

RECORD OF BOARD PROCEEDINGS

(MINUTES)

Fulton, KY, February 18, 2020

The Fulton Independent Board of Education met at the Board of Education Office at 5:45 o'clock P. M. on the 18th day of February, 2020 with the following members present:

(1) Mrs. Debbie Vaughn, Chair (2) Mr. Bill Robertson (3) Mrs. Rea Jones (4) Mrs. Christy Pettigrew

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Mrs. Vaughn called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:45 p.m.

OPENING PRAYER

2. Pastor Steven Cavness of First Baptist Church, Fulton, provided the opening prayer.

PLEDGE OF ALLEGIANCE

3. The Pledge of Allegiance was led by Corbin Fulcher, a fifth grader at Carr Elementary School.

ROLL CALL

4. Mrs. Debbie Vaughn, Mr. Bill Robertson, Mrs. Rea Jones, and Mrs. Christy Pettigrew were present for roll call. Mrs. Carol Bransford was absent.

SUPERINTENDENT ATTENDANCE

5. Superintendent Miller was present for the February meeting.

AGENDA APPROVAL

6. With the recommendation of Superintendent Miller, a motion by Mrs. Pettigrew and second by Mr. Robertson, the February 18, 2020, Agenda of the Fulton Independent Board of Education was approved as presented.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF MINUTES

7. With a motion by Mr. Robertson and second by Mrs. Jones, the Board approved the minutes of the January 21, 2020, Regular Monthly Meeting as presented by the Board Secretary.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF CONSENT AGENDA ITEMS

8. With a motion by Mrs. Jones and second by Mr. Robertson, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. ASAP Moment

Gifted/Talented teachers, Tiffany Ray and Caroline Byrd, along with middle school G/T students provided the ASAP Moment by reporting on their recent participation in the 2020 Kentucky Regional Future City Competition. In their first year competing, the students were able to win the award for Best Futuristic Design with the submission of their project envisioning what Fulton,

KY water systems will look like 100 years in the future. The project consisted of a report and city model, and was created through collaboration and the use of technology. Daniel Farmer and Amy Chicoine, Fulton Middle School teachers, also accompanied the group.

B. FRYSC Activities Update

Tracy Pulley, Family Resource / Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during January, 2020.

Attachment A

C. Food Service Report

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Report, outlining activity in the school cafeterias through January, 2020.

D. Fundraiser Requests

Board Members approved the following Fundraiser Requests:

- **HS Girls Basketball Team** – proceeds from the following fundraisers will go towards payment of team expenses (officials, equipment, travel, book & clock keepers)
 - Sale of steak dinners at FHS, 3/28/2020
 - Sale of Boston Butts, 5/9/2020
 - Basketball Tournament to be held 8/8/2020
(planning must start several months prior to event)
- **MS Football Team** - proceeds from the following fundraisers will go towards payment of team expenses (officials, equipment, travel)
 - Bake sales on FHS campus with baked goods provided by Kittylicious Cakes, from 3/1/2020 – 5/25/2020
 - Sale of sports yard signs, from 3/1/2020 – 5/25/2020
 - Payment for sponsoring/working admissions at wrestling event put on by KTW/HD Graphics, 3/13/2020, at Brooks Chapel, South Fulton, TN
- **Track Team** – sale of t-shirts stating: #WeAreFultonCityStrong, from 3/10/2020 – 4/17/2020; profits will go towards payment of team expenses
- **Track & HS Football Teams** – money raised from combined fundraisers will go towards payment of team expenses (equipment, travel, misc.)
 - Payment for assisting with Union City Baseball Tournament, 3/14-3/15/2020
 - Payment for assisting with wrestling event to be held at Brooks Chapel, 3/13/2020
- **Beta Club** – sale of vinyl stickers of student names made with Cricut machine, from 2/17/202 – 3/17/2020; profits will be used to fund a trip to the Beta Club Convention
- **Carr Elementary staff** – to participate in an online donation program through School Funding Group from 4/20/2020 – 5/20/2020, in order to raising money for playground upgrades; the program, sponsored by Olivia Crawford, AmeriCorps worker, invites donations to go towards the school fundraising effort; donors, in return, receive their choice of rewards (clothing, backpacks, bags).

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E. Fulton Independent Procedure Update

Board members reviewed the update to FIBoE procedure 09.213 AP11 Prevention/Control of Head Lice in Schools in which the reference to the presence of nits after treatment for head lice was removed.

Attachment B

F. Charter School Training Hours Waiver

Board members were informed that a waiver of charter school training hours through June 30, 2021, has been granted to Fulton Independent Board of Education. The Kentucky Board of Education voted at its Feb. 4, 2020, meeting to grant waivers to school districts making the request in writing. If a school board receives a charter school application, however, training must be conducted within 10 days of receipt of the application.

G. Superintendent Report

Superintendent Miller provided Board Members with a report of her activities during January, 2020, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

Attachment C

H. Teachers of the Month

Ms. Sherri Langford, Librarian, and Ms. Kristen Boaz, Second Grade Teacher, were named January Teachers of the Month for Fulton Middle/High and Carr Elementary Schools.

I. Travel Requests

Board Members approved the travel request of Superintendent Miller to attend a Victoria Fellow Training at Western Kentucky University, March 5-6, 2020, in Bowling Green, KY.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

PUBLIC COMMENTS

9. There were no public comments.

PERSONNEL REPORT

10. Superintendent Miller informed the Board of the following personnel actions:

Appointments: Chris Mason, Head Baseball Coach
Zach Howard, Assistant Baseball Coach
Darius Johnson, Assistant Baseball Coach

EMERGENCY OPERATION PLAN REVISION

11. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mrs. Pettigrew, the Board approved a revision to the District Emergency Operations Plan. The revision allows a 120 second delay in evacuating the school in the event of a fire alarm in order to permit the principal to determine if there is a "viable" threat. The Center for Safe Schools recommends a 180 second delay, however, Fulton Independent administrators have agreed that 120 seconds is enough time to determine the risk within Carr Elementary and Fulton Middle/High School.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

FINANCIAL REPORTS AND ORDERS OF THE TREASURER

12. With a motion by Mr. Robertson and second by Mrs. Jones, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Becky Fisette, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

FRYSC CONTINUATION GRANT APPROVAL

13. With the recommendation of the Superintendent, a motion by Mrs. Pettigrew and second by Mr. Robertson, the Board approved the Family Resource / Youth Services Center Continuation Grant for the 2020-2020 biennium. Tracy Pulley, FRYSC Coordinator, provided information about the purpose of FRYSC Centers and the services her program provides to the students and families of Fulton Independent School District.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

LAWN CARE BID APPROVAL

14. With a motion by Mrs. Jones and second by Mr. Robertson, the Board chose to reject the bids for lawn care service for the 2020 mowing season submitted by Cutting Edge and Bailey's Lawn and Landscaping, and reopen the bidding window.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

OVERNIGHT TRAVEL WITH STUDENT REQUEST

15. With the recommendation of the Superintendent, the Board approved the overnight trip request of Tracy Pulley, FRYSC Coordinator, to allow her to transport Sherrel Walker, FHS Senior, to Frankfort, KY, March 3-4, 2020, in order for her to take part in Legislative Page Day. Walker will serve as a legislative page for either Sen. Stan Humphries or Rep. Steven Rudy. This action was taken on a motion by Mrs. Jones and second by Mr. Robertson.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

SFCC CONSTRUCTION OFFER OF ASSISTANCE

16. Following the recommendation of Superintendent Miller, the Board rejected the School Facilities Construction Commission Offer of Assistance in the amount of \$7912. If accepted the offer would have had to be used on a priority one project as listed in the district facility plan; with \$63,474.03 from the Cash Building Fund and \$34,970.80 from Cash Capital Outlay Fund being placed in escrow. These funds are currently being used to make bond payments. This offer was rejected on a motion by Mr. Robertson and second by Mrs. Pettigrew.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF SUPERINTENDENT TRAVEL REIMBURSEMENT

17. With a motion by Mrs. Jones and second by Mr. Robertson, the Board approved the travel reimbursement request of Superintendent Miller for travel expenses related to school business for January, 2020.

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Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

ADJOURNMENT

18. With a motion by Mrs. Pettigrew and second by Mrs. Jones, the Board meeting was adjourned at 6:25 p.m.

Members voting yes: Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn


Chair


Secretary

January 2020 work

Tracy Pulley, coordinator

events / speakers

Winter Formal (January 18, 15 students, grades 9-12)

The BADD Club focuses on substance abuse prevention but also works to prevent toxic relationships, so members hosted a high school dance with chaperones in healthy relationships. Tickets were sold for two weeks during HS lunch. The dance was beautifully decorated and featured a professional deejay, but only 15 students attended. FRYSC will pursue other events since student response was low.

Dress For Success (January 22, 16 students, grades 6-8)

The January career session featured Mancell Elam, who discussed his educational, athletic, and professional life. Sixteen students attended. (Pulley advertised event, scheduled speaker, and used FRYSC funds to buy a special dessert for attendees.)

Mommy & Me (January 24, 3 families, ages 0-4)

FRYSC is tasked with reaching all children, ages 0-18, in the district, so Pulley teamed with Head Start family services worker Stephanie Veatch to offer Mommy & Me, an hour-long play/socialization group. Head Start director Sarah Townsend said Mommy & Me could not be held in a Head Start classroom, so Pulley found a community venue (Willingham Center). The first group had three families attend; the children loved marching, dancing, and playing musical instruments. Each child went home with a puppet. Mommy & Me is funded by Four River Counties CECC (Community Early Childhood Council).

Let's Paint! (January 30, 13 families, grades K-5)

Pulley serves FIRD as the Title One family engagement coordinator. She hosted a family art night with Title One funds. Art teacher Michelle Williams led the session, helping adults and children trace and paint their hands to create a family portrait. Refreshments were served. 27 children and 15 adults attended. Each child went home with an "empowering" coloring book.

Truth & Consequences (January 31, 9th grade)

All ninth graders participated in Truth & Consequences, a substance abuse prevention event, at FHS. Fulton County freshmen also attended. 4-H agent Bernita Cheirs directed the event; Pulley secured volunteers, communicated with faculty and students, set up the gym, and provided lunch for the workers. Volunteers included law enforcement, county attorney, coroner, juvenile justice, detention center, local ministers, Mountain Comprehensive, and Paducah's CenterPoint recovery program.

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clubs / groups

mentoring: 1 during-lunch meeting (10 mentor pairs, grades 9-12). Mirroring/improv activity to increase connection between mentor/mentee and whole group. Also took a healthy relationship quiz and discussed.

BADD Club: 3 during-lunch meetings (10 BADD members, grades 9-12). Four Rivers Behavioral Health youth specialist Alexa Griffin attended a meeting -- promoted YES grant, nicotine PSA contest, Empower Kentucky Youth conference. Five students applied for conference.

Art club: 4 after-school sessions (6 students, grades 6-8). Art teacher led lessons. Continue to meet in FHS computer lab.

Equality Café: discontinuing due to low attendance; will replace with chess club at Carr

Too Good For Drugs: 4 during-school session (5th graders). Sessions focused on goal setting, recognizing/managing emotions, assertive versus passive/aggressive communication

services

clothing - 16 students

school supplies / toiletries - 7 students

3 home visits (lice, kindergarten physical, tooth breakage)

5 weekly Backpack Feeding Program deliveries made to 20 children

created, printed, distributed Dawg Bites newsletters, grades K-12

taught two dental health lessons, gave out toothbrushes/paste (kindergarten)

mailed Talk: They Hear You alcohol education brochures to all 6th-8th grade households

received 301 pairs of donated underwear through Fulton Public Library "Drop Your Drawers" campaign for FRYSC

re-filled feminine hygiene products stations in middle/high school girls' restrooms

set up travel-sized toiletry stations in middle/high school bathrooms

helped FHS senior order replacement birth certificate (transported student to board office, paid with FRYSC funds)

scheduled appointment, paid for new kindergartener's physical

delivered school board appreciation meal on behalf of PTO

created flyer, Facebook post for PTO's coin drive

worked with Carr Student Council to create a video illustrating the character trait "respect";

video will be shown at February morning meeting

attended Cyber Safe Teen training

STUDENTS

Prevention/Control of Head Lice in Schools

School personnel shall actively pursue the prevention and control of head lice in the District's schools by developing a consistent screening and follow-up program for all students.

Principals and school personnel shall adhere to the following guidelines:

1. When students are observed/reported to have head lice and/or a nit infestation any time during the school year:
 - a. Students with an active case of head lice or nit infestation will be discreetly relocated while parent or designee is notified to immediately pick them up from the school.
 2. Principals or school personnel shall offer parents of infected students:
 - a. Visual evidence of lice and/or nits in the student's hair.
 - b. Verbal and/or pamphlet information/direction for hair treatment and household disinfection.
 3. Students may return to school when:
 - a. One (1) application of a special lice-killing shampoo has been applied to the student's hair which may be the same day and no later than the next day.
 - b. S/He must be accompanied by a parent when returning back to school. Students are not allowed to ride the bus to school upon their first day of returning.
 - c. S/he returned to school after treatment and has a through headcheck by designated school personnel before returning to the classroom. Student must be free of active lice ~~and nit infestation~~. If successful treatment is not evident, steps 2 and 3 above are re-established.
- Students found with repeat infestations of head lice shall:
- a. Be reported to appropriate school personnel/social workers.
 - b. School personnel may send the student home until the infestation is gone.
5. The Superintendent/designee shall:
 - a. Establish education/information programs on head lice control methods for school personnel, students and parents.
 - b. Provide each school with written materials on head lice control and prevention.

Review/Revised: 10/01/14

Superintendent Report for January 2020 Board Meeting

Listed below are some of the activities that Superintendent Miller accomplished during January 2020. The items are categorized under the Kentucky NxG Superintendent Effectiveness Standards. This list is not inclusive of the daily duties of the Superintendent.

Standard 1: Strategic Leadership

- Met with 4 parents
- Phone calls with 2 parents
- Phone call with 2 bd members

Standard 2: Instructional Leadership

- Five walkthroughs at schools
- Walkthroughs at both buildings and several classrooms

Standard 3: Cultural Leadership

- Mailed thank you, birthday, and congratulations cards

Standard 4: Human Resource Leadership

- Completed Administrative and Office Staff Calendar entries into MUNIS

Standard 5: Managerial Leadership

- Recorded checks received and reviewed bank statements
- Met with CPA & Finance Officer
- Managed 1 personnel issue

Standard 6: Collaborative Leadership

- Met with Dr. Frazier re: Perkins grant

Standard 7: Influential Leadership

- Attended four Rotary meetings
- Attended 2 Kiwanis Club meetings
- Attended KWEL Leadership Conference; recognized as a Kentucky Woman of Educational Leadership Mentor

Standard 1: Strategic Leadership

SUMMARY: Superintendents create conditions that result in strategically reimagining the district's vision, mission and goals to ensure that every student graduates from high school, is globally competitive in post-secondary education and/or the workforce, and is prepared for life in the 21st century. Superintendents create a community of inquiry that challenges the community to continually repurpose itself by building on the district's core values and beliefs about the preferred future and then developing a vision.

Standard 2: Instructional Leadership

SUMMARY: The superintendent supports and builds a system committed to shared values and beliefs focused on teaching and learning where performance gaps are systematically eliminated over time and every student graduates from high school college-and-career ready.

Standard 3: Cultural Leadership

SUMMARY: The superintendent understands and acts on the important role a system's culture has in the exemplary performance of all schools. He/she works to understand the people in the district and community as well as their history and traditions as they move forward to support and achieve district goals. The superintendent must be able to improve the district culture, if needed, to align the work of adults with the district's goals of improving student learning and infusing the work with passion, meaning and purpose.

Standard 4: Human Resource Leadership

SUMMARY: The superintendent ensures the district is a professional learning community with processes and systems in place that result in recruitment, induction, support, evaluation, development and retention of a high-performing, diverse staff. The superintendent uses distributed leadership to support learning and teaching, plans professional development, and engages in district leadership succession planning.

Standard 5: Managerial Leadership

SUMMARY: The superintendent ensures that the district has processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that organize the work of the district and give priority to student learning and safety. The superintendent must solicit resources (both operating and capital), monitor their use, and assure the inclusion of all stakeholders in decision about resources so as to meet the 21st century needs of the district.

Standard 6: Collaborative Leadership

SUMMARY: The superintendent, in concert with the local board of education, designs structures and processes that result in broad community engagement with support for and ownership of the district vision.

Standard 7: Influential Leadership

SUMMARY: The superintendent promotes the success of learning and teaching by understanding, responding to, and influencing the larger political, social, economic, legal, ethical, and cultural context. From this knowledge, the superintendent works with the board of education to define mutual expectations, policies, and goals to ensure the academic success for all students.