

**PARENTAL NOTIFICATIONS**

The Board of Trustees recognizes that notifications are essential to effective communication between the school and the home. The Superintendent or designee shall send students and parents/guardians all notifications required by law, including notifications about their legal rights, and any other notifications he/she believes will promote parental understanding and involvement.

The notice required pursuant to Education Code 48980 shall be sent at the beginning of each academic year and may be provided either by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 48981, 48982)

If any activity specified in Education Code 48980 will be undertaken by any school during the forthcoming school term, the notice shall state that fact and the approximate date on which any such activity will occur. No such activity shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such action through the annual notification or other separate special notification. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Notifications to parents/guardians shall be written both in English and in the family's primary language when so required by law. (Education Code 48981, 48985; 20 USC 6311, 6312)

Whenever an employee learns that a student's parent/guardian is, for any reason, unable to understand the district's printed notifications, the principal or designee shall work with the parent/guardian to establish other appropriate means of communication.

*Legal Reference:**EDUCATION CODE**221.5 Prohibited sex discrimination**231.5 Sexual harassment policy**262.3 Appeals for discrimination complaints; information regarding availability of civil remedies**310 Structured English immersion program**440 English language proficiency assessment; instruction in English language development**17288 Building standards for university campuses**17612 Notification of pesticide use**32221.5 Insurance for athletic team members**Legal Reference (continue on next page):*

## **PARENTAL NOTIFICATIONS (continued)**

*Legal Reference (continued):*

32255-32255.6 *Right to refuse harmful or destructive use of animals*  
32390 *Fingerprint program; contracts; funding; consent of parent/guardian*  
35160.5 *Extracurricular and cocurricular activities*  
35178.4 *Notice of accreditation status*  
35183 *School dress codes; uniforms*  
35186 *Complaints concerning deficiencies in instructional materials and facilities*  
35256 *School Accountability Report Card*  
35291 *Rules for student discipline*  
37254 *Intensive instruction for students who have not passed High School Exit Examination*  
37616 *Consultation regarding year-round schedule*  
39831.5 *School bus rider rules and information*  
44808.5 *Permission to leave school grounds*  
46010.1 *Notice regarding excuse to obtain confidential medical services*  
46014 *Regulations regarding absences for religious purposes*  
46600-46611 *Interdistrict attendance agreements*  
48000 *Minimum age of admission*  
48070.5 *Promotion or retention of students*  
48204 *Residency requirements*  
48205 *Absence for personal reasons*  
48206.3 *Students with temporary disabilities; individual instruction; definitions*  
48207-48208 *Students with temporary disabilities in hospitals*  
48213 *Prior notice of exclusion from attendance*  
48216 *Immunization*  
48260.5 *Notice regarding truancy*  
48262 *Need for parent conference regarding truancy*  
48263 *Referral to school attendance review board or probation department*  
48354 *Option to transfer from school identified under Open Enrollment Act*  
48357 *Status of application for transfer from school identified under Open Enrollment Act*  
48432.5 *Involuntary transfers of students*  
48900.1 *Parental attendance required after suspension*  
48904 *Liability of parent/guardian for willful student misconduct*  
48904.3 *Withholding grades, diplomas, or transcripts*  
48906 *Notification of release of student to peace officer*  
48911 *Notification in case of suspension*  
48911.1 *Assignment to supervised suspension classroom*  
48912 *Closed sessions; consideration of suspension*  
48915.1 *Expelled students; enrollment in another district*  
48916 *Readmission procedures*  
48918 *Rules governing expulsion procedures*  
48980 *Required notification at beginning of term*  
48980.3 *Notification of pesticide use*

*Legal Reference (continue on next page):*

BP 5145.6(c)

## **PARENTAL NOTIFICATIONS (continued)**

*Legal Reference (continued):*

48981 *Time and means of notification*  
48982 *Parent signature acknowledging receipt of notice*  
48983 *Contents of notice*

48984 *Activities prohibited unless notice given*  
48985 *Notices to parents in language other than English*  
48987 *Child abuse information*  
49013 *Use of uniform complaint procedures for complaints regarding student fees*  
49063 *Notification of parental rights*  
49067 *Student evaluation; student in danger of failing course*  
49068 *Transfer of permanent enrollment and scholarship record*  
49069 *Absolute right to access*  
49073 *Release of directory information*  
49076 *Access to student records*  
49077 *Access to information concerning a student in compliance with court order*  
49403 *Cooperation in control of communicable disease and immunization*  
49423 *Administration of prescribed medication for student*  
49451 *Physical examinations: parent's refusal to consent*  
49452.5 *Screening for scoliosis*  
49452.7 *Information on type 2 diabetes*  
49452.8 *Oral health assessment*  
49456 *Results of vision or hearing test*  
49472 *Insurance*  
49475 *Student athletes; concussions and head injuries*  
49480 *Continuing medication regimen for nonepisodic conditions*  
49510-49520 *Duffy-Moscone Family Nutrition Education and Services Act of 1970*  
51225.3 *Graduation requirements; courses that satisfy college entrance criteria*  
51229 *Course of study for grades 7-12*  
51513 *Personal beliefs; privacy*  
51938 *HIV/AIDS and sexual health instruction*  
52164.1 *Census-taking methods; determination of primary language; assessment of language skills*  
52164.3 *Reassessment of English learners; notification of results*  
52173 *Bilingual education*  
52244 *Advanced Placement program*  
54444.2 *Migrant education programs; parent involvement*  
56301 *Child-find system; policies regarding written notification rights*  
56321 *Special education: proposed assessment plan*  
56321.5-56321.6 *Notice of parent rights pertaining to special education*  
56329 *Written notice of right to findings; independent assessment*  
56341.1 *Development of individualized education program; right to audio record meeting*  
56341.5 *Individualized education program team meetings*  
56343.5 *Individualized education program meetings*  
58501 *Alternative schools; notice required prior to establishment*  
60641 *Standardized Testing and Reporting Program*  
60850 *High School Exit Examination*  
60852.4 *High School Exit Examination; waiver for student with disabilities*  
*Legal Reference: (continue on next page)*

BP 5145.6(d)

## **PARENTAL NOTIFICATIONS (continued)**

*Legal Reference: (continued)*

### **HEALTH AND SAFETY CODE**

1596.857 *Right to enter child care facility*  
104855 *Availability of topical fluoride treatment*  
120365-120375 *Immunizations*  
120440 *Sharing immunization information*  
124100 *Health screening and immunizations*

### **PENAL CODE**

627.5 *Hearing request following denial or revocation of registration*

### **CODE OF REGULATIONS, TITLE 5**

850 *Definitions; notification regarding use of California Modified Assessment*

863 Standardized Testing and Reporting Program  
3052 Behavioral intervention  
3831 General standards, Gifted and Talented Education program  
4622 Notification of uniform complaint procedures  
4631 Uniform complaint procedures; notification of decision and right to appeal  
4702 Student transfer from school identified under Open Enrollment Act  
4917 Notification of sexual harassment policy  
11303 Reclassification of English learners  
11309 Parental exception waivers  
11511.5 English language proficiency assessment; test results  
11523 Notice of proficiency examinations  
18066 Child care policies regarding excused and unexcused absences  
CODE OF REGULATIONS, TITLE 17  
6040 Time period to obtain needed immunizations  
UNITED STATES CODE, TITLE 20  
1232g Family Educational and Privacy Rights Act  
1232h Privacy rights  
1415 Procedural safeguards  
6311 State plans  
6312 Local education agency plans  
6316 Academic assessment and local education agency school improvement  
6318 Parental involvement  
7012 Instruction in English language development  
7908 Armed forces recruiter access to students  
UNITED STATES CODE, TITLE 42  
1758 Child nutrition programs  
CODE OF FEDERAL REGULATIONS, TITLE 7  
245.5 Eligibility criteria for free and reduced-price meals  
245.6a Verification of eligibility for free and reduced-price meals  
CODE OF FEDERAL REGULATIONS, TITLE 34  
99.7 Student records, annual notification  
99.34 Student records, disclosure to other educational agencies  
99.37 Disclosure of directory information

*Legal Reference: (continue on next page)*

BP 5145.6(e)

## **PARENTAL NOTIFICATIONS (continued)**

*Legal Reference: (continued)*  
104.32 District responsibility to provide free appropriate public education  
104.36 Procedural safeguards  
104.8 Nondiscrimination  
106.9 Dissemination of policy, nondiscrimination on basis of sex  
200.61 Teacher qualifications  
300.300 Parent consent for special education evaluation  
300.322 Parent participation in IEP team meetings  
300.502 Independent educational evaluation of student with disability  
300.503 Prior written notice regarding identification, evaluation, or placement of student with disability  
300.504 Procedural safeguards notice for students with disabilities  
300.508 Due process complaint  
300.530 Discipline procedures  
CODE OF FEDERAL REGULATIONS, TITLE 40  
763.84 Asbestos inspections, response actions and post-response actions  
763.93 Asbestos management plans

Policy  
adopted: March 21, 2013

**EVERGREEN SCHOOL DISTRICT**  
San Jose, California