



**PUBLIC HEARING ON FY21 BUDGET**  
**SCHOOL COMMITTEE MEETING AGENDA**

Buker Elementary School      Wednesday, February 12, 2020      6:30 p.m. - 9:00 p.m.

Multi-Purpose Room

- 1. Call to order** 6:30 p.m.
- 2. Pledge of Allegiance**
- 3. Citizen's Comments**
- 4. Public Hearing on FY21 Budget**
- 5. New Business**
  - a. Superintendent's Search [Exhibit](#)
  - b. Approval of FY21 User Fees
  - c. Adopt FY21 Final Budget [Exhibit](#)
  - d. Approve FY21 Annual Report & FY21 Budget Book [Exhibit](#)
  - e. Discuss "Get Out the FY21 Budget Vote" Strategy
  - f. Approve Massachusetts School Building Authority's 2020 Statement of Interest Submittal; *presented by Thomas Geary, Director of Facilities, Operations & Maintenance* [Exhibit](#)
- 6. Superintendent's Report**
  - a. HW Goes Green Update
  - b. School Visits & Recognition
  - c. Student Opportunity Plan
- 7. Chair's Report**
- 8. Committee Reports (continued)**



**HAMILTON-WENHAM**  
**REGIONAL SCHOOL DISTRICT**  
5 SCHOOL STREET, WENHAM, MA 01984 · TEL. 978-468-5310

- a. Capital/Financial Planning Subcommittee
  - Next Meeting Date: Tuesday, March 3, 2020 at 7:00 p.m.
- b. Policy Subcommittee
  - Next Meeting Date: TBD
- c. Negotiations Subcommittee
  - Next Meeting Date: Tuesday, March 3, 2020 at 4:30 p.m.

**9. Other**

- a. Topics for Future Meetings

**10. Vote to Adjourn**

[Organization Name]

[Address and Contact Info]

# MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Recieve names of finalists	12	13 Visit 1	14
15	16 Visit 2	17 Visit 3	18 Visit 4	19 Visit 5	20 Alternate Visit	21
22	23	24	25	26	27	28
29	30	31				
<b>Notes:</b>						

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Summary by DESE Category	FY17	FY18	FY19	FY20	FY20	FY21	FY21	Change FY20	To FY21
	Actuals	Actuals	Actuals	FTE	Budget	FTE	Budget	\$	%
Administration	\$ 1,160,947	\$ 1,107,495	\$ 1,097,981	8.61	\$ 1,208,488	7.94	\$ 1,268,083	\$ 59,596	4.93%
Capital, Operations, Maintenance	\$ 2,272,715	\$ 2,288,962	\$ 2,221,673	17.86	\$ 2,188,334	17.75	\$ 2,431,403	\$ 243,069	11.11%
Guidance, Counseling, Testing	\$ 1,096,999	\$ 1,067,619	\$ 1,118,011	13.78	\$ 1,132,103	13.78	\$ 1,141,839	\$ 9,736	0.86%
Inst. Materials	\$ 814,330	\$ 831,931	\$ 870,461	-	\$ 901,817	-	\$ 885,936	\$ (15,881)	-1.76%
Instructional Leadership	\$ 2,847,121	\$ 2,831,552	\$ 3,027,285	31.23	\$ 3,144,508	31.42	\$ 3,036,447	\$ (108,061)	-3.44%
Insurance, Retirement, Other	\$ 3,563,191	\$ 3,933,325	\$ 4,206,515	-	\$ 4,486,189	0.86	\$ 5,133,166	\$ 646,978	14.42%
Other Teaching Services	\$ 2,324,389	\$ 2,266,182	\$ 2,532,491	63.56	\$ 2,589,061	67.03	\$ 3,029,561	\$ 440,500	17.01%
Prof. Dev.	\$ 151,617	\$ 181,488	\$ 171,951	-	\$ 233,944	-	\$ 262,321	\$ 28,378	12.13%
Pupil Services	\$ 1,991,892	\$ 2,055,694	\$ 2,343,752	7.25	\$ 2,596,474	8.97	\$ 2,868,614	\$ 272,141	10.48%
Teachers	\$ 11,390,466	\$ 11,692,876	\$ 12,240,941	157.08	\$ 12,616,826	159.40	\$ 13,478,589	\$ 861,763	6.83%
Tuitions	\$ 2,540,689	\$ 3,209,626	\$ 3,498,978	-	\$ 3,853,666	-	\$ 4,761,992	\$ 908,326	23.57%
<b>Grand Total</b>	<b>\$ 30,154,356</b>	<b>\$ 31,466,748</b>	<b>\$ 33,330,038</b>	<b>299.37</b>	<b>\$ 34,951,408</b>	<b>307.15</b>	<b>\$ 38,297,952</b>	<b>\$ 3,346,544</b>	<b>9.57%</b>

## FY21 Tentative Operating Budget Calculation

General Fund Operating Overview							
	FY17 ACT	FY18 ACT	FY19 ACT	FY20 BUD	FY21 BUD	\$ Difference	%
Operating Expense - Gross, before offsets & Overlays	\$ 30,154,356	\$ 31,466,748	\$ 33,330,038	\$ 34,951,408	\$ 38,297,952	\$ 3,346,544	9.57%

Operating Offsets							
	FY17 ACT	FY18 ACT	FY19 ACT	FY20 BUD	FY21 BUD	\$ Difference	%
<i>Recurring Offsets</i>							
School Choice	\$ 375,000	\$ 241,703	\$ 265,000	\$ 385,000	\$ 476,360	\$ 91,360	23.73%
Preschool Tuition	\$ 72,293	\$ 75,740	\$ 84,407	\$ 72,648	\$ 95,607	\$ 22,959	31.60%
Special Needs Tuition	\$ 38,941	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Facilities Rental	\$ 2,000	\$ 1,461	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.00%
Special Ed Grants	\$ -	\$ -	\$ -	\$ -	\$ 366,747	\$ 366,747	#DIV/0!
Circuit Breaker Offset	\$ 567,000	\$ 924,160	\$ 1,094,160	\$ 945,000	\$ 970,608	\$ 25,608	2.71%
<b>Total Offsets</b>	<b>\$ 1,055,235</b>	<b>\$ 1,243,065</b>	<b>\$ 1,445,567</b>	<b>\$ 1,404,648</b>	<b>\$ 1,911,322</b>	<b>\$ 506,674</b>	<b>36.07%</b>

Operating Funding Sources							
	FY17 ACT	FY18 ACT	FY19 ACT	FY20 BUD	FY21 BUD	\$ Difference	%
<i>Revenues</i>							
Chapter 70-Base Aid	\$ 3,554,656	\$ 3,606,706	\$ 3,687,076	\$ 3,659,749	\$ 3,965,867	\$ 306,118	8.36%
State Transportation	\$ 331,304	\$ 340,686	\$ 330,837	\$ 385,868	\$ 415,155	\$ 29,287	7.59%
Charter School Reimbursement	\$ 14,455	\$ 11,867	\$ 13,726	\$ -	\$ -	\$ -	#DIV/0!
Medicaid Reimbursement	\$ 177,532	\$ 175,036	\$ 171,954	\$ 175,000	\$ 95,000	\$ (80,000)	-45.71%
Interest Income	\$ 2,960	\$ 13,675	\$ 25,631	\$ 4,000	\$ 18,000	\$ 14,000	350.00%
Prior Year Unexpended Encumbrances	\$ 24,926	\$ 15,473	\$ 90,982	\$ -	\$ -	\$ -	#DIV/0!
E-Rate	\$ 17,448	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Other Income	\$ 17,989	\$ 81	\$ 6,167	\$ -	\$ -	\$ -	#DIV/0!
<b>Total Revenues</b>	<b>\$ 4,141,270</b>	<b>\$ 4,163,523</b>	<b>\$ 4,326,372</b>	<b>\$ 4,224,617</b>	<b>\$ 4,494,022</b>	<b>\$ 269,405</b>	<b>6.38%</b>
<i>Transfers In From Other Funds</i>							
Excess and Deficiency	\$ 555	\$ 568,821	\$ 347,218	\$ 147,396	\$ 217,329	\$ 69,933	47.45%
Other Revolving Accounts	\$ 60,581	\$ 25,983	\$ 12,662	\$ -	\$ -	\$ -	#DIV/0!
<b>Total Transfers</b>	<b>\$ 61,136</b>	<b>\$ 594,804</b>	<b>\$ 359,880</b>	<b>\$ 147,396</b>	<b>\$ 217,329</b>	<b>\$ 69,933</b>	<b>47.45%</b>
<b>Total Funding Sources</b>	<b>\$ 4,202,406</b>	<b>\$ 4,758,327</b>	<b>\$ 4,686,252</b>	<b>\$ 4,372,013</b>	<b>\$ 4,711,351</b>	<b>\$ 339,338</b>	<b>7.76%</b>

<b>NET OPERATING BUDGET</b>	<b>\$ 24,896,715</b>	<b>\$ 25,465,356</b>	<b>\$ 27,198,218</b>	<b>\$ 29,174,747</b>	<b>\$ 31,675,279</b>	<b>\$ 2,500,532</b>	<b>8.57%</b>
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Calculation of Individual Town Assessments							
	FY17 ACT	FY18 ACT	FY19 ACT	FY20 BUD	FY21 BUD	\$ Difference	%
Town of Hamilton				\$ 18,686,426	\$ 20,227,833		
Capital Debt Assessment "Shift"				\$ -	\$ -		
Net Operating Assessment	\$ 16,837,974	\$ 16,776,063	\$ 17,746,438	\$ 18,686,426	\$ 20,227,833	\$ 1,541,408	8.25%
	66.60%	65.40%	64.65%	64.05%	63.86%		
Town of Wenham				\$ 10,488,322	\$ 11,447,446		
Capital Debt Assessment "Shift"				\$ -	\$ -		
Net Operating Assessment	\$ 8,433,233	\$ 8,870,590	\$ 9,708,859	\$ 10,488,322	\$ 11,447,446	\$ 959,124	9.14%
	33.40%	34.60%	35.35%	35.95%	36.14%		

Average Three Year Enrollment Calculation

	Hamilton	Wenham	Total
October 1, 2017	1,122	633	1,755
October 1, 2018	1,091	624	1,715
October 1, 2019	1,130	635	1,765
	<u>3,343</u>	<u>1,892</u>	<u>5,235</u>
Current 3 Year AVG:	63.86%	36.14%	
Prior 3 Year AVG:	<u>64.05%</u>	<u>35.95%</u>	
FY21 Assessment Shift:	-0.19%	0.19%	

Debt Service Assessment Summary						
				63.86%	36.14%	
	Principal	Interest	Total	Hamilton Share	Wenham Share	
Cutler Roof & Summer 2013 Projects	\$ 95,000	\$ 32,950	\$ 127,950	\$ 81,709	\$ 46,241	
Baker Boiler & Winthrop Boiler/Glass Projects	\$ 95,000	\$ 25,300	\$ 120,300	\$ 76,824	\$ 43,476	
Winthrop Sprinkler (BAN with Principal Paydown)	\$ 125,000	\$ 25,003	\$ 150,003	\$ 95,792	\$ 54,211	
FY21 Capital Projects	\$ -	\$ 15,000	\$ 15,000	\$ 9,579	\$ 5,421	
<b>Net Assessment</b>			\$ 413,253	\$ 263,903	\$ 149,349	

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# Massachusetts School Building Authority

Funding Affordable, Sustainable, and Efficient Schools in Partnership with Local Communities

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## \* MSBA APPLICATIONS

<https://systems.massschoolbuildings.org>

[Enrollment Projection \(https://systems.massschoolbuildings.org\)](#)

[Maintenance and Capital Planning \(https://systems.massschoolbuildings.org\)](#)

[OPM Report \(https://systems.massschoolbuildings.org\)](#)

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## \* YOUR STATEMENT OF INTEREST

[\(/building/SOIs\)](#)

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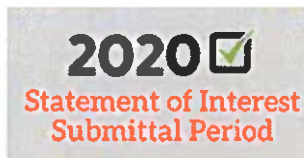
## Statements of Interest

The Massachusetts School Building Authority's (the "MSBA") 2020 Statement of Interest ("SOI") submittal period is now open.

Submitting an SOI is the first critical step in the MSBA's program to partially fund the construction, renovation, addition or repair of municipally or regionally owned school facilities located in cities, towns and regional school districts. The SOI allows districts to inform the MSBA about deficiencies that may exist in school facilities and how those deficiencies inhibit the delivery of the educational program.

Below are links to information that will help you submit an SOI.

- Superintendent District User Management:
  - [Submit a Statement of Interest - Superintendent Access \(https://systems.massschoolbuildings.org/District\\_Access\\_Form\\_2017/Pub/SOIAccess.aspx\)](https://systems.massschoolbuildings.org/District_Access_Form_2017/Pub/SOIAccess.aspx) (for a Superintendent to review, approve and/or create user access)
  - [Submit a Statement of Interest - District User Access \(https://systems.massschoolbuildings.org/District\\_Access\\_Form\\_2017/Pub/SOIAccess.aspx\)](https://systems.massschoolbuildings.org/District_Access_Form_2017/Pub/SOIAccess.aspx) (for a District User other than a Superintendent requesting access) -- *Important Reminder: If you are not the Superintendent and clicking on this link for access, you will need to coordinate with your Superintendent for approval to gain access.*
- [Statement of Interest System \(https://systems.massschoolbuildings.org\)](https://systems.massschoolbuildings.org) - Once you have requested access and been approved for the 2020 submittal period, use this link to login to the SOI system.
- [SOI Vote Requirements and Vote Language \(/sites/default/files/edit-contentfiles/Building\\_With\\_Us/SOIs/2020/2020-SOI\\_Vote\\_Language\\_and\\_Guidance.doc\)](/sites/default/files/edit-contentfiles/Building_With_Us/SOIs/2020/2020-SOI_Vote_Language_and_Guidance.doc)
- [2020 Statement of Interest User Guide \(/sites/default/files/edit-contentfiles/Building\\_With\\_Us/SOIs/2020/Statement\\_of\\_Interest\\_User\\_Guide\\_2020.pdf\)](/sites/default/files/edit-contentfiles/Building_With_Us/SOIs/2020/Statement_of_Interest_User_Guide_2020.pdf)
- [Core Program SOI Process Overview \(/building/SOIs/CP\\_Process\\_Overview\)](#)
- [Accelerated Repair Program Overview \(/building/SOIs/ARP\\_Process\\_Overview\)](#)
- [2020 SOI Frequently Asked Questions \(/building/SOIs/SOI\\_FAQs\)](#)



### 2020 Statements of Interest (/building/SOIs)

- 2019 Statements of Interest Summary ([/building/prerequisites/SOI\\_2019\\_Summary](#))
- 2018 Statements of Interest Summary ([/building/prerequisites/SOI\\_2018\\_Summary](#))

### MSBA Grant Program Information:

The MSBA's grant program is a non-entitlement, competitive program, and grants are distributed by the MSBA Board of Directors based on need and urgency, as expressed by districts and validated by the MSBA. Submitting an SOI is not an invitation into the MSBA's Capital Pipeline; it is the initial step in the MSBA's program. Moving forward in the MSBA's process requires further collaboration between districts

Submitting an SOI is the critical first step in the MSBA's program for school building construction, renovation, addition or repair grants. The SOI allows districts to inform us about deficiencies that may exist in a local school facility and how those deficiencies inhibit the delivery of the district's educational program.

In the Core Program, click here:

- [2020 Core Program SOI Process Overview \(/building/SOIs/CP\\_Process\\_Overview\)](#)

The deadline for submitting Core Program SOIs is Wednesday, April 8, 2020 at 11:59 PM.

For more information on the Accelerated Repair Program, click here:

- [2020 Statement of Interest \("SOI"\) Overview for Accelerated Repair Program \(/building/SOIs/ARP\\_Process\\_Overview\)](#)

The deadline for submitting Accelerated Repair Program SOIs is Friday, February 14, 2020 at 11:59 PM.

If you have any questions about the 2020 SOI process, please contact [SOI Email](mailto:SOI@massschoolbuildings.org)

<mailto:SOI@massschoolbuildings.org?subject=Inquiry%20regarding%202020%20SOI%20Process> or call 617-720-4466.

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