

FORECASTING ENROLLMENT

Enrollment forecasts shall be prepared under the direction of the superintendent, utilizing current enrollment information supplemented with data furnished by the county and/or city planning office.

Determining Extent of New Construction

The extent of new construction shall be determined by the increase in enrollment, by adopted pupil-teacher ratios, by changing educational programs, by the condition of existing facilities, and within present and projected budgetary limitations.

Developing Educational Specifications

To ensure that facilities being planned are designed best to implement the educational program, the superintendent will provide for the establishment of educational specifications to apply when planning and building, or leasing, permanent or temporary school facilities.

The educational specifications will include at least the following:

1. Description of the pupils to be housed (e.g., age level, number).
2. The kinds of educational activities to be carried on.
3. The kinds and amount of furniture and equipment needed.
4. The relationship among areas of plant and site.
5. Special site considerations (cooperative community use, traffic patterns, etc.).
6. Any other kinds of information which will give guidance to an architect in arriving at a solution (e.g., special electrical or plumbing needs).