Parks and Recreation Commission
Special Meeting Minutes: March 16, 2022
7:00 PM @ 31 Arbor Way, Ellington
(Zoom optional available)

MEMBERS PRESENT: Gordon Oliver, Thomas Boscario, Tara Kozik, Cheri Murphy, Shay Drake, Sherry Kraus and Cynthia Costanzo

OTHERS PRESENT: Dustin Huguenin, Director of Recreation; Mary Bartley, Assistant Director of Recreation and Kevin Barrett, Recreation Coordinator

I. CALL TO ORDER: Gordon Oliver Chairman, called the meeting to order at 7:10 PM.

II. CORRESPONDENCE: Dustin will forward the response received from the Department of Public Health to the Commission Members.

III. APPROVAL OF MINUTES: February 1, 2022 special meeting
MOVED (BOSCARINO) SECONDED (KRAUS) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE FEBRUARY 1, 2022 SPECIAL MEETING.

IV. PUBLIC FORUM: None

V. CHAIRMAN’S REPORT: Nothing to report.

VI. RECREATION DEPARTMENT REPORT: Building renovations are being made to improve the Recreation Department office space and reception area. We have created a new monthly newsletter/program guide that is being emailed to registered program participants. Programs currently running are: Sunday Adult Indoor Soccer, Spring Soccer programs for youth ages 2 to 15 years old, and Tennis lessons. Planning is underway for the Summer Camps and Waterfront.

VII. COMMITTEE REPORTS:
A. Finance: Director Huguenin mentioned that there have been two budget meetings so far. Deliberations are forthcoming. Our budget has increased 8% due to minimum wage increases and new costs that have generally increased overall.
B. Maintenance: T. Boscarino asked if our yearly park inspections with DPW had been completed.
C. Operations: T. Boscarino said that a motion was passed by the Operations subcommittee for a change to the Travel Team Policy for apparel. This motion will be added to the Parks & Recreation Commissions agenda for the April 13, 2022 meeting.

VIII. OLD BUSINESS:
A. Discuss Disc Golf Course: L. Spielman is fully behind this project and plans to reach out to the DPW Director to get this project moving forward. T. Boscarino asked if the Batz Property was ever considered to be the location for the Disc Golf Course.
B. Playground proposal: Nothing to report.
C. DPH Youth & Amateur Sport Guidance: Nothing to report.
D. Athletic Field Lighting Project: Was passed at the Town of Ellington Referendum voted on in March. A 1 AD HOC Committee will be established for the Comprehensive Athletic Facilities Lighting Project. MOTION (OLIVER)
SECONDED (BOSCARINO) AND PASSED UNANIMOUSLY TO APPROVE THE NOMINATION OF CYNTHIA COSTANZO AS THE PARKS AND RECREATION MEMBER REPRESENTATIVE FOR THE AD HOC COMMITTEE FOR THE ATHLETIC FIELD LIGHTING PROJECT.

IX. NEW BUSINESS:
A. Program Assistant Job Description: Applications are now being accepted for internal applicants and will open to the public in two weeks if there are no qualified internal candidates.
B. Raised Bill 5254: An Act Ensuring Access to Parking near Public Beaches: D. Huguenin mentioned this bill to the commission for their review if they have any questions or concerns.

X. ADJOURN
MOVED (OLIVER) SECONDED (BOSCARINO) AND PASSED UNANIMOUSLY TO ADJOURN AT 8:23 PM.

Submitted By: [Signature]
Mary M Bartley