

Hamilton-Wenham Regional School District Committee
September 18, 2014
Minutes

CALL TO ORDER: William Wilson called the meeting to order at 7:05 in the Buker Elementary School Multi-Purpose Room.

PRESENT: Bill Wilson, Deb Evan, Sheila MacDonald, Larry Swartz, Barbara Lawrence

ABSENT: Roger Kuebel, Stacey Metternick, Jeanise Bertrand, William Dery

OTHERS PRESENT: Michael Harvey, Celeste Bowler, Jeffrey Sands, Student Representative

PLEDGE OF ALLEGIANCE: All rose for the pledge of allegiance

CITIZENS COMMENTS: There were no comments

CHAIRS'S REPORT:

- Update on Superintendent's contract addendum with Michael Harvey
- No extension at this time, but merit increase incorporated
- John Kotch & Bill Wilson signed the teachers 1 year contract
- Follow up on Communications group no update available but they are working hard to be able to communicate to public
- Web U forum on Education Aide Chap 70, Brad Hill has worked on for many years on this and formula has not been changed since 1993 a meeting will take place on September 23rd @ Ipswich Town Hall @ 7:00 PM everyone is encouraged to attend

SUPERINTENDENT'S REPORT:

A. Review of District events

- Recognized HWRHS as 107th best High School in Country by Newsweek Magazine
- Activities that teachers had done on 1st day of school, what knowledge, skills and dispositions that student need to be successful in the 21st century Superintendent presented a wordale poster
- Director of Facilities search update: 28 applicants 11 invited in for interviews
- Monday @ MRMS visiting classrooms and Monday night was curriculum night, great success
- Update on Master plan report, Dr. Harvey accepted report from SMMA on Tuesday and it can be viewed on the website on District Information page, copies will be distributed throughout the town, we will be scheduling a master plan committee meeting soon.
- Received notice from Eric Tracy & Craig Hovey that the scheduled review committees have been formed, planning on first meeting on Monday, September 22nd

B. Announcements of District upcoming events

- Tonight is Winthrop curriculum night, September 18th
- Ice Cream social went well
- Buker has curriculum night on September 23rd
- Cutler October 1st meeting for parents K-2 to learn more about the safety curriculum Kids and company together for safety school adjustment counselors teach
- New parent coffee @ Winthrop on September 19th

CONSENT AGENDA:

August 21st Minutes

Approved with the amended changes 5-0-4

- Deborah Evans was present at the meeting
- Consistency with Barbara Lawrence

September 4th, April 8th, May 15th, July 25th, August 14th

Approved 5-0-4

Cross Country Track

Approved 5-0-4

OLD BUSINESS:

A. POLICIES 2ND READING

- STUDENT ABSENCES & EXCUSES **Approved** **5-0-4**
- STUDENT COMPLAINTS & GRIEVANCES **Approved** **5-0-4**
- STUDENT CONDUCT **Approved** **5-0-4**
- STUDENT DISCIPLINE **Approved After Amendment** **5-0-4**

Amendment to Student Discipline Policy: *To address the concern I suggest that we add the following language to Principal's Hearing – Short Term Suspension; if the principal determines that the length of the suspension shall be 5 or more days the student has the right to appeal the decision to the superintendent in accordance with the long term suspension provisions of this policy*

- STUDENT TRANSPORTATION IN PRIVATE VEHICLES

Approved After Amendment **5-0-4**

Amendment to Student Transportation in Private Vehicles Policy: *Amend the insurance amount to read; the owner of the vehicle being used in transporting student has filed evidence with the Superintendent that the vehicle is registered with Massachusetts Department of Motor Vehicles.*

NEW BUSINESS

A. ACCEPTANCE OF GRANT FROM THE EDFUND IN THE AMOUNT OF \$25,997

Discussion on Grant Money from the EdFund

Dr. Harvey: This is a key piece in the stem curriculum, a project base piece, solid software they will be using.

Larry Swartz: We have identified a procedural issues that we need to address going forward this is a EdFund Grant form by statue we need to accept grants to the district I feel that anything that goes out should be a district form at least when we are looking to approve it

Jeff Sands: This was talked about this at last week's leadership meeting exactly what you are talking about and we settled on all grants in draft form come before the leadership team for a discussion and approval so we have an opportunity to be seamless, that it's an integrated part of our blueprint.

Dr. Harvey: This grant we knew about last year

Approved **5-0-4**

B. PRESENTATION OF DISTRICT IMPROVEMENT PLAN

Dr. Harvey gave an overview of the district improvement plan before the presentation by the principals.

C. PRESENTATION OF SCHOOL & DEPARTMENT IMPROVEMENT PLANS

- *Jennifer Clifford, Principal of Cutler, presentation on Cutler School's School Improvement Plan*
- *Brian O'Donoghue, Principal of Buker, presentation on Buker School's School Improvement Plan*
- *Christopher Heath, Principal of Winthrop not present as this was curriculum night at Winthrop School*
- *Craig Hovey, Principal of MRMS, presentation on MRMS's School Improvement Plan*
- *Eric Tracy, Principal of RHS, presentation on the Regional High School's School Improvement Plan*

Various comments and questions from SC members to the principals on their presentations

D. PRESENTATION OF SUPERINTENDENT'S GOALS FOR 2013-14

Dr. Harvey gave an overview of his goals to the School Committee

Goal 1: Using Data to improve student leaning

Goal 2: Implementing the Vision

Goal 3: Improved Communications

- *Dr. Harvey touched on each key action and benchmark*

E. VOTE ON DELEGATE & ALTERNATE TO ATTEND THE MASC-MASS CONFERENCE

- This vote was Postponed to October 2nd meeting

ADJOURNMENT: Adjourned @ 9:02 PM

Attested:
Donna Bunk