* Last Name: _____ Middle Initial: _____

* First Name: _____ Suffix (Jr., Sr., etc.): _____

Former Last Name 1: _____
(Maiden Name)

Former Last Name 2: _____
(Please list all Prior Last Names)

Former Last Name 3: _____

Former Last Name 4: _____

* Date of Birth (MM/DD/YYYY): _____ Place of Birth: _____

* Last **SIX** digits of Social Security Number: **XXX** - _____ - _____ No Social Security Number

Sex: _____ Height: _____ ft. _____ in. Eye Color: _____ Race: _____

Driver's License or ID Number: _____ State of Issue: _____

Father's Full Name: _____

Mother's Full Name: _____ Mother's Maiden Name: _____

Current Address

* Street Address: _____

Apt. # or Suite: _____ *City: _____ *State: _____ *Zip: _____

SUBJECT VERIFICATION

(This must be verified and signed by a District Employee)

The above information was verified by reviewing the following form(s) of government-issued identification
(only one is needed):

ID Expiration Date: _____

(This Government Issued Photo ID must be Valid)

Verified by:

Print Name of Verifying Employee

Signature of Verifying Employee

Date