



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

SCHOOL COMMITTEE MEETING

Buker Elementary School
Multi-Purpose Room

Wednesday, February 7, 2018

7:00 PM

1. Call to Order 7:00
 1. Review of HWRSD FY19 Budget
 2. Review of Wenham FY19 Budget & Potential Operating Override
 3. Review of Hamilton FY19 Budget
 4. Discussion of Potential HWRSD Debt Exclusions
2. Vote to Adjourn 9:30

Secretary: Kerry Gertz, HWRSC

DMB

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The District does not discriminate in its programs, activities or employment practices based on race, color, national origin, religion, gender, gender identity, sexual orientation, age or disability.



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

*FY19 Budget
Joint Finance Committee Meeting
February 7, 2018*

Prepared by:

Joshua Liebow, School Committee Chair
Dr. Michael Harvey, Superintendent of Schools
Jeffrey D. Sands, Assistant Superintendent for Finance & Administration



FY19 Budget

Superintendent's Recommendation

Level Service PLUS an Investment in Critical Priorities

What Does “Level Service” Mean?

Level Service is a continuation of the current programs, services and staffing of the District.

For FY19, Level Service translates into a spending increase in our Gross Operating Expenses of \$1,117,099 or 3.56% versus the FY18 Budget.



FY19 Budget: Level Service

Key Assumptions

- **Salary Costs**

- Incorporates a conservative COLA increase for all personnel.
- Incorporates all other contractual salary obligations (e.g. STEPs and Degree Changes).
- Increases our Grade 1 Teacher Headcount by 1.0 FTE (see larger KDG class in FY18).
- Incorporates Retirement and Other Staff Replacement salary savings of \$144K.
- Level funds all Grants as compared to FY18.

- **Operating Costs**

- No new Services or Programs.
- Capital Costs reducing to \$129K versus \$210K in FY18 and \$312K in FY17.
- Level funds the majority of operating account categories.
- Exceptions to level funding include, most notably:
 - Healthcare Costs increasing by 5.9% or \$143K
 - Out-of-District Tuition Costs increasing by 6.1% or \$168K
 - Special Ed Transportation Costs increasing by 26.5% or \$129K
 - District Insurances increasing by 21.1% or \$36K
 - School Choice OUT Tuition Costs increasing by 109.0% or \$47K

- **Excess & Deficiency**

- \$347K in Certified E&D being used “to reduce the amount to be raised by assessment by the member Towns during the ensuing Annual Budget Process” (Policy D4021)



FY19 Budget

Superintendent's Recommendation

Level Service PLUS an investment in Critical Priorities

What Does investing in “Critical Priorities” Mean?

Provide the targeted funding necessary to better position the District to achieve its goals & objectives as provided for in the “Strategic Blueprint”, including directed investments in people, programs, & technology.

For FY19, the Superintendent and Leadership Team is recommending that an investment be made to fund several Critical Priorities. This investment comes at an additional cost of \$577,143* above what is needed to maintain Level Services for the 2018 – 2019 School Year.

* - Includes \$177,764 in Athletics User Fee Reductions requested by the School Committee on January 31, 2018.⁵



FY19 Budget

What has been included in the Recommended Budget for Critical Priorities?

In addition to the funding needed to maintain Level Services, we are recommending that an additional \$577,143 be provided to fund the following items earmarked as Critical Priorities for FY19:

- Athletics User Fee Reduction (\$177,764)*
- K-5 Math Resources (\$100,000)
- 6 – 8 Math Resources (\$40,000)
- Fountas and Pinnell 3 Upgrade (\$17,500)
- RTI Screeners and Interventions (\$15,000)
- 1.0 FTE Special Education Team Chairperson for OOD (\$71,600)
- (2) 1.0 FTE HS Special Education Program Based Teachers (\$60,350)
- 0.5 FTE MS Special Education Reading Teacher (\$29,270)
- Healthcare and Benefits Costs for new staff (\$43,659)
- Compliance with AED Law effective July 1, 2018 (\$22,000)



FY19 Budget – Primary Drivers

Level Service Gross Operating Expense Budget

Driver	FY19 v FY18 \$ CHG
All Staff COLAs and STEPs - Level Service	\$ 791,000
Teacher Degree Changes	\$ 60,000
Additional Grade 1 Teacher	\$ 53,000
Critical Priorities *	\$ 577,143
Essex Retirement Pension Fund Appropriation	\$ 29,000
Out-of- District Tuitions	\$ 168,000
Special Education Transportation	\$ 129,000
In District Transportation	\$ 27,000
Insurance Premiums	\$ 36,000
Healthcare Costs	\$ 143,000
Net All Other Operating Expenses	\$ (93,900)
Subtotal:	\$ 1,919,243
Capital Projects	\$ (81,000)
Anticipated Staff Retirement Replacement Savings	\$ (79,000)
Anticipated Staff Replacement Savings	\$ (65,000)
Subtotal:	\$ (225,000)
TOTALS:	\$ 1,694,243

* - Includes \$177,764 in Athletics User Fee Reductions requested by the School Committee on January 31, 2018 .



FY19 Budget – District Totals

Level Service PLUS Critical Priorities Net Assessment Budget

Total Expenses					
	FY17 BUD	FY18 BUD	FY19 BUD	Difference	
General Operating Expense (Before Offsets)	\$ 30,166,532	\$ 31,403,624	\$ 33,097,866	\$ 1,694,242	5.40%
Expense Offsets	\$ 1,016,500	\$ 1,203,808	\$ 1,203,808	\$ -	0.00%
General Operating Expenses (After Offsets)	\$ 29,150,032	\$ 30,199,816	\$ 31,894,058	\$ 1,694,242	5.61%
Debt Service Expense	\$ 2,129,250	\$ 2,092,860	\$ 2,115,275	\$ 22,415	1.07%
TOTAL EXPENDITURES	\$ 31,279,282	\$ 32,292,676	\$ 34,009,333	\$ 1,716,657	5.32%

Total Funding Sources					
	FY17 BUD	FY18 BUD	FY19 BUD	Difference	
<i>Revenues</i>					
Chapter 70-Base Aid	\$ 3,457,966	\$ 3,554,656	\$ 3,606,706	\$ 52,050	1.5%
MSBA Debt Service Reimbursement	\$ 1,132,065	\$ 1,132,065	\$ 1,132,065	\$ -	0.0%
State Transportation Reimbursement	\$ 331,304	\$ 340,686	\$ 330,837	\$ (9,849)	-2.9%
Medicaid Reimbursement	\$ 85,000	\$ 85,000	\$ 150,000	\$ 65,000	76.5%
Interest Income	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.0%
Prior Year Unexpended Encumbrances	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Other Non-recurring Income (Including Transp)	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Revenues	\$ 5,010,335	\$ 5,116,407	\$ 5,223,608	\$ 107,201	2.1%
<i>Transfers In From Other Funds</i>					
Excess and Deficiency	\$ 555	\$ 568,821	\$ 347,218	\$ (221,603)	-39.0%
Total Transfers	\$ 555	\$ 568,821	\$ 347,218	\$ (221,603)	-39.0%
Total Funding Sources	\$ 5,010,890	\$ 5,685,228	\$ 5,570,826	\$ (114,402)	-2.0%

Total Expenditures	\$ 31,279,282	\$ 32,292,676	\$ 34,009,333	\$ 1,716,657	5.3%
Less Total Funding Sources	\$ 5,010,890	\$ 5,685,228	\$ 5,570,826	\$ (114,402)	-2.0%
NET ASSESSMENT including Debt Service	\$ 26,268,391	\$ 26,607,448	\$ 28,438,507	\$ 1,831,059	6.9%

Total Town Assessments					
	FY17 BUD	FY18 BUD	FY19 BUD	Difference	
Hamilton	\$ 17,494,749	\$ 17,401,271	\$ 18,385,495	\$ 984,224	5.7%
Wenham	\$ 8,773,643	\$ 9,206,177	\$ 10,053,012	\$ 846,835	8 9.2%
NET ASSESSMENT including Debt Service	\$ 26,268,391	\$ 26,607,448	\$ 28,438,507	\$ 1,831,059	6.9%



FY19 Budget – District Totals

4 Year Impact Analysis of Net Assessments to the Towns

Total Net Assessment:		
FY15	\$	24,478,847
FY19	\$	28,438,507
4 Year Chg \$	\$	3,959,660
4 Year Chg %		16.18%
<i>Avg Annual Chg</i>		<i>4.04%</i>
Hamilton's Total Net Assessment:		
FY15	\$	16,867,884
FY19	\$	18,385,495
4 Year Chg \$	\$	1,517,611
4 Year Chg %		9.00%
<i>Avg Annual Chg</i>		<i>2.25%</i>
This 4 Yr Period includes a \$900K shift to Wenham (re: 3 Yr Enrollment)		
Wenham's Total Net Assessment:		
FY15	\$	7,610,763
FY19	\$	10,053,012
4 Year Chg \$	\$	2,442,249
4 Year Chg %		32.09%
<i>Avg Annual Chg</i>		<i>8.02%</i>
This 4 Yr Period includes a \$900K shift from Hamilton (re: 3 Yr Enrollment)		



School-based Debt Exclusions being presented by the School Committee to Town Meeting on April 7, 2018

- Sprinkler System and new Fire Alarm System at the Winthrop Elementary School
 - Hamilton Fire Department requirement pursuant to MGL c.148 s.26G
 - The estimated cost is \$1,000,000
 - The targeted completion date is August 31, 2019
- Various District-wide Projects focused on Safety, Accessibility, and Critical Infrastructure
 - Twenty-Five (25) Individual Projects
 - Projects identified during 5 Year Capital Plan development process
 - The estimated cost of these 25 Projects is \$2,600,000



FY19 Budget: Calendar

SEPTEMBER 18, 2017	DISTRICT SUBMITS FY17 E&D TO MA DOR FOR CERTIFICATION				
OCTOBER 26, 2017	DISTRIBUTION OF OCTOBER 2017 RESIDENT ENROLLMENT DATA TO TOWNS				
NOVEMBER 6, 2017	DISTRIBUTION OF FY19 BUDGET KICK-OFF MEMO TO HWRSD BUDGET HOLDERS				
NOVEMBER 6, 2017	DISTRIBUTION OF FY19 BUDGET CALENDAR				
DECEMBER 7, 2017	FY19 BUDGET PLANNING MEETING #1 WITH TOWN FINANCE COMMITTEES				
JANUARY 3, 2018	FY19 BUDGET RECOMMENDATION PRESENTED TO SCHOOL COMMITTEE				
JANUARY 3, 2018	SCHOOL COMMITTEE REVIEWS FY19 BUDGET RECOMMENDATION				
JANUARY 3, 2018	SCHOOL COMMITTEE ADOPTS TENTATIVE FY19 BUDGET				
JANUARY 10, 2018	DISTRICT ADMINISTRATION ADVERTISES FY19 BUDGET PUBLIC HEARING #1				
JANUARY 17, 2018	SCHOOL COMMITTEE HOLDS FY19 BUDGET PUBLIC HEARING #1				
JANUARY 17, 2018	SCHOOL COMMITTEE REVIEWS FY19 BUDGET RECOMMENDATION				
JANUARY 24, 2018	SCHOOL COMMITTEE CONDUCTS FY19 BUDGET BUDGET WORKSHOP				
JANUARY 30, 2018	DISTRICT ADMINISTRATION MAILES ADOPTED TENTATIVE FY19 BUDGET TO TOWNS				
JANUARY 31, 2018	SCHOOL COMMITTEE REVIEWS FY19 BUDGET RECOMMENDATION				
FEBRUARY 6, 2018	DISTRICT ADMINISTRATION ADVERTISES FY19 BUDGET PUBLIC HEARING #2				
FEBRUARY 7, 2018	FY19 BUDGET PLANNING MEETING #2 WITH TOWN FINANCE COMMITTEES				
FEBRUARY 13, 2018	SCHOOL COMMITTEE REVIEWS FY19 BUDGET RECOMMENDATION				
FEBRUARY 13, 2018	SCHOOL COMMITTEE HOLDS FY19 BUDGET PUBLIC HEARING #2				
FEBRUARY 13, 2018	SCHOOL COMMITTEE ADOPTS FY19 BUDGET				
MARCH 15, 2018	DISTRICT TREASURER CERTIFIES FY19 APPORTIONED AMOUNTS WITH TOWNS				
APRIL 7, 2018	ANNUAL TOWN MEETINGS				