

**HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE MEETING MINUTES**

November 19, 2015

**CALL TO ORDER:**     *Larry Swartz* called the meeting to order at 7:18 pm in the Buker Elementary School Multi-Purpose Room.

Present:                 Jeanise Bertrand, Deborah Evans, Hannah Fraley, Dennis Hurley, Stacey Metternick, Larry Swartz, Emily Madden

Also present:           Celeste Bowler, Michael Harvey, Jeff Sands  
                              Nancy Bergner, (Secretary)

**PLEDGE OF ALLEGIANCE**

All rose for the pledge of allegiance.

**CITIZENS CONCERNS**

Rob Reiner, H-WRHS Assistant Volleyball Coach expressed concern over user fees.

**I. CHAIR'S REPORT**

- A. Re: League of Women Voters meeting. Mike Harvey's presentation to them on the Master Plan was very well received.
- B. FinCom meeting (11/18) was a good start to the budget process.
- C. Welcome to new SC member Emily Madden
- D. Mass Association Conference report on proceedings by Jeanise Bertrand

**II. SUPERINTENDENT'S REPORT**

- A. Presentation of Superintendent's Goals for 2015-2016 Exhibit H

**III. CONSENT AGENDA**

- A. SC & Joint Board Minutes October 28, 2015 Exhibit A
- B. Minutes – October 29, 2015 Exhibit B

**MOTION:         I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE ITEMS A AND B (MINUTES OF OCTOBER 28 AND 29) OF THE CONSENT AGENDA. THERE CAN BE NO FURTHER DISCUSSION OR AMENDMENT OF THIS MOTION.**

**Motion by STACEY METTERNICK; seconded by DEBORAH EVANS  
UNANIMOUSLY APPROVED**

- C. Approval for Grade 8 Girls @ MRMS to participate in JV Basketball @ H-WRHS Exhibit C  
*Discussion*

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE WAIVER REQUEST FOR THE GRADE 8 GIRLS AT MRMS TO PARTICIPATE IN JV BASKETBALL AT H-WRHS.**

**Motion by STACEY METTERNICK; seconded by HANNAH FRALEY**

*In favor: 5; Opposed 2*

**THE MOTION PASSED.**

#### **IV. NEW BUSINESS**

A. Turf Field Committee (Phil Tocci of the Joint Recreation Board)

*discussion*

B. Discussion of Budget Meeting with Hamilton and Wenham Finance Committees

*discussion*

C. Committee Reports

1. Communications (Deb Evans)

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE CHARGE OF THE COMMUNICATIONS COMMITTEE: *The charge of the Hamilton-Wenham Regional School Committee (HWRSC) Communications Committee is to continue implementing and improving the system for communications so that the HWRSC may reach all district stakeholders.***

**Motion by DEB EVANS; seconded by STACEY METTERNICK**

**UNANIMOUSLY APPROVED**

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE MOVEMENT OF EMILY MADDEN AND HANNAH FRALEY TO THE POLICY COMMITTEE, WHILE LARRY SWARTZ WILL MIGRATE TO THE PLANNING COMMITTEE.**

**Motion by DEB EVANS; seconded by JEANISE BERTRAND**

**UNANIMOUSLY APPROVED**

Note: Planning Committee is now comprised of Deb Evans, Jeanise Bertrand and Larry Swartz; Policy Committee includes Chair Dennis Hurley, Emily Madden, and Hannah Fraley; Communications Committee is made up of Chair Deb Evans, Stacey Metternick, and community member Tracy Mayor.

2. Planning (Deb Evans):

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE CHARGE OF THE PLANNING COMMITTEE: *The charge of the Hamilton-Wenham Regional School Committee Planning Subcommittee is to support and review the capital planning initiatives of the Hamilton-Wenham Regional School District. Efforts shall include, but not be limited to, analysis of enrollment projections, capital planning including the turf field, and preventative maintenance.***

**Motion by DEB EVANS; seconded by HANNAH FRALEY**

**UNANIMOUSLY APPROVED**

3. Policy (Dennis Hurley):

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE CHARGE OF THE POLICY COMMITTEE: *The Policy Committee will review, update, and/or add any policies as deemed necessary.***  
**Motion by DENNIS HURLEY; seconded by LARRY SWARTZ**

*Discussion:* The Policy Committee will begin by examining policies which have not been reviewed in the last three years in order to determine what updates and revisions should be presented to the entire School Committee.

***UNANIMOUSLY APPROVED***

D. Acceptance of Donations Exhibit D

1. EdFund Grant-First Steps & Conversational Solfege \$982.78 Exhibit D1

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THE DONATION FROM THE ED FUND IN THE AMOUNT OF \$982.78.**

**Motion by STACEY METTERNICK; seconded by DEB EVANS**

*Discussion*

***UNANIMOUSLY APPROVED***

2. Town of Hamilton Conservation Commission-Mass Audubon \$3,634.75 Exhibit D2

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THE DONATION FROM THE TOWN OF HAMILTON CONSERVATION COMMISSION IN THE AMOUNT OF \$3,634.75.**

**Motion by STACEY METTERNICK; seconded by DEB EVANS**

***UNANIMOUSLY APPROVED***

- E. October 1, 2015 Enrollment Exhibit E (Celeste Bowler)
- F. YTD Financial Report Exhibit F (Jeff Sands)
- G. Second Reading & Adoption of Physical Restraint Policy Exhibit G

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE TABLE THE READING AND ADOPTION OF PHYSICAL RESTRAINT POLICY.**

**Motion by DEB EVANS; seconded by HANNAH FRALEY**

***UNANIMOUSLY APPROVED***

## **V. VOTE TO ADJOURN**

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO ADJOURN.**

**Motion by STACEY METTERNICK; seconded by LARRY SWARTZ**

***UNANIMOUSLY APPROVED AT 9:55***

Respectfully Submitted,  
Nancy R. Bergner  
Secretary, H-WRSC Meeting