



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

Buker Elementary School
Multi-Purpose Room

Thursday, September 17, 2015

6:30 PM

Recognition of Professional Staff Recipients & 25 Years of Service @ 6:30 PM

Regular Meeting of the School Committee Begins @ 7:00 PM

1. **Call to Order** 7:00
2. **Pledge of Allegiance**
3. **Citizens' Concerns** 7:05
4. **Chair's Report** 7:30
5. **Superintendent's Report** 7:45
6. **Consent Agenda** 7:55
 - a. Minutes of September 3, 2015 Exhibit A
 - b. EdFund Forensics Comparison Microscope Exhibit B
 - c. Field Trip Request – Cross Country Team To RI Exhibit C
7. **Old Business** 8:15
 - a. Second Reading of Graduation Requirements Policy (updated) Exhibit D
8. **New Business** 8:45
 - a. Superintendents' Review
 - b. Report on summer programs Exhibit E
 - c. Report on Facilities, Technology & Finance summer work Exhibit F
9. **Vote to Adjourn** 9:30

Knowledge • Responsibility • Respect • Excellence

The District does not discriminate in its programs, activities or employment practices based on race, color, national origin, religion, gender, gender identity, sexual orientation, age or disability.

EXHIBIT A

**MINUTES OF THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE**

September 3, 2015

CALL TO ORDER: Larry Swartz called the meeting to order at 7:09 pm in the Buker Elementary School Multi-Purpose Room.

Present: Stacey Metternick, Larry Swartz, Jeanise Bertrand, Dennis Hurley,
Hannah Fraley

Also present: Michael Harvey and Celeste Bowler
(Nancy Bergner, Secretary)

Absent: Deb Evans, Roger Kuebel

PLEDGE OF ALLEGIANCE

All rose for the pledge of allegiance.

CITIZENS CONCERNS

[There were no citizen concerns.]

CHAIRS'S REPORT by Larry Swartz

The Selectmen have invited him, as School Committee Chair, to a meeting regarding their Five Year Plan.

SUPERINTENDENT'S REPORT by Michael Harvey

- Most H-WRSD students begin classes on September 8.
- Kindergarten orientation is on September 9, classes begin September 10.
- Faculty were welcomed on September 1.
 - H-WRSD has 24 new teachers, who participated in a two day orientation workshop.
 - 7 teachers received Professional Teacher Status
 - Two staff members, each having served 25 years, will be acknowledged on September 17.
- Understanding By Design [UBD], a new approach for the lesson planning process, is in place for 2015/2016 school year, with monthly professional development to support teachers in implementation throughout the district.
- Grade 6 and 9 students were in for orientation on September 2.
- Winthrop School project is in process of finishing up. Any remaining work will be accomplished after school hours, or away from students.
 - Winthrop School custodians are to be commended for their assistance in this project.

- Jan Gauthier, secretary for School Committee has left; Nancy Bergner has agreed to take on this role.
- Reports will be presented on September 24 in an informational session for School Committee and Selectmen.
- As of today, no applicants for School Committee have emerged. This open position is designated for a Wenham resident.

CONSENT AGENDA

Chair Larry Swartz: DO WE HAVE ANY MEMBER(S) THAT WOULD LIKE TO REMOVE ANY ITEM FROM THE CONSENT AGENDA?

MOTION: I MOVE THAT THE HAMILTON-W REGIONAL SCHOOL COMMITTEE APPROVE ALL OF THE REMAINING ITEMS ON THE CONSENT AGENDA. THERE CAN BE NO FUTHER DISCUSSION OR AMENDMENT OF THIS MOTION.

**Motion by Stacy Metternick
Seconded by Dennis Hurley**

UNANIMOUSLY APPROVED

NEW BUSINESS

FINALIZE SCHOOL COMMITTEE 2015-16 GOALS (Exhibit F)

MOTION: I MOVE THAT THE HAMILTON-W REGIONAL SCHOOL COMMITTEE APPROVE THE DRAFT GOALS OF 2015/2016 AS PRESENTED IN EXHIBIT F.

**Motion by Stacy Metternick
Seconded by Hannah Fraley**

UNANIMOUSLY APPROVED

FINALIZE SCHOOL COMMITTEE WORKING GROUP ASSIGNMENTS FOR 2015-16

MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE FORM THREE WORKING GROUPS, WITH AN END DATE OF APRIL15, 2016. THESE SUBCOMMITTEES ARE:

- **POLICY (Larry Swartz, Dennis Hurley)**
 - **COMMUNICATIONS (Stacey Metternick, Deb Evans)**
 - **PLANNING (Hannah Fraley, Deb Evans and Jenise Bertrand)**
- THE CHARGES FOR EACH SUBCOMMITTEE WILL BE WRITTEN BY**

**EACH SUBCOMMITTEE AND PRESENTED TO THE SCHOOL
COMMITTEE AFTER THE FIRST MEETINGS OF THE
SUBCOMMITTEES.**

**Motion by Larry Swartz
Seconded by Jenise Bertrand**

UNANIMOUSLY APPROVED

REVIEW SCHOOL COMMITTEE MEETING CALENDAR FOR 2015-16
Discussion, with intention to lock in Calendar at September 17 meeting.

FIRST READING OF GRADUATION REQUIREMENTS POLICY
Discussion: High School Principal Eric Tracy clarified history. Larry Swartz declared
intention to vote on this policy at September 17 meeting.

FIRST READING OF PHYSICAL RESTRAINT POLICY [exhibit J]
Discussion: HWRSD policy undergoing revision in regard to new regulations from
DESE due for adoption by January 1.

ADJOURNMENT

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL
SCHOOL COMMITTEE VOTE TO ADJOURN.**

**Motion by Jenise Bertrand
Seconded by Hannah Fraley**

UNANIMOUSLY APPROVED at 8:52pm.

Respectfully Submitted,

Nancy R. Bergner
Secretary, HWRSC Meeting



Grant Acknowledgement and Acceptance of Terms

PLEASE COMPLETE AND RETURN BY EMAIL TO THE FOLLOWING:

1. Edfund-Amy DeSimone at amydesimone12@gmail.com and
2. Hamilton Wenham Administration-Vincent Leone at v.leone@hwschools.net

We accept this grant from the **Hamilton Wenham Education Foundation** and agree to abide by the following associated provisions and obligations:

- 1) The purpose of the grant is to be accomplished as proposed. The project's current budget, as previously submitted to the Edfund with the grant proposal, accurately reflects the grantee's intentions to expend the amount of this grant. Expenses not included in the project budget must be approved in advance by the Edfund.
- 2) Any photos and student feedback will be provided to the Edfund within 30 days of the grant's implementation. If applicable, student feedback can be a handwritten paragraph reviewing their experience.
- 3) Funds not used for the express purposes described in the grant proposal that are not used by the end of the 2014-2015 school year (or a mutually agreed upon date) are to be returned to the Edfund.
- 4) It is not necessary to issue a tax receipt for this donation as the Edfund is a 501 (c) (3) public charity. Also, please keep in mind that public schools do not have to pay a sales tax.

The Grantee's deposit or endorsement of the enclosed check will also constitute its agreement to the terms and conditions set forth above.

School Name: Hamilton Wenham Regional High School

Name of Contact on the Edfund Grants Subcommittee: Donna Gourdeau

Title of Grant Application: Forensics Comparison Microscope

Grant Amount Approved and Date Requested: \$2,963.00

Grant Requestor's Name: Deb Clapp Title: Science Teacher

Email Address and Phone Number: d.clapp@hwschools.net ; tel: 978-468-0481

Please attach a detailed budget with payment instructions below for District payment

Check should be payable to:

Please remit check to (contact name):

Address of where check should be sent:

Date by which check should be sent:

HAMILTON WENHAM EDFUND PROJECT GRANT APPLICATION FORM

Project grants are for projects of \$1,000 or more, and should be designed to influence or advance the school system's interest in areas such as curriculum, technology, teaching methods, special school projects or specific innovative interdisciplinary projects.

Name(s) of Application Contact(s): **Deb Clapp**

Submission date: 6/3/15

Date approval needed: **Fall 2015**

Contact(s) phone number: **978-468-0481**

Email: **d.clapp@hwschools.net**

Position or Title of Application Contact(s): **Science Teacher: A&P, Forensics**

Grant Title: Forensic Comparison Microscope

School(s): **HWRHS**

Grade(s): **11&12**

Amount requested: **\$2898.00**

From the New York Microscope company website:

<http://bit.ly/1MkVI2D>

“A truly unique concept in microscopy! The M3-F forensic microscope offers professional features at a highly competitive price point. Use the M3-F's revolutionary technology to compare images in both micro and macro environments. The M3's dedicated macro lens, with a large working distance, allows you to view not only bullets but also larger more bulky, “evidence” items. Swift's powerful optical system allows for images to be seen either 100% from the left microscope, 100% from the right, side-by-side, or overlapping. The M3-F is probably the first and only comparison microscope at this price level that can achieve overlapping of images.

Features:

4X, 10X, 40XRD micro and 1X macro objectives

Tri-pod legs for sturdy footing

Multiple stage positions allow for micro and macro viewing

Gliding stage plate with “one-touch” stage clips

Ergonomic carry handles, promote proper handling

Top and bottom LED illumination provides energy efficient, white light with virtually no heat

Extra bright LED lasts up to 50,000 hours between replacements for minimum maintenance and downtime

Quality manufacturing and all-metal internal parts ensure durability and minimal down time

Circular stage with diameter of 4 in. (97mm)

Swift Optical Limited 3 Year Warranty”

Recurring costs: yearly maintenance to be absorbed by the science department when other microscopes are serviced.

This is the equipment:



I had an opportunity to shadow blood and DNA expert, Jennifer Montgomery, at the State Crime Lab in Maynard this past year and one piece of equipment I saw in action was a comparison microscope! It was in their ballistic lab and the technician in charge had me try to match bullet shells – did they come from the same gun or not? It was amazing to see in real life what they show on the CSI programs!

Since the Edfund strives to “encourage and support innovative projects in teaching and learning that are consistent with Hamilton Wenham’s district-wide goals and priorities beyond the scope of the regular school budget” awarding this grant would allow future forensics students to use this state of the art comparison microscope for analysis of hair and fiber evidence, pollen and soil evidence, and bullet shell casing evidence to help them in their “who dunnit” evaluations. Also, paint chips and botanical evidence could be evaluated in the future!

This could also work for our hair and fiber evidence unit. It allows for 2 pieces of evidence to be shown binocularly – at the same time to better make comparisons. As of now, we use the EXO cameras and the IPADS and take images and then print the images out for side by side comparison. This would be so much easier and so much more REAL WORLD.

Number of students: 65 students 2015 – 2016 school year and then beyond for the forensics students of the future!

Number of teachers to benefit: Only I teach forensics, but I am sure there are other A&P (skin, hair, and blood), chemistry (crystals?), and biology applications down the road.

Hamilton-Wenham Regional School District

FIELD TRIP REQUEST

School: Hamilton Wenham Regional HS Date Submitted: 9/8/15
 Faculty Sponsor: Coach Steve Sawyer Position: Head Cross Country Coach

I. Trip Information:

Check (✓) one:

- ☐ Day Academic Field Trip - ☐ In-state ☐ Out-of-state Destination: _____
☐ Day Extracurricular Trip - ☐ In-state ☐ Out-of-state ☐ International Destination: _____
☒ Athletics - Sport: Boys and Girls Cross Country
☐ Overnight Trip - In-state - ☐ Academic ☐ Extracurricular - Destination: Endicott State Park, Warw. Co., R.I.
☒ Out-of-State/Domestic Day Trip - ☐ Academic ☒ Extracurricular - Destination: _____
☐ Out-of-State/Domestic Overnight Trip - ☐ Academic ☐ Extracurricular - Destination: _____
☐ International Trip (extracurricular only) - Destination: _____

Departure Date: Sat Sept. 26 Time: 8:00 AM Return Date: Sat. Sept. 26 Time: 6:00 pm
 Number of Students Eligible: 45 Class/Group: Boys + Girls Cross Country
 Faculty Sponsor: Coach Steve Sawyer
 Other Faculty/Staff chaperones: Coach John Kotch, Coach Karen Giroux
 Other chaperones: 2 Parents from Cross Country team
 Mode of Transportation: School Bus Number: _____
 Airlines/Flight/Ground Transportation: _____

II. Estimated Expenses

1. Transportation Cost: <u>School Bus</u> \$ <u>0</u>	6. Financial Assistance Available? Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Admission Charges: <u>Paid by Cross Country Budget</u>	7. Other Sources of Funding? Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Lodging & meals cost: \$ <u>0</u>	8. Amount Available: \$
4. Other (specify): \$ <u>0</u>	9. Are Student Activity Funds being used? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5. Total student cost: \$ <u>0</u>	10. If yes, amount bring used: \$

III. Attachments

1. Copy of Parent Letter with meeting date: <u>Yes</u>	5. Travel Costs & Refund Policy:
2. Itinerary: <u>Yes</u>	6. Travel Insurance Policy (if applicable): Cost:
3. Security features for transportation & accommodations:	7. Pre and Post Trip Activities:
4. Arrangements for meals and lodging:	8. Other Descriptive Information:

IV. Approvals

Department Chairperson or Field Trip Requestor: [Signature] Date: 9/8/2015
I have read the School Committee Policy H8015 on School Sponsored Field Trips and meet all policy requirements

Principal: _____ Date: _____
I have read the School Committee Policy H8015 on School Sponsored Field Trips and find they meet all requirements

Note: Overnight and Domestic (out-of-state) and international trips require approvals from the Superintendent and Hamilton-Wenham Regional School Committee.

Superintendent: [Signature] Date: 9/9/15

HWRSD Committee Action: Vote - Yes _____ No _____ Abstain _____ Date: _____

Please be sure all the information listed is included with your Field Trip Request for the Approval of the Superintendent & School Committee any incomplete requests will be returned. Refer to our website Policies "School-Sponsored Field Trips" H8015 for the complete policy; this is an excerpt from that policy.

APPROVAL DOCUMENTATION – Domestic and International

Approval for all trips must be received prior to making any financial contractual arrangements. All field trips must be approved in writing by the appropriate authority as specified in this policy. The initial documentation to request a field trip must include:

1. Proposed dates and itinerary.
 2. Description of the process that will be used to determine student eligibility.
 3. Estimated number of students expected and percentage of eligible students participating.
 4. Cost per student (if applicable).
 5. Mode of transportation and schedule.
 6. Ratio of chaperones/teachers to students
(Recommended ratio – HS 1:10; MS 1:10 min.; Elementary 1:10 min.; International 1:6)
 7. Description of arrangements for meals and lodging (if applicable). Accommodations will include enough rooms so that no chaperones are rooming with students.
 8. Description of security features for transportation and accommodations.
 9. Means of financing.
 10. Draft copy of any contract and refund policies associated with the trip.
 11. Draft copy of the letters to be sent to parents and guardians referencing the specifics of the trip including all of the above and any rules specific to the trip which are in addition to the HWRSD student conduct policies, student handbook rules or regulations, and the MA Interscholastic Athletic Association (MIAA) rules and regulations. For international field trips, the sponsoring faculty member will provide parents a copy of the State Department travel advisory and Homeland Security Alert Status for all countries to be visited.
 12. In the case of academic field trips, there must be a description of the educational alternative and mapping of that alternative for students not attending the trip, if applicable.
 13. Satisfactory Criminal Offender Record Information (CORI) check of all chaperones is required and must be on file in the Superintendent's Office.
 14. International trips must include a printout of the State Department Travel Advisory and Homeland Security Alert Status for all countries to be visited.
- Additional information may be requested from the appropriate authority prior to making a decision.
- Should external circumstances change after the initial trip approval detailed modifications to the relevant approval documentation (see above) will be required.

DISCIPLINE OF STUDENTS AND FIELD TRIPS – Domestic and International (this must be included on your permission slips for parents/guardians.

1. All Hamilton-Wenham Policies on Student Behavior, Student Handbook rules and regulations, MA Interscholastic Athletic Association (MIAA) rules and regulations, student conduct will apply and be in effect at all times for academic and extracurricular field trips.
2. If a student violates any Hamilton-Wenham student conduct policies, student handbook rules or regulations, MA Interscholastic Athletic Association (MIAA) rules and regulations, trip rules as specified, or otherwise misbehaves while on a field trip, the student will be immediately suspended from the field trip and sent back to school or home, as appropriate, by the faculty sponsor at the parent's/guardian's expense. In addition to being sent home, the individual will be subject to the consequences for the action/infraction upon his/her return to school as defined by the aforementioned student conduct policies, student handbook rules and regulations, and MA Interscholastic Athletic Association (MIAA) rules and regulations.
3. Hamilton-Wenham Policies on Student Behavior, Student Handbook rules and regulations, MA Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules regarding student conduct will be given to chaperones. Chaperones shall agree to implement and enforce them; failure to do so will result in not being able to chaperone future school sponsored trips.

August 31, 2015

Dear Hamilton-Wenham School Committee:

Please accept this supplement documentation as answers and supporting evidence for "Approval Documentation" for the Cross Country team's trip to the Ocean State Invitational.

- 1. The proposed day and itinerary are included in the letter to parents**
- 2. Student eligibility will come from the eligible student-athletes on the Varsity Cross Country teams (Boy's and Girl's). The JV level athletes will not be guaranteed to attend.**
- 3. There are 57 student-athletes in the Cross Country Program as of September 9th. Approximately 45 will attend the Invitational Meet. This is approximately 78% of the Cross Country Program.**
- 4. There is no cost to students, beyond what they have already paid in User Fees.**
- 5. The schedule of the day's events is included in the letter home to parents (attached) and the team will be taking Salter Bus Transportation.**
- 6. There will be a 1:9 Ratio of Chaperones: Students (within the 1:10 ratio). There will be five chaperones. The three coaches and two parents, approved volunteers of the Hamilton-Wenham School District.**
- 7. There is no lodging because it is not an overnight trip and there is a description of meals in the letter home to parents (attached).**
- 8. The team is travelling via Salter Bus Transportation, the District approved method of travel for athletic teams.**
- 9. The financing of the meet comes through User Fees, which have already been collected.**
- 10. There is no refund policy for the trip because there is no cost.**
- 11. The letter to parents is attached.**
- 12. This is not an academic trip and so #12 is not applicable.**
- 13. All chaperones have submitted CORI's to the District and have been Fingerprinted.**
- 14. This is not an international trip and so # 14 is not applicable.**

To: Parents of Cross Country Runners

From: Coach Steve Sawyer

Re: Information for the Ocean State Cross Country Festival

Members of the cross country team will be traveling to Warwick R. I. on Sat. September 26th to compete in the Ocean State Cross Country Festival. We have been competing in this meet for several years and it is a great experience for all competing runners and their families.

The bus will leave the Regional High School at 8:00 AM on Sat. morning and return the same day at approximately 6:00PM. All three coaches and two parent chaperones, who are approved District volunteers, will ride the bus to and from the meet and remain with the runners during the day.

The parents and runners are expected to provide their own food and drink although there will be food and drinks available at the meet. I have provided a copy of the events of the day which include directions to the park, times for the Hamilton-Wenham races and directions for spectator parking.

Enjoy the day especially the Hamilton-Wenham runners competing in the different races. Registration fees for the meet will be paid for by the cross country budget for this season.

Regards,

Coach Steve Sawyer

8:00AM -Bus departure from the Regional

10:00 AM -Arrive at Goddard State Park, Warwick R.I.

12:00- Noon Races begin -Runners will eat lunch before and after their races

4:00 PM -Races end followed by awards ceremony

6:00PM- Bus returns to the Regional

**HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT
WENHAM, MA**

**EXHIBIT D
H8041 (Updated)**

Graduation Requirements

In order to graduate from Hamilton Wenham Regional High School, a student must have earned at least 95 credits and complied with all state accountability requirements. Course requirements are the following:

All Students are required to earn 24 credits in order to graduate. A semester course receives .5 credits; a year-long course received 1 credit.

English:	4 credits
History:	3 credits
Science:	3 credits (must be lab science)
Mathematics:	4 credits
Wellness:	2.75 credits (2.0 credits for the class of 2018 & beyond)
Foreign Language:	2 credits
Fine/Applies Arts:	.5 credits
Engineering Technology:	.5 credits
Additional semester of either:	.5 credits

The Massachusetts Department of Education also requires that all students pass English, Math, and Science MCAS competency testing to be eligible for a high school diploma. Students in the classes of 2015, 2016 and 2017 must also complete a Regional Exit Portfolio as a requirement of graduation. Students in the class of 2018 must successfully complete a Regional Exit Portfolio, an independent study project, an internship, or a capstone project. In addition, students in the class of 2018 must complete 50 hours of community service, as follows:

9 th grade:	10 Hours
10 th grade:	10 Hours
11 th grade:	15 Hours
12 th grade:	15 Hours

Credit for Foreign Study: Students who are away for a term or year to participate in a student exchange program or otherwise study abroad may receive credits toward high school graduation when (1) study plans are approved by the school administration in advance; and (2) the institution where the study occurred submits a record of the student's work. In these instances, the Principal and student's guidance counselor will evaluate the work and assign credit for it according to standards prevailing in Hamilton Wenham Regional High School.

Source: MASC

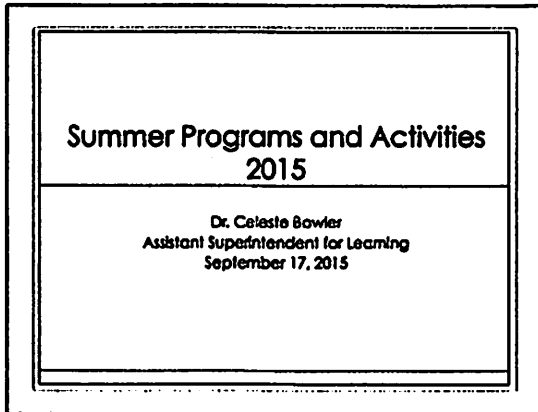
Policy Review: 1st Reading: September 3, 2015
2nd Reading: September 17, 2017

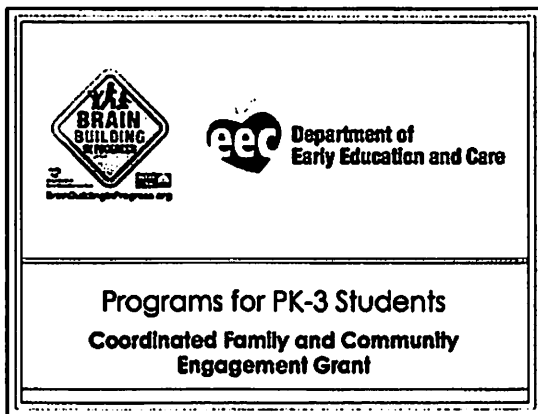
Policy Adopted:

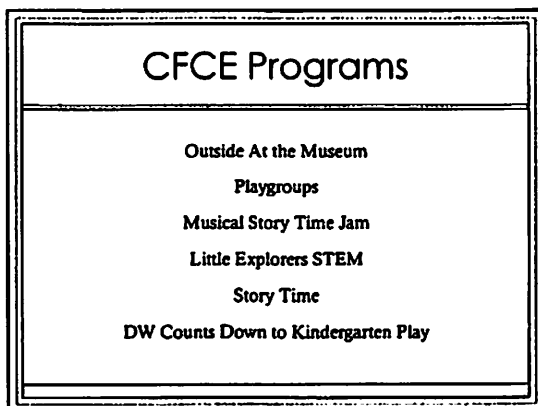
Vote:


Chairperson, HWRSD School Committee:

9/16/15








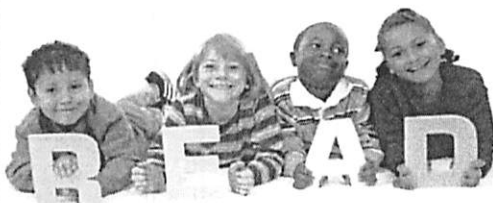
<p>STEM Activity Shapes and Colors</p>	
---	---

<p>STEM Activity Shadow Play</p> <p>Little Explorers STEM Group</p>	
--	--

<div data-bbox="358 1440 678 1655"> <p>Cou tdown to Kin erga ten 2 15</p> <p><small>Daily activities to get ready for Kindergarten</small></p> <p>My name is _____</p>  </div>
<p>Getting Ready for Kindergarten Kindergarten Calendar</p>


Play
DW Counts
Down to
Kindergarten





HWRSD Summer Reading Program
Students Entering grades 1-3

Camp Invention



Camp Invention

July 20-24
9:00-3:30

Illuminate

KartWheel

I Can Invent: Next Level Gamers

Design Studio: Illuminate


Inducted

KartWheel

<https://www.youtube.com/user/CampInvention>

KartWheel

Ladies and gentlemen—start your inventions! Design a freestyle racing kart that can traverse the ultimate wet obstacle course. Rack up points in daily Hydrochallenges and then spend them in the Hardware Shop, where you will find materials that can be used to modify, enhance and upgrade your ride. Let your engineering skills glide you across the finish line to become the next extreme KartWheel™ racer.



H.O
Help To Others

Miles River 6th Grade Orientation



Freshman Orientation

The Regional

Student Services

Katherine Harris, Director of Student Services, will present summer programs at a future School Committee meeting.



HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT

2015 – 2016 School Year

Summer Projects Overview & Update

September 17, 2015

Prepared by:

Jeff Sands, Assistant Superintendent for Finance & Administration

Overview

I am pleased to report to the School Committee that a tremendous amount of work has been completed over the summer months in the areas of technology, facilities, finance, and operations. As you will see in the slides that follow, the majority of the projects that you approved as part of the FY16 Budget have been completed. The handful of projects that currently remain open will be completed by the end of September.

I wanted to take a moment to acknowledge Vinny Leone, Jason Waldron, Alan Taupier, and all of our staff, for their hard work, dedication, and commitment to excellence.

Finance & Operations

- Completed the District's FY15 Year-end Financial Close on time and within < 1% of our Approved Budget
- Managed the District-wide Open Enrollment Process
- Finalized all FY15 Grant Accounting & Reporting
- Completed the FY16 Budget, Payroll & Accounting Start-up
- Developed & Published District-wide FY16 School Bus Routes
- Managed the FY15 Annual Audit Process; ~98% complete
- Continued to resolve pre-existing Management Letter Issues
- Supported the 1 to 1 iPad Program (planning, procurement)
- Initiated the District's FY15 DESE End Of Year Report (EOYR)
- Updated Cutler & Winthrop Leases; Buker Lease in process
- Provided significant PM support to the MSBA Winthrop Construction Project
- Supported the Hiring & Onboarding of ~40 new staff

Technology

- Completed rollout of 1 to 1 iPad Initiative for incoming HS Freshman (~150 Devices)
- Upgraded all MRMS Teacher Computers to Laptops (~50 Devices)
- Replaced 12 Smartboard Projectors across the District
- Completed a District-wide Wireless Survey / Heat Map Study of existing wireless infrastructure
- Upgrading District's Wireless Master Controllers
- Installing 24 additional Wireless Access Points (AP) across District based on findings from Heat Map Study
- Upgrading Cutler and Winthrop School Phone Systems
- IT Director currently serving as PM for Town of Hamilton's Phone System Upgrade
- Finalized District's FY15 SIMS and EPIMS Reporting for DESE

Facilities

- Finalized the implementation & roll-out of the new School Dude Work Order system. Completed ~ 350 Work Orders since 6/24/15
- Lined and renumbered all parking lots
- Completed Life Safety Inspections in all buildings (fire extinguishers, sprinklers, fire alarms, grease traps, elevators, etc.)
- Completed PM program on all HVAC systems across District
- Completed safety inspections of all School Playgrounds
- Screened and refinished all gymnasium floors
- Completed grounds maintenance and cleanup at all buildings including edging, weeding, pruning of trees and bushes, etc.
- Completed deep cleaning & maintenance at each school building
- Cutler – Painted mod wing and art classroom
- Cutler – Installed new window shades in 5 classrooms
- Cutler – Completed drainage upgrades to mod wing perimeter

Facilities (Concluded)

- Winthrop – Daily support of MSBA Window Construction Project
- Winthrop – Installed ceiling fans in multipurpose room
- Winthrop – Installed paved student entryway at back of building
- Winthrop – Installed fenced/gated play area for Pre-K program
- Buker – Repaired and replaced damaged cold water lines
- Buker – Completed numerous roofing repairs
- Buker – Replaced carpet with tile in multiple classrooms
- MS – Completed drainage upgrades to rear access road & field
- MS – Replaced front office carpet with tile
- MS – Replaced sections of concrete walkway and handicap ramp
- HS – Replaced carpet with tile in 5 offices
- HS - Replaced sections of concrete walkway and handicap ramp
- HS – Painted several sections of interior hallways
- HS – Upkeep of Athletic Fields and Project Adventure Course