

## SHARED WORKLOAD CONTRACTS

### Work Year

#### Administrative Regulations

1. Education Government Code
  - a. In compliance with Education Code Section 45025
  - b. In compliance with Education Code Section 44922
  - c. In compliance with Education Code Section 22724
  - d. In compliance with Government Code Section 20815
2. Definition: Reduced Workload
  - a. 50% Requirement
  - b. A certificated employee must work at least 50% over the entire year. This may be achieved by: actually working 50% throughout the year; working 100% half the year and not working the other half; working 25% half the year and 75% the other half; or any other combination totaling at least 50%.
  - c. Time of Request
  - d. The approval and contract must be executed prior to the beginning of the school year or semester in which the certificated employee will be in the reduced workload program.
3. Salary, Benefits, Credit for experience and retirement. Each individual certificated employee participating in the reduced workload program will receive:
  - a. One-half (1/2) the annual salary assigned each.
  - b. One-half (1/2) of the annual number of sick days credited.
  - c. One-half (1/2) of the health and dental premiums and any other negotiated group benefits paid by the district.
  - d. Two years of half-time teaching under this program will count as one year toward salary schedule improvement.

**SHARED WORKLOAD CONTRACTS (continued)**

4. Other duties and rights.
  - a. Both certificated employees will attend district in-service days and parent conference days when in service.
  - b. Half-time teachers under this provision desiring to return to full-time teaching status will be placed in the pool of certificated employees returning from leave status seeking full-time status in compliance with the current contract.