

Town of Scarborough 2021 Annual Report



Scarborough Town Council

PAUL JOHNSON
CHAIR



749-4888
78 Mitchell Hill Rd

DONALD HAMILL
VICE-CHAIR



420-1116
3 Bayview Street

JEAN-MARIE CATERINA



318-3440
311 Gorham Road

JOHN CLOUTIER



602-8455
9 Wildwood Lane

BETSY GLEYSTEN



883-0490
14 Longmeadow Road

JOHNATHAN ANDERSON



703-946-0385
5 Owens Way

KENNETH JOHNSON



883-9841
311 Gorham Rd

THOMAS J. HALL
TOWN MANAGER



730-4030

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Letter of Transmittal from the

TOWN MANAGER



Thomas J. Hall
Town Manager

To the Citizens of Scarborough:

It is my privilege to present to the citizens of Scarborough some of the highlights on the operations of the Town of Scarborough for the fiscal year ending June 30, 2021. The COVID-19 pandemic continued as the defining theme, with the year starting with great uncertainty and ending with hope and the promise of a vaccine. Despite a tumultuous year, a remarkable number of important initiatives were advanced, which demonstrates the resilience and resolve of Town employees, elected officials and the community as a whole. Below are a number of highlights I find most noteworthy during this challenging year:

- **Pandemic Response** - With heightened safety protocols in place to protect employees and the public, municipal operations continued at full-service. Public meetings were run remotely and with time and practice were able to function well in the remote environment. In hindsight, one of the silver-linings of this was that residents were able to be engaged easier than ever. Recognizing the needs of the community necessitated by the pandemic, the Town advanced a number of important initiatives including leasing space to provide additional child care to support hybrid teaching in our schools, supporting an emergency homeless shelter and isolation/quarantine facility, and relaxing our regulations to allow businesses to conduct outdoor services.

Later in the year, the Town was very pleased to support the mass vaccination center at the former Scarborough Downs Grandstand. As a gesture to the efforts of front-line staff, the Town provided premium pay to public safety employees in recognition of their efforts.

- **Budget** - With the financial impact of the pandemic unknown, the Town took appropriate austerity actions to minimize impact on our residents. To ensure we were prepared to provide services to our residents, we prioritized retaining employees but utilized the Workshare program to reduce their hours (unemployment payments covered the reduced hours) as a way to reduce costs. In addition, we focused much of the budget discussion on revenues and adjusted estimates accordingly. With the uncertainty the Town Council did not advance any larger capital expenditures. Despite this great uncertainty we were able to keep all staff employed and, in the end, minimized the tax rate increase to a .8% increase.

- **Staff Changes** - During this year there were a number of changes in key staff positions. With Larissa Crockett, Assistant Town Manager moving on I had an opportunity to reshape senior staff and promoted Liam Gallagher to this important role. As he retained most of his responsibilities as Human Resources Director, additional resources were available and I was able to create a new position for Communications and Community Engagement and hired Allison Carrier. These key changes were invaluable and have significantly improved our ability to support the organization and engage our community. Another noteworthy accomplishment was the negotiation and settlement of three collective bargaining agreements with the Police, Fire and Dispatch unions. Also, during this time, the Operations Unit of Public Works formed a union and we continue to negotiate the terms of a contract. Last, but certainly not least, long-time Police Chief Robbie Moulton retired after a successful 44-year career with the Town.

- **Comprehensive Plan/Growth Management**- The Town Council established specific goals of finalizing the Comprehensive Plan and rewriting the Growth Management Ordinance. Each of these pursuits is challenging, but pursuing them in tandem was daunting. The Town Council and staff rose to the challenge and accomplished both goals by mid-year.

- **Citizen Committees**- The Town established two important committees, one to review the Town Charter and propose recommended changes and the other to work with the developer of the Downs regarding the "downtown" portion of the project. Both committees were high-functioning due to the caliber of citizen volunteers. They responded to their charge and completed quality work with final reports issued to the Town Council for review and consideration. I continue to be amazed with the talents and dedication of our residents and am reminded of the need to find ways to involve residents and tap this incredible talent and potential.

- **Affordable Housing-** The Town continued to advance affordable housing as a priority with two notable accomplishments this year. Support took the form of approving Credit Enhancement Agreements and providing \$200,000 grants to both projects that are rent-restricted rental units geared to seniors. Jocelyn Place will provide 60 apartments, while Avesta Housing's project at the site of the former Public Safety Building will provide 31 units. Finally, the Town was successful in negotiating significant in-lieu fees that will be used to subsidize other affordable housing projects.
- **Marijuana Establishment Licensing-** Prompted by statewide voter approval of recreational marijuana the Town established a licensing program and operating guidelines for marijuana establishments for all uses except for retail sales. The year started with the initial round licensing, notably there are an unexpected number of cultivation facilities that have been located in Town. In response to some odors complaints, the licensing requirements were modified to include odor mitigation system requirements.
- **Racial/Social Equity-** Our nation was challenged with the difficult discussion surrounding racial and social injustice and equality. Though the Town was not directly involved, it was a call to action and prompted us to review our policies and practices. Town staff received additional bias training and the Police Department conducted a thorough review of its operating policies. As an organization and community, we are certainly better for a thorough internal inspection.

The resilience our organization and our community demonstrated this year is a testament to our people and their character. None of these accomplishments could have been possible without an extremely competent and professional staff, a committed group of elected and appointed officials and an engaged public.



Respectfully submitted,

Thomas J. Hall, Town Manager



Photography by Town Staff

Report from the

TOWN CLERK

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with pleasure that I submit my report from the Town Clerk's Office for fiscal year July 1, 2020, through June 30, 2021.

The following Elections were held:

The General/Referendum Elections and the Municipal Elections were held on Tuesday, November 3, 2020 and the School Budget Validation Referendum Election was held on Tuesday, June 15, 2021.

The Town Council holds two regularly scheduled meetings a month, except for July and August when the Council only holds one meeting each month. 25 meetings were scheduled over the course of a year and 11 special meetings. In addition, there were a total of 54 public hearings.

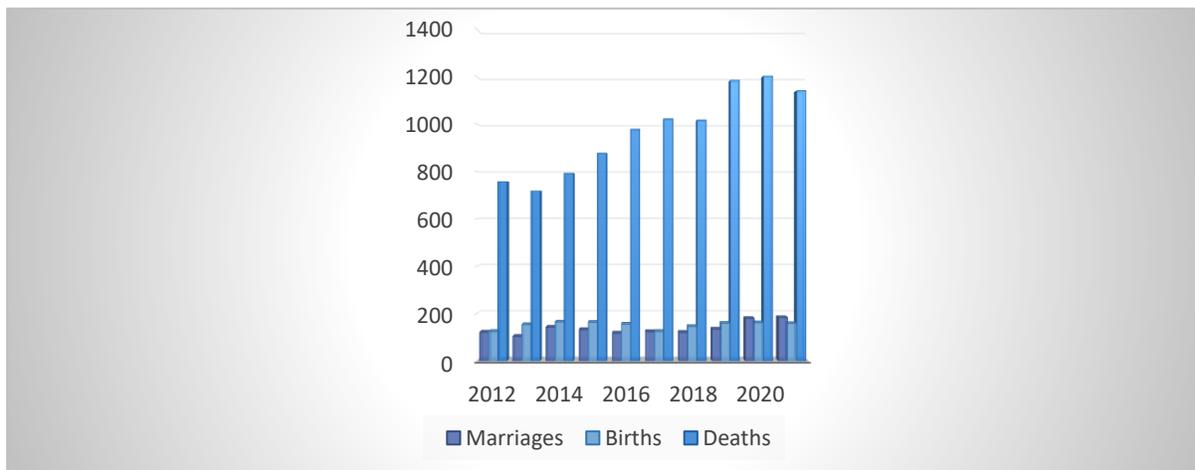
Vital statistics include records of marriages, births, and deaths and are part of the records in the Clerk's Office. The births and deaths are recorded in three locations within the state: 1) Place of residency, 2) Place of occurrence, and 3) the State Office of Vital Statistics in Augusta. The marriages are recorded in the municipality in which the license was obtained and the State Office of Vital Statistics in Augusta.

"During the past fiscal year, a total of 183 marriage licenses were issued, 1,140 deaths and 179 births were filed with the Town Clerk's Office"



Yolande Justice

Town Clerk



Mystery Mascots Encouraging Taxpayers to Vote in the "June 2021 Election"

Town Clerk continued:

As required by Maine Law, any dog 6 months or older is required to be licensed. To license your dog, you will need to provide a current Maine State Rabies Certificate and a spayed or neutered certificate, if applicable. The fee is \$6.00, if you dog has been spayed/neutered and \$11.00 if your dog has not. For more information please contact the Town Clerk's Office at 207-730-4020.



PERMITS & LICENSES ISSUED		
4,444 Certified Copies	234 Burial Permits	20 Innkeeper's Licenses
4 Coin-Operator Licenses	152 Food Handler's Licenses	4 Junkyard Permits
15 Special Amusement License	7 Waste Hauler Permits	61 Garage/Yard Sale Permits
122 Marriage Licenses	7 Massage Therapist Licenses	3 Mobile Home Park Operators License
0 Ice Cream Truck License	0 Mass Gathering Permits	9 Massage Therapist Establishment Licenses
1 Massage Establishment Licenses	37 Marijuana Establishment Licenses	

CLAM LICENSES ISSUED		
200 Residential Recreational License		(35 were sold to Non-Residents of Scarborough)
20 Non-Resident Recreational License		140 Resident Complimentary
14 Non-Resident Complimentary		1 Commercial Non-Resident Student
4 Commercial Non-Resident		2 Commercial Resident Over 60
10 Commercial Resident Student		
325 Day Licenses		

Respectfully submitted,

Yolande "Tody" Justice, Town Clerk

The Municipal Beach Report table below shows the revenues for both seasonal and daily beach passes along the fiscal year period.

FISCAL 2021 SEASONAL AND DAILY BEACH PASSES		
July 2020	\$150,085.00	
August 2020	\$53,120.00	
September 2020	\$2,100.00	
Jan / May 2021	\$53,495.00	
June 2021	\$132,740.00	
Totals:	\$391,540.00	
	Boat Launch Fees	\$12,485.00
Beaches	Concession Stand	\$3,200.00
Grand Total July 1, 2019, through June 30, 2020		\$395,818.75
Grand Total July 1, 2018, through June 30, 2019		\$372,786.87
Grand Total July 1, 2017, through June 30, 2018		\$348,883.30

The State of Maine encourages all visitors at all beaches to carry out what you carry in.

Scarborough has made available rubbish containers in and near the parking areas of all local beaches and recreation areas. Please take the time to use them.

Keeping our beaches and parks clean is a "quality of life" issue we all need to be aware of. Your cooperation on this matter is greatly appreciated.

The containers are emptied by the Community Services Department during the summer and winter months.

Report from the

HUMAN RESOURCES & GENERAL ASSISTANCE OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:



Liam Gallagher

Human Resource Director

The Human Resources Department is responsible for attracting and supporting a qualified workforce to provide Scarborough's residents, business community, and others with service that is professional, dependable, efficient, and economical. The Human Resources team delivers services to all full-time, part-time, and seasonal municipal employees. The Department provides leadership and direction in the areas of recruitment, employee relations, labor relations, training, payroll, compensation, benefits, retirement, risk management, employee assistance, wellness, and safety.

The Human Resources team includes Human Resources Coordinators Heidi McNinch (retired January, 2021) and Deanna Dyer, Deputy Director Carrie Lambert, and General Assistance Coordinator René Daniel.

The Human Resources Department is committed to utilizing best practices to provide quality customer service. Specifically, the department's key objectives include:

- Maintain effective employee relations and a productive work environment, characterized by open communication, fairness, personal accountability, trust, and mutual respect. Provide guidance in the area of performance management.
- Develop and maintain the Town's personnel policies and procedures. Ensure compliance with applicable state and federal regulations. Develop and uphold sound and ethical human resources practices.
- Administer payroll processes accurately and fairly and in compliance with all federal, state, and contractual obligations. Strategically manage employee benefits programs. Oversee the Town's Employee Assistance Program. Manage and maintain all employee personnel records and files.
- Recruit, hire, develop, and retain a diverse, quality workforce in compliance with all laws, regulations, and contractual requirements.
- Supports the annual budgeting process with regard to forecasting annual personnel expenses.
- Collaborate in managing and administering the Town's safety and risk management programs. Oversee the Town's Workers' Compensation program, administer the Department of Transportation Drug and Alcohol Testing Program for employees who hold a Commercial Driver's License and perform safety-sensitive work.

This year, our team's significant projects and accomplishments included:

- Successfully negotiated new 3-year agreements with the Fire/EMS, Police and Dispatch unions
- The Town hired 165 full-time, part-time and seasonal employees over the last year.

General Assistance

The Town of Scarborough's General Assistance (GA) Program is a state-mandated, municipally administered financial assistance program. It was designed to be a program of "last resort" for residents who are unable to provide for their basic needs. The GA office is located in the Scarborough Town Hall, 259 U.S. Route 1. It is overseen by the Human Resources Director and is staffed by René Daniel, GA Coordinator, with assistance and support from Heidi McNinch, Human Resources Coordinator.

Human Resources continued:

General Assistant Activity - FY21

Assistance is available for basic necessities, as defined by local ordinance and state statutes. Eligible applicants are assisted through payments made to specific vendors. Administrative costs of the program are paid for through tax dollars. The State reimburses the Town for 70% of the cost of GA benefits paid for residents.

<i>Interviews</i>	<i>Assisted Cases</i>	<i>People</i>	<i>Total Assistance</i>
608	421	1806	\$114,296

Assistance is available for basic necessities, as defined by local ordinance and state statutes. Eligible applicants are assisted through payments made to specific vendors. Administrative costs of the program are paid for through tax dollars. The State reimburses the Town for 70% of the cost of GA benefits paid for residents.

Under the GA Ordinance, applicants must provide verification of their income and expenses, residence, and—if unable to work—medical documentation substantiating their work limitations. Applicants are required to seek work if they are physically able, and/or to apply for assistance through other state and federal programs that may be available to them. A determination of eligibility is made for a 30-day period based on anticipated earnings. Individuals and families who do not qualify for financial assistance are referred to local resources appropriate to their need(s), such as local food pantries, Visiting Nurses Association, Mercy Hospital, Project Grace, LIHEAP, local churches, Lion's Club, Knights of Columbus, and DHHS.

Our GA Coordinator is on call around the clock and holds regular office hours once a week. Appointments may be scheduled by calling: (207) 450-5621.

Thank you for the opportunity to serve the Town.

Respectfully submitted,

Liam Gallagher,

Director of Human Resources



Report from the

TECHNOLOGY & INFORMATION SERVICES

To the Town Manager, Town Council, and Citizens of Scarborough:



Don Begin

Information Systems Director

The Scarborough IT Department functions as a shared service for both the Town of Scarborough and Scarborough Schools. The IT team consists of 10 full-time employees providing technology services to over 900 active employees and 3,000 students, as well as numerous volunteers and substitute employees, across 17 locations. Overall, the department supports over 6,700 discrete technology devices including laptops, desktops, mobile units, projectors, and a variety of other interactive devices.

The Scarborough IT Department also manages a complex infrastructure consisting of fiber and wireless networks, data facilities, IP-based telecommunications, and a suite of data security systems. Our staff maintain over 50 critical apps based on the operating requirements of the Town of Scarborough and Scarborough Schools. These services also include public web sites, internal business resources, and a variety of social media outlets. All technology-related projects initiated within both the Town of Scarborough and Scarborough Schools are managed by this team.

COVID-19 IMPACTS

The ongoing COVID-19 pandemic dramatically impacted IT Department operations in a number of key areas. These impacts include:

Mobile Devices

- IT devices distributed for remote use increased by 89% over the previous year.
- Issued laptop devices to all Elementary School (K-5) students to enable transition to first-time, remote digital learning (1,400 devices).
- Provided support for laptop devices previously issued to all Middle School and High School (6-12) students to enable transition to enable first-time, remote digital learning (1,400 devices).
- Increased the number of mobile and desktop devices issued mobile devices to facilitate ongoing work for both Town and Schools during extended facility closure period (600).
- Implemented single sign-on for K-12 students & staff to enable quick, secure access to devices and software.

T Help Desk

- IT Help requests rose by 37% over the previous year.
- Requests for services via the IT Help Desk was expanded to facilitate staff *and* student (+ parent/guardian) ticketing submission.
- IT Help Desk functionality was also expanded to allow ticket submission

Virtual Public Meetings | Zoom + YouTube Live

- Town of Scarborough conducted 100 Virtual Public Meetings with 2,795 Participants in FY2020.
- Scarborough Schools conducted 54 Virtual Public Meetings with 2201 Participants in FY2020.
- Virtual Public Meetings using Zoom Webinar + YouTube Live for Scarborough Town Council & Board of Education started in March 2020.

Google Meet

- Active users in Google Meet increased by 5,972% from March to June 2020.
- Staff conducted 84,289 unique meeting sessions from March to June 2020.

Website

- Implemented new Town of Scarborough website in July 2020.

Staffing

- Eliminated one IT Department Tech Support staff position in April due to budget constraints.
- 9 of 10 staff members assigned partial work schedules (50% to 75%) from April through July.



Respectfully submitted,

Don Begin,
Information Systems Director



Report from

FINANCE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Ruth Porter

Finance Director

Herewith, I am pleased to submit the annual report on behalf of the Finance Department for the Fiscal Year 2020-2021.

Even though we are all still living our lives through the ongoing challenges due to Covid, this past fiscal year, the Finance Department continued to work diligently to serve the citizens of Scarborough just as we did during pre-Covid times. The Finance Offices are open five days a week. Life may never return to the pre-pandemic normal, but the friendly Finance staff continue to serve the citizens of Scarborough.

During this fiscal year, our part time counter clerk resigned and we transitioned one of our full-time staff to fill this part-time position. This left the full-time position open and with the approval of the Town Manager, we were able to revise this customer service clerk into an Accountant position. The goal of this position is to assist the Accounting Office with the ever increasing detailed and technical work that the accounting staff must understand, prepare and process. This new accounting position started full time in March 2021.

The revenue office was very busy with ongoing tax abatements, tax bill preparation and collections. With a tax collection rate of over 99% this year, I am proud of the work my staff accomplished this year.

The finance staff processed 48,806 receipts in FY21 compared to 45,106 in FY20 (town hall closed for two months due to COVID) and 48,337 in FY19. These transactions consist of property tax collections, vehicle registrations, hunting and fishing licenses as well as other revenues for the Town.

The Finance Department staff oversee and manage the revenue collections and expenditure payments for all the departments of the Town. We also provide financial reporting to the Scarborough Citizens, Town Council, Finance Committee, Town Manager and Town Departments. The Finance staff professionally accomplish these requirements with the highest level of customer service by efficiently implementing procedures, promoting strong internal controls, incorporating new technologies, training and anticipating citizen expectations. The finance staff are dedicated and work hard on all the interesting facets of Financial responsibilities, from the back-office work to serving you, our customers. In addition, quantifying revenues and costs accurately allows the Town Manager and Department Heads to track assets and costs for both operational and management purposes.

Finance Department Oversees:

Accounting	Accounts Payables
Accounts Receivables	Auditing
Budgeting	Cash Management
Capital Planning	Credit Enhancement Implementation and Tracking
Debt Management Administration	Excise Collections/Processing (Vehicles and Boats)
Financial and Fiscal Policy Review & Monitoring	Fixed Asset Management and Reporting
Grant Accounting and Management	Investing
Property Tax Billing and Collections	Monthly, Quarterly & Annual Financial Reporting
Revenue Billing	Revenue Collections
State Agency Reporting for Motor Vehicles	State Agency Reporting for Inland Fisheries
State-Federal Payroll Reporting for School & Town	Tax Increment Financing Processing and Tracking

As mentioned previously, the Finance Department is responsible for the accounting of all financial transactions for the Town of Scarborough, including the School Department. The Finance Department strives to manage the finances of the Town in a prudent, efficient and transparent manner to assure all interested parties, that those public resources are conscientiously received, safeguarded, invested and accounted for. Our goal is to provide an understanding into the financial workings of the Town. The Finance Department oversees the managing and reporting of the accounting functions of general ledger, budget management, debt management, accounts receivable, accounts payable, credit enhancement agreements and tax

Finance continued:

The Finance Department is comprised of the following offices and describes the related responsibilities:

- **Accounting:** Includes accounts payable, treasury management, financial software oversight, investments, risk assessment, accounts receivable, internal audit review, budget preparation, debt management, financial reporting, infrastructure reporting and federal and state reporting. Additionally, the Finance Office works closely with the Finance Committee preparing reports and gathering other information to assist them with their duties.
- **Revenues:** Includes servicing customers, property tax billing, tax collecting and processing, special assessment billing and collecting, general and rescue revenue billing and collecting, registering all vehicle types, hunting and fishing licenses, beach parking permits, boat launch permits, parking tickets, snowmobile and ATV and watercraft registrations along with various other revenue collection services. Additionally, the Revenue Office is an Agent for the State of Maine for both motor vehicles and Inland Fisheries and Wildlife. As such, fees are collected by the Town, on behalf of the State of Maine, and remitted weekly and monthly to them along with reports prepared and sent to the State.

Excerpts of the June 30, 2021 Comprehensive Annual Financial Report (COA) are highlighted on the following pages. The Town of Scarborough's financial report is audited by the firm of Wipfli, LLC located at 30 Long Creek Drive, South Portland, Maine 04106.

For a complete analysis of Town's financial position, the COA may be found on the Town's web site [Comprehensive Annual Financial Reports](#).

We prepare quarterly revenue, expenditure and balance sheet reports for the Finance Committee. These reports are available on line [Quarterly Financial Reports](#).

Finance staff worked diligently in coordination with the Town Manager, the Town's Municipal Advisor, Joseph Cuetara from Moors and Cabot, Boston, MA and Bond Counsel, Bernstein, Shur, Sawyer & Nelson, Portland ME in preparing and issuing bonds for capital improvement projects. In fiscal 2021, the Town refunded bonds totaling \$3,025,000 and advance refunded bonds totaling \$40,330,000 for an overall total refunding of \$43,355,000. Simultaneously, the town re-issued bonds for \$2,855,000 and \$39,460,000 respectively for a total re-issue of \$42,315,000. This bond refunding and re-issue resulted in an overall savings of \$1,040,000 to the overall outstanding debt of the Town of Scarborough. For a more thorough review of this bond issue, please see the Official Statement relating to these bonds online at [Official Bond Statements](#).

Both Moody's Investor Services and Standard and Poor's (S&P) assigned ratings on these bonds. Moody's assigned their Aa3 rating to these bonds and re-affirmed the Aa3 rating for all of Scarborough's outstanding debt with stable outlook to these bond issues and for all the Town's outstanding debt. S&P assigned their AA+ rating and re-affirmed the Town's AA+ rating. Both bond rating documents can be found at [Bond Ratings Documents](#).

With the coronavirus, online property tax payments have become a popular way to make tax payments. The third-party company processing the online payments charge a nominal fee for this service and that fee is paid directly to them by the citizen. We anticipate expanding this service, in the coming months, to allow for various online code enforcement permits. I applaud all the staff for implementing this much requested service from our citizens.

The Governmental Accounting Standards Board (GASB) is the governing body for State and local governments and promulgates rules and regulations for the financial reporting and accounting of municipalities across the country. The Town of Scarborough's Finance Department was awarded the distinguished *Certificate of Achievement for Excellence in Financial Reporting* for the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019 from the Government Finance Officers Association of the United States and Canada (GFOA). This is the fifteenth consecutive year that the Town of Scarborough has submitted and achieved this outstanding award. A Certificate of Achievement is valid for a period of one year only. We believe that Scarborough's future comprehensive annual financial reports will continue to meet the Certificate of Achievement Program's requirements. We have submitted our fiscal year ending June 30, 2020 to the GFOA for review. We anticipate submitting our June 30, 2021 Comprehensive Annual Financial Report to the GFOA as well to determine eligibility for this certificate.

Finance continued:

The department's continuous goals are:



- To manage all financial functions of the Town and provide valuable insight to the various departments, Town Manager, Finance Committee, Town Council and citizens of Scarborough;
- Friendly, high quality customer services for residents, non-residents, departments and vendors, incorporating cross training of staff to help meet this goal;
- Expand electronic green (paperless) services;
- Create and/or update operational policies and procedural manuals;
- Work with the Town Manager's staff providing budget information and graphs during the budget process.

The Finance staff works closely with the Town Finance Committee, the Town Manager and all the Town Departments supporting their accounting and budgeting needs. The Finance Accounting staff work with both Human Resource and School Department staff supporting their Federal and State reporting needs.

I would like to acknowledge and thank Gina Clukey, Deputy Finance Director, who will be retiring in the few months, for her 32 years of service to the Town of Scarborough. Gina has been an integral part of the Finance team and has contributed to all of the accomplishments and accolades the Finance Department has achieved. Gina will be greatly missed and I wish her the best of luck.

I would like to thank the Citizens of Scarborough, the Town Council, Finance Committee and Town Manager, Tom Hall, for all of their guidance and insight.

It is a pleasure to work with each of the Finance team who provide quality and friendly service to all our customers. I have an exceptional team.

I appreciate and thank all the Town Officials, Town Manager, Committees, Department Heads and Staff who have enabled the Finance Department to provide services to our citizens.

Respectfully submitted,

Ruth Porter,

Finance Director

AUDIT FOR YEAR ENDING JUNE 30, 2021

The schedules on the following pages have been extracted from the financial statements of the Town of Scarborough, Maine, a complete copy of which is available for inspection at the Town Office. The schedules included herein are:

Statement 1:	Statement of Net Position
Statement 3:	Balance Sheet - Governmental Funds
Statement 4:	Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds
Exhibit A-1:	General Fund Comparative Balance Sheets
Exhibit A-2:	General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgetary and
	Actual
Exhibit G:	Statement of Changes in Long-term Debt

TOWN OF SCARBOROUGH, MAINE
Statement of Net Position
June 30, 2021

	Governmental Activities	Component Unit Public Library
ASSETS		
Cash and cash equivalents	12,197,472	441,980
Investments	17,040,711	791,677
Receivables:		
Accounts, net	534,453	1,502
Intergovernmental	1,328,795	157,921
Taxes receivable	274,242	-
Tax liens	662,181	-
Tax acquired property	7,231	-
Prepays		37,039
Inventory	77,112	1,273
Notes receivable	432,621	-
Capital assets, not being depreciated	9,251,587	-
Capital assets, net	163,368,644	533,249
Total Assets	205,175,049	1,964,641
DEFERRED OUTFLOWS OF RESOURCES		
Deferred charge on refunding	6,003,872	-
Deferred OPEB items	1,948,845	-
Deferred pension items	3,239,008	-
Total deferred outflows of resources	11,191,725	-
LIABILITIES		
Accounts payable and other current liabilities	4,367,577	33,210
Accrued payroll and other related liabilities	6,625,528	63,066
Unearned revenues	68,835	100
Accrued interest	579,887	-
Noncurrent liabilities:		
Due within one year	8,415,730	-
Due in more than one year	116,455,420	-
Total Liabilities	136,512,977	96,376
DEFERRED INFLOWS OF RESOURCES		
Deferred OPEB items	881,896	-
Deferred pension items	196,942	-
Total deferred inflows of resources	1,078,838	-
NET POSITION		
Net investment in capital assets	77,301,217	533,249
Restricted for:		
Nonexpendable trust principal	194,388	170,275
Expendable trust - income portion	104,325	-
Town grants and projects	878,035	-
Education	3,079,619	-
Unrestricted (Deficit)	(2,782,625)	1,164,741
Total Net Position	78,774,959	1,868,265

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE

Balance Sheet
Governmental Funds
June 30, 2021

	General	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 9,112,852		3,084,620	12,197,472
Investments	11,222,583		5,818,128	17,040,711
Receivables:				
Accounts, net	255,257		279,196	534,453
Intergovernmental	431,856		896,939	1,328,795
Taxes receivable	274,242		-	274,242
Tax liens	662,181		-	662,181
Interfund loans receivable	5,528,184		399,397	5,927,581
Tax acquired property	7,231		-	7,231
Inventory	28,774		48,338	77,112
Notes receivable	-	432,621	-	432,621
Total assets	\$ 27,523,160	432,621	10,526,618	38,482,399
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable and other current liabilities	4,026,495		341,082	4,367,577
Accrued payroll and other related liabilities	6,625,528		-	6,625,528
Accrued compensated absences	214,202		-	214,202
Interfund loans payable	-	2,922,812	3,004,769	5,927,581
Unearned revenues	68,835	-	-	68,835
Total liabilities	10,935,060	2,922,812	3,345,851	17,203,723
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue-property taxes	837,446	-	-	837,446
Total deferred inflows of resources	837,446	-	-	837,446
Fund balances:				
Nonspendable Permanent Fund Principal			194,388	194,388
Nonspendable Inventory	28,774		48,338	77,112
Restricted for Town	2,922,812		982,360	3,905,172
Restricted for Education	2,049,619		754,637	2,804,256
Committed - General Fund	548,600		-	548,600
Committed - Education	-		182,937	182,937
Committed - Special Revenues	-		6,621,655	6,621,655
Assigned - General Fund	2,876,553		-	2,876,553
Assigned - Education	1,030,000		-	1,030,000
Unassigned Town	6,294,296	(2,490,191)	(1,603,548)	2,200,557
Total fund balances	15,750,654	(2,490,191)	7,180,767	20,441,230
Total liabilities, deferred inflows of resources and fund balances	\$ 27,523,160	432,621	10,526,618	
Amounts reported for governmental activities in the statement of net position are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.				172,620,231
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.				837,446
Deferred charge on refunding is not a financial resource and, therefore, is not reported in the funds				6,003,872
Long-term liabilities, including related deferred inflows and outflows, are not due and payable in the current period and therefore, are not reported in the funds.				
Bonds payable, including issuance premiums				(104,932,554)
Accrued interest				(579,887)
Landfill liability				(407,435)
Other postemployment benefits liability with related deferred inflows and outflows of resources				(8,191,073)
Net pension liability with related deferred inflows and outflows of resources				(3,882,699)
Accrued compensated absences				(3,134,172)
Net position of governmental activities				\$ 78,774,959

TOWN OF SCARBOROUGH, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2021

	General	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 76,592,633	-	419,015	77,011,648
Licenses and permits	1,066,965	-	-	1,066,965
Intergovernmental	14,461,955	-	7,138,238	21,600,193
Interest earned	177,290	-	(6,530)	170,760
Donations	-	-	303,495	303,495
Sale of lots	-	-	14,400	14,400
Assessments and impact fees	-	-	3,387,875	3,387,875
Other	5,916,726	12,637	4,108,887	10,038,250
Total revenues	98,215,569	12,637	15,365,380	113,593,586
Expenditures:				
Current:				
General government	6,937,918	-	-	6,937,918
Public services	4,716,102	-	-	4,716,102
Public safety	12,586,754	-	-	12,586,754
Public works	6,479,704	-	-	6,479,704
Education	55,734,904	-	8,141,602	63,876,506
County tax	3,188,519	-	-	3,188,519
Debt service	6,671,686	-	-	6,671,686
Capital improvements	1,336,203	-	2,685,995	4,022,198
Other	4,254	-	4,421,819	4,426,073
Total expenditures	97,656,044	-	15,249,416	112,905,460
Deficiency of revenues over expenditures	559,525	12,637	115,964	688,126
Other financing sources (uses):				
Transfers in	982,977	155,422	3,739,159	4,877,558
Transfers out	(874,808)	(370,000)	(3,632,750)	(4,877,558)
Refunding bonds issued	42,315,000	-	-	42,315,000
Premium received on refunded bonds, net of issuance costs	5,659,676	-	-	5,659,676
Payment to refunding bond escrow agent	(47,974,676)	-	-	(47,974,676)
Total other financing sources (uses)	108,169	(214,578)	106,409	-
Net change in fund balances	667,694	(201,941)	222,373	688,126
Fund balances (deficit), beginning of year, as restated	15,082,960	(2,288,250)	6,958,394	19,753,104
Fund balances (deficit), end of year	\$ 15,750,654	(2,490,191)	7,180,767	20,441,230

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE
General Fund
Comparative Balance Sheets
June 30, 2021 and 2020

	2021	2020
ASSETS		
Cash and cash equivalents	\$ 9,112,852	13,512,531
Investments	11,222,583	4,801,230
Receivables:		
Taxes receivable	274,242	257,139
Tax liens	662,181	891,262
Accounts receivable , net	255,257	772,091
Intergovernmental	431,856	262,259
Inventory	28,774	31,401
Interfund loans receivable	5,528,184	4,315,524
Tax acquired property	7,231	7,231
Total assets	\$ 27,523,160	24,850,668
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable and other current liabilities	4,026,495	2,900,504
Accrued payroll and other related liabilities	6,625,528	5,789,750
Accrued compensated absence (current)	214,202	91,517
Unearned revenues	68,835	68,367
Total liabilities	10,935,060	8,850,138
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue-property taxes	837,446	917,570
Total deferred inflows of resources	\$ 837,446	917,570
Fund balance:		
Nonspendable inventory	28,774	31,401
Restricted - Town	2,922,812	2,930,434
Restricted - Education	2,049,619	648,587
Committed - Town	548,600	454,912
Assigned - Town	2,876,553	2,615,666
Assigned - School	1,030,000	700,000
Unassigned - Town	6,294,296	7,701,960
Total fund balance	15,750,654	15,082,960
Total liabilities, deferred inflows of resources and fund balance	\$ 27,523,160	24,850,668

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the year ended June 30, 2021
(with comparative totals for June 30, 2020)

	2020 carryforward	2021		2020 Actual	Variance positive (negative)	2020 Actual
		Budget	Total Available			
Revenues:						
Taxes:						
Property taxes	\$ -	69,364,637	69,364,637	69,028,705	(335,932)	67,670,540
Change in deferred property tax revenue	-	-	-	80,124	80,124	3,576
Excise taxes	-	6,030,000	6,030,000	7,174,929	1,144,929	6,352,261
Cable franchise tax	-	219,000	219,000	229,665	10,665	218,180
Interest and costs on taxes	-	106,200	106,200	79,210	(26,990)	95,112
Total taxes	-	75,719,837	75,719,837	76,592,633	872,796	74,339,669
Licenses and permits:						
Plumbing fees	-	45,000	45,000	45,623	623	49,055
Fees and Permits	-	216,780	216,780	233,233	16,453	131,749
Building permits	-	500,000	500,000	738,067	238,067	507,947
Electrical permits	-	70,000	70,000	100,384	30,384	84,584
Zoning Board of Appeals	-	7,000	7,000	6,250	(750)	6,250
License plate fees	-	63,915	63,915	94,367	30,452	71,652
Subdivision fees	-	25,000	25,000	(150,959)	(175,959)	14,725
Total licenses and permits	-	927,695	927,695	1,066,965	139,270	865,962
Intergovernmental:						
Education state subsidies	-	4,035,887	4,035,887	4,032,961	(2,926)	3,273,967
FEMA/MEMA reimbursement	-	-	-	65,175	65,175	20,000
Federal HIDTA revenues	-	242,500	242,500	234,934	(7,566)	240,568
State Revenue Sharing	-	1,397,937	1,397,937	1,839,811	441,874	1,382,247
Homestead exemption	-	1,335,625	1,335,625	1,335,625	-	909,034
Business equipment tax exemption	-	604,131	604,131	604,540	409	552,523
LRAP (Local Road Assistance Program)	-	331,444	331,444	309,920	(21,524)	331,444
ecomaine payment in lieu of taxes	-	71,450	71,450	71,429	(21)	71,450
General assistance reimbursement	-	48,125	48,125	78,010	29,885	55,386
Adult education State subsidies	-	39,143	39,143	47,886	8,743	53,043
Other Federal and State revenues - School	-	80,000	80,000	18,405	(61,595)	193,204
Other Intergovernmental revenues - Town	-	612,581	612,581	609,259	(3,322)	598,114
Total intergovernmental	-	8,798,823	8,798,823	9,247,955	449,132	7,680,980
Interest earned	-	100,000	100,000	177,290	77,290	171,724
Unclassified:						
School Department miscellaneous	-	300,000	300,000	131,049	(168,951)	188,619
Adult education	-	61,518	61,518	26,543	(34,975)	20,762
Community services	-	1,987,000	1,987,000	1,373,554	(613,446)	1,448,243
Insurance reimbursements	-	55,000	55,000	184,208	129,208	149,625
Public Violations	-	87,700	87,700	122,618	34,918	108,237
Special duty police/fire	-	88,500	88,500	57,279	(31,221)	72,861
Inspection/review fees	-	177,500	177,500	351,501	174,001	161,451
Rescue donations	-	1,250,000	1,250,000	1,250,000	-	1,250,000
Rental/Lease income	-	150,919	150,919	118,317	(32,602)	121,547
Sale of Town-owned property	-	85,000	85,000	86,668	1,668	62,802
Salary reimbursement	-	1,282,896	1,282,896	1,211,617	(71,279)	1,219,396
Vehicle fuel reimbursement	-	347,250	347,250	297,960	(49,290)	316,725
Vehicle maintenance reimbursement	-	589,550	589,550	524,239	(65,311)	483,371
Miscellaneous	-	154,800	154,800	181,173	26,373	213,883
Total unclassified	-	6,617,633	6,617,633	5,916,726	(700,907)	5,817,522
Total revenues	-	92,163,988	92,163,988	93,001,569	837,581	88,875,857

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis), Continued

	2020 carryforward	2021		Actual	Variance positive (negative)	2020 Actual
		Budget	Total available			
Expenditures:						
Current:						
General government:						
Town Council	\$ -	11,573	11,573	11,572	1	11,367
Administration	897	487,660	488,557	455,925	32,632	470,255
Town Clerk	-	219,986	219,986	270,195	(50,209)	208,068
General government	-	131,535	131,535	116,660	14,875	134,321
Legal	-	113,000	113,000	127,197	(14,197)	336,282
Human resources	-	299,463	299,463	304,869	(5,406)	297,655
Risk management	-	887,857	887,857	1,037,526	(149,669)	884,416
Personnel benefits	-	413,077	413,077	598,151	(185,074)	556,665
Public information	-	500	500	-	500	1,295
Municipal Building	-	420,304	420,304	408,201	12,103	426,726
Oak Hill Professional Bldg	-	33,880	33,880	24,145	9,735	25,650
Alger Building	-	-	-	4,294	(4,294)	-
Public Safety Building	-	154,871	154,871	97,498	57,373	-
Finance	6,544	399,795	406,339	394,831	11,508	382,586
Taxation/Treasury	820	420,527	421,347	407,128	14,219	390,807
Assessing	99	322,477	322,576	318,027	4,549	301,890
Management information systems	1,776	1,392,685	1,394,461	1,323,926	70,535	1,349,941
Planning	41,465	1,024,192	1,065,657	1,025,273	40,384	994,908
Outside agencies	-	12,500	12,500	12,500	-	12,500
Total general government	51,601	6,745,882	6,797,483	6,937,918	(140,435)	6,785,332
Public services:						
Library	-	1,132,963	1,132,963	1,132,963	-	1,164,166
Public health and welfare	-	86,076	86,076	140,995	(54,919)	96,975
Tax Rebates (Credit Enhancement Agree)	-	1,242,710	1,242,710	1,241,479	1,231	944,505
Economic Development Corporation	-	244,046	244,046	239,900	4,146	242,143
Community services	17,220	2,127,738	2,144,958	1,960,765	184,193	2,211,763
Total public services	17,220	4,833,533	4,850,753	4,716,102	134,651	4,659,552
Public safety:						
Fire Department	4,926	3,858,550	3,863,476	3,863,935	(459)	3,443,937
Emergency Management	-	39,441	39,441	108,287	(68,846)	48,591
Emergency Medical Services	2,213	1,872,270	1,874,483	1,770,268	104,215	1,883,820
Marine resources/coop	12,071	111,697	123,768	68,146	55,622	106,179
Police Department	172,606	6,973,816	7,146,422	6,776,118	370,304	6,618,932
Total public safety	191,816	12,855,774	13,047,590	12,586,754	460,836	12,101,459
Public works:						
Public Works Department	10,044	3,092,592	3,102,636	2,872,510	230,126	2,774,041
GIS/Engineering services	-	106,500	106,500	98,331	8,169	108,305
Vehicle maintenance	24,464	1,861,204	1,885,668	1,658,935	226,733	1,582,096
Water charges	-	252,400	252,400	244,410	7,990	242,982
Street lighting	-	36,000	36,000	28,311	7,689	59,807
Traffic signals	-	102,400	102,400	87,707	14,693	125,500
Cemetery care	-	18,100	18,100	20,148	(2,048)	17,513
Memorials	-	8,042	8,042	4,327	3,715	4,929
Shade trees	-	2,000	2,000	2,400	(400)	550
Solid waste program	-	1,402,930	1,402,930	1,462,625	(59,695)	1,406,325
Total public works	34,508	6,882,168	6,916,676	6,479,704	436,972	6,322,048
Education:						
Adult education	-	194,558	194,558	123,616	70,942	175,077
Regular instruction	-	32,902,337	32,902,337	31,299,704	1,602,633	30,482,358
Improvement of instruction	-	992,791	992,791	841,736	151,055	943,084
Special services	-	4,749,646	4,749,646	4,593,031	156,615	4,474,065
General & special administration	-	279,295	279,295	268,323	10,972	275,542
Board of education	-	37,851	37,851	39,967	(2,116)	34,478
Office of the superintendent	-	730,840	730,840	689,074	41,766	803,378
Business administration	-	2,315,405	2,315,405	2,254,468	60,937	2,105,256
Transportation	-	1,828,951	1,828,951	1,385,287	443,664	1,576,153
Operation and maintenance of plant	-	4,164,389	4,164,389	3,881,226	283,163	3,681,319
Debt service	-	5,309,738	5,309,738	5,144,472	165,266	5,253,605
Total education	-	53,505,801	53,505,801	50,520,904	2,984,897	49,804,315

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis), Continued

	2021					
	2020 carryforward	Budget	Total available	Actual	Variance positive (negative)	2020 Actual
Expenditures, continued:						
Current, continued:						
County tax	\$ -	3,188,519	3,188,519	3,188,519	-	2,956,659
Debt service (excluding education):						
Principal	-	4,781,991	4,781,991	4,903,293	(121,302)	4,456,756
Interest and other costs	-	1,700,927	1,700,927	1,768,393	(67,466)	1,772,049
Total debt service	-	6,482,918	6,482,918	6,671,686	(188,768)	6,228,805
Capital improvements	325,889	1,540,000	1,865,889	1,336,203	529,686	1,215,505
Total expenditures	621,034	96,034,595	96,655,629	92,437,790	4,217,839	90,073,675
Excess (deficiency) of revenues over expenditures	(621,034)	(3,870,607)	(4,491,641)	563,779	5,055,420	(1,197,818)
Other financing sources (uses):						
Transfers in	-	1,230,920	1,230,920	982,977	(247,943)	700,044
Transfers out	-	(174,808)	(174,808)	(874,808)	(700,000)	(291,102)
General obligation bonds	-	1,530,000	1,530,000	-	(1,530,000)	1,148,765
Refunding bonds issued	-	-	-	42,315,000	42,315,000	-
Premium received on refunded bonds, net of issuance costs	-	-	-	5,659,676	5,659,676	-
Premium received on issued bonds, net of issuance costs	-	-	-	-	-	602,694
Payment to refunding bond escrow agent	-	-	-	(47,974,676)	(47,974,676)	-
Use of Bond Premium	-	303,791	303,791	-	(303,791)	-
Overlay	-	(446,823)	(446,823)	(4,254)	442,569	(185,852)
Total other financing sources (uses)	-	2,443,080	2,443,080	103,915	(2,339,165)	1,974,549
Net change in fund balances - budgetary basis	(621,034)	(1,427,527)	(2,048,561)	667,694	2,716,255	776,731
Utilization of prior year surplus and carrying balances	621,034	1,427,527	2,048,561	-	(2,048,561)	-
Total Utilization of Fund Balance and Carry forwards	-	-	-	667,694	667,694	776,731
Fund balances, beginning of year				15,082,960		14,306,229
Fund balances, end of year				15,750,654		15,082,960

TOWN OF SCARBOROUGH, MAINE
Statement of Changes in Long-term Debt
For the year ended June 30, 2021

	Interest rate	Final maturity date	Annual principal payments	Balance beginning of year	Current Year		Balance end of year
					Issued	Retired	
<u>General Obligation Bonds</u>							
2010 Capital Improvements	3.75%	2021	\$ 345,000 to 2021	2,245,000	-	2,245,000	-
2011 Capital Improvements	2.75%	2031	355,000 to 2021	1,480,000	-	1,480,000	-
2012 Capital Improvements	5.00%	2023	3,475,000 in 2021				
	3.00%		3,685,000 in 2022				
	5.00%		3,520,000 in 2023	33,190,000	-	25,985,000	7,205,000
2013 Capital Improvements	Varies	2024	765,000 to 2023				
	Varies		715,000 in 2024	20,830,000		18,585,000	2,245,000
2014 Capital Improvements	2.00%	2034	325,000 to 2021				
	2.00%		310,000 in 2022				
	3.00%		300,000 to 2024				
	3.00%		250,000 to 2029				
	4.00%		50,000 to 2034	2,735,000	-	325,000	2,410,000
2015 Capital Improvements	Varies	2035	335,000 to 2023				
	4.00%		320,000 to 2025				
	Varies		265,000 to 2029				
	3.00%		245,000 in 2030				
	3.00%		165,000 in 2031				
	3.00%		160,000 to 2034				
	3.00%		150,000 in 2035	3,745,000	-	335,000	3,410,000
2016 Capital Improvements	2.00%	2036	780,000 in 2021				
	2.00%		465,000 in 2022				
	2.00%		435,000 in 2023				
	2.50%		430,000 in 2024				
	3.00%		395,000 to 2026				
	3.00%		340,000 in 2027				
	4.00%		335,000 in 2028				
	4.00%		165,000 in 2029				
	3.00%		65,000 to 2036	4,195,000	-	780,000	3,415,000
2017 Capital Improvements	4.00%	2037	360,000 to 2021				
	5.00%		295,000 in 2022				
	5.00%		190,000 in 2023				
	5.00%		185,000 to 2027				
	3.00%		55,000 to 2032				
	3.00%		35,000 to 2037	2,035,000	-	360,000	1,675,000
2018 Capital Improvements	5.00%	2048	935,000 to 2022				
	5.00%		930,000 to 2024				
	5.00%		695,000 to 2027				
	5.00%		690,000 to 2029				
	4.00%		635,000 to 2031				
	Varies		580,000 to 2034				
	4.00%		510,000 to 2039				
	Varies		500,000 to 2048	17,255,000	-	935,000	16,320,000

TOWN OF SCARBOROUGH, MAINE
Statement of Changes in Long-term Debt, Continued

	Interest rate	Final maturity date	Annual principal payments	Balance beginning of year	Current Year		Balance end of year
					Issued	Retired	
<u>General Obligation Bonds</u>							
2019 Capital Improvements	5.00%	2049	410,000 to 2025	7,380,000	-	410,000	6,970,000
	Varies		295,000 to 2035				
	3.00%		260,000 to 2040				
	3.00%		120,000 to 2049				
2020 Capital Improvements	5.00%		745,000 to 2026	7,040,000	-	-	7,040,000
	Varies		370,000 to 2031				
	5.00%		215,000 to 2036				
	2.25%		80,000 to 2039				
2020 Advance Refunding A	2.25%	2031	75,000 to 2040	-	-	-	7,040,000
	4.00%		0 in 2021				
	4.00%		385,000 to 2025				
	2.50%		380,000 in 2026				
2020 Advance Refunding B	2.25%	2043	195,000 in 2027	-	2,855,000	-	2,855,000
	2.25%		185,000 to 2031				
	3.00%		345,000 in 2021				
	3.00%		0 to 2023				
	4.00%		2,125,000 in 2024				
	4.00%		2,525,000 in 2025				
	4.00%		2,555,000 in 2027				
	4.00%		2,675,000 in 2027				
	4.00%		2,680,000 in 2028				
	4.00%		2,640,000 in 2029				
	4.00%		2,700,000 in 2030				
	5.00%		2,770,000 in 2031				
	5.00%		2,855,000 in 2032				
	5.00%		2,885,000 in 2033				
	5.00%		2,225,000 in 2034				
	2.33%		1,740,000 in 2035				
	2.38%		1,230,000 in 2036				
	2.87%		1,200,000 in 2037				
	2.87%		1,185,000 in 2038				
	2.87%		1,170,000 in 2039				
2.87%	1,155,000 in 2040						
2.87%	1,140,000 in 2041						
2.87%	1,125,000 in 2042						
2.87%	535,000 in 2043	-	39,460,000	345,000	39,115,000		
Total bonds				102,130,000	42,315,000	51,785,000	92,660,000
Total long-term debt			\$	102,130,000	42,315,000	51,785,000	92,660,000

Report from the

COLLECTIONS/EXCISE TAX OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:

The Collections/Excise Department is responsible for all vehicle registrations. Our staff is here to assist you in registering your automobiles, trucks, snowmobiles, ATV's and boats, along with hunting and fishing licenses. We are also here to answer any questions you may have regarding this process. We appreciate the opportunity to be of service to the citizens of Scarborough, and I look forward to many more years of serving our community.



Barbara Fagnant
Excise Agent

The Rapid Renewal allows citizens to register vehicles on-line via the internet. This program has been on a steady increase and, as the state perfected its online renewal process, we have seen accelerated growth in the area. As always, all of the staff in the Excise Office will continue to be here for you with our friendly smiles and excellent customer service.

Respectfully submitted,

Barbara Fagnant,
Excise Office

<u>2021</u>	<u>2020</u>	<u>2019</u>
EXCISE TAX COLLECTED:	EXCISE TAX COLLECTED:	EXCISE TAX COLLECTED:
Total Vehicle Excise..... \$7,140,355.83	Total Vehicle Excise..... \$6,205,585.01	Total Vehicle Excise..... \$6,333,745.89
Boat Excise..... \$34,573.30	Boat Excise..... \$28,718.35	Boat Excise..... \$31,970.50
TOWN FEES COLLECTED:	TOWN FEES COLLECTED:	TOWN FEES COLLECTED:
Automobile..... \$92,260.00	Automobile..... \$70,134.00	Automobile..... \$59,378.00
Boat..... \$1,329.00	Boat..... \$836.00	Boat..... \$1,157.00
Snowmobile..... \$466.00	Snowmobile..... \$439.00	Snowmobile..... \$462.00
ATV's..... \$279.00	ATV's..... \$23.00	ATV's..... \$293.00
Total Revenues..... <u>\$7,269,263.13</u>	Total Revenues..... <u>\$6,305,945.36</u>	Total Revenues..... <u>\$6,426,986.39</u>



Photography by Town Staff

Report from the

TOWN ASSESSOR

To the Town Manager, Town Council, and Citizens of Scarborough:



Nicholas Cloutier

Town Assessor

This year the tax rate was set at \$14.86 per thousand dollars of value based on a taxable valuation of \$4,727,230,976 for real and personal property as of April 1, 2020. This is an increase in taxable valuation of \$30,769,600 from 2019 or 0.66%. The 2020-2021 total tax levy was \$70,246,652.

The total number of taxpayers who qualified for the State of Maine Homestead Exemption in 2020-2021 was 5,149 resulting in a savings of \$371.50 in property taxes. The total number of Veterans and Widows of Veterans qualifying for the Maine Veteran's Exemption was 583 resulting in a tax savings of \$89.16. In order to qualify for these exemptions' taxpayers must meet requirements noted on the applications and submit them to the Assessor's Office by April 1st.

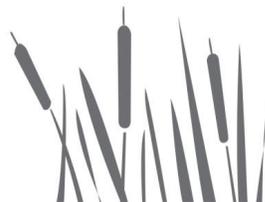
The 2020-2021 Tax Year was the 13th year of the Town's Senior Property Tax Reimbursement program. 373 applications were approved for a total refund of \$271,833.19. This year, Town Council raised the maximum benefit amount from \$600 to \$750. In order to qualify for this reimbursement, you need to be 62 years of age, a ten-year resident of Scarborough and the Federal Adjusted Gross Income for adults in the household cannot exceed \$50,000. All Scarborough citizens are encouraged to call or visit our office so that we can determine if you qualify for any exemption and

assure that the proper forms are completed in a timely manner.

Our staff is available to all citizens for any questions you may have concerning your valuation and property tax.

Respectfully submitted,

Nicholas Cloutier, CMA,
Town Assessor



Report from the

PURCHASING DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

The Town of Scarborough's Purchasing Office is responsible for procuring goods, services and construction for all Town Departments as well as administering bids and purchasing contracts. Created in 2005, the Purchasing Office collaborates with all departments to streamline the bidding and purchasing processes for the Town.

During fiscal 2021, Purchasing initiated and secured bids for numerous Town and School projects including:

- Plow Cab & Chassis and Gear for Public Works
- Fire Department Interior and Exterior Painting
- Fire Department Gear Washer
- Fire Department Quint Aerial Apparatus
- School Department Work Truck
- Heating Oil's Bid and Utility Contracts
- Community Survey RFP
- Phillips Brook Stream Restoration Project
- Police Cruisers
- Police Ammunition
- Utility Tracking/Solar Conversion
- Gas and Diesel and heating fuel contracts

As with all Departments this past year, the Purchasing Department has had to adapt and refine their duties and needs accordingly. We look forward to assisting the Town in all capacities for future contracts and combined purchasing power.

Through the Town of Scarborough's online website, businesses can utilize both the Vendor Self-Service Web Portal at <https://scarborough.munisselfservice.com/> and our Electronic Bidding Portal at

<http://www.scarboroughmaine.org/departments/finance/purchasing/>

Procurement of goods and services plays a critical role in government and the Purchasing Department continues to assure fairness in the procurement process while continuing to provide the highest quality of products at the most economical price. It is our goal to reduce costs and improve processing times for purchases and create a more transparent procurement process, not only within Purchasing but with local departments and our regional neighbors.

Respectfully submitted,

Kimberly Morrison,

Purchasing Specialist

Report from the

TAX COLLECTIONS OFFICE



Lisa Saulle

Deputy Tax Collector

To the Town Manager, Town Council, and Citizens of Scarborough:

The following is the annual report from the Scarborough Tax Collection Office for the Fiscal Year July 1, 2020, through June 30, 2021. The following pages show the uncollected real estate and personal property taxes for this same period.

Respectfully submitted,

Lisa Saulle,

Deputy Tax Collector

Please visit the Tax Office for more information for on-line tax information visit: www.scarborough.me.us and navigate to the Accounting/Collections Web pages.

UNCOLLECTED REAL ESTATE TAXES OF JUNE 30, 2021

*** REPRESENTS TAXES PAID AFTER JUNE 30, 2021				
2011				
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 55.36
2012				
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 85.03
	RECORD, GEORGE	T003020	20 CRYSTAL LN	\$ 158.25
2013				
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 100.23
	RECORD, GEORGE, ESTATE OF	T003020	20 CRYSTAL LN	\$ 303.23
2014				
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	\$ 1,021.80
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 101.17
	KITCHEN, STEVE	T003029	29 MATTHEWS WAY	\$ 157.35
	RECORD, KAREN	T003020	20 CRYSTAL LN	\$ 308.70
2015				
	AMES, JOAN E	T003019	19 CRYSTAL LN	\$ 204.82
	DAVIS, ROBERT & BARBARA	T003010	10 DAVID DR	\$ 97.90
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	\$ 1,046.52
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 102.29
	KITCHEN, STEVE	T003029	29 MATTHEWS WAY	\$ 159.91
	RECORD, KAREN	T003020	20 CRYSTAL LN	\$ 315.14

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2021

2016				
	AMES, JOAN E	T003019	19 CRYSTAL LN	166.25
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	207.75
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	1,075.29
	MONTGOMERY, JOHN	T003008	8 DAVID DR	52.40
	OBRIEN, AMANDA	T003011	11 DAVID DR	195.90
2017				
	AMES, JOAN E	T003019	19 CRYSTAL LN	170.09
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	348.95
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	1,110.37
	MONTGOMERY, JOHN	T003008	8 DAVID DR	202.46
	OBRIEN, AMANDA	T003011	11 DAVID DR	200.76
	STUART, RANDALL	U031016	9 CHARLES CIR	341.93
2018				
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	301.22
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	1,117.20
	FOSTER, ROBERT J	R099041	316 PLEASANT HILL RD	1,088.60
	FOSTER, ROBERT JOHN	R099040	312 PLEASANT HILL RD	797.40
	LECLAIR, PAUL	R026005D	134 ASH SWAMP RD	1,605.76
	MONTGOMERY, JOHN	T003008	8 DAVID DR	174.37
	STUART, BRENDA J	U031016	9 CHARLES CIR	2,682.86
	WILLIGAR, JUSTIN	T003028	28 MATTHEWS WAY	296.08
2019				
	14 WALDRON DRIVE LLC	U0302104	14 WALDRON DR	6,085.61
	90A PAYNE ROAD LLC	R052004A	289 PAYNE RD	3,412.22
	BAIZLEY, MARY ANN E	U033017	28 DUNSTAN LANDING R	2,468.47
	BARBOUR, LAURANCE	T001247	247 DEERWOOD ST	661.31
	BLOCK, ANN K	U004136	22 POWDERHORN DR	1,693.75
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	268.82
	BRADY, JOHN E JR	R0732022	5 CAMPERDOWN ELM DR	3,095.10
	CANGE, SUZANNE M	U024001B	272 PINE POINT RD	6,350.41
	CARRIGAN, TIMOTHY J	U026020	20 JASPER ST	1,771.22
	CHIN, JING NGEE & CHIN, CHUN OI	U043017	38 BLACK POINT RD	4,428.40
	COLPRITT, MATTHEW	R053002A	343 PAYNE RD	4,096.96
	CONCANNON, MICHAEL T	U048030A	6 APPLE TREE DR	3,842.36
	D3 INVESTMENTS LLC	R078012B	1 COMMERCIAL RD	3,443.63
	DESOUZA, MICHAEL	U043036A	6 WARD ST	94.43
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	354.69
	DWYER, JAMES	R039020	19 BRIDGES DR	2,688.34
	FOSTER, ROBERT J	R099041	316 PLEASANT HILL RD	3,289.45
	FOSTER, ROBERT JOHN	R099040	312 PLEASANT HILL RD	3,619.38
	FUTURE VISIONS REALTY LLC	U039044	370 US ROUTE 1	5,684.87

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2021

2019	GILMAN REAL ESTATE MGMT	U039049	341 US ROUTE 1	1,926.30	
	JOHNSON, SANDRA	T001245	245 DEERWOOD ST	119.67	
	LA PROJECTS LLC	U023088	3 LANE BY THE SEA	4,208.54	
	LECLAIR, PAUL	R026005D	134 ASH SWAMP RD	1,778.38	
	LYNCH, KENNETH R	U001110	20 VESPER ST	10,406.39	
	MACK, LOUIS CO INC	R036010A	118 RUNNING HILL RD	5,161.32	
	MACK, LOUIS CO INC	R036010	122 RUNNING HILL RD	1,635.53	
	MARQUIS, JULIE	U042015	27 IMPERIAL LN	3,602.82	
	MILLIKEN, IOLA M	R023014B	22 MITCHELL HILL RD	2,838.34	
	MONTGOMERY, JOHN	T003019	19 CRYSTAL LN	243.21	
	MULLEN, KATHY A	U021066	22 PILLSBURY DR	5,415.93	
	NUTE, EMERY S. JR	T001184	184 BALSAM ST	113.64	
	OSHER, BERNARD A REVOCABLE TRUS	U021049	11 PILLSBURY DR	22,244.86	
	PINER, MARIANNE	T002407	407 TOPAZ DR	399.89	
	QUIMBY, JANIS	R078015	120 PLEASANT HILL RD	3,251.78	
	SACO STREET REALTY LLC	R016003	96 SACO ST	1,924.52	
	SANSONETTI, MICHAEL	R028008K	31 GLENDALD CIR	3,776.28	
	STUART, BRENDA J	U031016	9 CHARLES CIR	3,943.30	
	THAYER DEVELOPMENT LLC	R023001A	138 BEECH RIDGE RD	3,322.59	
	TIBBETTS, RICHARD E	R055020	63 MUSSEY RD	3,324.10	
	WHEELER, HARRY A JR HEIRS OF	R019012A	GORHAM RD	1,312.86	
	WILLIAMS, PAUL E	R008013A	259 BROADTURN RD	2,373.04	
	WILLIAMS, STEPHANIE	R041017	41 BEECH RIDGE RD	1,617.18	
2020					
	14 WALDRON DRIVE LLC	U0302104	14 WALDRON DR	6,151.28	
	69 JONES CREEK DRIVE LLC	U022036	69 JONES CREEK DR	6,018.77	
	90A PAYNE ROAD LLC	R052004A	289 PAYNE RD	6,909.70	
	ALOFS, DAVID B & CARLENE E	U027403	5 WINDSOR PINES DR	5,262.56	***
	ALOFS, JEANNINE M	U004058	10 GUNSTOCK RD	355.84	***
	BAIZLEY, MARY ANN E	U033017	28 DUNSTAN LANDING R	4,948.14	
	BARBOUR, LAURANCE	T001247	247 DEERWOOD ST	708.26	
	BARSAMIAN, ANTHONY J SR	U016064	33 OLD NECK RD	6,775.68	
	BENNETT, NORMA	T003028	28 MATTHEWS WAY	166.05	
	BETA BEAR LLC	R093002	96 FOGG RD	1,476.58	
	BLOCK, ANN K	U004136	22 POWDERHORN DR	5,871.05	
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	271.17	
	BOUTET, LINWOOD & CECILE	U023078	106 EAST GRAND AVE	15,736.42	***
	BRACKETT, PHILIP L JR	R045003B	BROADTURN RD	1,566.05	
	BRADY, JOHN E JR	R0732022	5 CAMPERDOWN ELM DF	3,128.23	
	BRIDGES, LINDA S	U031046	8 BROADTURN RD	2,001.15	***
	BROWN, HENRY P	R022030A	175 BEECH RIDGE RD	6,809.19	
	BURGESS, JOHN M & MARY T	U002118	7 SHELL ST	2,991.34	***

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2021

2020	CANGE, SUZANNE M	U024001B	272 PINE POINT RD	6,347.73	
	CARRIGAN, TIMOTHY J	U026020	20 JASPER ST	3,557.69	
	CHAMBERLIN, PATRICIA L	U024042	285 PINE POINT RD	384.58	
	CHAPMAN, DAVID S	R003008	381 COUNTY RD	2,518.33	
	CHIN, JING NGEE & CHIN, CHUN OI	U043017	38 BLACK POINT RD	4,476.04	
	CLOUTIER, JOHN	R099023A	100 SPURWINK RD	7,422.90	
	COLPRITT, MATTHEW	R053002A	343 PAYNE RD	4,366.37	
	CONCANNON, MICHAEL T	U048030A	6 APPLE TREE DR	3,807.45	
	CONNOLLY, THOMAS & ELAINE	R103015	417 BLACK POINT RD	6,465.00	
	COYNE, MOLLIE D	U009038	75 WINNOCKS NECK RD	77.01	***
	CURTIS, ROBERT JAMES	R036008	112 RUNNING HILL RD	3,480.02	
	D3 INVESTMENTS LLC	R078012B	1 COMMERCIAL RD	6,956.91	
	DAVIS, STEFANIE	R019008	384 GORHAM RD	5,353.24	
	DBJ REALTY TRUST	R035019A	87 RUNNING HILL RD	184.23	***
	DESOUZA, MICHAEL	U043036A	6 WARD ST	132.58	
	DILL, RANDALL G SR	R018029	359 GORHAM RD	1,294.19	
	DIMICK, ROBERT E & JOYCE A	U001013	GREENWOOD AVE	1,593.50	
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	357.98	
	DPR PROPERTIES LLC	R062026	3 LINCOLN AVE	5,905.85	
	DURHAM, BRIAN N HEIRS OF	R0741427	27 TEAL POINT DR	5,151.11	
	DWYER PROPERTIES LLC	R0633009	3 SOUTHGATE RD 9	1,539.10	
	DWYER, JAMES	R039020	19 BRIDGES DR	2,717.03	
	EGAZARIAN, JOHN R ET AL	U001101	43 BAYVIEW AVE	6,642.63	***
	FOSTER, ROBERT J	R099041	316 PLEASANT HILL RD	3,324.68	
	FOSTER, ROBERT JOHN	R099040	312 PLEASANT HILL RD	3,582.06	
	FREEMAN, KEVIN D	U004139	28 POWDERHORN DR	6,265.50	
	FUTURE VISIONS REALTY LLC	U039044	370 US ROUTE 1	5,746.17	
	GILMAN REAL ESTATE MGMT	U039049	341 US ROUTE 1	5,383.71	
	GINN, CLIFFORD M	R102010A	62 MARION JORDAN RD	55,971.45	
	HAMILTON, PHILIP B	U050008	25 US ROUTE 1	2,408.97	***
	HATCH, JONATHAN M	R031008	106 HOLMES RD	5,921.32	
	HAYES, MICHAEL P	R041112	15 BUNKER HILL TER	6,102.53	
	HEATH, GEOFFREY S TRUST	R035009E	25 NEW RD	3,033.77	
	HOLMAN, EDWARD A	U039024	32 WILLOWDALE RD	2,110.53	
	HOWARD, STEVEN S	R022035E	142 HOLMES RD	2,237.52	
	KATANA CORP	U031083D	SUSAN AVE	701.69	
	KEBIWIL LLC	R078070A	137 PLEASANT HILL RD	4,770.41	
	LA PROJECTS LLC	U023088	3 LANE BY THE SEA	8,214.87	
	LAUCO LLC	R055008	7 BORDER RD	8,697.65	
	LECLAIR, PAUL	R026005D	134 ASH SWAMP RD	1,797.16	
	LIBBY, JEFFREY F	R035002A	111 RUNNING HILL RD	7,246.68	
	LORD, ALLYN L & BETTY D REVOCABLE	R014020	289 BEECH RIDGE RD	3,083.34	
	LYNCH, KENNETH R	U001110	20 VESPER ST	10,543.45	

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2021

2020	MARQUIS, JULIE	U042015	27 IMPERIAL LN	3,641.46	
	MCCORMICK, KEVIN	U048060	2 PARK AVE	2,011.43	
	MCMANUS BROTHERS PROPERTY LLC	U022118F	19 EAST GRAND AVE 15	748.43	
	MIKUZIS, TADAS	R066005	51 OLD BLUE POINT RD	1,576.09	
	MILLIKEN, IOLA M	R023014B	22 MITCHELL HILL RD	3,423.67	
	MLRE HOLDING LLC	U043033	254 US ROUTE 1	93.19	
	MONTGOMERY, JOHN	T003019	19 CRYSTAL LN	245.29	
	MORGAN GAVIN LLC	R018001	63 RUNNING HILL RD	1,674.08	
	MORIN, JOHN E	R025217	19 WOODFIELD DR	3,582.68	
	MULLEN, KATHY A	U021066	22 PILLSBURY DR	11,001.86	
	NAPPI, JOSEPH S	R032006	162 TWO ROD RD	4,710.56	
	OFLINN, MICHAEL C	U007040	16 BAYBERRY LN	449.48	***
	OHALLORAN, TIMOTHY A	U043701	243 US ROUTE 1 1	1,689.16	
	OSHER, BERNARD A REVOCABLE TRUS	U021049	11 PILLSBURY DR	22,486.40	
	PATEL, RUTANJU A	R015035	469 GORHAM RD	2,102.41	
	PEOPLES, ALAN & ELIZABETH	R098016	152 SPURWINK RD	3,921.88	
	PERRY, JONATHAN M	U011001	5 HIGHLAND AVE	2,006.05	
	PINE POINT HEIGHTS LLC	R023016	2 OTIS LILLEY DR	400.18	
	PINER, MARIANNE	T002407	407 TOPAZ DR	213.30	
	PIPER, ARLENE P	T002332	332 GARNET DR	488.79	
	POLLAK, DENIS	R024117	9 CARTER BROOK DR	4,129.29	
	QUIMBY, JANIS	R078015	120 PLEASANT HILL RD	3,210.46	
	RAABE, JENNIFER	U006113	22 ROBINSON RD	2,176.91	
	REYNOLDS, BLANCHE	R018028	365 GORHAM RD	1,237.91	
	ROBERTS, DOREEN	R045004	98 BROADTURN RD	1,492.63	
	ROBERTS, DOREEN A	R024003	249 BROADTURN RD	941.20	***
	SACO STREET REALTY LLC	R016003	96 SACO ST	1,944.89	
	SANBORN, LISA ANN	U047004	18 MAPLE AVE	1,628.65	
	SANSONETTI, MICHAEL	R028008K	31 GLENNDAL CIR	6,192.40	
	SCOTT, KATHLEEN F	U013009	53 CLAY PITS RD	3,484.60	
	SKILLINGS, TERRY	U002169	55 GREENWOOD AVE	4,968.89	
	SKOLFIELD, THOMAS G	U007032	9 WINNOCKS NECK RD	532.77	
	SOUTHGATE SELF STORAGE LLC	R063001	11 SOUTHGATE RD	11,529.64	***
	SPAULDING, ELIZABETH LIVING TRUST	R0901174	309 BLACK POINT RD 74	2,371.97	***
	STUART, BRENDA J	U031016	9 CHARLES CIR	3,985.63	
	SULLIVAN, RICHARD J JR	R073021C	1 SULLIVAN FARM RD	8,688.50	
	SUMMERWIND COTTAGE LLC	U001052	5 VIRDAP ST	480.33	
	TASSIE, KAREN A	U0111215	30 HORSESHOE DR	5,490.31	
	TELLIER, PHILIPPE	U0221227	9 EAST GRAND AVE 7	70.12	
	THAYER DEVELOPMENT LLC	R023001A	138 BEECH RIDGE RD	3,358.19	
	THOMPSON, DAVID	R019009A	388 GORHAM RD	2,536.16	
	THOMPSON, KENNETH E HEIRS OF	R004022	131 BURNHAM RD	3,635.36	
	TIBBETTS, RICHARD E	R055020	63 MUSSEY RD	3,283.56	
	WATERHOUSE, RICHARD S	R042002	22 WEST BEECH RIDGE R	2,932.35	
	WATERHOUSE, RICHARD S	R041015	49 BEECH RIDGE RD	2,036.41	
	WATERHOUSE, RICHARD S	R041014	51 BEECH RIDGE RD	1,599.34	
	WATERHOUSE, RICHARD S	R042002D	WEST BEECH RIDGE RD	251.29	
	WATERMAN, TROY W	R020007E	9 LITTLE BEAR RD	135.60	
	WHEELER, HARRY A JR HEIRS OF	R019012A	GORHAM RD	184.37	
	WILLIAMS, PAUL E	R008013A	259 BROADTURN RD	7,360.49	
	WILLIAMS, STEPHANIE	R041017	41 BEECH RIDGE RD	1,634.21	
	YUE, ELLEN L	U013007	55 CLAY PITS RD	565.22	
	ZHUANG, ZAILONG	R043205	9 HIDDEN CREEK DR	3,860.04	
	ZILKHA 2020 FAMILY TRUST	U019044	2 LIBRARY LN	26,342.51	

*** Represents Taxes Paid After June 30, 2021

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

1997	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	358.00
1998	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	922.98
1999	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	962.98
2000	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	983.74
2001	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	768.94
2002	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	789.52
2003	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	827.42
2004	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	1,300.50
2005	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	847.50
2006	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	861.00
2007	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL ROAD	\$	6,068.74
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	885.00
2008	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL ROAD	\$	5,694.71
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	911.25
2009	CREATIVE AWARDS	225 US ROUTE 1	\$	125.01
	GM POLLACK	600 ROUNDWOOD	\$	1,250.05
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL ROAD	\$	4,348.49
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$	8,235.99
	STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$	911.25
2010	ALL POINTS REALTORS	674 US ROUTE 1	\$	126.30
	AT & T	383 US ROUTE 1	\$	505.20
	CREATIVE AWARDS	225 US ROUTE 1	\$	252.60
	DR STEREO	695 US ROUTE 1	\$	34.10
	G M POLLACK	600 ROUNDWOOD DR	\$	505.20
	INNES PHOTO SERVICES	25 PLAZA DR	\$	7.46
	MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$	3,497.25
	MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$	202.08
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$	2,822.93
	STEARNS PROPERTY SERVICE	287 GORHAM RD	\$	947.25

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2011			
AT & T	383 US ROUTE 1	\$	526.95
ATTENTION TO EVERY DETAIL	3 SOUTHGATE RD	\$	40.93
CREATIVE AWARDS	225 US ROUTE 1	\$	266.35
DRAGON FIRE MARTIAL ARTS INC	154 PLEASANT HILL RD	\$	31.81
G M POLLACK	600 ROUNDWOOD DR	\$	526.95
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$	110.41
INNES PHOTO SERVICES	25 PLAZA DR	\$	525.77
MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$	1,369.99
MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$	214.23
MAINE AUTO DETAILING	9 WASHINGTON AVE	\$	136.05
MAINE EARTHMOVING INC	12 RUNWAY RD	\$	2,116.61
MAINE FLORAL CREATIONS	693 US ROUTE 1	\$	43.54
NCS LOGISTICS	3 SOUTHGATE RD	\$	40.93
PINE POINT PEDIATRIC & ADOLESCENT	6 PINE POINT RD	\$	285.90
PORTLAND AIR CONDITIONING INC	29 WASHINGTON AVE	\$	658.55
STEARNS PROPERTY SERVICE	287 GORHAM RD	\$	983.00
STIR CRAZY	183 US ROUTE 1	\$	392.74
TILE SOLUTIONS	7 SOUTHGATE BUSINESS PARK	\$	70.90
2012			
CREATIVE AWARDS	225 US ROUTE 1	\$	282.11
DR STEREO	695 US ROUTE 1	\$	43.37
IWORX INC / PREVAL DIRECT	51 US ROUTE 1	\$	2,400.41
KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$	558.11
LILLEY'S LIMOUSINE	25 ROSS RD	\$	41.99
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	1,450.97
MAIL AMERICA INC	6 US ROUTE 1	\$	282.11
MAINE COAST PROPERTIES	383 US ROUTE 1	\$	678.17
MAINE EARTHMOVING INC	12 RUNWAY RD	\$	2,241.71
ROVNER, RONALD MD	96 CAMPUS DR	\$	534.21
SEA SMOKE BBQ	183 US ROUTE 1	\$	351.11
SRAM CORP	151 US ROUTE 1	\$	440.81
THE SPECIFIC CHIROPRACTIC CENTER	51 US ROUTE 1	\$	696.11
WATERHOUSE TREE SERVICE	24 W BEECHRIDGE RD	\$	282.11
2013			
BROWN FOX PRINTING	253 US ROUTE 1	\$	412.65
CREATIVE AWARDS	225 US ROUTE 1	\$	331.42
CUSTOM HAWG PARTS	594 US ROUTE 1	\$	154.18
FARREN INSURANCE SERVICES	153 US ROUTE 1	\$	30.11
INNES PHOTO SERVICES	25 PLAZA DR	\$	783.38
KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$	656.36
LILLEY'S LIMOUSINE	25 ROSS RD	\$	49.31
LITTLE PAWS LLC	456 PAYNE RD	\$	168.95
LUXURY NAILS & SPA	201 US ROUTE 1	\$	198.49
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	1,707.98
MAIL AMERICA INC	6 US ROUTE 1	\$	331.42
MAINE COAST PROPERTIES	383 US ROUTE 1	\$	798.15
MAINE EARTHMOVING INC	12 RUNWAY RD	\$	1,733.09
MEAT HOUSE-LOPEZ, CHAFF & WIESMAI	450 PAYNE RD	\$	2,313.55
ROVNER, RONALD MD	96 CAMPUS DR	\$	112.82
SRAM CORP	151 US ROUTE 1	\$	519.00
TREELY UNI LANDSCAPE	262 BROADTURN RD	\$	412.66
VIKING RESTORATION	3 SOUTHGATE RD	\$	87.72
WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$	656.36
WATERMATIC IRRIGATION CO	21 WASHINGTON AVE	\$	259.05

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

2014	BARD INDUSTRIES	6 WASHINGTON AVE	\$	664.40
	COLPRITT, DANIEL	343 PAYNE RD	\$	30.95
	COMPUTERWORKS	450 PAYNE RD	\$	92.11
	CREATIVE AWARDS	25 PLAZA DR	\$	365.42
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$	166.10
	FARM FAMILY INSURANCE	89 MUSSEY RD	\$	18.12
	INNES PHOTO SERVICES	27 GORHAM RD	\$	874.29
	KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$	730.84
	LILLEY'S LIMOUSINE	25 ROSS RD	\$	48.32
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	1,008.68
	MAIL AMERICA INC	6 US ROUTE 1	\$	365.42
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$	1,765.19
	MAINE SHELLWARE	6 SCIENCE PARK RD	\$	67.95
	MAINE STREET LIVING	27 GORHAM RD	\$	223.48
	MIMOSAS SALON	29 GORHAM RD	\$	155.53
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$	42.28
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$	119.29
	SMITH AND SON EXCAVATING	86 PLEASANT HILL RD	\$	878.82
	SRAM CORP	151 US ROUTE 1	\$	576.82
	TRANING ROOM, THE	285 US ROUTE 1	\$	151.00
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$	457.53
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$	730.84
	XTREME AUDIO	695 US ROUTE 1	\$	45.30
2015	ALBY	20 SNOW CANNING RD	\$	77.45
	ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$	1,373.96
	CLIFF'S ANTIQUE MARKET	370 US ROUTE 1	\$	58.86
	COLPRITT, DANIEL	343 PAYNE RD	\$	63.51
	COMPUTERWORKS	152 US ROUTE 1	\$	94.49
	DIGITRACE CARE SYSTEMS	29 SPRING ST	\$	323.74
	DUMP GUY, THE	154 PLEASANT HILL RD	\$	30.98
	FASHIONGODS, THE	201 US ROUTE 1	\$	79.00
	FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$	53.44
	HAIR CRAFTS PLUS	618 US ROUTE 1	\$	87.11
	HALLOWED GROUND	287 GORHAM RD	\$	30.98
	HB EXOTICS	287 GORHAM RD	\$	30.98
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$	60.17
	HIGH RIDGE	10 SNOW CANNING RD	\$	77.45
	I STORE PHONE REPAIR	582 US ROUTE 1	\$	65.38
	INNES PHOTO SERVICES	27 GORHAM RD	\$	896.87
	JACKSON HEWITT TAX SERVICE	605 US ROUTE 1	\$	38.72
	KD LANDSCAPING CO	46 SACO ST	\$	384.92
	KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$	77.45
	KHIEVS ORIENTAL MARKET	243 US ROUTE 1	\$	77.45
	LILLEY'S LIMOUSINE	25 ROSS RD	\$	49.57
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	1,962.58
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	300.51
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	37.18
	MAIL AMERICA INC	6 US ROUTE 1	\$	374.86
	MAINE EARTHMOVING INC	12 RUNWAY RD	\$	1,810.78
	MIMOSAS SALON	29 GORHAM RD	\$	319.09
	OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$	43.37
	POWERWHEELS	93 MUSSEY RD	\$	187.43
	ROVNER, RONALD MD	400 ENTERPRISE DR	\$	122.37
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$	949.76
	THE SPA AT SCARBOROUGH	311 BEECH RIDGE RD	\$	41.85
	TIM BYRNE PHOTOGRAPHY	27 GORHAM RD	\$	94.49
	TRANING ROOM, THE	285 US ROUTE 1	\$	154.90
	TREELY UNI LANDSCAPE	262 BROADTURN RD	\$	469.35
	WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$	749.72
	XTREME AUDIO	695 US ROUTE 1	\$	46.47

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

2017		
ALBANO WASTE SERVICES	46 SACO ST	\$ 824.50
ALBY	20 SNOW CANNING RD	\$ 329.80
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$ 1,609.42
BEACH GLASS TRANSITIONS	306 US ROUTE 1	\$ 77.90
BROWN & MYERS INC	71 PLEASANT HILL RD	\$ 278.68
CASEIRO BURKE LLC	383 US ROUTE 1	\$ 50.29
CHOWDERHEAD'S	29 GORHAM RD	\$ 181.39
CHUBB INSURANCE	308 US ROUTE 1	\$ 123.68
COLPRITT, DANIEL	343 PAYNE RD	\$ 74.21
CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$ 34.63
CREATIVE CHILD & ADULT ARTS PROGR	152 US ROUTE 1	\$ 18.14
CULLIGAN		\$ 36.28
CUSTOM HAWG PARTS	594 US ROUTE 1	\$ 199.53
DIRIGO WHOLESALE	15 PLEASANT HILL RD	\$ 5.84
DUMP GUY, THE	154 PLEASANT HILL RD	\$ 36.28
ENCORE DANCE COMPANY	152 US ROUTE 1	\$ 18.14
ESTES CUSTOM BUILDERS	15 HOLLY ST	\$ 186.34
FASHIONGODS, THE	201 US ROUTE 1	\$ 92.34
FOCAL POINT MANUAL THERAPIES	7 OAK HILL TER	\$ 39.58
FOSTER, ROBERT J	312 PLEASANT HILL RD	\$ 42.87
FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$ 125.32
G M SPECIALTIES	1 COMMERCIAL RD	\$ 217.33
GARDNER, GEORGE DR	6 SCIENCE PARK RD	\$ 436.98
HAIR CRAFTS PLUS	618 US ROUTE 1	\$ 39.58
HALLOWED GROUND	287 GORHAM RD	\$ 36.28
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$ 240.75
KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$ 329.80
KING, LISA LMT	306 US ROUTE 1	\$ 24.74
LAKELAND RENTAL	8 US ROUTE 1	\$ 32.15
LANPHEAR ENTERPRISES, INC	15 HOLLY ST	\$ 41.23
LEVINE, ELAINE E	43 EAST GRAND AVE	\$ 65.96
LILLEY'S LIMOUSINE	25 ROSS RD	\$ 57.72
LOTS FOR TOTS	152 US ROUTE 1	\$ 42.87
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$ 2,298.71
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$ 351.24
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$ 42.87
MAINE EARTHMOVING INC	12 RUNWAY RD	\$ 1,927.68
MAINE REAL ESTATE NETWORK	84 JONES CREEK DR	\$ 54.42
MIMOSAS SALON	29 GORHAM RD	\$ 374.32
MOBILE HOME BROKERS	700 US ROUTE 1	\$ 56.07
NORTHEAST CONCRETE	7 BORDER RD	\$ 1,995.29
PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$ 263.84
PLEASANT HILL STORAGE INC	8 PLEASANT HILL RD	\$ 219.32
POWERWHEELS	93 MUSSEY RD	\$ 219.32
ROCCO LEO MASONRY	7 BRIDGES DR	\$ 1,098.23
ROY'S SHOE SHOP	174 US ROUTE 1	\$ 67.61
SANDBAGGERS	13 WASHINGTON AVE	\$ 549.12
SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$ 1,202.12
SCARBOROUGH GARDENS	90 BROADTURN RD	\$ 36.28
SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$ 24.71
SOUTHERN MAINE BRAZILIAN JIUJITSU	605 US ROUTE 1	\$ 82.45
TAPLEY STORAGE	15 HOLLY ST STE 106	\$ 329.80
TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$ 2,908.84
TREELY UNI LANDSCAPE	262 BROADTURN RD	\$ 549.12
US PROCESS SYSTEMS	11 WASHINGTON AVE	\$ 4,122.50
VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$ 107.18
WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$ 877.27

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

2018			
A HANDFULL SALON	89 MUSSEY RD	\$	96.33
ABUNDANCE	20 SNOW CANNING RD SUITE 3	\$	329.80
ALBANO WASTE SERVICES	46 SACO ST	\$	824.50
ALBY	20 SNOW CANNING RD SUITE 1	\$	329.80
AT&T STORE	456 PAYNE RD	\$	343.89
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$	1,609.42
BEACH GLASS TRANSITIONS	306 US ROUTE 1	\$	247.35
BOUCHER, GUY & KATHY	BAYLEYS SITE 555	\$	255.60
BURR SIGNS	40 MANSON LIBBY RD	\$	20.61
CHUBB INSURANCE	308 US ROUTE 1	\$	123.68
COLPRITT, DANIEL	343 PAYNE RD	\$	82.45
CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$	82.45
CORCORAN, LAUREN & DOUGLAS	BAYLEYS SITE 623	\$	329.80
CUSTOM HAWG PARTS	594 US ROUTE 1	\$	199.53
DOW, CORY	BAYLEYS SITE 290	\$	329.80
DUMP GUY, THE	154 PLEASANT HILL RD	\$	36.28
ENCORE DANCE COMPANY	152 US ROUTE 1	\$	18.14
ESTES CUSTOM BUILDERS	15 HOLLY ST	\$	186.34
EXPERT STAFFING	51 US ROUTE 1	\$	32.98
FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$	125.32
G M SPECIALTIES	1 COMMERCIAL RD	\$	438.63
GATEWAY TITLE OF MAINE	25 SPRING ST	\$	39.58
HAIR CRAFTS PLUS	618 US ROUTE 1	\$	79.15
HALLOWED GROUND	287 GORHAM RD	\$	36.28
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$	240.75
I STORE PHONE REPAIR	582 US ROUTE 1	\$	61.01
INGALLSIDE INC	1 SCOTTOW WAY	\$	61.01
JADA	20 SNOW CANNING RD SUITE 2	\$	329.80
JZ MEDICAL INC	700 TECHNOLOGY WAY	\$	2,209.97
KD HOLDINGS LLC	46 SACO ST	\$	1,404.95
KEN LITTLE BOAT STORAGE	16 MAIETTA DRIVE SUITE 2	\$	329.80
KING, LISA LMT	306 US ROUTE 1	\$	24.74
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	2,298.71
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	351.24
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	42.87
MAINE COAST CANDLE	285 US ROUTE 1	\$	26.38
MAINELY WRAPS	360 US ROUTE 1	\$	544.17
MAJOWICZ, ROD & NICOLE	BAYLEYS SITE L2)*	\$	329.80
METCALFE, CHRISTOPHER	WILD DUCK SITE 26	\$	148.41
MIMOSA SALON	201 US ROUTE 1	\$	374.32
MOBILE HOME BROKERS	700 US ROUTE 1	\$	56.07
MUTTY PAWS	411 PAYNE RD	\$	28.73
NORTHEAST CONCRETE	7 BORDER RD	\$	1,995.29
PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$	527.68
POWERWHEELS	93 MUSSEY RD	\$	219.32
PROJECT COOLER	10 SNOW CANNING RD	\$	329.80
PROJECT QUONSET HUT	10 SNOW CANNING RD SUITE 9	\$	329.80
ROCCO LEO MASONRY	7 BRIDGES DR	\$	1,098.23
ROGENSKI, JOHN & AMY	BAYLEYS SITE H13	\$	329.80
ROY'S SHOE SHOP	174 US ROUTE 1	\$	67.61
RUHLAND, KATRINA & CARL	BAYLEYS SITE 351	\$	329.80
SANDBAGGERS	13 WASHINGTON AVE	\$	549.12
SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$	1,202.12
SCARBOROUGH CAR WASH	14 OAK HILL TER	\$	420.49
SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$	75.85
SOEST, JENNIFER & JOSEPH	BAYLEYS SITE H18	\$	244.05
STUDLEY, LEROY	10 BEECH RIDGE RD	\$	219.32
TAPLEY STORAGE	15 HOLLY ST STE 106	\$	329.80
TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$	824.50
TRAFFIC JAM	9 HAIGIS PKWY	\$	15.14
UPPER LEVEL	10 SNOW CANNING RD SUITE B	\$	329.80
US PROCESS SYSTEMS	11 WASHINGTON AVE	\$	4,122.50
VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$	214.37
WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$	877.27

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

2019			
21 TAPS	185 US ROUTE 1	\$	735.00
A HANDFULL SALON	89 MUSSEY RD	\$	220.50
ALBANO WASTE SERVICES	46 SACO ST	\$	735.00
ALTERATIONS & MORE LLC	128 US ROUTE 1	\$	294.00
ANJONS	521 US ROUTE 1	\$	1,859.55
AT&T	456 PAYNE RD	\$	514.50
ATLANTIC FAMILY HEALTH	51 US ROUTE 1	\$	367.50
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$	1,434.72
AUDIO D & FINETONE	152 US ROUTE 1	\$	80.85
BEACH GLASS TRANSITIONS	27 GORHAM RD	\$	220.50
BEST MAINE BEACH PROPERTIES	15 HOLLY ST	\$	110.25
BONETTI, MIKE		\$	248.46
BOUCHER, GUY & KATHY		\$	221.97
CASTLE DISTRIBUTORS	137 PLEASANT HILL RD	\$	209.47
CHALMERS INSURANCE GROUP	360 US ROUTE 1	\$	351.33
CHATIGNY, NATHAN		\$	242.55
CHUBB INSURANCE	308 US ROUTE 1	\$	110.25
CLAFFEY, THOMAS		\$	54.39
COASTAL APPRAISAL	636 US ROUTE 1	\$	110.25
COLPRITT, DANIEL D	343 PAYNE RD	\$	73.50
CONNOLLY, EDWARD	3 CONNOLLY WAY	\$	73.50
CORCORAN, LAUREN & DOUGLAS		\$	294.00
CUSTOM HAWG PARTS	594 US ROUTE 1	\$	177.87
DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$	4,671.66
DIVERSIFIED APPRAISAL SERVICES	127 PLEASANT HILL RD	\$	286.65
ENCORE DANCE COMPANY	185 US ROUTE 1	\$	16.17
ESCO TECHNOLOGY LLC		\$	293.26
ESTES CUSTOM BUILDERS	15 HOLLY ST	\$	166.11
FASHION FLOORS	197 US ROUTE 1	\$	97.75
FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$	111.72
GARDNER, GEORGE DR	400 ENTERPRISE DR	\$	779.10
GATEWAY TITLE OF MAINE	25 SPRING ST	\$	35.28
GM SPECIALTIES	1 COMMERCIAL RD	\$	391.02
GOZONE FITNESS	360 US ROUTE 1	\$	367.50
GREEN CARE LANDSCAPE MANAGEMEN	125 PLEASANT HILL RD	\$	56.33
HAIR CRAFTS PLUS	618 US ROUTE 1	\$	70.56
HALLOWED GROUND	287 GORHAM RD	\$	32.34
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$	214.62
HEROS JOURNEY	636 US ROUTE 1	\$	14.79
HIGH YIELD LABORATORIES	10 SNOW CANNING RD	\$	147.00
I STORE PHONE REPAIR	582 US ROUTE 1	\$	108.78
JABINE, WILLIAM III CPA	27 GORHAM RD	\$	20.58
JOHNSON, TODD & MELISSA		\$	294.00
JOYCE, JOHN & SUE		\$	294.00
KAPLAN, DEBORAH		\$	102.90
KD HOLDINGS LLC	46 SACO ST	\$	1,252.44
KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$	294.00
KINETICS SYSTEMS INC	3 GLASGOW RD	\$	510.09
L&L JEWELERS	426 US ROUTE 1	\$	72.09
LEVIATHAN TATTOO	582 US ROUTE 1	\$	294.00
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	2,049.18
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	313.11
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	38.22
MAINE COAST CANDLE	285 US ROUTE 1	\$	74.97
MAINE HITS LLC	6 LINCOLN AVE	\$	83.79
MAJOWICZ, ROD & NICOLE		\$	294.00
MARY MENARD, LADC	636 US ROUTE 1	\$	73.50
MCGONAGLE, MIKE		\$	373.38
METCALFE, CHRISTOPHER		\$	132.30
MICHAUD ACCOUNTING SOLUTIONS	7 OAK HILL TER	\$	110.25
MIMOSA SALON	201 US ROUTE 1	\$	333.69
MOBILE HOME BROKERS	700 US ROUTE 1	\$	49.98
MONTENERI, DENISE & SALVATORE		\$	16.35
MULLENS DRIVING SCHOOL	27 GORHAM RD	\$	97.02
NAIL PRO	605 US ROUTE 1	\$	38.22
NEW ENGLAND MOTOR FREIGHT	7 MANSON LIBBY RD	\$	687.96
NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$	110.25
NONESUCH OYSTERS	96 KING ST	\$	73.50
NORTHEAST CONCRETE	7 BORDER RD	\$	1,778.70
NVC FITNESS INC	700 GALLERY BLVD	\$	173.46

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

2019	ONE2ONE BODYSCAPES	25 PLAZA DR	\$	308.70
	PALLET COMPANIES INC	7 WASHINGTON AVE	\$	357.21
	PET LIFE LLC	200 EXPEDITION DR	\$	363.70
	PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$	470.40
	POULIN, LISA & DAVID		\$	156.70
	POWERWHEELS	93 MUSSEY RD	\$	195.51
	PRIME STORAGE SCARBOROUGH LLC	8 PLEASANT HILL RD	\$	294.00
	ROCCO LEO MASONRY	7 BRIDGES DR	\$	979.02
	ROGENSKI, JOHN & AMY		\$	476.28
	ROYS SHOE SHOP	174 US ROUTE 1	\$	60.27
	RUHLAND, KATRINA & CARL		\$	294.00
	SACO RIVER AUCTION CO	27 GORHAM RD	\$	73.50
	SALON 618 BEAUTY & BOUTIQUE	618 US ROUTE 1	\$	110.25
	SALON LOTUS	29 GORHAM RD	\$	110.25
	SANDBAGGERS	13 WASHINGTON AVE	\$	489.51
	SANDPIPER CHILDRENS CENTER	605 US ROUTE 1	\$	73.50
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$	1,071.63
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$	749.70
	SEACOAST TRUCKING	10 SNOW CANNING RD	\$	110.25
	SKUNK WORKS	10 SNOW CANNING RD	\$	294.00
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$	67.62
	STUDLEY, LEROY	10 BEECH RIDGE RD	\$	195.51
	TAPLEY STORAGE	15 HOLLY ST	\$	294.00
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$	735.00
	THE DUMP GUY	154 PLEASANT HILL RD	\$	32.34
	THE SCARBOROUGH EGG & I	183 US ROUTE 1	\$	1,002.54
	THERAPY WORKS	636 US ROUTE 1	\$	6.99
	TKS SMALL ENGINE	636 US ROUTE 1	\$	40.42
	TRAFFIC JAM	9 HAIGIS PKWY	\$	35.28
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$	124.95
	US PROCESS SYSTEMS	11 WASHINGTON AVE	\$	3,675.00
	US TELEPACIFIC	16 PLEASANT HILL RD	\$	12.74
	VILLARIS SELF-DEFENSE CENTER	25 PLAZA DR	\$	191.10
	VOKEY PAINTING	15 HOLLY ST	\$	35.28
	WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$	782.04
2020				
	101 MOBILITY	3 SOUTHGATE RD	\$	14.86
	A HANDFULL SALON	89 MUSSEY RD	\$	222.90
	ABSOLUTE HEALING	20 SNOW CANNING RD	\$	509.70
	ALBANO WASTE SERVICES	46 SACO ST	\$	743.00
	AMONGST THE STARS BODYWORK	27 GORHAM RD	\$	74.30
	AT&T		\$	1,787.66
	AT&T	456 PAYNE RD	\$	520.10
	AT&T	383 US ROUTE 1	\$	93.62
	AUDIO D & FINETONE	152 US ROUTE 1	\$	81.73
	BEACH GLASS TRANSITIONS	27 GORHAM RD	\$	222.90
	BEAR ESSENTIALS FITNESS	360 US ROUTE 1	\$	118.88
	BENOIT, JERRY & TIFFANY		\$	97.33
	BLUE BARN LLC	15 WASHINGTON AVE	\$	959.60
	BONETTI, MIKE		\$	304.63
	BOROUGH BARBERSHOP	456 PAYNE RD	\$	148.60
	BOUCHER, GUY & KATHY		\$	224.39

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

2020	CARLSON, AMANDA	15 HOLLY ST	\$	74.30
	CASCO BAY BUTTER COMPANY LLC	15 HOLLY ST	\$	77.27
	CASCO BAY KITCHENS AND BATHS	700 US ROUTE 1	\$	222.90
	CHANGING TIDES COUNSELING	636 US ROUTE 1	\$	21.34
	CHAPMAN CHIROPRACTIC CENTER PA	306 US ROUTE 1	\$	147.50
	CHATIGNY, NATHAN		\$	245.19
	CHUBB INSURANCE	308 US ROUTE 1	\$	111.45
	CLAFFEY, THOMAS		\$	54.98
	COASTAL APPRAISAL	636 US ROUTE 1	\$	111.45
	COASTAL REMEDIES	10 SNOW CANNING RD	\$	297.20
	COLPRITT, DANIEL D	343 PAYNE RD	\$	74.30
	CONNOLLY, EDWARD	3 CONNOLLY WAY	\$	74.30
	CORCORAN, LAUREN & DOUGLAS		\$	297.20
	COYNE WEBBER REAL ESTATE	89 MUSSEY RD	\$	111.45
	CUSTOM HAWG PARTS	594 US ROUTE 1	\$	179.81
	DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$	4,722.51
	DIRIGO ENTERPRISE LLC	137 PLEASANT HILL RD	\$	172.37
	EATON, DAN & SANDI		\$	55.72
	EAU CLAIR HAIR CARE	152 BLACK POINT RD	\$	179.94
	EMPOWER MASSAGE THERAPY	605 US ROUTE 1	\$	74.30
	ENCORE DANCE COMPANY	185 US ROUTE 1	\$	16.35
	ESTES CUSTOM BUILDERS	15 HOLLY ST	\$	167.92
	FASHION FLOORS	197 US ROUTE 1	\$	197.64
	FIRST LIGHT RESTAURANTS	185 US ROUTE 1	\$	743.00
	FIT4LIFE LLC	25 PLAZA DR	\$	282.34
	FRIDGEN CHIROPRACTIC CENTER	342 US ROUTE 1	\$	112.94
	GLOBAL BIOTECHNOLOGIES INC	19 RIGBY RD	\$	132.25
	GM SPECIALTIES	1 COMMERCIAL RD	\$	395.28
	GOLDEN THREAD DESIGNS	3 COMMERCIAL RD	\$	11.22
	GREAT EAST BUTCHER CO	450 PAYNE RD	\$	581.02
	GRIT STRENGTH & FITNESS	6 LINCOLN AVE	\$	297.20
	H&R BLOCK	426 US ROUTE 1	\$	93.62
	HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$	216.96
	HEROS JOURNEY	636 US ROUTE 1	\$	29.72
	HOUSE OF NAILS	152 US ROUTE 1	\$	214.53
	I STORE PHONE REPAIR	582 US ROUTE 1	\$	14.86
	INGERSOLL RAND COMPANY	52 US ROUTE 1	\$	766.03
	JABINE, WILLIAM III CPA	27 GORHAM RD	\$	41.61
	JEWELRY BY MIG LEMIRE	15 HOLLY ST	\$	29.72
	JOHNSON, TODD & MELISSA		\$	297.20
	JOYCE, JOHN & SUE		\$	297.20
	KANEKA PHARMA AMERICA LLC		\$	686.53
	KAPLAN, DEBORAH		\$	104.02
	KD HOLDINGS LLC	46 SACO ST	\$	1,266.07
	KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$	297.20
	KINETICS SYSTEMS INC	11 WASHINGTON AVE	\$	371.50
	KNOCKBOY LLC	145 PLEASANT HILL RD	\$	14.86
	L&L JEWELERS	426 US ROUTE 1	\$	135.23
	LEVIATHAN TATTOO	582 US ROUTE 1	\$	297.20
	LOTS FOR TOTS	21 HANNAFORD DR	\$	19.32
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	2,071.48
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	316.52
	MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$	38.64
	MAINE HITS LLC	6 LINCOLN AVE	\$	84.70
	MAINE REHABILITATIVE HEALTHCAR	306 US ROUTE 1	\$	646.41
	MAJOWICZ, ROD & NICOLE		\$	297.20
	MARY MENARD, LADC	636 US ROUTE 1	\$	74.30
	MCLAUGHLIN APPLIANCE SALES	7 BRIDGES DR	\$	22.29
	METCALFE, CHRISTOPHER		\$	133.74
	MICHAUD ACCOUNTING SOLUTIONS	7 OAK HILL TER	\$	55.72
	MIMOSA SALON	201 US ROUTE 1	\$	337.32
	MMP CONGENITAL HEART	71 US ROUTE 1	\$	5.38
	MOBILE HOME BROKERS	700 US ROUTE 1	\$	50.52
	MONTENERI, DENISE & SALVATORE		\$	301.66
	MR APPLIANCE	15 HOLLY ST	\$	74.30
	MUTTY PAWS	411 PAYNE RD	\$	74.30

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2021

2020	NAIL PRO	605 US ROUTE 1	\$	38.64
	NEW ENGLAND LANDSCAPING	109 PLEASANT HILL RD	\$	688.02
	NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$	111.45
	NONESUCH OYSTERS	96 KING ST	\$	150.09
	NORTHEAST CONCRETE	7 BORDER RD	\$	1,798.06
	NORTHEAST CONTRACTING SERVICES	4 COMMERCIAL RD	\$	74.30
	NORTHEAST TECHNICAL INSTUTUTE	51 US ROUTE 1	\$	48.37
	NVC FITNESS INC	700 GALLERY BLVD	\$	805.41
	OAK HILL THERAPEUTIC MASSAGE	7 OAK HILL TER	\$	74.30
	OGUIN, GWENDOLYN DO	20 MUSSEY RD	\$	29.72
	ORTHOPEAEDIC PHYSICAL THERAPY A	23 HANNAFORD DR	\$	309.09
	PAGE, MELISSA		\$	154.07
	PALLET COMPANIES INC	7 WASHINGTON AVE	\$	361.10
	PASSIONATE STITCHES	19 MILLBROOK RD	\$	38.64
	PATRICK JORDAN	20 SNOW CANNING RD	\$	297.20
	PERRAULT, DENISE		\$	148.60
	PET LIFE LLC	200 EXPEDITION DR	\$	71.33
	PORTLAND COMPUTER COPY INC		\$	81.73
	POULIN, LISA & DAVID		\$	297.20
	POWERWHEELS	93 MUSSEY RD	\$	197.64
	PRIME STORAGE SCARBOROUGH LLC	8 PLEASANT HILL RD	\$	297.20
	PRUITT, KATHY		\$	297.20
	RED DRAGON MARTIAL ARTS LLC	25 PLAZA DR	\$	193.18
	REID, KATHY		\$	148.60
	ROCCO LEO MASONRY	7 BRIDGES DR	\$	989.68
	ROY'S SHOE SHOP	174 US ROUTE 1	\$	60.93
	RUHLAND, KATRINA & CARL		\$	297.20
	SACO RIVER AUCTION CO	27 GORHAM RD	\$	74.30
	SALON LOTUS	29 GORHAM RD	\$	111.45
	SANDBAGGERS	13 WASHINGTON AVE	\$	494.84
	SANDPIPER CHILDRENS CENTER	605 US ROUTE 1	\$	74.30
	SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$	1,083.29
	SCARBOROUGH CAR WASH	14 OAK HILL TER	\$	757.86
	SCARBOROUGH DAY SPA	311 BEECH RIDGE RD	\$	81.73
	SCHWARTZ, CHRIS		\$	112.94
	SEACOAST TRUCKING	10 SNOW CANNING RD	\$	111.45
	SEACOAST VISION CARE	25 HANNAFORD DR	\$	918.35
	SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$	68.36
	SOUTHERN MAINE REMODELING	108 MUSSEY RD	\$	185.63
	STANTEC	482 BAYNE RD	\$	998.59
	STUDLEY, LEROY	10 BEECH RIDGE RD	\$	197.64
	STUDY HALL	27 GORHAM RD	\$	14.86
	SUN LIFE FINANCIAL	6 ASHLEY DR	\$	7.05
	TAPLEY STORAGE	15 HOLLY ST	\$	297.20
	TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$	743.00
	THE DUMP GUY	154 PLEASANT HILL RD	\$	32.69
	THERAPY WORKS	636 US ROUTE 1	\$	28.23
	TRACEY MASON PHOTOGRAPHY	27 GORHAM RD	\$	111.45
	TRAFFIC JAM	9 HAIGIS PKWY	\$	35.66
	TREYS PLACE	30 PLEASANT HILL RD	\$	74.30
	TURMEL, MARK		\$	10.51
	TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$	576.57
	US TELEPACIFIC	16 PLEASANT HILL RD	\$	23.78
	WARD, MATT ASSOCIATES	7 OAK HILL TER	\$	12.63
	WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$	790.55
	WATERLOGIC USA INC		\$	15.60
	WAYPORT INC		\$	28.23
	WILD DUCK PROPERTIES LLC	39 DUNSTAN LANDING RD	\$	194.67
	WORKFLOW CONCEPTS	7 OAK HILL TER	\$	39.66

Report from the

PLANNING DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the annual report for the 2021 fiscal year (FY21) on behalf of the Planning and Code Enforcement Department. Our department and staff serve the Town in a wide range of ways - from long range planning for growth, development, transportation, and natural resource conservation to development review, permitting, and building and construction inspection and oversight, as well as Piping Plover monitoring, GIS mapping, data content management and engineering services. All of these roles, responsibilities and initiatives are important to us and we work hard to be customer-friendly, professional, and proactive.



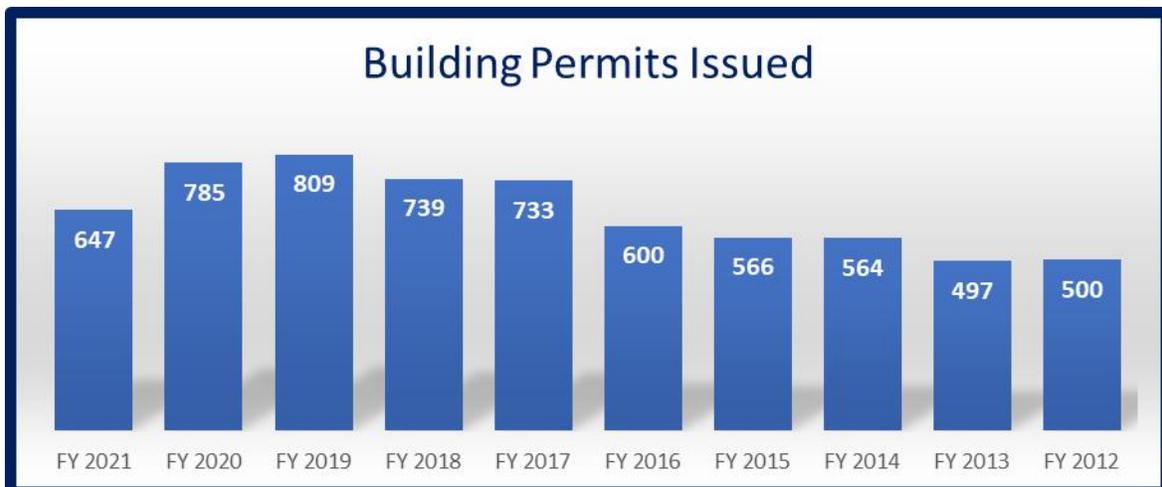
Jay Chace
Town Planner

This year we expanded our department’s capacity with the development of the Technical Division led by our Town Engineer and supported by the town’s Sustainability Coordinator and GIS & Project Administrator. The Technical Division is an internal restructuring of existing town positions to promote and encourage the sharing between all town departments the technical expertise and knowledge-base that the division staff have to offer.

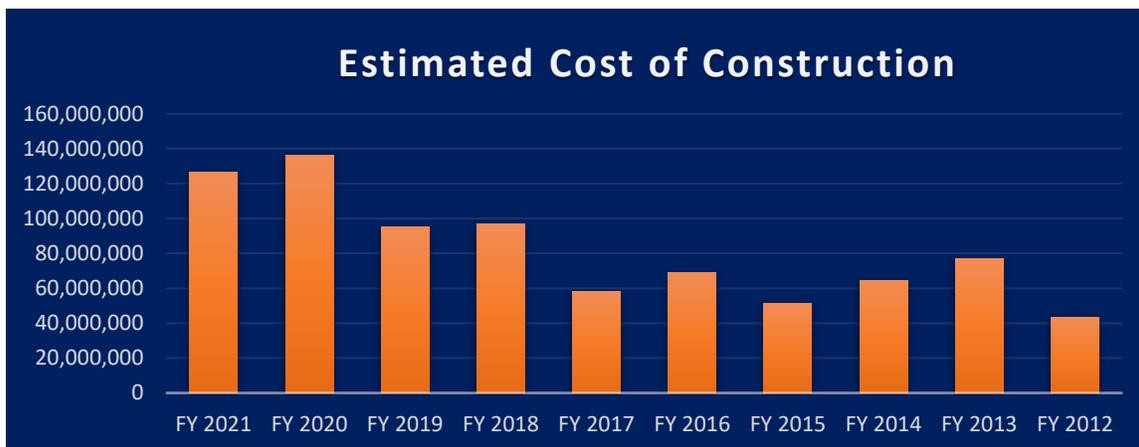
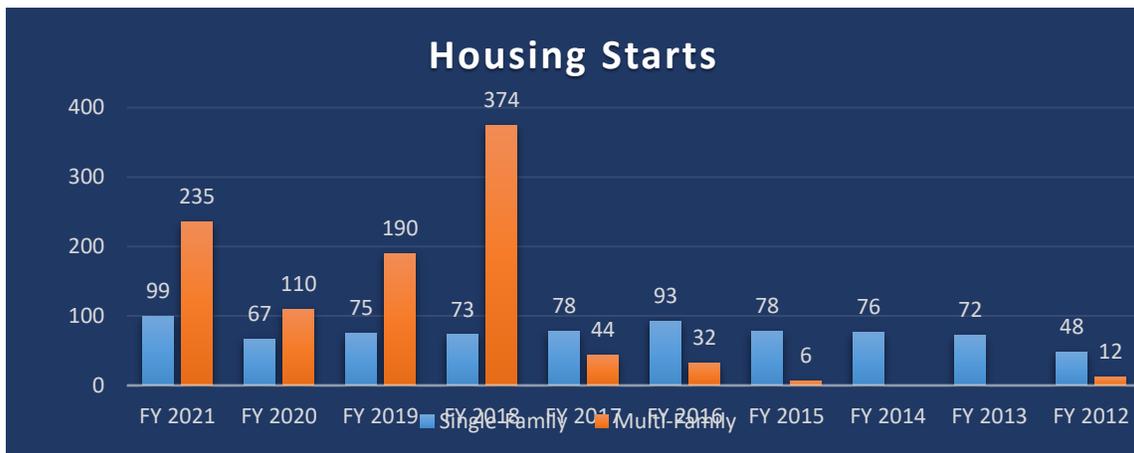
Given our wide-ranging work, we have a diverse, competent staff with a variety of skills organized under the different divisions. We are also closely aligned with the other Town departments and share staff with the Fire Department, Community Services and Public Works.

Zoning and Code Enforcement Division

Our Zoning, Code Enforcement, and Administrative staff work hard every day to ensure compliance with our building, life-safety, land use codes, and natural resource regulations, through our plans review, permitting, and inspection program. Our Zoning and Codes team is very active with a high volume of permitting, inspections and related assistance provided to applicants and the general public. As illustrated below, overall development activity is robust with 885 building permits issued in FY21. This year the community continued to experience strong growth in multi-family developments. Single-family development remained stable with over 99 new single-family building permits issued. The developments reviewed by the staff contributed to over \$126 million worth of new construction value occurring in FY19.



Planning continued:



In addition to the volume of construction and inspection activity, the town's Zoning Administrator manages the applications and administration of the Zoning Board of Appeals.

Planning Division

Similar to the volume of construction activity managed by our Zoning and Code Enforcement team, the Planning division directed a similar load of development review, planning studies, zoning efforts, and ordinance initiatives.

In particular, FY 2021 was defined by our department's efforts related to the Comprehensive Plan, development review, ordinance modifications, and transportation planning, and assisting the public. A sample of initiatives are highlighted below.

Key Initiatives and Accomplishments for FY 2020

- **Comprehensive Planning-** Working with the Long-Range Planning Committee & Town Council, the Town officially adopted the 2021 Town of Scarborough Comprehensive Plan. This was nearly four- year planning exercise that will help inform future policy and land use decisions.
- **Downs Re-Development-** Collaborating with the Downs development team, the State of Maine Departments of Transportation and Environmental Protection, various town Committees and Boards has helped to shape and refine the progress and development activity within the Downs development site. The efforts of these partnerships will continue to take shape throughout FY22.

In addition to these initiatives, the Town Planners and Engineer manages the Planning Board's Site Plan and Subdivision review process, which has included some significant development projects in FY21. Most notably:

Planning continued:

- **Commercial Development-** over 370,000 SF of new commercial space was approved for development.

Technical Division

The Technical Division, including the Town Engineer, Sustainability Coordinator and GIS & Project Administrator, provide multifaceted support and leadership to a number of diverse projects. Many of these projects they supported are identified in the various annual reports from other departments; however, I'd like to highlight a few items below:

- **Watershed Planning & Restoration-** The Technical Division continued to administer and implement the Phillips Brook Restoration Project, which is funded in part by a federal grant from the US Environmental Protection Agency and administered by the Maine Department of Environmental Protection (DEP). Stream improvements in a stretch of Phillips Brook near Payne Road were delayed in 2020 due to the Covid-19 pandemic. The Town released a request for proposals to complete restoration at the site in the spring of 2021. Unfortunately, construction costs exceeded the project budget. The Town worked with DEP to secure a project extension through 2022 in hopes that the construction climate will improve. Scarborough Public Works is scheduled to complete site work in the fall of 2021 in preparation for restoration work in 2022.
- **Federal Stormwater Permitting Compliance** - Scarborough's Clean Water Act permit requires certain activities that reduce polluted runoff. Because of this permit, some developments must provide an annual report to the Town that certifies the systems on the property that collect and treat runoff have been inspected and are working. In 2021, the Technical Division provided significant outreach to representatives of the 25 properties or developments that are required to submit annual reports. The education and outreach resulted in all property owners submitting annual reports for the first time since the requirement went into effect in 2009. The Technical division staff continue to work with property owners to ensure the necessary maintenance is complete.

I would like to thank and recognize all of our staff - Town Engineer Angela Blanchette; Zoning Administrator Brian Longstaff, Code Enforcement Officers Brian Dobson, John Loffey and Bruce Smith; Assistant Town Planner, Jamel Torres; Administrative Assistants Robin Dahms and Doreen Christ; Sustainability Coordinator Jamie Fitch; and GIS & Project Administrator, Micah Warnock - for their hard work, dedication, professionalism and innovation.



Respectfully submitted,

Jay Chace, Planning Director



Photography by Town Staff

Report from the

POLICE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Robert Moulton

Police Chief

It is with great pleasure that I submit the Annual Report of the Scarborough Police Department for Fiscal Year 2020-2021. This will be my final annual report as your police chief. While I will speak to that more specifically at the end of my report, please know that it has been an honor and a privilege to serve this community. It has been another busy year, and one filled with unusual challenges for us.

COVID-19

As I write this annual report, we are just beginning to emerge from the Covid 19 pandemic and are beginning to return to some sense of normalcy. This has been a situation unlike any that I have faced in my lifetime. During this fiscal year we learned how to conduct business remotely, as our building was for the most part shutdown to normal business. We had to learn how to interact with people on calls, during traffic stops, and in meetings in a whole different way.

Many people were working from home and while this helped us in terms of the amount of traffic on our roadways, the frustrations of not being able to mingle and socialize caused many people anxiety that resulted in additional calls for service. The ripple effect of the pandemic was also felt in many other ways. When shelters in other communities were forced to shut down, we began to see an upswing in our homeless population which created issues that we have not typically dealt with

in greater numbers. Operation HOPE was forced to shut down as we did not have the ability to meet with people in our facility and even if we could, very few resources were open and available to accept individuals.

As a result of the pandemic, many businesses had to completely change their means of providing services and products and others had to completely shut down. Unfortunately, a number of these business were unable to survive and I expect that the effects of this will be felt for years to come.

NATIONAL ISSUES

During this reporting period we dealt with the aftermath of the tragic death of George Floyd at the hands of the Minneapolis Police Department. This horrific event sent shock waves through our nation and into the streets of our local communities. In January, we all watched the unfolding insurrection at the United States Capitol. During these times we were asked difficult questions by members of our community. While I responded directly to individuals asking these questions, I thought it might be beneficial to share my thoughts on these issues with a larger audience.

At initial glance, the headline of defund the police is one that took me back. However, when looked at through a different lens, the issue is not about disbanding a police department but is more about looking at how the police operate and how and why police departments respond to some emerging issues and trends. Naturally I am biased, but I feel that we as an agency are constantly looking at, and adjusting our resources to best meet the needs of our community. I have asked each member of our department to adopt a 360-degree approach to how we operate. By that I mean that we should not simply do things today because that is how we did things yesterday. I encourage staff to look at new and more efficient means to accomplish our goals. I also expect them to view our operations from all different perspectives and to understand how our actions or lack thereof are seen and/or perceived by our residents. While I realize that this is a broad statement relative to all police departments, I would hope that people would take the time to evaluate our department on its own merits. I say that because the headline itself assumes that police departments are overfunded. While that may be the case in some places, I would not agree that is the case with our department. I feel that for a community of our size that has grown significantly over the last few years and is projected to continue on that trajectory, our department is quite lean. I can tell you that this town's administration and its elected officials have instilled a clear sense of "doing the best at providing the most with the least." I have been a department head for over 22 years and was involved in budget processes even prior to that.

Police continued:

I cannot think of a single year when the budget process started with anything other than the statement that this is a difficult year and we are going to need you to justify each and every line and bring your budget in with the least amount of increase that you can. I was born and raised here and have friends and family all over this community. The last thing that I want to do is burden them with any more tax dollars than are necessary. I also need to be able to look them in the eye and not be ashamed of anything that I have asked for in our budget.

Certainly, there isn't much question about our duty to protect life and property and I would agree that is, and should be, our main focus. We do this primarily through our team of officers that patrol the 54 square miles of territory that Scarborough encompasses. This is no small task given that a normal shift is two or three officers and a supervisor. Because our total complement is 40 officers, it is easy to misunderstand what our staffing looks like. First, I would point out that our patrol division consists of 18 patrol officers and 4 patrol sergeants. To some who have not worked in a situation that involves 24-hour coverage each and every day, this may need some explanation. If someone works in a claims processing division of an insurance company that works 9-5 on weekdays, saying you have a team of 22 might conjure up an image of a bank of 22 cubicles with people working on their claims. In our case, a team of 22 looks very different. If an officer were to work every shift for a year, that officer would work 2080 hours based on 52 weeks of a 40-hour work week. If you subtract from that an average amount of vacation (96), holiday (96), and sick time (48) that number is likely more in the 1840-hour range. This does not even consider bereavement leave, training time off shift, on the job injuries, or a number of other factors. To have one person on each shift (24 hours) for each day of the year (365 x 24) requires 8,760 hours. Even using these conservative availability numbers, it would take 4.76 officers to ensure one officer on every shift throughout the year. With four patrol Sergeants and 18 Officers, even if everything was perfect and there were no overlaps with people being in training, out sick, on vacation, etc. about the best that we can hope for is 3 officers and a supervisor on at any one time. With an area as large as Scarborough and the amount of calls, accidents, traffic enforcement etc., and the continued growth that we have experienced, it is getting more and more difficult to meet these needs.

Aside from our patrol teams, we have a number of other people who are assigned to different responsibilities. Since patrol officers do not have either the time or in some cases the additional training to deal with more complex cases, they are supported by our detective division which consists of a Sergeant and 5 individuals with specific training and experience. Each of these folks get assigned and collaborate on cases but also manage specific areas of expertise. The Detective Sergeant assigns all cases, monitors progress, handles FOAA requests, provides press releases. The Detective Sergeant also serves as our court officer, which involves submitting cases to the District Attorney's office for review, being the liaison between the courts and the department as well as attending each of the departments court dates and scheduling the officers for trial. One of our detectives is a polygraph operator. When the State of Maine started requiring all law enforcement officers to be polygraphed prior to going to the academy we chose to send one of our detectives to become trained and certified as a polygrapher. This allowed us to have an operator for our own criminal investigations but also made it possible for us to administer the required polygraph on our new officer and reserve officer candidates. This was a benefit to us as we did not have to work around the schedule of another agency and then pay that agency for the service. With the operator in place we were able to generate annual revenues by administering exams for other agencies. Another one of our detectives is highly trained and experienced with video forensics. In today's world this is very important as many stores and homes have security cameras that can be very valuable in criminal cases. The downside is that many of these cameras are relatively poor quality. The ability to enhance the video and / or seek out particular segments of a lengthy video is a tremendous asset. While I cannot discuss the facts of a recent homicide here in town, as it has yet to go to court, I can tell you that retail and homeowner videos were very important. Another of our detectives has had specific training relative to sexual abuse involving both adults and children. These cases can be very delicate and deserve the attention of an experienced investigator who understands the trauma of these events that can sometimes haunt people for a lifetime. We also have a detective that has specialized training in evidence collection, preservation, processing, and storage. This piece is vital to many of our cases and requires a single point of contact to safeguard and maintain a chain of custody that will stand up to the rigors of a criminal trial. Lastly, we have a detective that splits his time between the detective bureau and lending assistance to our special enforcement group.

The Special Enforcement group has a Sergeant that oversees this team and also backfills patrol supervision shifts when needed. There is one full time officer assigned and the shared position with the detective bureau that I mentioned earlier. The special enforcement team handles whatever the issue of the day is. If we are having burglaries in a certain area they may be in plain clothes doing surveillance. If we are having traffic complaints in a certain area, they may be in uniform performing targeted traffic enforcement.

Police continued:

If we are working a special investigation in to drug activity, human trafficking, or a number of other issues, they will be assigned there. I refer to this group as the "somebodies". When somebody needs to do something about an issue...they are the somebodies.

We also have an officer assigned to the High Intensity Drug Trafficking Area (HIDTA). The HIDTA task force is composed of members of federal, state, and local agencies who work collaboratively on long term drug investigations throughout the New England states. These investigations generally target major dealers who are providing a flow of very dangerous drugs into the State of Maine. This position is supported through asset forfeiture funds that come as a result of these investigations. Our long-term association with HIDTA also led to a cooperative agreement naming the Town of Scarborough as its fiduciary and providing a revenue stream through a 5% fee. In the current budget the amount of revenue booked is \$242,500.

Another of our officers is assigned to the Maine Drug Enforcement Agency (MDEA). The entire salary and benefit package for this officer is reimbursed by the State of Maine. MDEA focuses on investigations that are generally shorter in duration and tend to target those who operate within the State of Maine and violate the laws thereof. Many times, the agents of the HIDTA and MDEA units work collaboratively in their efforts to dismantle drug operations.

Because I feel very strongly about communication and community outreach, we have a Community Resource Officer and 2 School Resource Officers. This group is overseen by a Sergeant who also backfills patrol shifts when necessary. Our community outreach includes working with Project GRACE, oversight of our Volunteers in Police Services group and the Police Explorers, as well as organizing community meetings, and gathering materials for dissemination to the public relative to current issues such as identity thefts etc.

During the summer, we use the school resources officers, and at times the community resource officer, to backfill patrol shifts and allow other officers to concentrate on the heavy volume of summer traffic that we experience. Recently a question has been asked about how the school resources are used. While I won't include all of the comments from school officials I can tell you that the response was overwhelmingly supportive of the work that they do.

During this past year we also hired a new position of Social Services Navigator. This has proved to be an invaluable addition to our department. In the past we have done a great job with going on a call and dealing with the immediate crisis but then are called away to go handle another call. The officers have not had the time, nor frankly the training to understand the specific needs of on-going issues and connecting them to the appropriate services. The navigator has written grants, worked collaboratively with Project GRACE and a number of other agencies and organizations. She has also been very effective at following up with people and keeping our officers abreast of the status of some of these situations. Being a social worker and having working relationships with our officers and dispatchers, she has also had the ability to connect with those who may be struggling over difficult calls. She has become an important part of our peer support team. In this reporting period, the navigator has authored a substantial grant, which brought in \$457,928 for the period from September of 2020 through May of 2021, with an additional \$457,928 for the period from May of 2021 through May of 2022.

With this funding in place we are able to continue our efforts with Operation HOPE, which has now placed over 530 individuals seeking help from substance use disorder. The grant also provided funding for some new initiatives which will provide limited safe sober living for individuals returning from treatment and getting reestablished. As a result of the grant, we were also able to initiate a Law Enforcement Assisted Diversion (LEAD) program which works with a number of stakeholders to include local business owners and the Cumberland County District Attorney's office. The program allows us to work with individuals that are identified as needing assistance with societal issues such as mental health, and homelessness. Scarborough Police Department is the first police department in the state to initiate a successful LEAD program.

In another new initiative, we used this grant to fund a documentary series on substance use disorder. The series started as an idea to involve students from Scarborough, Bath, Windham, Yarmouth, and Gorham. The students would be challenged to come up with age appropriate messages to inform school aged children about substance use disorder, the brain disease model of addiction, and healthy alternatives. This project developed in to the formation of a grass roots, student-based organization called Students Empowered to End Dependency (S.E.E.D.). The messaging that S.E.E.D. came up with turned in to a twelve-part documentary series called Voices of Hope: The Rugged Road to Recovery. The series was picked up by WGME, which aired the series on Saturday nights at 7 pm beginning in May 2021.

Police continued:

Finally, the grant supported a two-year Program Analyst position. Patrick Sugrue started at Scarborough Police Department as the Program Analyst in 2020, under the State of Maine Substance Use Grant. In this role he serves as one of the coordinators for Operation HOPE, while also tracking all of the statistical data. Patrick also provides recovery support as individuals who have accessed Operation HOPE move forward on their journey, helping participants work towards meeting their recovery goals. More recently, Patrick has served as one of the LEAD (Law Enforcement Assisted Diversion) Program case managers, supporting enrolled participants in connecting with referrals and resources to help address their identified unmet needs that led to their interaction with law enforcement.



Patrick is originally from Massachusetts, but has made Maine his home after arriving here and finding long term recovery. Patrick just celebrated 3 years of sobriety in June and was able to reunite with his 6-year-old daughter, Ellie, in March of 2021 after almost 5 years apart. Patrick recently got engaged on New Year's Eve to his fiancée, Elizabeth. The couple bought a house in Portland this past Fall. Patrick's hobbies include hiking, biking, swimming, and reading

In a separate initiative spearheaded by our Social Services Navigator, the Scarborough Police Department benefited from the work of an AmeriCorps Vista volunteer, through the Police Assisted Addiction and Recovery Initiative (PAARI). Sharon Vigue is volunteering to assist the Operation Hope team in conducting intakes and finding treatment options for people seeking recovery from substance use disorder. This includes forming rapport and trust with clients, which is at the base of the program's mission. Sharon also provides follow up with individuals once they are placed in a treatment program, to ensure a smooth transition for the client. She also makes periodic phone calls to individuals to reassess needs, provide resources, and receive feedback to implement into the program. Her additional roles include maintaining and growing community alliances and compiling new and updated resources for clients.



As a person in recovery from alcohol and drug addiction, Sharon finds the work she is doing to "mean the world to her." She is heavily involved in the recovery community and seeks ways to advocate for those in need. Sharon is currently working towards a Master's degree in Social Work, as a way to reach more people in need of resources and support. As a Veteran of the U.S. Navy, Sharon appreciates the need for social support, like mental health services and substance abuse. Sharon enjoys spending time with her service dog, Storm, and visiting family in Boothbay Harbor, Maine.

AmeriCorps member mission: To increase capacity-building efforts in organizations that assist underserved populations. We aim to provide and improve sustainable resources and programs in these areas to ensure that the programs continue. PAARI's mission is to support Police-led programs that serve people seeking recovery from substance use disorder.

We also have 10 dispatchers and 4 lead dispatchers who receive 911 calls for Scarborough, Old Orchard, and Buxton. The Town of Buxton has their own dispatch center and dispatches the calls once they have cleared the Public Safety Answering Point (PSAP) 911 process and our dispatchers have transferred the calls to them. For the Towns of Scarborough and Old Orchard our dispatchers provide PSAP as well as full Police, Fire, and EMS dispatch services. The dispatchers are also on duty all hours of the day and night. The Town of Scarborough receives annual revenues to provide these services for the other communities. In the current year, this amounts to \$383,955.



The Town of Scarborough has a Marine Resource Officer who serves as both a Harbor Master and Shellfish Warden. This officer is specially trained to deal with a working waterfront. Aside from the enforcement and regulation of shellfish areas, the officer is also responsible for the management of the harbor moorings and pier functions. These generate annual revenues for the town. This year the harbor and pier revenues were booked at \$11,000. The officer provides similar harbor master only services to the Town of Cape Elizabeth. This generates an additional annual revenue to our town, which is \$5,877 in the current year.

Police continued:

We also have an Animal Control Officer who deals with all animal calls and issues in our community. During this fiscal year we entered in to an agreement with the City of Westbrook to share this position for half of the salary and benefit package.

As I hope you can see, I feel strongly that we do in fact maximize the use of our staff and I truly feel that we are not oversized for the services that we are providing. I can appreciate the sentiment that we should not be responsible for everything but the reality is that we often find ourselves with no choice. I would be the first one to tell you that we should not be in the business of finding treatment for folks suffering from substance use disorder. At the same time, when people were dying in record numbers and nobody else was stepping up to solve the problem, we felt the need to respond. This need to respond led us to create Operation HOPE, our Heroin Opioid Prevention Effort. Operation HOPE has partnered our officers in the field with experts in treatment and recovery services so that when we meet a person struggling with substance use disorder (SUD) we are able to connect them with the help they need. To date we are proud of the role our department has played in helping to place over 530 people in treatment programs all without the use of tax dollars. I will admit that part of our motivation was a result of repeated calls to our retail stores for people shoplifting to support their disease. By helping these people find help in dealing with their disease we were also trying to decrease the numbers of people that we were dealing with for these thefts. I also would agree that the police shouldn't need to be social workers, but again, when we are faced with ongoing situations that require our officers to respond time and time again, I feel it is in our best interest to try to help them solve the problem as opposed to just responding over and over. So while it may not be our job, until there are other programs or resources in place, we are left to deal with the results if we don't assist. I like to think of it like a band aid. We can keep putting them on each time the old one gets soaked but wouldn't it really be better if we could determine the cause of the bleeding instead.

I truly apologize for the long-winded report but I wanted to share what I think are important insights into the department that serves and protects this wonderful community.

In closing, I would like to thank Town Manager Tom Hall and the Town Council for the support that they have given us, both as a department and also a community. As always, I need to give special thanks to Fire Chief Mike Thurlow, Public Works Director Mike Shaw, Community Services Director Todd Souza, and all of the other department heads with whom we work every day.

I would also like to take the opportunity to thank all the department's full and part time employees, volunteers, and supporters for all of the time, hard work, and dedication that you invest in our community to ensure that it remains a wonderful place to live and work.

Finally, I would like to share some parting thoughts, which I recently provided to the Scarborough Leader.

Retirement

It seems that just yesterday I didn't even recognize that word, but alas, the day has come. As I prepare to leave a career that I have had for over 44 years, I have been overwhelmed by the kind words and well wishes of so many people. I have heard the term bittersweet tossed around from time to time but had not really thought about what that meant. I now realize what it means is to look forward to a life without a schedule, a constant connection to a cellphone, or a razor, while at the same time, realizing how much I will miss the connections with people. Bittersweet.

I will dearly miss the men and women that I am so proud of that currently work as officers, dispatchers, and support staff, as well as so many that have filled those various positions over the years. I can't thank them enough for their support, friendship, and efforts to provide the best possible service to our residents.

I will miss the day to day interactions with my friend Chief Thurlow and his crew from the Fire Department. The new shared facility has brought us closer together and increased the collaborative efforts on behalf of a town that we both dearly love.

I also can't say enough about all of the other town and school department employees, past and present that we have formed close working relationships with. It has been said many times before but I can honestly tell you that I have never seen a group of departments with such "can do" attitudes and with such a willingness to do whatever it takes to help each other.

Police continued:

I have had the distinct pleasure of working for two great Police Chiefs in John T. Flaherty and Hollis G. Dixon. These two men could not have been more different, but each had very special qualities that gave great value to both the police department and the community. I have the utmost respect for both of these great men and thank them deeply for all they did for me.

I have also been fortunate to work with three very supportive and effective Town Managers. Carl Betterley, Ron Owens, and Tom Hall are all men of great character and wisdom, who have not simply been good managers, but who were also great mentors and became good friends as well.

To my wife Susan, my sons, Chris and Jon, the rest of my family and extended family both here on earth and those in heaven, I cannot overstate my appreciation for your patience, support, and love as I have travelled this journey. I love you all and look forward to spending more quality time with each of you.

In addition to my life at home and work, I am also lucky enough to have the greatest group of friends that any person could ask for. There is no way that I could list all of them but I feel truly blessed to have such a variety of friends and connections from all walks of life.

While I am fortunate to be retiring to the lake where my parents owned property since before I was born, my heart will always live in Scarborough, where they also built the house that I grew up in. There is so much to love about Scarborough. It is where I was born, where I went to school, where I lived most of my adult life with my own family, where I spent time with friends and members of the community, where I enjoyed the neighborhoods, the farmland, the beaches, the ocean, and the racetrack. It is also where I spent 44 years trying to do the best that I could to protect and serve the community and the people that I care so deeply for. When I took this job, I said I wanted to help people. My goal was to make a difference. I hope that I have accomplished that.

In everyone's life there are times of sadness and difficulties and particularly in the crazy world that we live in today, I know that there will be some discouraging times. I will leave you with the advice of my beloved mom. "Smile, it doesn't cost a cent"

As I prepare to leave, I will not say goodbye as I will be coming back often and hope to get the chance to visit with many of you when I do. I wish you all a safe and happy summer and beyond.

God bless you all and thank you for allowing me the honor and privilege of serving this great town as a police officer and your police chief.



Respectfully submitted,

Robert Moulton,
Chief of Police

Report from the

HARBOR MASTER/ MARINE RESOURCE OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the annual report as the Harbor Master for the Town of Scarborough for the year ending in June of 2021. I assumed this position in mid-July. I am really excited about this new challenge. I have been employed as a full-time police officer with the Scarborough Police Department since 1988. Most recently serving as a patrol sergeant. Assistant Harbormaster Randy Richardson remains serving part time. He is retired from the Portland Police and is an Assistant Harbormaster in Portland. He is a certified diver and his skills and knowledge are a great asset to the Town.

Both Randy and I attended training with the Department of Marine Resources and became certified Municipal Selfish Wardens. We will both be attending Harbor Masters school shortly. We attend training with the Fire Department. I would like to mention the fire department, especially the men and women Engine 4, have been outstanding to work with.

I also serve as the Harbor Master for the Town of Cape Elizabeth. A duty I enjoy very much. Some of my other responsibilities are overseeing the Co-Op and patrolling The Pine Point area.

For the past twelve months we have conducted approximately 67 shellfish courtesy checks. We have also removed hazards from the waters and maintained the Piers.

I plan to continue to promote safety on the waterfront and the conservation of the great resources our waterfront gives us. Please feel free to stop by my office in Pine Point to say "Hi".

Respectfully submitted,

Eugene F. O'Neill

Harbor Master



Photography by Town Staff

Report from the

SHELLFISH CONSERVATION COMMISSION

To the Town Manager, Town Council, and Citizens of Scarborough:

I submit this report for the 2021 year with happiness.

The 2021 clamming season is proving to be another historic year on the clam flats of Scarborough. Both commercial and recreational clam diggers alike have been taking advantage of the great clamming. Going to places to dig such as Ferry beach, Clay Pitts, and Jones Creek, there has been satisfying harvests all around. There was no red tide in the Scarborough River this year, and rainfall runoff pollution harvest closures have been sporadic.

The Scarborough Shellfish Conservation Commission has been working to survey the clam flats to help conserve this valuable resource for the future. Clam harvesters have been working to trap invasive green crabs which are detrimental to the delicate ecosystem found in Scarborough's estuaries. The commission continues to work other nearby shellfish programs in order to stay updated on best management practices for our dynamic resource.

The great health of the Scarborough River is a work in progress that would not be possible without the work of many people and organizations. This success would not be possible without Tody Justice and the Scarborough Town Clerk's office, Friends of the Scarborough Marsh, the Shellfish Commission itself, and countless other individuals.

A special thank you goes out to the new Scarborough Harbormaster and Shellfish Warden, Mr. Eugene O'Neill.

I would like to kindly remind all people that the Scarborough shellfish resource is available to all. The Town Hall offers recreational day passes for clam digging in addition to yearly recreational licenses that both allow the license holder to harvest a peck of clams daily. Remember to adhere to all state and municipal regulations and children ages 16 and under may accompany recreational license holders for free!

Respectfully submitted,

Nathan Orff, Chairman



Photography by Town Staff

Report from the

ANIMAL CONTROL OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:



Chris Creps

Animal Control Officer

It is with great pleasure that I submit the annual report to the citizens of Scarborough for July 1, 2020 through June 30, 2021. This past year saw some major changes to the Police Department. While the department was trying to adjust to the COVID virus restrictions at the same time it was moving into the new building at 279 US Route 1. The COVID virus gave cause for disruption a majority of Town employees work hours. Various non-union employees were on limited work hours for nearly three months.

The Town of Scarborough and the City of Westbrook combined services of the animal control position. This is a yearly contract between the departments and a share in the salary of the Animal Control Officer. There will add to the call volume that the control officer receives and may cause a delay in response times. Calls may also be prioritized in regards to emergency to non-emergency response. So far this combined role with both departments seems to be working with very few problems.

Respectfully submitted,

Chris Creps
Animal Control Officer

Dog licenses 2020-2021:3600
Confirmed Rabies cases:.....None testing positive
Calls to service for 2020-2021..... 1579

<i>Marine Mammal Hotline</i>	<i>1-800-532-9551</i>
<i>Animal Control</i>	<i>207-730-4318</i>
<i>Scarborough Police Dept</i>	<i>207-883-6361</i>
<i>Maine Warden Service Gray Headquarters</i>	<i>207-657-2345</i>

Report from the

FIRE DEPARTMENT/ RESCUE UNIT/EMA

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the annual report of the Scarborough Fire Department, Scarborough Rescue Unit, and the Scarborough Emergency Management Agency for the fiscal year ending June 30, 2021. As is customary I have included a summary of the past year's activities and emergency calls for service for those that enjoy comparing the data from year to year in this report.

COVID-19 Pandemic

Anyone reading this report knows that the COVID-19 Pandemic changed life for not only every American, but for everyone worldwide. The pandemic caused all of us to modify how we worked, lived, and interacted with everyone we came in contact with. What many may not know is how severely it impacted, not only the Scarborough Fire Department, but all of America's first responders.

The Governor enacted a Civil State of Emergency on March 15, 2020 and it finally expired on June 30, 2021 after nearly 15 long months. During those trying times the town's first responders were key in our response and recovery from this pandemic. The dedicated men and women of the Scarborough Fire Department remained on the front lines responding to aid those infected with COVID-19 or stricken with other emergencies. This required extraordinary vigilance, the use of special personal protective equipment, and advanced decontamination techniques to keep the public and our personnel safe. This was a daunting task that placed emergency personnel under great stress during very trying times. The town's fire/EMS professionals were the only employees in town that could not be afforded the safety of remote work or a modified schedule. They continued to work their normal schedule (as well as a significant amount of required overtime) to meet the emergency response needs of the community, and each and every day they came to work 24/7 to serve the citizens of Scarborough.

As I write this report the public health emergency is finally winding down and our community is getting back to a sense of normalcy. Well over 80% of our local population has been vaccinated, businesses are reopening, mask mandates have been lifted, and families are once again able to greet loved ones and hold family gatherings.

When the first vaccine supplies were released the State reached out to key EMS agencies in each county to seek assistance with the daunting task of vaccinating all the first responders across the state. Scarborough Fire/EMS stepped up to meet that challenge. Under the leadership of Deputy Chief Rich Kindelan, EMS providers from Scarborough, Portland and Gorham Fire departments where deployed to immediately begin the process of vaccinating all Cumberland County public safety employees. In conjunction with Cumberland County Emergency Management regional vaccination clinics where established and every firefighter, police officer, EMS provider, and other first responder who came forward received both doses of the vaccine. I couldn't be prouder of those members of our organization who stepped up to meet this critical challenge on top of their normal daily duties

It is difficult to adequately express how proud I am of our public safety team, and the outstanding work they did during this national emergency. Our members worked tirelessly knowing they played a vital role in safely mitigating the pandemic. Even though they faced the significant stress and personal risk of potentially being infected themselves, or bring the virus home to their families, loved ones, and friends, they showed up every day to serve our community. We are blessed to have such dedicated professionals in our employ, and I publicly want to thank each and every one of them for their sacrifice and devotion to duty during these unprecedented times.



B. Michael Thurlow

Fire Chief /EMA Director



Deputy Chief LaMoria receiving his COVID vaccination from Captain Contreras

Fire/EMS continued:

New Fire Truck Dedication



One of the highlights of the past fiscal year was the replacement of our 1989 fire truck after 32 years of service. The fire department's Standing Truck Committee worked diligently on a new design for a smaller and more maneuverable truck to better navigate our dense modern developments and protect our built-out neighborhoods. After voter approval in 2019 and a competitive bid process, a 2021 Pierce® pumping engine was delivered on May 25th. After several weeks of work outfitting the truck, mounting equipment, and training personnel, it was officially placed in service as Engine 4 on July 5th.

The truck is assigned to the Pine Point Fire Company which has not received a new fire engine in over 40 years. The company had been assigned several hand-me-down trucks to work

with over the years as new trucks were assigned to busier stations.

A fire department tradition that goes back to the 1800s when fire departments used hand-drawn pumpers or horse-drawn equipment, is that new fire trucks are pushed into the station by the members when they enter service. At the conclusion of the Pine Point annual Independence Day summer celebration and parade, a brief ceremony was held at Engine 4's station. On this special day not only did we ceremonially push the new truck into the station, but we also dedicated it to Retired Chief Robert Carson. Chief Carson started serving the Pine Point Fire Company in 1960 as soon as he turned 16. He rose through the ranks and served as Chief of our department for 17 years. When Rob started at Engine 4, they were still operating a Diamond T pumper similar to the antique muster truck we still have and use for parades. In 1963 E4 received a new Ford Maxim pumper truck, and at that time the original bell from the Diamond T was removed and installed on the new truck. That tradition continued with each truck assigned to the Pine Point station over the years.



Retired Fire Chief Robert Carson

In recognition of Chief Carson's 60+ years of active service to the company and our department, we decided to have the original bell re-chromed and engraved to dedicate the new truck to him for all he has done for our community. Congratulations Chief, and thank you for your continued service to the citizens of Scarborough.

EMA Emergency Plans Updated

A critical function of the town's Emergency Management Agency is maintaining the town's emergency operating plans. Functional emergency operation plans are essential when dealing with natural and man-made disasters and are required to receive federal funding under Presidential emergency declarations. These documents require constant updating of contact information and resources so they are accurate and available when needed. Deputy EMA Director Gary Sandler spent countless hours over the past year on a major revision of our emergency plans with the help of several department heads. The Town Council has approved them, and they are ready for use should disaster strike our community.

Fire/EMS continued:

Awards and Recognition

The customary joint annual public safety awards ceremony normally held each spring, was unfortunately cancelled twice due to the COVID-19 pandemic. Once CDC and Maine State guidance changed and restrictions were lifted, the fire department decided to hold a smaller ceremony. This smaller event provided the opportunity for family members to participate in a pinning ceremony for new career members as well as officer promotions and reappointments. The list of recipients below reflects milestones reached over the past two years and shows the commitment and dedication to service to our community.

5 – Years of Service

Andrew Breitbeil	Delani Goeben	Cameron Libby
Brandon Brichetto	Josh Daigle	Ben Freedman
Jayme Lappin	Anthony Leo	Gerard Pineau
Matt Pantera	Matt Norton	Matt Gilbert
Chris Shepard	John Sherrier	Diane Gallant

10 – Years of Service

Bethany Cousino	Jeremy Moreau	Troy Cailler
Giovanni Mazzone	Mike Haven	Brian Phipps

15 - Years of Service

Levi Jones	Tom Selby	John Fischer
Tobey Farrington	Neal Lehto	Cindy Gorham
Shannon Mazyck	Erin Sandler	Tim Cram
	Mike Norton	

Gold Badge – 20 Years of Service

Luke Pennington	Shawn Hebert	JP Adams
Chad Charland	Chris Hultman	Paul Marshall
Nate Contreras	Sarah Day	Scott Smith
Daryen Granata		John Brennan

Vern Paulsen Award – 25 Years of Service

Scott Krum	Mike Gallant	Shawn Neat
Greg Kapinos		Craig Voisine

Irwin Faunce Award – 30 Years of Service

John Perry	Scott True	Tom Bahun
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Chief Robert Carson Award – 35 Years of Service

Gary Sandler		Wes Merritt
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Chief John Harmon Award – 40 Years of Service

Richard Lamontagne	Betsy Carolan	Mike Wood
	Ken Kennedy	

Bruce Bell & Clayt Skillin Award – 60 Years of Service

Robert Carson

Swearing in Ceremony for Newly Hired Career Staff

Tom Sawtell	Doug Kerr	Jason Goldman
Kaleb Theberge	Eric Hutchings	Sam Brown
Jacob Rideout	Nick Howard	

Swearing in of Newly Promoted Career Lieutenants

Shannon Mazyck	Shawn Cordwell	Nate Bennett
Andrew Breitbeil		

Swearing in of Re-appointed Call Force Officers

Deputy Chief	Captain	Captain
Gary Sandler	Scott Krum	John Brennan
Lieutenant	Lieutenant	Lieutenant
Erin Sandler	Matt Gilbert	Chuck Granger
Lieutenant		
Mike DiClemente		



*Retired Chief
Robert Carson
60 Years of Service*



*Lt. Nate Bennett
being pinned
by his son Zach*

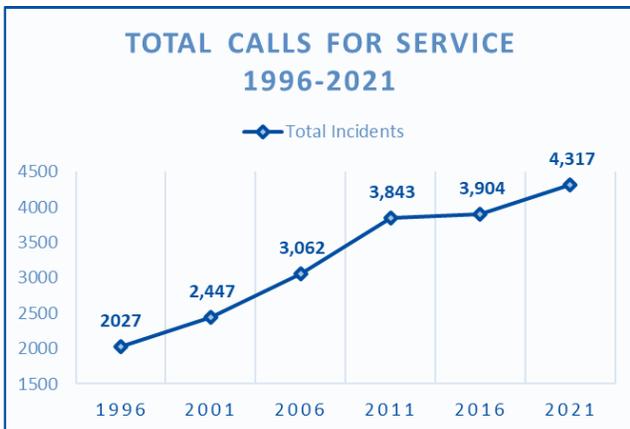
Annual Statistics

Responses by National Fire Incident Reporting (NFIRS) Categories FY 20-21			Total Calls	% of Total
NFIRS 100 Series - Actual fires in structures, vehicles, grass, woods, etc.			94	2.2%
NFIRS 200 Series - Overpressure , explosions, overheating with no fire			4	0.1%
NFIRS 300 Series - Emergency medical calls including marine & specialized rescue			2,990	69.3%
NFIRS 400 Series - Hazardous conditions including vehicle accidents & Haz Mat calls			151	3.5%
NFIRS 500 Series - Service calls including details, investigations & mutual aid coverage *			258	6.0%
NFIRS 600 Series - Good intent calls including odor investigation & cancelled enroute			302	7.0%
NFIRS 700 Series - Alarm or sprinkler activations with no fire, false alarms, or false calls			511	11.8%
NFIRS 800 Series - Severe weather events & natural disasters			3	0.1%
NFIRS 900 Series - Special incident type not otherwise classified above			4	0.1%
Totals			4,317	100%

* Mutual aid calls include 312 Gorham Tank 1 calls to incidents in Gorham from our shared station.

Individual Truck Responses		
145 Engine 1 Black Point	411 Ladder One	
- Engine 2 (Spare)	337 Ladder Two	
365 Engine 3 Pleasant Hill	379 Tank One	
161 Engine 4 Pine Point	64 Forestry Three	
359 Engine 5 North Scarborough	131 Forestry Four	
467 Engine 6 Dunstan	3 Marine One	
1,178 Engine 7 Oak Hill	0 Marine Three	
1,957 Ambulance 1 Oak Hill	23 Marine Four	
1,329 Ambulance 2 Dunstan	0 Marine Five	
200 Ambulance 3 (Spare)	99 Squad Seven	
174 Unit 2 Black Point	0 Command Post	
362 Unit 6 Dunstan	741 Car 7 (Duty Officer)	
935 Unit 7 Oak Hill	7 Canteen	

Training Division	
Administration	94 hrs.
Full Time Personnel	1,293 hrs.
Engine 1 Black Point	176 hrs.
Engine 2 (Per-Diem Personnel)	1,007 hrs.
Engine 3 Pleasant Hill	986 hrs.
Engine 4 Pine Point	513 hrs.
Engine 5 North Scarborough	259 hrs.
Engine 6 Dunstan	496 hrs.
Engine 7 Oak Hill	291 hrs.
Total Hours	5,115 hrs.



Fire Prevention / Inspection Division		
Total	Inspection / Permit Type	Violations
34	Consultations / Plan Reviews	Total Violations Issued
733	Annual Inspections	466
-	Monthly Inspections	
68	Re-inspections	Total Violations Corrected
-	Miscellaneous Inspections	99
1,749	Burning Permits	Includes Violations from previous years
112	Construction Permits	
51	Certificate of Occupancy Permits	
49	Suppression Permits	
88	Alarm System Permits	
2	Fire Works Permits	
2,886	Total	

Fire/EMS continued:

Career Staff Personnel Changes

As part of the budget process in FY20 we were authorized to create four new full-time Lieutenant positions to provide appropriate supervision of the on-duty personnel working in the new public safety building as outlined in the department's staffing plan. The establishment of those Lieutenant positions at the Public Safety Building was a critical step in providing safe supervision for seven employees per shift staffing two ambulances, our busiest engine, our heavy-duty rescue squad and several support vehicles that respond from that station.

During FY21 a hiring process to backfill two of those career firefighter/EMT positions as well as to fill two vacancies was conducted. We were fortunate to select four awesome candidates and are pleased to welcome Firefighter/Paramedic Eric Hutchings, Firefighter/Advanced-EMT's Sam Brown, Jacob Rideout, and Nicholas Howard to the career staff. Sam, Jacob, and Nick are all enrolled in paramedic programs that start in the fall of 2021. In addition, Firefighter/EMT Douglas Kerr, and Firefighter/EMT Kaleb Theberge, hired to fill vacancies in FY20, received their paramedic certifications this year. Paramedic certifications are the result of dedication, commitment and a significant sacrifice of personal time from each employee. The department invests in this professional development through tuition assistance and flexible scheduling. Supporting and fostering the paramedic certification of employees is critical to maintain the advanced level of emergency medical service expected by our community. We are fortunate and thankful to have such dedicated members of the department.

Closing Reflections

By the time this annual report is published I will have announced my retirement from the Scarborough Fire Department after nearly 46 total years of service. This includes over 40 years as the Town's Emergency Management Director, and more than 20 years as Fire Chief. To be trusted with the immense responsibility of leading this organization has truly been one of the highest honors of my life. I joined the fire department on my 16th birthday in 1976, as soon as I was allowed to. I served on the student rescue while in high school and rose through each of the ranks in our organization before being appointed Fire Chief on September 15th, 2001. That was just three days after the horrific 9/11 terrorist attacks on our country. My service to the department follows the footsteps of my grandfather and cousins. My son, Michael, represents the 4th generation of our family to serve the department, something our family is very proud of.

The 1970's were a very different time in our community and in the fire department. Our Town's population was between 6,000 - 7,000 and the Town's total valuation was only \$250 million. The fire department responded to less than 1,000 calls per year. When I responded to a call in our neighborhood of Pine Point and Blue Point, it was likely for someone I knew, or at least knew of. In those days Fire Chief Eldred Harmon was the department's first and only paid career member. The department consisted of over 300 dedicated call force members. Perspective members literally had to wait for someone to retire or die to receive one of the coveted badges that were limited in numbers for each of the six fire companies and the rescue call company. It was truly the nostalgic days of neighbor helping neighbor.

In the 1970's and early 80's members knew when and where to respond by counting the number of blasts from the various fire horns installed around town. We would count the number, then consult the little red book we carried with us, or a box number chart hanging on the inside door of many kitchen cabinets around town. The first number indicated the district where the fire was located, and the rest of the numbers indicated which street or landmark the incident was on in the various neighborhoods. That system worked great responding to 1-3 calls per day, but can you imagine that today as we respond to as many as 25 or more calls in a single day?



No.	LOCATION	Alarm	Eng.	Tank	Lad'r
434	Snow Road from Pine Point Rd.	1	4-6		
		2	7-1 (3c6)		
435	Ross Rd. from Pine Point Rd.	1	4-6		
		2	7-1 (3c6)		
436	Jasper Street (Snow Village) from Pine Point Road	1	4-6		
		2	7-1 (3c6)		
4361	Baker Street (Snow Village)	1	4-6		
		2	7-1 (3c6)		
4362	Dodge Street (Snow Village)	1	4-6		
		2	7-1 (3c6)		

Fire/EMS continued:

Today our Town's population is estimated to be over 22,100 with a total valuation of over \$4.8 billion. Last fiscal year we responded to over 4,300 calls for service and growth in our community is becoming a significant challenge. In 1980 there were 400 business in town. Today there are over 1,300. Multi-tenant apartment buildings, huge residential housing developments, business, medical facilities, and industrial growth all create pressures on the various town services, but particularly for public safety.

Throughout my career, our department has continued to evolve to meet those challenges. Our call force that once totaled over 300, is now just over 50 which is a national trend that we aren't immune to. We now employ 36 career members (including the chief, deputies, and the administrative staff) as well as nearly 100 per-diem members working scheduled shifts on a part-time basis. We have instituted a very successful student live-in intern program with the Southern Maine Community College. As many as fifteen students live in our stations and belong to our department while completing their college degrees in fire science and paramedicine. This has been a very successful recruitment and retention program that increases available staffing to respond to emergency calls for service, and many students remain as per-diem or full-time employees.



As I reflect on my career as your fire chief I realize that my tenure is likely the end of an era when community volunteers and call members rose through the ranks to lead this organization. My predecessors and I have had the unique opportunity to personally know and learn from the many giants of our community that had the presence to build the foundation of the department that continues to proudly serve the citizens of Scarborough today. I fondly remember people like Doctor Phil Haigis, a legend in our town, who along with several of his friends from the Lion's Club, formed the Scarborough Rescue, the first rescue unit in the State of Maine, in the early 1950's. Doc Haigis was personal friends with my parents and grandparents and he is responsible for bringing me and hundreds of other town residents into this world. He was an old-time family doctor that was well respected, and took care of almost everyone in town, often during a house call well after office hours. Doc proudly served our community for decades and he had a vision for what emergency medical service could be in the future. Throughout my career I have strived to learn from the past, and leave our organization stronger and better than when I started. If Doc Haigis were here today, I think he would be very impressed by what our fire department has become, and the breadth and quality of the paramedic level EMS services that our top-notch professionals deliver each and every day.

In closing, I have a number of people I want and need to thank. I will start with Town Manager Ron Owens who believed in my passion, abilities, and hired me to lead our organization. I also want to thank Town Manager Tom Hall who has been extremely supportive and great to work for over the past 13 years. I've had the pleasure of working with a number of HR Directors including Tom Guter, Jaclyn Mandrake, and most recently Assistant Town Manager Liam Gallagher. They have all been professional, helpful, and critically necessary due to the diverse personnel needs of our large workforce. I've been blessed to work as a member of the Town's senior staff with a number of talented and dedicated department heads over the years. Thank you to all of them for the cooperative way they all worked together to serve the citizens of Scarborough.

I would be remiss if I didn't thank recently retired Police Chief Robbie Moulton. Robbie and I are local Scarborough boys from families with deep roots in the community who grew up together, attended high school together, and joined our respective departments where we each served for nearly 45 years. For the past 20 years we had the pleasure of working with each other on a daily basis in our roles as leaders in this community we love. We are both very proud of the new public safety facility that we now call home. We are confident it will serve the needs of our departments and our town for many decades to come. Chief Moulton's influence, sage advice, and friendship, both personal and professional, has always been something I've treasured. Malvina and I both wish Robbie and his wife Susan a long, happy, and healthy retirement. Now that we're both retired, I'm sure we will find even more time for future sledding trips in Aroostook County, and many other adventures to come.

Fire/EMS continued:

Certainly, I want to thank my wife Malvina, my son Michael and his wife Jessica, and the rest of my family for their unconditional love and support over the years. I was absent or late to many special events, holidays, and missed dinners, but they always understood the public's safety came first, and supported me when I needed to be away.

Thank you to the citizens of Scarborough. You have always supported our department during the budget process, referendum votes on replacement apparatus, and the renovation and expansion of our stations. There has rarely been a week when I didn't receive a nice card, call, or letter from a citizen or visitor praising the work of our personnel for their helpfulness or the excellent patient care they provided to a family member. They were all very much appreciated and passed along to those that were involved in that call.

Finally, I want to thank all the great men and women of our department that I have had the privilege of working with over these many years. No single chief or individual is solely responsible for the success of an organization like ours. It is truly a team effort and I am proud of what a phenomenal team we have built together.

I've been blessed to have great senior staff to help me guide this organization. For many of those years that included Deputy Chiefs Glen Deering and Tony Attardo before their own recent retirements. They were both hometown boys who rose through the ranks with me, and shared the unique history of our department's foundation. Their help, expertise, and many years of friendship is very much appreciated. More recently Deputy Chiefs Jerry LaMoria and Rich Kindelan have brought a whole new level of knowledge, skills, and abilities to these critical leadership roles. Their outside perspectives and in particular Jerry's previous experience in a much larger county department in Maryland has helped broaden our department's vision and efforts to continually evolve to meet today's challenges.

During my career I've had the pleasure of working with literally hundreds of individuals who have all, in their own way, contributed to our success. Thank you all for your sacrifices, hard work, and dedication to serving our community.

I wish the new Chief, the members of our department, and the citizens of Scarborough the very best, and thank you for the honor of serving as your fire chief for these past 20 years.

Respectfully Submitted,

B. Michael Thurlow, Fire Chief / EMA Director



Report from the

PUBLIC WORKS DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Michael Shaw

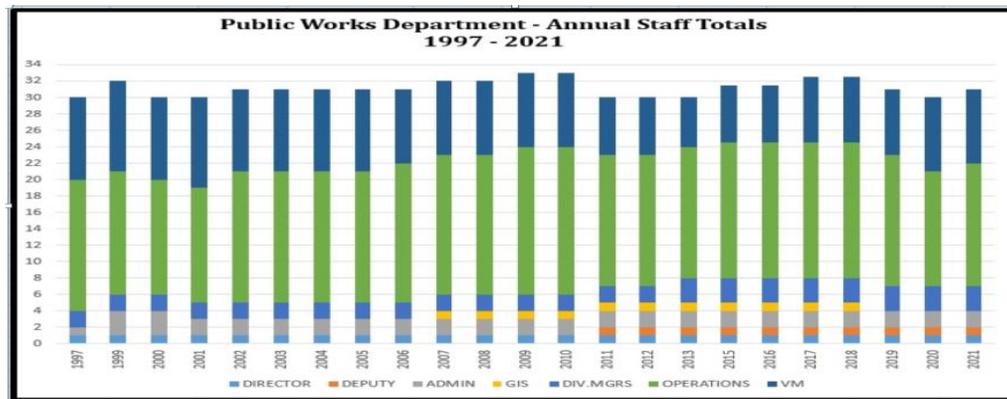
Public Works Director

As the global pandemic continued to touch and affect nearly all aspects of life in some way, the Scarborough Public Works Department resolutely forged ahead with the daily and seasonal responsibilities of the department. Despite the ongoing challenges of COVID along with a department wide cutback of hours for a number of months, we regrouped, reworked, and revised as needed in order to continue to effectively maintain the infrastructure of the Town of Scarborough.

As has been the case for a number of years, Scarborough's expansive growth and change creates increasing demands on the infrastructure of the Town as well as the Public Works department's responsibility to maintain it. Since 1996 a total of 54 miles (road miles) of public roads have been accepted by the town. During recent winter seasons we have experienced frequent thaws followed by freezing temperatures. These conditions along with precipitation falling during periods of warmer temperatures and then freezing necessitates different methods of road treatment than the "traditional" snow covered roadways with consistent freezing temperatures. The methods of treatment for recent winter conditions usually require the use of more materials as well as significantly increased labor resources.

Despite consistent growth, changing weather patterns, and the resulting increase in responsibilities, the Public Works staffing numbers remained flat, as indicated in the

staffing chart below.



Administration

In fiscal year 2021, the administration team responded to 2,522 requests for service from residents, Scarborough Town departments, outside municipalities, and the general public. This was an increase in nearly 100 work orders from the year prior, is a clear indication that despite the limitations and challenges of the pandemic, the demand for services were not reduced. As always, the work orders generated from these requests were assigned and completed by the appropriate personnel in our Operations, Vehicle Maintenance, and Administrative departments. The Public Works Department processed 158 excavating permits, and 25 excavating licenses.

The Public Works Department continues to experience steady usage of our universal contact email pwinfo@scarboroughmaine.org. This email has proven to be an effective way for residents to contact us with questions, comments, and concerns. This email platform enables residents to provide a surplus of information inclusive of photographs, etc. This has been a tremendously effective communication tool, particularly during the quarantine, etc. They are able to provide a surplus of information inclusive of photographs if applicable. This has been a tremendous communication tool during the quarantine, etc. The email is monitored by our administrative staff, who responds to all emails accordingly, and then distributes the requests, questions, and concerns to the applicable staff/department, for any additional action items necessary for the request and/or question. Even when

Public Works continued:

administrative staff was working remotely during the pandemic, there was no disruption in the communications between residents and Public Works Staff.

Public Works makes every effort to consistently post pertinent information/updates on our website and Facebook. The variety of platforms available for interaction with the public has been well received as an efficient and effective means of communication.

Operations

Our 17-person Operations crew monitors, repairs, and maintains the Town's infrastructure. Their workload varies significantly with the seasons; from road and drainage maintenance and repair, street sweeping, road mowing, and beach cleaning during the warmer months, to our winter operations which is focused primarily on keeping the Town's roadways safe and clear for travel, and is far more unpredictable. The winter of 2021 was marginally less demanding in that there were fewer storms than years previous, with 17 storms/weather events that required road treatment. However, though fewer in number, many of these storms were lengthy in and of themselves. Similar to recent trends, many of these events were due to warmer temperatures resulting in melting on the roadways, followed by frigid temperatures which led to the dangerous freezing of the roadways. Conditions such as these require road treatment without any additional precipitation. During fiscal year 2021, we spread 1,322 tons of salt, 2,805 tons of sand. Very little magnesium chloride was utilized during this winter, primarily due to warmer temperatures of the season.

FY21 was our second season clearing select Town sidewalks in-house with our own machine. The used machine that the Town purchased has provided a number of challenges given that it is an older and well-used machine. Luckily, the FY21 winter season did not involve significant accumulation, which worked well overall given the limitations of the machine. We will be purchasing a new sidewalk machine for the 2021-2022 winter season.



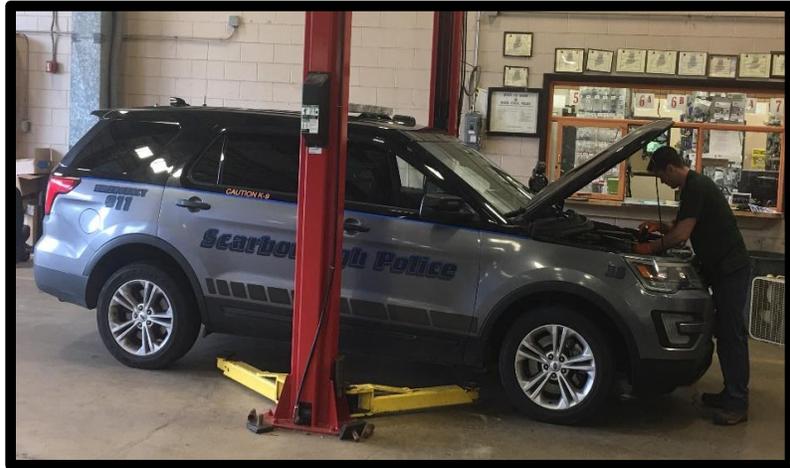
Vehicle Maintenance:

Our Vehicle Maintenance crew continues to carry a full workload. In addition to the 277 Town of Scarborough vehicles & equipment (Police, Fire, Rescue, School, Public Works, etc.), our vehicle maintenance department also repairs and maintains 64 vehicles from external municipalities:

- Hollis: Fire/Rescue Department
- Kennebunk: Fire/Rescue Department
- Old Orchard Beach: Fire/Rescue Department
- Old Orchard Beach: Police Department
- Wells: Fire/Rescue Department

This is a mutually beneficial arrangement, as the contracted work with these external municipalities generates revenue for the Town, and also provides quality and cost-effective service for the external entities.

Public Works continued:



The Vehicle Maintenance crew of 9 includes a Fleet Manager, an Assistant Fleet Manager, five full time service technicians, one metal fabricator, and a parts room manager. When the opportunity presents itself we also have a part time service technician intern through our cooperative agreement with Southern Maine Community College. Our parts room manager also acts as our shipper/receiver and building maintenance manager.

Capital Improvement Projects and Equipment

Mid-Level Road Rehabilitation:

The Public Works department recently completed a town wide pavement condition survey of all paved roads in town. This survey was conducted in house with the nationally recognized pavement management program, "Micropaver". The information from this survey enables us to determine which roads receive priority attention as the funds are available for road rehabilitation. In FY21 the following roads received some level of rehabilitation: Orchard Circle, Carriage Way, Surry Lane, Crossing Drive, Equestrian Way, Bridle Court, Steeplechase Drive, Glendale Circle, Kerryman Drive, Wynmoor Drive, Hampton Circle, Willowdale Road, Black Point Road, Burnham Road, Pleasant Hill Road, Portland Farms Road, Tall Pines Road, Cedar Circle, and Roundwood Drive. Some of these projects were completed, while others were the first stage of a process that will be completed in FY22.

Plow Truck #4002 Replacement: This 2021 International HV513 truck replaced a 2006 International 7500, following the Town's truck replacement schedule. (Plow trucks no older than 16 years) Public Works reused the existing sander that had been on the 2006 International.



Plow Truck #4002 - 2021 International HV513

Public Works continued:

Recycling and Solid Waste:

Scarborough saw an increase in recycling contamination (non-recyclables and trash mixed with recycling) during the Covid-19 pandemic. In the fall of 2020 and spring of 2021, the Town partnered with ecomaine to provide outreach and education to residents on portions of our Monday and Wednesday trash routes in hopes of reducing contamination. Interns from ecomaine checked recycling bins for contamination and placed a colored tag on the bins based on their contents: a green tag meant the cart contained only recyclables; a yellow tag meant that the cart contained a couple items that could not be recycled; and a red tag meant the cart contained too many items that could not be recycled and would not be picked up that week.

The program was successful and resulted in less contamination in Scarborough's recycling. Between July and December 2020, ecomaine rejected 49 of Scarborough's recycling loads because they contained too much contamination, while only 10 recycling loads were rejected between January and June 2021.

When a load of recycling is rejected by ecomaine, it means the contents of the recycling truck are disposed of as trash. When this happens, it costs Scarborough taxpayers an additional \$73/ton in disposal fees. Better recycling habits are good for the environment and our municipal budget.

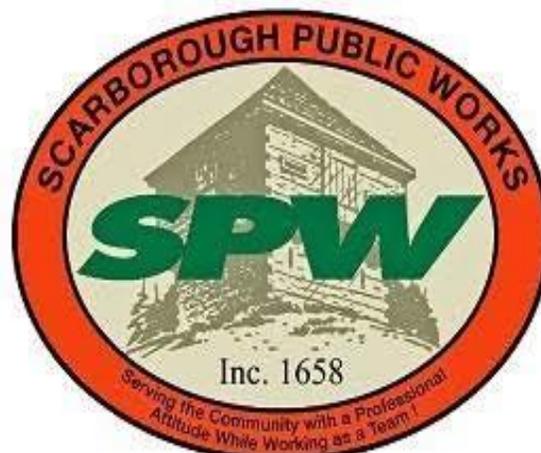
The transition from the Community Recycling Center on Runway Road to the Casella Transfer Station at 594 County Road has gone relatively smoothly. While it is a further distance to travel for some residents, on the whole we have received positive feedback regarding people's experiences with the Casella Transfer Station. As always, Scarborough residents may dispose of grass clippings, leaves, and small amounts of household brush at no cost. They may also dispose of bulky items, etc. at the transfer station, although there may be a fee for some bulky items. The fee structure is consistent and reasonable.

Any operation is as great as the sum of its parts. The employees of public works have been willing to work through challenges and adversity to the best of their abilities. I am grateful for the light which has shone through the darkness of these times.

Respectfully submitted,

Michael Shaw

Public Works Director



Annual Report from the

SCARBOROUGH SCHOOL DEPARTMENT

SCARBOROUGH HIGH SCHOOL ANNUAL REPORT



Scarborough High School had a very unique school year in 2020-21. Due to Covid-19, school opened in the fall with hybrid learning. Most students began the year coming to school two days a week and learning on-line synchronously the other two and a half days in the week. Some students were entirely remote for their academics. Wednesday afternoons were devoted to professional development for the staff in order to adapt to this new learning style. Athletics and Co-Curricular Activities continued as much as possible and in the safest way possible and, not surprising, there was no drop-in participation! For example, the fall musical was "Zoomsical, the Musical" with the show going completely virtual, but so much fun! Speech and Debate and the Math Team came to SHS to hold their meets virtually online with other schools. As the year moved on, athletics was able to have parents, friends, and families on site to cheer the teams on! In April, students began to attend school on Wednesdays and we found ways for struggling students to attend more days in the week. Everyone worked hard and was incredibly creative in working together to be successful. Students were amazing and resilient! Even though COVID-19 was still very much a part of our lives, the Class of 2021 was able to have many fun



activities in the spring leading up to and including graduation at the Cross-Insurance Arena on Sunday, June 12, 2021. What a wonderful experience for everyone to be able to come together for that important milestone. Thank you to EVERYONE that made this past school year possible!



Scarborough High School Athletics & Activities Annual Report



High School Athletics - Year in Review – Due to the COVID-19 pandemic the 2020-2021 athletic year looked very different. Although not "normal" every Red Storm team was able to participate in some type of activity. During the pandemic the word success meant something a little different to everyone but no matter how you define success in 2020-2021 the Red Storm athletic programs seemed to have covered all definitions during the 2020-2021 school year. 112 times the Red Storm senior athletes made the Southwestern Maine Activities Association All-Academic team. This accolade is given to senior athletes

with an unweighted GPA of 87% or higher through the most recently completed semester. 497 different students participated on a Fall and Winter sports team this year. That is 53% of the student body at SHS.

With the fall and winter state tournament postponed it is difficult to say which Red Storm teams would have been in contentions. However, we got back to some normalcy with the spring season and with open tournaments all of our spring athletic teams earned a bid to compete for a title. One team brought home the state championship.

High School State Titles: (1) Outdoor Track & Field (Boys)

High School Total # of Roster Spots: 832

High School Total # of Individual Athletes: 497 (53% of the student body)

High School All-Conference Student-Athletes: League did not offer all-conference for Fall & Winter. Spring Season 33

High School All-Academic Student-Athletes: 112

High School Levels of play: 3 (First Team, Junior Varsity, Varsity)

School Department continued:

Wentworth School's Annual Report



Submitted by Kelli Crosby, Principal

The Wentworth School community navigated the historic 2020-2021 school year together. Each year, we focus on a word or phrase throughout our time together, and the word for 20-21 was HOPE. The opportunity to reflect on the school year via this annual report is a powerful way to document the history of our school via the memories, milestones, challenges and successes of our historic year together. This quote, by Matshona Dhliwayo makes us think of the COVID-19 pandemic as our mountain:

“When you cannot move a mountain, it is only because you were meant to climb it.”



Through both the hybrid and fully remote learning model, with perseverance, grit, positivity, ingenuity and more, we have seen our school community climb this ‘mountain.’ Our community has come together to support each other in unprecedented ways this year. Teachers, staff, students and families have all demonstrated acts of kindness, through incredible hard work, in countless ways. Here are just some of the examples:

- Technology Department hustled to meet students’ distance learning connectivity needs with devices;
- Kitchen staff prepared meals for students in school as well as for families;
- Bus drivers safely transported students and distributed food and materials to families;
- Our office team organized, reorganized and managed a never ending list of tasks from attendance protocols and schedules to remote learning materials and more!
- Custodial and maintenance staff moved endless furniture, PPE and plexiglass barriers while keeping our school clean and healthy;
- Local businesses and residents donated food and supplies for students;
- Families changed their schedules and supported learning from home;
- Teachers and support staff redesigned instruction, became technology experts, ensured safety protocols, and supported their students and each other;
- Students have masked up, held fundraisers, sewed masks, made signs, learned, and stayed positive, joyful and full of wonder!!

School Department continued:

Together, we have been a part of something historic and bigger than each of us. We continue to partner with our community through the COVID-19 pandemic, climbing this 'mountain' of a year alongside each of you.



Through the use of rich technology, research-based curriculum and instruction, team building activities, opportunities to participate in the arts, service to community and much more Wentworth School remains focused on helping students make connections - even in a global pandemic! Our students encounter an expanded set of social, emotional and academic connections in their intermediate years. Each child moves toward



independence of thought while acquiring a more defined set of academic skills. We are proud that students gain perspective on the achievement of good citizenship, growing as learners and practicing decision-making within a diverse set of experiences at Wentworth School.

Primary School's Annual Report

The beginning of the 2020-2021 school year involved planning for both a hybrid and remote learning environment in our K-2 schools as Covid-19 continued to impact the delivery of educational programming nationwide. Adapting to a hybrid and a remote model was no simple or easy task, but our K-2 educators including teachers, educational technicians, and support staff were highly invested in providing the best experience possible for our students and their families. With strong and committed collaboration between teachers and staff at every building, we provided a consistent and unified approach to student programming, family communication and staff support.

Redesigning school was time-intensive and involved working and re-working plans as we learned more about delivering instruction in a distance learning model. The pace of curriculum delivery was based on two days each week of face to face instruction and two days per week of remote instruction. There were students at every grade level whose families chose to keep them in a remote environment meaning all of their instruction was delivered via Google Meet on a reliable daily schedule five days/week. Ensuring that both hybrid and fully remote students received the same core instruction was a top priority. To support distance learning, teachers received multiple new technologies for delivering instruction including a 2nd monitor, a hovercam, full access to See Saw and a multitude of online and digital curriculum tools.

The Social and Emotional well-being of students and staff was a primary focus over the course of the entire school year. Understanding the critical influence of Diversity, Equity and Inclusion was essential as we addressed SEL needs. K-2 staff engaged in a variety of professional development experiences to better understand how young student's develop identity. The professional development culminated in a phase-wide book author event in Spring 2021. The Scarborough Civil Rights Club at Scarborough High School received grant funding to bring Maine author Samara Cole Doyon to our students through a virtual author visit to share her book: [Magnificent Homespun Brown](#).

In spring 2021, we were able to successfully add additional days of in-person learning each week for students. All students began face to face instruction on alternating Wednesday mornings and some students returned for additional non-cohort days. Our spring included exciting events such as modified field days, traditional 2nd grade transition activities and all-school spirit weeks to celebrate our successes and triumphs during an unprecedented year.



School Department continued:

Special Services Annual Report

The Special Services department provides additional services and supports to a diverse set of students with specialized strengths and needs in order for them to benefit from their educational experiences and participate fully as a member of the school community. 33% of the district students accessed Special Services programs which include Special Education, Gifted and Talented Education Services (GATES), English as a Second Language (ESL), Section 504 and Homeless Youth Services. Special Services students learned in a variety of schedules and formats, individually designed to follow their program requirements during the last school year. Examples of this include Individualized Remote Learning Plans (IRLP) for students who were fully remote, in school classes/services for students on their non-cohort days, and specialized transportation. Additional supports included in person Extended School Year services (ESY), Covid recovery services, instructional programs such as i-Spire, Unique Learning System, QInteractive assessment tool, IXL and e-signature software. The following is a description of the programs overseen by the Special Services department:

Special Education

Every student with a disability has a right to a free, appropriate program of instruction and supportive services designed to meet his or her individual needs. Special education services are provided to Scarborough students by certified and/or licensed professionals or supervised support staff at no cost to the parents. An I.E.P (Individual Education Plan) is developed for each student with a disability in need of special education services, and that plan lists the services and accommodations that are appropriate for the student's educational needs. The I.E.P. is reviewed at least annually by the I.E.P. Team which includes parents, the student, regular and special education teachers, related service providers and an administrator. Currently about 14.7% of our students receive special education services.

Gifted and Talented Education Services (GATES)

Gifted and Talented Education Services (GATES) offers a variety of program options for students who are identified as gifted and talented in one or more of the following categories: general intellectual ability, specific academic aptitude, or artistic ability (VPA). Students are screened annually for identification and notification for GATES eligibility and programming. Currently about 4.6% of our students grades 3-12 receive VPA GATES services and 5.9% receive academic GATES services.

English as a Second Language (ESL)

The Scarborough Public Schools are committed to providing programming to ELLs (English Language Learners) allowing them to become proficient in English as well as to effectively participate in all school programs. As required by state and federal laws, all students enrolling in a school district must complete a Home Language Survey. Students who indicate a primary language other than English are then screened for their level of English language proficiency. Identified students receive an annual individualized learning plan which is developed with input from teachers, staff, parents and students. Small group instruction, classroom support or ESL content classes are examples of services provided. Currently about 2.4% of our students receive ESL services, representing 26 languages.

Section 504

Section 504 is part of the federal Rehabilitation Act of 1973 which prohibits discrimination against individuals with disabilities in services, programs and activities administered by any entity that receives federal funds, including public schools. Section 504 plans provide specific services and accommodations that enable students with disabilities to access the school program. Section 504 plans are developed annually with input from teachers, staff, parents and students. Currently about 7.3% of our students are identified under Section 504.

Homeless Youth Services

Scarborough Public Schools follow the provisions of the federal McKinney-Vento Homeless Assistance Act, which aims to minimize the educational disruptions experienced by homeless students. When students become homeless, they can remain enrolled in the schools they have been attending, although they might no longer meet residency requirements. McKinney-Vento also guarantees homeless students the right to enroll in a public school even if they lack the typically required documents and immunizations. In addition, homeless students are guaranteed the transportation they need to attend school. Currently less than 1% of our students are identified as homeless.

School Department continued:

Fast Facts:

- 943 students (33% of our student population) receive programming through the Special Services Department: 423(14.7%) special education, 210(7.3%) Section 504, 70(2.4%) ESL, 106(4.6%) GATES Visual & Performing Arts, 134(5.9%) GATES Academic.
- Our 70 ESL students represent 20 languages such as Teluga, Portuguese, French and Kinyarwanda.
- 158 students receive speech services, 15 receive services Teacher of the Deaf (TOD), 144 receive OT services, 31 PT services, 275 students receive social work services, and 70 students receive behavior specialist services through special education IEPs or Section 504 plans.
- 81 students, 44 current staff, 1 contracted speech clinician and 2 contracted nurses participated in Extended School Year services in summer of 2019.
- All students falling under Special Services that required more than 2 days of in school services and accommodations (cohort A/B) were offered up to 4 full days of in school services (cohort D)

Curriculum and Assessment

Monique Culbertson, Director of Curriculum and Assessment

Preparations were made over the summer of 2020 and into the fall to reopen our schools amid the continuing global COVID-19 pandemic. Given the hybrid and remote models designed, we moved very quickly to adjust our curriculum expectations to focus on first developing a sense of belonging and connectedness, whether a student was in school or accessing their learning remotely. Students' social and emotional health was, and continues to be paramount. From there we honed our academic expectations to focus on the essentials particularly for literacy and mathematics. We also promoted the essential question as an organizer for learning: How do I interact with and impact my world as a responsible global citizen? Then we leveraged our local and federal dollars to provide teachers with the equipment and software that they needed to conduct hybrid and remote learning effectively.

We very much appreciate the feedback and support from our families and community as we worked together to not only stay safe but also to stay connected as a learning community to further the learning for our students. Here are our local assessment data for literacy and math where we can see the growth that our students made from Fall of 2019 to Fall of 2020.

i-Ready Diagnostic Assessment Grades 1-9*	Reading		Mathematics	
	Fall 2019	Fall 2020	Fall 2019	Fall 2020
Students on or above grade level	83%	87%	85%	86%
Two grade levels below	8%	7%	7%	8%
Three or more grade levels below	9%	6%	8%	6%

School Facilities Annual Report 2021

High School Facilities and Maintenance

- Exterior masonry restoration, caulking and waterproofing south and west facing walls completed
- Complete roof inspection completed and repairs finished
- Complete HVAC and energy management controls preventive maintenance completed
- All floors cleaned and burnished or re-waxed
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- Water bottle filling stations installed, (ongoing)
- All carpets professionally cleaned
- COVID-19 preparations for cleaning, sanitation, barriers, clinic modifications
- All parking lots lines were repainted
- STEM lab and additional classroom renovation plans developed for fall/early winter construction

School Department continued:

Middle School Facilities and Maintenance

- Roof inspections and repairs have been made
- Storage portable cleaned and organized for district storage space
- Complete HVAC and Building Automation controls system upgrade complete
- ADA ramp, deck and stairs replaced at 6th grade learning community
- 19 heat pumps replaced
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- 420 new desks installed to replace tables
- 6th grade Science classroom reinstated for Science
- Washer/Dryer installation in Special Needs area, installed
- All floors cleaned and waxed
- All carpets cleaned
- All parking lots lines were repainted
- End section of 6th grade portable roof replaced
- Three window replacements ordered and await installation upon receipt of product

Wentworth School Facilities and Maintenance

- Complete HVAC and energy management controls preventive maintenance completed
- All floors cleaned waxed
- All carpets cleaned
- Crack filling in main parking lot, student drop off loop and delivery entrance completed
- All parking lots lines were repainted
- ADA assessment of playground and matting ordered for improved wheelchair accessibility
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- Retrofit literacy support room into Special Needs rooms, including student break rooms
- Re-located literacy support to Learning Commons
- Moved Facilities support office to Wentworth
- Relocated IT support office to Wentworth former curriculum materials room

Blue Point, Eight Corners and Pleasant Hill Primary Schools

- All of the Primary school buildings had roof inspections and repaired as needed
- Blue Point had replacement of main section of ballasted roof replaced
- All furnishings removed from classrooms for Covid were moved back in and placed in classrooms
- Division of Room 24 at Blue Point School into 3 separate break rooms for Special Needs program
- All of the schools had full HVAC mechanical and controls systems preventative maintenance inspections and repairs completed
- All schools had carpets cleaned
- Full floor-to-ceiling cleaning and tile floor cleaning and waxing completed



Report from the

COMMUNITY SERVICES DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

I am extremely proud of my staff, as they have banded together to develop creative programming and have made facility improvements for our program participants and park goers and, most importantly, for the health of our community over the past twelve months. I feel very fortunate to work with such capable, caring, and thoughtful people. Their ability to adapt and respond to any situation is unparalleled.

The highlight of our accomplishments, as well as our greatest challenge this year, has been our Hybrid Care program. Within a four-week period we negotiated a lease to operate our department at the House of Lights (418 Payne Road), helped decommission the facility, and then transform the space into a functioning recreational child care space, called the Hub. During the school year our staff opened our doors to over 90 students participating in our program. Students were separated into pods based on their school for educational purposes as well as meet safety protocols. During the school day, children were assisted with their school work, helped connect with their online classes, and participated in recreational activities throughout the day. Our program operated from 7:00 am to 6:00 pm, five days a week throughout the year. The intent of this program was to provide parents a safe space for their students while focusing on educational support as well as social interaction opportunities. This program allowed a high percentage of our parents the opportunity to work.



Todd Souza, CRP

Community Services Director

Due to hiring challenges during this year, all of our full-time employees were asked to do something most have never done -- act as classroom educators. They prepped each day to organize each student's online class schedules, class assignments, and develop activities to provide social and recreational opportunities throughout the day. Again, I couldn't be prouder of the program we created and the service we provide to our participating families.

I would also like to thank our Parks and Facilities crew. We take great pride in our parks, facilities, and beaches. This past year we have seen a considerable increase in use at all our facilities. With increased use comes increased pressures on staff, items like trash volume, replacement of paper goods and dog waste bags, and general wear and tear of common areas. I'd like to thank everyone for their patience and understanding, as we've tried to meet our own high expectations as well as yours. We continue to evaluate our service levels and are always looking for ways to improve and meet the increased volume at each of our facilities.

Our staff is fully committed to the ongoing success of our department and remains dedicated to meeting the needs of the community. As we focus on the new year ahead, I extend my sincere thanks to the Town Council, the Town Manager, fellow Department Heads, and all of our generous sponsors, volunteers, and community partners for their continued support.

We look forward to another year supporting our core values: Stewardship, Inclusivity, Character, Innovation and Health and Wellness



Respectfully submitted,

Todd D. Souza, CRP

Community Services Director

Community Services continued:

Community Services Team

Audra Keenan, Intergenerational Programs Manager

Bill Reichl, Parks & Recreation Manager, CPRP

Nicole Hall, Operations & Facility Manager, CPRP

Andrea Zglobicki, Program Coordinator, CPRP

Steve Kramer, Program Coordinator, CPRP

Cindy DiBiase, Seniors Program Coordinator

Ryan Colpitts, Program Coordinator

Brandi Bradley, Facilities Scheduler, CPRP

Jill Deering, Administrative Receptionist



Wayne Judkins, Parks Supervisor

Zachary Wood, Parks Maintenance Worker

Ken Kennedy, Building Maintenance Technician

Dan Dyer, Building Service Worker

Jacob Porter, Building Service Worker

Michael Hofheimer, Cable TV Program Manager

ADMINISTRATION

Responsibilities

Scarborough Community Services' administration team oversees many tasks, projects, and events that encompass all five divisions of the department, including recreation, intergenerational, grounds and facilities, and beach management. Oftentimes, the administrative staff are the first faces the public sees or interacts with, as many of this team's functions revolve around registrations, payments, and general questions.

- Front line for communications
- Program registrations, payments, and refunds
- Brochure design, distribution, and general marketing
- Website and social media content management
- Town and school facility and field requests and reservations
- U.S. passport acceptance
- Community sponsorship coordination
- Scarborough Community Television station operations
- Special event coordination
- Scholarship and financial assistance program administration

Accomplishments

- **Provided Everything Possible Within Guidelines:** One of the biggest hurdles throughout the year was the constant changes in COVID-19 guidelines. Programming and special event plans were set with current guidelines but they ended up changing every two weeks. Some programs and events were able to be adapted along the way and still ran. For every program or event that was planned but needed subsequent changes, staff gathered to brainstorm all avenues of making them work before cancelling. In the end, some programs and events were determined to be unfeasible and were cancelled. Administrative staff were on the frontline of all of the messaging as changes came through, as well as any refunds that had to be issued due to cancellations. Services, such as in-person program registrations and passport acceptance, were also adapted to meet CDC guidelines. For example, an in-person Saturday passport day was held as usual but it was by appointment only and masks were required.

- **Staff Adaptability:** The administration team has long been known to be the "jack of all trades" due to having a pulse and sometimes active role in each of the departmental divisions. This past year, that became even closer to reality, with staff physically working in the different divisions, such as on grounds projects and for the child care programs. Administrative staff were able to pivot from their typical office tasks to other tasks as the department needed by shuffling responsibilities and schedules, sometimes week to week.

Community Services continued:

Challenges

- **Frontline Work Delayed Duties:** Although staff were incredibly adaptable to the changing landscape of their positions this past year, what it did delay was the quick turnaround time the department has been renowned for. When full-time staff were required to fill part-time staffing voids, other tasks took longer. Phone calls typically answered immediately had to go to voicemail to be returned another day. Household approval in the registration system was delayed. Social media outreach did not happen as often as originally desired.

Future Goals

- **Continue to Hire Part-Time Staff:** The push to hire part-time positions continues from last year. The positions must be filled to enable full-time staff to return to their own tasks and duties and to provide time to plan more programming for the community.
- **Improve Marketing and Outreach:** By securing a dedicated Facebook page, Scarborough Community Services now has the ability to post reminders, advertise new program additions, survey followers on what they want for new programs and events, and it provides an easy and accessible outlet for communications. With all of this, plus the ability to mass email in the registration software, post in the Town's e-newsletter, advertise in the local paper, and get reader board assistance across town from local businesses, it is amazing to still hear people state, "I didn't know about this event or program!" It is the department's goal to find all possible ways to communicate with the public and seek out the methods that work best.
- **Develop Hub as a Community Space:** The Hub space has been secured for another year, and without a Constant program, such as Hybrid Care, monopolizing the entire space, staff has been tasked with developing new and unique programming that has never been offered before. Staff will also be focusing on bringing forward programming for groups typically missed, such as stay-at-home households, teen programming, and those interested in non-sports programming.

RECREATION

Responsibilities

Due to the department's title of "Community Services," it is often overlooked that a large portion of the work is recreation-based. At the heart of it all we are a Parks and Recreation department. Throughout the year, our program coordinators help to organize and run a variety of programs that keep youth, adults, and senior citizens busy and moving all year long. With the assistance of volunteers, we are able to keep many of our popular recreation programs, such as fall soccer, at the same price year after year. And with new partnerships with local businesses we are able to offer programming that would not be possible in the limited indoor space available to us.

YOUTH PROGRAMS

- Art: Clay camps; Art labs; Theater camps
- Baseball/Softball: Mini Hits; Softball pitching clinics; Big Hits softball camp; Edge baseball camp
- Basketball: Winter basketball; Dribbles; Red Storm basketball camps
- Lacrosse: Learn to Lax spring clinic; Red Storm lacrosse camps
- Lessons: Horseback riding; Swim; Tennis
- Running/Track: Fall and spring cross country, summer track and field
- Soccer: Fall soccer; Mini Kicks; Indoor soccer; GPS, Seacoast, and Challenger camps
- STEM: Scratch camp; Engineering challenge camp; LEGO Robotics camps

Accomplishments: Successful Adapted Fall Soccer Program: One of the biggest programs of the year, fall soccer, was the one the department felt the community could not go without. Fortunately, staff had between March and August to figure out the logistics of how to run the program safely with all of the changing guidelines. In the end, the program was shifted into a school site-based format, that way participants still remained in their school cohorts. Programming staff developed a Return-To-Play guideline book to help guide parents, players, and coaches through the unusual season, with focus on promoting behaviors to reduce spread, creating a healthy environment, utilizing healthy operations, and preparing for illness. Although overall enrollment was reduced, the reception of an active program after so much downtime was extremely well received.

Community Services continued:

Challenges: Changing Guidelines: Every two weeks, updates were received from the CDC on the state of coronavirus in Maine, and with it came restrictions, mandates, and guidelines. In some cases, staff were able to adapt along with the changes for programming. For other programs and events, staff had to sit down and work through all scenarios. The goal was to work through the HOW (how to run a program) versus a cut and dry run-or-cancel mentality. In the end, no matter what options were presented for some programs, they were just not possible within the restrictions. This ultimately limited the programming offered, especially in the winter months.



Future Goals: Increase Programming: With the addition of dedicated space at the Hub and the loosening of restrictions, staff have been charged with developing new and unique programming, especially for the groups that have typically been missed, such as stay-at-home households, the homeschooling population, teens, and

Intergenerational

Responsibilities: A true span of ages and abilities are encompassed under the Intergenerational Programs umbrella. Our child care programs begin at Grade K and go up through Grade 7 and are offered year-round through before/after school programs and summer day camp programs. Our goal is to promote the physical, mental, social, and emotional development of each child. Programs include a nutritious snack every day, outside play or indoor physical activity, crafts, special projects, and quiet times. We view the home, school, community, and child care settings as complementary and interrelated domains that affect children's growth and development. This office also oversees the planning, development, and implementation of programs, activities, and recreational trips aimed to enrich the quality of life for individuals age 55 and older in our community. The mission of the 55+ Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of life, and actively promote participation in all aspects of community life.

CHILD CARE PROGRAMS

Before-school care
After-school care
School vacation weeks
Hybrid care
Summer day camps

SENIOR PROGRAMS

Meal Pick Ups



Accomplishments:

- Cohort Child Care: In place of the typical 5-day before-school and after-school care programs, staff had to juggle an entire year of services but in two separate cohorts. One group attended Mondays and Tuesdays, the other group attended Thursdays and Fridays. Wednesdays were off-days for in-person schooling. While this did cut down on the headcount for each distinct group, it also presented a challenge for staff who were accustomed to more weekly hours.

- Hybrid Care: Knowing that a majority of parents would still need to work during the pandemic and through a hybrid school year, the department worked through all aspects of bringing forth a brand-new school-age program, one that would provide parents a safe space for their students while focusing on educational support as well as social interaction opportunities. Within a four-week period a lease to operate the department at the House of Lights building was negotiated, staff assisted in decommissioning the facility, and then set to transform the space into a functioning recreational child care space, now called the Hub. During the school year staff opened the doors to over 90 students participating in the Hybrid Care program. Students were separated into pods based on the school they attended for educational purposes as well as to meet safety protocols. During the school day, children were assisted with their school work, helped connect with their online classes, and participated in a variety of recreational and outdoor activities. The program operated from 7:00 am to 6:00 pm, five days a week throughout the year, even during school vacation weeks and no-school days.

Community Services continued:

- **Meals-To-Go Program:** Due to COVID shutting down all senior programming, the short time off gave staff a chance to figure out alternate plans. In partnership with the Southern Maine Agency on Aging, The Scarborough School Nutrition Program, Scarborough Food Pantry, Martin's Point, and Scarborough Police Department, staff and volunteers were rallied to provide meals-to-go via curbside pickups. All together 3,910 meals were served over the course of 25 meal pickup dates.

Challenges

- **Programming Shutdown:** One of the biggest hits to the department during the pandemic was the complete shutdown of spring and summer intergenerational programming and activities. Child care programs ceased immediately, turning into a multitude of large refunds and credits. No matter what planning staff did to prepare for a summer camp under CDC guidelines, it was just not feasible. Due to the higher risks to senior populations, in-person 55+ programs also ended.
- **Staffing Child Care and Summer Camp:** Child care staff and summer day camp staff who had worked the programs prior to COVID were accustomed to certain days and hours each week. When COVID hit and shut down summer programming, many staff members found alternative work arrangements, leading to staff not returning for the school year or for the following summer. No matter how and where it was advertised, the programs never got to the point of being fully staffed with part-time help. In the end, it required full-time staff to adjust their schedules to work the program all year long.

Future Goals

- **Increase Outreach for Seniors:** Just like the desire to spread the word about the programs as a whole, the need to inform the senior population of programs and services is even more nuanced. Even though Scarborough Community Services has a dedicated Facebook page and website, there is a large population of seniors who will not or cannot use the digital format of information. The capability to send targeted emails is possible, but once again, not every senior uses email. Staff will continue to print paper versions of brochures for distribution at the Hub as well as at the Scarborough Public Library. Staff will continue to seek out any other ways that will help get the word out to seniors who have never participated before.
- **Plover Program:** Beginning in September 2021, Scarborough Community Services will be bringing back a much-needed pre-kindergarten program. Open to children ages 4 and 5 entering Grade K in school year 2022-23, the Plover Program will help children work towards the social, physical, and academic skills they will need for Kindergarten and beyond. A combination of free-play time and group activities and discussions will allow the children to practice the social readiness skills necessary to begin Kindergarten with a positive self-image. Fun themes (seasons, weather, holidays, feelings, etc.) will be incorporated throughout the year to make foundational learning outcomes that much more relatable and memorable. There will also be weekly scheduled time for music, art, gym, and outdoor exploration, a key piece to teaching the whole-child.



Photography by Town Staff

Community Services continued:

GROUNDS AND FACILITIES

Responsibilities:

Community Services oversees the maintenance and construction of many parks and fields in Scarborough. Grounds staff are responsible for the repair and maintenance of all Municipal facilities, including all town parks and their accompanying fields, trails, buildings, playgrounds, and amenities. Seasonal staff members are hired and trained annually and integrated into the year-round crew, and are usually hired in the spring and summer, as these seasons require more help for the mowing and weed maintenance. Staff maintains and schedules all outdoor athletic facilities for Scarborough High School and Scarborough Middle School competitions and practices, leading to an open line of communication between our department and school athletic staff, as well as with youth athletic groups.

PARKS/FIELDS/TRAILS

- Blue Point Park
- Black Point Park
- Memorial Park
- Scarborough River Wildlife Sanctuary
- SEDCO Field
- Eastern Trail

SPORTS COMPLEXES

- Peterson Sports Complex
- Springbrook Sports Complex
- Willey Sports Complex
- Scarborough Middle School Sports Complex
- Scarborough High School Sports Complex
- Wentworth Field

AMENITIES

- Tennis Courts
- Basketball Courts
- Pickleball Courts
- Outdoor Gaming Area
- Outdoor Ice Rink
- Skate Park
- Concession Stands
- Playgrounds

FACILITIES

- Hub at 418 Payne Road
- Municipal Building at 259 Us Route 1
- Oak Hill School Building & Grounds at 29 Black PT.
- Maintenance Bldg at 20 Municipal Drive

Accomplishments

- Kept Facilities Open to Public: During the height of the pandemic, with people of all ages following stay-at-home orders, the need to recreate safely and outdoors was never more necessary. With the additional help of re-assigned full-time staff during the busy spring and summer seasons, all 25 of the town-managed parks and facilities remained open for the public. These included the following: Basketball Courts on Quentin Drive; Black Point Park at 160 Black Point Road; Blue Point Park at 241 Pine Point Road; Clay Pits Boat Launch at 33 Clay Pits Road; Clifford Mitchell Sports Complex at Wentworth Drive; Co-Op Parking/Boat Launch at 93 King Street; Eastern Trail Parking at Black Point Road Lot and Pine Point Road Lot; Ferry Beach at 50 Ferry Road; Higgins Beach at 41 Ocean Avenue; Hunnewell House at 81 Black Point Road; Outdoor Ice Rink on Municipal Drive; Memorial Park at 5 Durant Drive; Middle School Sports Complex at 21 Quentin Drive; Peterson Sports Complex at 138 Old Blue Point Road; Pine Point Beach (Hurd Park) at 63 King Street; Scarborough River Wildlife Sanctuary at 206 Pine Point Road; Seavey Landing Boat Launch at 58 Seavey Landing Road; SEDCO Field at 29 Black Point Road; Skate Park at Durant Drive; Snowberry Ocean View Park at 376 Pine Point Road; Springbrook Park at 11 Longmeadow Road; Tennis Courts on Wentworth Drive; Wentworth Field on Norma Drive; Willey Park on Tenney Lane.



Challenges

- Hiring and Maintaining Staff: In a division where part-time and full-time positions are usually filled fairly easily, it has been an ongoing challenge of getting enough qualified applicants to apply and accept the open jobs. A thriving housing and construction market could be lending towards less applicants in this division but there are also a lot of open jobs everywhere.

Community Services continued:

Future Goals

- Facilities Master Plan: Approved in the FY2022 budget, the Town will be undergoing a Parks and Facilities Master Plan this fall. Please keep an eye out for communications about the process, including a community survey. Input from all residents will be greatly appreciated.

Beaches

Responsibilities

Although Maine's coast is primarily a rocky coastline, Scarborough is home to several sandy beaches, including three beaches that are maintained and operated by the Town of Scarborough. Community Services supervises the day-to-day operations of the beach parking lots and facilities, as well as the boat launches for the town. Operations include parking lot management and fee collection, with parking lots open daily sunrise to sunset from Memorial Day through Labor Day. Other duties include custodial services, maintaining facility appearance, and trash removal from the beaches and the Pine Point Co-op. Management oversees the hiring and training of seasonal staff and the management of supply stock levels for staff at beaches.

BEACHES

- Ferry Beach
- Pine Point Beach (Hurd Park)
- Higgins Beach

PARKING LOTS

- Ferry Beach-- 86 parking spots
- Pine Point Beach (Hurd Park) -- 346 parking spots
- Higgins Beach -- 84 parking spots

Accomplishments

- Reduced Footprint: As of FY2021, beach trash barrels were reduced at all beaches and were concentrated to the parking lots. Launched in Summer 2021, Pitch In Pails was a new effort to help keep the beaches clean. Debuting at Hurd Park/Pine Point Beach, Pitch In Pails encouraged beachgoers to participate in their own mini beach clean-ups. The station with buckets was located at the beach entrance where beachgoers could grab a bucket, collect litter on the beach, and empty into the trash bin that was built into the station on their way out. The pail was then returned for others to use. Pitch In Pails allowed anyone to "pitch in" to help keep the beach clean. Because of the success of this new program, the plan is to bring them to other beaches and parks in Scarborough.

BEACHES FACILITIES

- Higgins Beach Bathhouse
- Ferry Beach Bathrooms
- Pine Point Bathrooms
- Pine Point Concessions

BEACH AMENITIES

- Bike Racks
- Kayak Racks
- Portable Toilets (out-of-season)
- Pitch In Pail Station



Challenges

- Educating Public about CDC Guidelines: With the guidelines changing every couple of weeks, it was difficult for staff to keep the overall message for the public consistent. Signs made and posted one week might be inaccurate the next week. This ties into the overall challenge of communicating changes and additions to the public in any which way we can, since it is clear that one method is not effective on its own.

Future Goals

- Review Operations and Beach Management Practices: Staff is always looking at ways to improve traffic flow, keep operations efficient across all the three beaches, and streamline beach collections. Staff will continue to review the trash collections and recycling process as it pertains specifically to the beaches and their associated parking lots.

Report from the

SCARBOROUGH LAND TRUST

To the Town Manager, Town Council, and Citizens of Scarborough:

Scarborough Land Trust is a private, non-profit, community-based organization that acquires, protect, and stewards land for open space, public access, and wildlife habitat. SLT conserves land where natural resources, scenic vistas and historical significance offer unique value to our community.

Scarborough Land Trust (SLT) is pleased to provide this report to the Scarborough community. A private, non-profit organization founded in 1977, SLT works with its partners to advance our mission of land conservation, stewardship and connecting people to our natural and agricultural resources. The citizens of Scarborough are key partners in SLT's work.

This past year has been a challenging one for SLT and for the community. We continue to deal with the impacts from the pandemic. In May, we held our first virtual annual meeting of SLT and conducted some much-needed business for the organization. We continued to keep all of our properties open and accessible to the public. In recognition of this effort, SLT was presented with a 2021 eco-Excellence Award from Ecomaine. The award specifically acknowledged SLT's on-going work during the pandemic to provide access to all at our properties. SLT Board President, [Rick Shinay, was featured in a video produced by Ecomaine.](#) The year has also been one of change. An entirely new staff was hired, including a new executive director, Andrew Mackie, stewardship director, Samantha Wolf, office manager, Liz Hayden, and summer education and communication specialist, Becca Ferguson. The new staff is hard at work increasing the activities of SLT. Two new directors were also added to the board this year, Bill Donovan and Charlie Lee.

SLT continues to deal with increased use at many of our properties. This year, with the help of the Town, we defined the parking area at Pleasant Hill Preserve and added some boulders to prevent parking on the side of the driveway. Fuller Farm underwent a major improvement with the expansion and redo of the parking area to accommodate twice as many vehicles. New signs have been added to the entrance including the designation of a handicapped parking space. The hayfield trail was also rerouted to the edge of the field. This change did several things:

1. prevented disturbance through the middle of the hayfield to help the nesting grassland bird obligate species, Bobolink,
2. avoids a low spot that became a mud pit during certain times of the year, and
3. increased the overall length of the trail. The new trail is also getting a new bridge and several sections of boardwalk to gap wet areas. SLT is investing \$23,000 into the improvements at Fuller Farm Preserve.



With partial grant support from the Maine Department of Agriculture, Conservation and Forestry's Recreational Trails Program, SLT has replaced and added new bog bridges at our Libby River Farm property. Labor was provided by the Maine Conservation Corps. This work has made the trails at Libby River Farm much easier to access.

In October 2020, SLT held two dedication events. The boardwalk at Pleasant Hill Preserve was dedicated in honor of Phineas Sprague, early board member and supporter of SLT. The Silver Brook Trail at Broadturn Farm was dedicated to long-time office manager for SLT, Sandi Dargi. Sadly, Sandi passed away in December 2020.



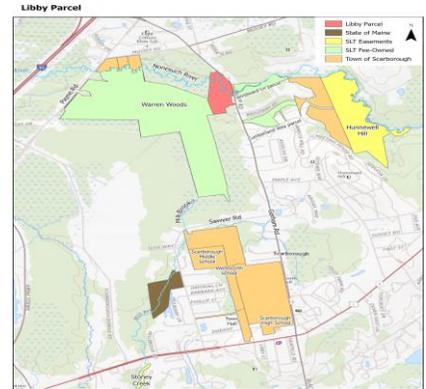
Over the last year, SLT has clarified and rewritten several of our policies related to dogs, hunting, and other uses at our preserves. All updated regulations for SLT preserves are available at our website, www.scarboroughlandtrust.org.

Several new signs with associated graphics have been produced to make these regulations easy to understand for all visitors. This process also involves updates to the information in the kiosks at each of our seven properties.

Land Trust continued:

SLT staff and volunteers continue to eradicate invasive plant species at many of our properties. Work days have focused on removing species such as Japanese knotweed, bittersweet, honeysuckle, common burdock, and several others. Samantha Wolf participated in a multiple day training course to create invasive species management plans. She is working on developing such plans for each SLT property.

In 2020, SLT entered in a purchase contract to buy 16.5-acres of land along Gorham Road and abutting our Warren Woods Preserve. The property contains 1,400 linear feet of the Nonesuch River, forested wetlands and upland forest. We hope to close on the property by the end of 2021. The entire project cost is \$500,000. We have put a proposal into the Scarborough Land and Conservation Board for \$200,000. The remaining amount is expected to come from the Maine Natural Resource Conservation Program and private fundraising. SLT's fundraising campaign has started with support from private donors and corporations such as Bass Pro/Cabela's. Once acquired, the property will be added to Warren Woods and will allow SLT to expand the existing trail system and hunting/fishing opportunities for the public. SLT staff and volunteers are currently working on several other possible acquisition projects both in and around Warren Woods and in other areas of the Town.



Liz Hayden placing sign as part of the Story Walk

SLT partnered with the Scarborough Library on two educational events in 2021. The first was a virtual program on coyotes and the second was a story walk at Pleasant Hill Preserve. During the week of Earth Day, families were encouraged to visit Pleasant Hill Preserve and follow the story book on temporary signs placed along the trail. The story focused on the importance of wetlands. In the spring of 2021, SLT started again limited public programming. All of the programs were held outside and numbers were limited because of COVID concerns. Eddie Woodin, supporter and friend of SLT, led one of his popular bird walks at Broadturn Farm. SLT programming was also aided by the hiring of a summer position focusing on education and communication. Becca Ferguson joined the staff in June and started right away creating, organizing and scheduling programs for the summer.

Each of SLT's public access preserves are open every day to the public. Directions, rules and regulations, and trail maps are available at the SLT website, www.scarboroughlandtrust.org. Individuals can find out more about supporting SLT and our various campaigns, volunteering or upcoming programs by visiting the website, Facebook page, Instagram or by calling the office (207-289-1199).



Maine Male Bobolink

Respectfully submitted,

Andrew Mackie,
Executive Director

Report from the

SCARBOROUGH CONSERVATION COMMISSION

To the Town Manager, Town Council, and Citizens of Scarborough:

The Conservation Commission is tasked with increasing awareness of the value of and reducing damages to our natural resources, and working with Town Staff, other committees, and local organizations to encourage sustainable stewardship of Scarborough's natural resources.

As with many of the Town's committees and commissions, the COVID-19 pandemic heavily impacted meetings of the Commission in 2020 and 2021, though we were able to hold a few online meetings.

Here are some of the activities that the Commission was involved with in the past year:

- Participated in the High-Water Marks project with the [Maine Silver Jackets Team](#) along with the City of South Portland. This project includes the placement of high-water mark signs in strategic locations throughout the Town to increase the public's knowledge on flooding and sea level rise.
- Participated in developing and reviewing visions and strategies for the Town's Comprehensive Plan, specifically in sections relating to resiliency and sea level rise.
- Continued membership on the Pest Management Advisory Committee (PMAC).

We would like to thank Commission members who retired this year, including Ben Keller and Thomas Nolan, and we are happy to welcome new members Emily Springer, Noah Perlut, and Randi Hogan.

Thanks also to our Council liaison, Councilor Cloutier, the Town's Sustainability Coordinator Jami Fitch, and Assistant Planner Jamel Torres for their continued participation and enthusiasm in helping the Commission.

Respectfully submitted,

Peter Slovinsky, Chairman

*Randi Hogan, Rachel Hendrickson, Suzan Nixon, Noah Perlut, Charles Spanger, and Emily Springer,
Commission Members*