LA VEGA
Independent School District
3100 Bellmead Drive
Waco, TX 76705

(254) 799-4963 • Fax (254) 799-8642

Student/Campus Activity Fund Request for Payment

VENDOR: #_____	MAIL TO: (if different than vendor)
Make check payable to:	

Budget Code	Description	Amount
	TOTAL DUE	

☐ Return check to requestor

☐ Mail check to vendor

Requestor: _____ Date Requested: _____

Approved by: _____ Date Approved:_____

Accounting Approval: _____ Date Approved: _____

Received by: _____ Date Received: _____

INVOICE OR RECEIPT FOR AMOUNT DUE MUST BE ATTACHED BEFORE PAYMENT CAN BE MADE.

Rev 1/17/02