

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, November 19, 2019

The **Fulton Independent** Board of Education met at the **Board of Education Office** at **5:45** o'clock **P. M.** on the **19th** day of **November, 2019** with the following members present:

- (1) **Mrs. Debbie Vaughn, Chair** (2) **Carol Bransford, Vice-Chair** (3) **Mr. Bill Robertson**
(4) **Mrs. Rea Jones** (5) **Mrs. Christy Pettigrew**

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Chair Vaughn called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:45 p.m.

ROLL CALL

2. Mrs. Debbie Vaughn, Mrs. Carol Bransford, Mr. Bill Robertson, Mrs. Rea Jones, and Mrs. Christy Pettigrew were present for roll call.

SUPERINTENDENT ATTENDANCE

3. Superintendent Miller was present for the November meeting.

PLEDGE OF ALLEGIANCE

4. Carr Elementary students, Jaidyn Patton and Kaybrun Burton, led in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA

5. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mrs. Jones, the Board approved the November 19, 2019, Agenda of the Fulton Independent Board of Education Regular Monthly Meeting.

Members voting yes: Mrs. Bransford, Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF MINUTES

6. With a motion by Mrs. Jones and second by Mr. Robertson, the Board approved the minutes of the October 15, 2019, Regular Monthly Meeting as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mrs. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF CONSENT AGENDA ITEMS

7. With a motion by Mrs. Pettigrew and second by Mr. Robertson, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. ASAP Moment

Mrs. Karen Dean provided Board Members with a report highlighting the activities and projects she has spearheaded or participated in through her role as Community Ed Director, including: Opening Day, in which 40 community members joined staff in celebrating the start of the school year; Back-to-School Nights; Banana Festival – sidewalk chalk art competition and award-winning Grand Parade Float; Veteran's Day luncheon and school activities; coordinating Senior

Community Service Hours; Reality Stores; Reading and Math Nights; Public Relations; and continuing to develop relationships between the school district and the community.

Mr. Daniel Farmer and Ms. Amy Chicoine, Fulton Middle School Teachers, also provided a report detailing a trip taken to Costa Rica during the summer through the Bright Light Volunteer Program. Bright Light is a service program in which volunteers assist with community projects while learning about the culture, needs and ecosystems of Costa Rica. Farmer and Chicoine were accompanied by two Fulton High School students, as well as students from Dresden, TN and Union City, TN. Students receive college credit and a Global Citizenship Certificate.

B. FRYSC Activities Update

Tracy Pulley, Family Resource / Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during October, 2019.

Attachment A

C. Food Service Report

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Report, outlining activity in the school cafeterias through October, 2019.

D. Fundraiser Requests

Board Members approved the following Fundraiser Requests:

- The Beta Clubs requested permission to create and sell 2020 Calendars featuring Beda, the Fulton Independent bulldog mascot; pre-sale orders will be taken during November and December and proceeds will go towards funding service projects;
- The Drama Club asked to be allowed to conduct a sale of Butter Braid Breads from Nov. 20 – Dec. 4, 2019, in order to raise money to pay Christmas Performance expenses;
- FISPA (Fulton Independent School Performing Arts Booster Club) was granted permission to conduct its annual “Patron of the Arts” sponsorship drive, and look into the possibility of creating an Amazon Smile Program Charity account in order to raise funds for FHS performances.

E. Grants Update

Superintendent Miller informed Board Members she has received notification from the Kentucky Governor’s Office of Early Childhood (GOEC) that the district has been awarded two 2019 School Readiness Summit Grants in the amounts of \$45,000 and \$15,000, to be used for improvements in early childhood education.

F. Student Overnight Travel Request

Dr. Miller informed Board Members that pursuant to FIBoE policy 09.36, she granted permission for the Young Leaders in Action Team to attend a YLA Retreat, November 14-15, 2019, touring various locations in Kentucky and spending the night in Louisville, KY. This retreat took place prior to the November board meeting.

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, November 19, 2019

The **Fulton Independent** Board of Education met at the **Board of Education Office** at **5:45** o'clock **P. M.** on the **19th** day of **November, 2019** with the following members present:

- (1) Mrs. Debbie Vaughn, Chair** **(2) Carol Bransford, Vice-Chair** **(3) Mr. Bill Robertson**
(4) Mrs. Rea Jones **(5) Mrs. Christy Pettigrew**

G. Superintendent Report

Superintendent Miller provided Board Members with a report of her activities during October, 2019, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

Attachment B

H. Teacher of the Month

Mrs. Christi Cavness and Ms. Beverly Pledge, Special Education Teachers at Carr Elementary and Fulton High School, were recognized as October Teachers of the Month.

I. Travel Requests

Board Members approved the overnight travel requests of Superintendent Miller, Mr. Bill Robertson and Mrs. Debbie Vaughn to attend the KSBA Winter Symposium, November 21-23, 2019, in Louisville, KY; and for Dr. Miller to attend the KASS Conference, December 8-10, 2019, in Lexington, KY.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

PUBLIC COMMENTS

8. There were no public comments.

PERSONNEL REPORT

9. Superintendent Miller informed the Board of the following personnel actions:

Appointments: Angela Higginson, Substitute Teacher w/ Emergency Certificate

Resignations: Kayla Roach, Instructional Assistant
Maria Jackson, Part-Time Custodian

FOUR RIVERS CAREER ACADEMY INTER-LOCAL COOPERATION AGREEMENT

10. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mrs. Jones, the Board approved the revised Four Rivers Career Academy Inter-Local Cooperation Agreement, as presented. The agreement, previously approved on May 21, 2019, was modified by the state in order to meet the requirements of KRS 65.250, to include procedures for termination of the agreement and disposal of property.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

2020-2021 CALENDAR COMMITTEE UPDATE

11. With the recommendation of Superintendent Miller, a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the 2020-2021 Calendar Committee update, as presented by Mr. Kent Green, Committee Chair. The committee membership had to be altered due to a parent resignation.

Attachment C

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

DATASEAM PARTNERSHIP AGREEMENT

12. With the recommendation of the Superintendent, the Board approved the Dataseam Participating Partner Agreement, with Kentucky Dataseam Initiative, Inc., Louisville, KY. The agreement will allow Dataseam to provide 35 IMAC computers to Fulton Independent for use in the school library computer labs, in exchange for being allowed to conduct research through these computers for Louisville's Brown Cancer Center. Research performed by Dataseam will run as a separate application and no data will be exchanged between Dataseam and Fulton Independent. The Board will be responsible for sending employees to trainings on the use of the computers at a cost of approximately \$5000, plus the cost of electricity to operate the machines. This action was taken on a motion by Mrs. Bransford and second by Mr. Robertson.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

FINANCIAL REPORTS AND ORDERS OF THE TREASURER

13. With a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Becky Fiset, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

SFCC KETS OFFER OF ASSISTANCE

14. With the recommendation of the Superintendent, a motion by Mrs. Jones and second by Mr. Robertson, the Board accepted the School Facilities Construction Commission KETS Offer of Assistance in the amount of \$2543, and chose to escrow the funds for up to three (3) years.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF SUPERINTENDENT TRAVEL REIMBURSEMENT

15. With a motion by Mrs. Bransford and second by Ms. Jones, the Board approved the travel reimbursement request of Superintendent Miller for travel expenses related to school business for October, 2019.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

WRITING PLAN UPDATE

16. With the recommendation of Superintendent Miller, a motion by Mrs. Bransford and second by Mrs. Pettigrew, the Board approved the updated 2019-2020 Writing Action Plan, as presented by Mrs. Dana Crawford, Assistant Principal, and Mrs. Sarah Townsend, Instructional Supervisor. The plan was revised in order to bring it in alignment with updated standards. The plan will be submitted to KDE electronically by December 1, 2019.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

CLOSED SESSION – Pending Litigation (KRS 61.810(1)(c) / Student Discipline (KRS 61.810(1)(f))

17. With a motion by Mrs. Jones and second by Mr. Robertson the Board moved to go into Closed Session at 6:30 p.m., to discuss pending litigation in Valencia Daniels, et al. vs Matthew Moxley, et al., Civil Action No. 18-C1-00034, presently pending in Fulton Circuit Court; and hold an Expulsion Hearing for the student named in File# 2019-20-03, which could lead to disciplinary measures, without restricting the student's right to a public hearing if requested, as authorized by KRS 61.810(1)(c) and KRS 61.810(1)(f), respectively.

Members voting yes: Mrs. Bransford, Ms. Jones, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

* Mrs. Pettigrew left the meeting at 6:39 p.m.

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, November 19, 2019

The Fulton Independent Board of Education met at the Board of Education Office at 5:45 o'clock P. M. on the 19th day of November, 2019 with the following members present:

- (1) Mrs. Debbie Vaughn, Chair (2) Carol Bransford, Vice-Chair (3) Mr. Bill Robertson
(4) Mrs. Rea Jones (5) Mrs. Christy Pettigrew

OPEN SESSION

18. On a motion by Mr. Robertson and second by Mrs. Jones, Open Session was resumed at 7:32 p.m.

Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

ACTION TAKEN REGARDING LITIGATION

19. On a motion by Mrs. Bransford and second by Mrs. Jones the Fulton Independent Board of Education gave authorization and consent for the Board's insurance carrier to finalize settlement in the pending litigation of Valencia Daniels, et al. vs Matthew Moxley, et al., Fulton Circuit Court, Civil Action No. 18-C1-00034.

Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

STUDENT EXPULSION – File# 2019-20-03

20. On a motion by Mrs. Bransford and second by Mrs. Jones, the Board moved to expel the student named in File# 2019-20-03 through January 6, 2020, and required the student to comply with other consequences as deemed necessary by the school.

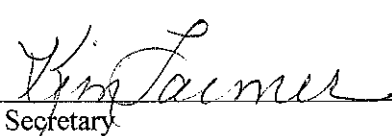
Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

ADJOURNMENT

21. With a motion by Mrs. Jones and second by Mrs. Bransford, the Board meeting was adjourned at 7:35 p.m.

Members voting yes: Mrs. Bransford, Mrs. Jones, Mr. Robertson, Mrs. Vaughn


Chair


Secretary

The Family Connection, Fulton Independent's FRYSC
October 2019 work
Tracy Pulley, coordinator

events / speakers

Sleep In Heavenly Peace bed program (October 5, grades preK-5)

Pulley spoke to SIHP regional manager several times after learning of the program's existence over the summer. Eventually SIHP agreed to build and deliver 16 beds to Fulton Independent's most in-need children. Pulley, local volunteers (Tracy Hutcherson, Wayne Lohaus, Fulton FUMC and Kiwanis) met at Carr Elementary, split into teams, delivered and built beds. 14 were successfully completed; two are still in storage (parent did not provide true address).

PTO Fall Festival (October 19, all FIRD families)

Pulley continues to serve as PR chair for PTO in order to facilitate school/parent communication. PTO is an essential group for FIRD but has low number of parent volunteers. Pulley was an integral part of the fall festival, which raised \$2500 for PTO student/faculty programs.

Parent Cafe (October 22, middle school families)

Parent Cafes are being launched across Kentucky, part of the statewide emphasis on the Strengthening Families model. FRYSC hosts this free dinner / conversation event monthly. Four families attended.

Dress For Success (October 23, grades 6-12)

Mr. Elam asked that FRYSC offer a monthly career preparation lunch program. Students must dress professionally to attend. Second session featured retired railroader / community leader John Algee. Eleven students attended. (Pulley advertised event, scheduled speaker, and used FRYSC funds to buy a special dessert for attendees.)

Happy Feet shoe event (October 29, grades K-12)

Nonprofit organization Happy Feet of Union County won an \$18,000 grant to provide shoes to children in far western Kentucky. Pulley organized the program for FIRD students. She asked faculty to send referrals, sent out detailed permission letters to households, and contacted unresponsive parents by phone. On October 29 Shoe Sensation set up a "store" in the Carr gym at 8 a.m. and fitted students with shoes until 6 p.m. Pulley drove several older students to/from homes after school when parents weren't able to do so. A total of 92 pairs of shoes were given away, and 19 additional pairs were given to FRYSC for future needs.

Red Ribbon Week (October 28-31, grades K-12)

At Carr: hung posters; spoke at three morning meetings (Mr. Castleman spoke at a fourth); gave out stickers; coordinated kindness program (asked faculty to report acts of kindness, gave out Choose Kind shirts to recognized students); had BADD Club members speak to fifth graders during specials, presenting Keep A Clear Mind booklets

At FHS: hung posters; supervised BADD Club members during lunches as they got students to sign a sobriety pledge board and learn about drug/alcohol/tobacco facts

clubs / groups

mentoring: 1 during-lunch meeting (10 mentor pairs, grades 9-12). Second session was about decision-making.

BADD Club: 3 during-lunch meetings (8 BADD members, grades 9-12). Met with Four Rivers Behavioral Health new youth educator; planned Red Ribbon Week work.

Art club: 4 after-school sessions (14 students, grades 6-8). FRYSC led two lessons; art teacher led two. Continue to meet in FHS computer lab.

Equality Café: 2 after-school sessions (4 students, grades 9-12). Student asked for this group, a student-led "hang" for those who might not fit any other team or club. If more students don't attend, will change format.

Girl Power: 0 sessions. Pulley arranged for the second Girl Power (topic: Teen Skin Care); no one attended. FRYSC discontinuing this program for now; perhaps day/time is a conflict. Pulley will check in with high schoolers about what they want/need.

Too Good For Drugs: 3 during-school sessions (6th graders). Kentucky now mandates this substance abuse curriculum be taught statewide. Pulley teaches a lesson every Monday; she taught #5-7 in October.

services

clothing - 16 students

school supplies / toiletries - 6 students

3 home visits (field trip form, missed doctor's appointment, pumpkin delivery)

5 parent conversations (birth certificate need, child's glasses, student issues)

4 weekly Backpack Feeding Program deliveries made to 18 children

created, printed, distributed Dawg Bites newsletters, grades K-12

helped PTO – ran October meeting; wrote recap of meeting for district; copied/distributed flyers/order forms for homeroom photo sale, Fall Festival, alumni basketball game, cake donations, pumpkin decorating contest; provided supplies; set up festival; cleaned up festival; returned supplies

attended mandatory FRYSC training

with Becky Fissette's help, ordered replacement birth certificates for FIRD family in preparation for applying for Housing

with school board member, set up free feminine hygiene products stations in middle and high school girls' restrooms

committees

DIP --- two meetings

ASAP – one meeting; discussed the purchase of body cameras for Fulton - Hickman Counties' five law enforcement agencies

Superintendent Report for October 2019 Board Meeting

Listed below are some of the activities that Superintendent Miller accomplished during October 2019. The items are categorized under the Kentucky NxG Superintendent Effectiveness Standards. This list is not inclusive of the daily duties of the Superintendent.

Standard 1: Strategic Leadership

- Met with 1 parent
- Phone call with 4 parents
- Held Strategic Planning Committee meeting RE: plan for the next 5 years.

Standard 2: Instructional Leadership

- Four walkthroughs at schools
- Talked with Librarian Sherri Langford to discuss a Friends of the Libraries Club at FIS

Standard 3: Cultural Leadership

- Mailed thank you, birthday, and congratulations cards

Standard 4: Human Resource Leadership

- Completed Administrative and Office Staff Calendar entries into MUNIS

Standard 5: Managerial Leadership

- Recorded checks received and reviewed bank statements
- Two phone calls with Attorney RE: Pending Litigation (scheduled attorney to meet with board in executive session on 11/19/19)
- Held Administrative Leadership Training
- Met with rep from Dataseam to work out agreement to receive 35 computers (25 for Carr Library and 10 for FHS Library)

Standard 6: Collaborative Leadership

- Met with Fulton County Superintendent to discuss sharing a teacher next year
- Contacted Mike Gunn to question school tax money being sent to other districts in error
- Met with Masonic Lodge 172 rep Andy Workman to accept two bicycles that will be used as attendance incentives for elementary students

Standard 7: Influential Leadership

- Attended three Rotary meetings
- Attended KASA Regional Meeting in Eddyville

Standard 1: Strategic Leadership

SUMMARY: Superintendents create conditions that result in strategically reimagining the district's vision, mission and goals to ensure that every student graduates from high school, is globally competitive in post-secondary education and/or the workforce, and is prepared for life in the 21st century. Superintendents create a community of inquiry that challenges the community to continually repurpose itself by building on the district's core values and beliefs about the preferred future and then developing a vision.

Standard 2: Instructional Leadership

SUMMARY: The superintendent supports and builds a system committed to shared values and beliefs focused on teaching and learning where performance gaps are systematically eliminated over time and every student graduates from high school college-and-career ready.

Standard 3: Cultural Leadership

SUMMARY: The superintendent understands and acts on the important role a system's culture has in the exemplary performance of all schools. He/she works to understand the people in the district and community as well as their history and traditions as they move forward to support and achieve district goals. The superintendent must be able to improve the district culture, if needed, to align the work of adults with the district's goals of improving student learning and infusing the work with passion, meaning and purpose.

Standard 4: Human Resource Leadership

SUMMARY: The superintendent ensures the district is a professional learning community with processes and systems in place that result in recruitment, induction, support, evaluation, development and retention of a high-performing, diverse staff. The superintendent uses distributed leadership to support learning and teaching, plans professional development, and engages in district leadership succession planning.

Standard 5: Managerial Leadership

SUMMARY: The superintendent ensures that the district has processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that organize the work of the district and give priority to student learning and safety. The superintendent must solicit resources (both operating and capital), monitor their use, and assure the inclusion of all stakeholders in decision about resources so as to meet the 21st century needs of the district.

Standard 6: Collaborative Leadership

SUMMARY: The superintendent, in concert with the local board of education, designs structures and processes that result in broad community engagement with support for and ownership of the district vision. Acknowledging that strong schools build strong communities, the superintendent proactively

creates, with school and district staff, opportunities for parents, community members, government leaders, and business representatives to participate with their investments of resources, assistance, and goodwill.

Standard 7: Influential Leadership

SUMMARY: The superintendent promotes the success of learning and teaching by understanding, responding to, and influencing the larger political, social, economic, legal, ethical, and cultural context. From this knowledge, the superintendent works with the board of education to define mutual expectations, policies, and goals to ensure the academic success for all students.

2020-2021 Fulton Independent School
Proposed Calendar Committee (B):

KRS 158.070

(1) (d) "School district calendar committee" means a committee consisting of:

1. One (1) school district principal;
2. One (1) school district office administrator other than the superintendent;
3. One (1) member of the local board of education;
4. Two (2) parents of students attending a school in the district;
5. One (1) school district elementary school teacher;
6. One (1) school district middle or high school teacher;
7. Two (2) school district classified employees; and
8. Two (2) community members from the local chamber of commerce, business community, or tourism commission;

- Principal: Mancell Elam
- District Administrator: Kent Green
- Member of Local Board: Bill Robertson
- Parent: Victoria Zalucki
- Parent: Mellissa Trice-Martin
- Elementary Teacher: Nakia Brown
- Middle/High Teacher: Morgan Wade
- Classified Employee: Tammy Crumble
- Classified Employee: Karen Dean
- Community Member: Bridget Pirtle (business community)
- Community Member: Elaine Forrester (business community)