

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, October 15, 2019

The Fulton Independent Board of Education met at the Board of Education Office at 5:45 o'clock P. M. on the 15th day of October, 2019 with the following members present:

- (1) Mrs. Debbie Vaughn, Chair (2) Carol Bransford, Vice-Chair (3) Mr. Bill Robertson
(4) Mrs. Rea Jones

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Chair Vaughn called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:30 p.m.

ROLL CALL

2. Mrs. Debbie Vaughn, Mrs. Carol Bransford, Mr. Bill Robertson and Mrs. Rea Jones were present for roll call.

SUPERINTENDENT ATTENDANCE

3. Superintendent Miller was present for the October meeting.

AGENDA AMENDMENT

4. At the request of Superintendent Miller, the Board added *Executive Session – Student Discipline (KRS 61.810(1)(f))* to the agenda as the last item. This action was taken on a motion by Mrs. Bransford and second by Mrs. Jones.

Members voting yes: Mrs. Bransford, Mrs. Jones, Mr. Robertson, Mrs. Vaughn

APPROVAL OF AGENDA

5. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mrs. Jones, the Board approved the October 15, 2019, Agenda of the Fulton Independent Board of Education Regular Monthly Meeting, as amended.

Members voting yes: Mrs. Bransford, Mrs. Jones, Mr. Robertson, Mrs. Vaughn

PLEDGE OF ALLEGIENCE

6. Carr Elementary third grade students, Kyllie Williams, Jayce Draughn and Dariana Cole led in reciting the Pledge of Allegiance.

APPROVAL OF MINUTES

7. With a motion by Mrs. Jones and second by Mr. Robertson, the Board approved the minutes of the September 17, 2019, Regular Monthly Meeting as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mrs. Jones, Mr. Robertson, Mrs. Vaughn

APPROVAL OF CONSENT AGENDA ITEMS

8. With a motion by Mr. Robertson and second by Mrs. Jones, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. ASAP Moment

Mrs. Sarah Townsend, District Assessment Coordinator, provided a PowerPoint presentation reviewing the 2018-2019 test score data and the new Kentucky Department of Education Accountability System. Townsend also noted that Superintendent Miller will serve on a state committee established to analyze the assessment results, examine the expected impacts as well as the unintended consequences, and potential for all schools to reach the highest ratings. The formation of this committee was mandated by Senate Bill 175.

B. FRYSC Activities Update

Tracy Pulley, Family Resource / Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during September, 2019.

Attachment A

C. Food Service Report

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Report, outlining activity in the school cafeterias through September, 2019.

D. Fundraiser Requests

Board Members approved the following Fundraiser Requests:

- Ms. Cierra Cole, Carr Elementary Teacher, requested permission to hold a yard sale at Carr Elementary School, Oct. 26, 2019, in order to raise money to purchase PBIS (Positive Behavior Intervention Supports) rewards;
- Fulton High School Girls Basketball Team requested permission to sell school spirit t-shirts and hold chili suppers at Fulton High School throughout the middle and high school basketball seasons; proceeds will go towards team expenses;
- FHS Football Team / Yearbook Committee requested permission to conduct a joint Fruit Sale fundraiser from Oct. 16-19, 2019, in order to raise money to cover team and yearbook production expenses;
- PTO asked to be allowed to hold an alumni basketball game in conjunction with the Fall Festival, Oct. 19, 2019; money raised to go towards student activities.

E. Quarterly Enrollment Review

Board Members were presented with the Quarterly Enrollment Report showing a district enrollment of 280 students at the end of the first quarter of the school year (September, 2019).

F. Superintendent Report

Superintendent Miller provided Board Members with a report of her activities during September, 2019, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

Attachment B

G. Teacher of the Month

Ms. Erin Henderson, Carr Elementary Teacher, and Mrs. Shannon Barnes, Middle School English, were named September Teachers of the Month.

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(4) Mrs. Rea Jones

H. Travel Requests

Board Members approved the travel requests of Superintendent Miller to attend the committee meeting to review state assessment results, Oct. 21-22, 2019, Frankfort, KY; and the KASA Planning Committee meeting, Oct. 31 – Nov. 1, 2019, in Frankfort, KY.

Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

PUBLIC COMMENTS

9. There were no public comments.

PERSONNEL REPORT

10. Superintendent Miller informed the Board of the following personnel actions:

Appointments: Shenorria Bransford, Substitute Teacher w/ Emergency Certificate
Melissa Clark, Substitute Teacher w/ Emergency Certificate

2020-2021 CALENDAR COMMITTEE

11. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mrs. Jones, the Board approved the 2020-2021 Calendar Committee as presented by Mr. Kent Green, Committee Chair.

Attachment C

Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

FINANCIAL REPORTS AND ORDERS OF THE TREASURER

12. With a motion by Mrs. Bransford and second by Mrs. Jones, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Becky Fisetite, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

MEMORANDUM OF AGREEMENT WITH FOUR RIVERS FOUNDATION BOARD

13. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board approved the revised Memorandum of Agreement with Four Rivers Foundation Board. The MOA outlines the roles and responsibilities of each partner in order to promote literacy, career exploration and career/college preparation.

Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

EXECUTIVE SESSION – Student Discipline (KRS 61.810(1)(f))

14. Pursuant to KRS 61.810(1)(f), and following the recommendation of Superintendent Miller, the Board moved to go into Closed/Executive Session at 6:12 p.m. in order to discuss the discipline of a student, without

restricting the student's right to a public hearing, if requested. This action was taken on a motion by Mrs. Bransford and second by Mr. Robertson.

Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

OPEN SESSION

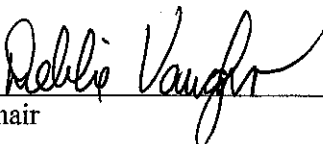
15. On a motion by Mrs. Jones and second by Mr. Robertson, Open Session was resumed at 6:33 p.m. No action was taken by the Board; appropriate action disciplinary action is to be administered as directed by the Superintendent.


Members voting yes: Mrs. Bransford, Ms. Jones, Mr. Robertson, Mrs. Vaughn

ADJOURNMENT

16. With a motion by Mrs. Jones and second by Mrs. Jones, the Board meeting was adjourned at 6:35 p.m.

Members voting yes: Mrs. Bransford, Mrs. Jones, Mr. Robertson, Mrs. Vaughn


Chair


Secretary

The Family Connection

Fulton Independent's Family Resource / Youth Services Center
September 2019 work

events / speakers

Grandparents Lunch (September 12, grades K-5)

Formerly a FRYSC event (nine years). This year administrators changed lunch schedule and after-lunch activity a week before the event, so administrators directed the lunch. FRYSC just sold tickets by cafeteria.

St. Edwards Catholic Church family event (September 14, all FISD families)

FRYSC advertised to all FISD families and helped serve at the event. About 100 FISD children received a filled backpack and a hot dog lunch; each family also got a bag of household products.

Parent Cafe (September 24, all FISD families)

Parent Cafes are being launched across Kentucky, part of the statewide emphasis on the Strengthening Families model. FRYSC will offer this free dinner / conversation event each month. Pulley connected with a regional SF rep so WellCare insurance covers the food cost. First café – two families attended. Hopefully numbers increase. (FRYSC mailed an invitation to every middle school household.)

Dress For Success (September 25, grades 6-12)

Mr. Elam asked that FRYSC offer a monthly career preparation lunch program. Students must dress professionally to attend. First session featured Discovery Park of America; 3 high schoolers and 11 middle schoolers attended.

Kentucky Shakespeare workshop (September 25, 10th grade)

FRYSC arranged for Kentucky Shakespeare to hold a stage combat workshop for Stephanie Fulcher's sophomore class. Students learned a bit about William Shakespeare, then practiced sparring with faux swords.

clubs / groups

mentoring: 1 during-lunch meeting (10 mentor pairs, grades 9-12). First session was a get-to-know-me / icebreaker program.

BADD Club: 3 during-lunch meetings (8 BADD members, grades 9-12). Elected officers. Members led conversations about this year's activities – speaking to elementary students during Red Ribbon Week, promoting positive mental health by putting up posters, cleaning girls' restroom.

Art club: 3 after-school sessions (14 students, grades 6-8). FRYSC currently leading lessons; art teacher will begin October 16. (Pulley found an art teacher who's between jobs, can teach for \$50 a session)

Equality Café: 3 after-school sessions (4 students, grades 9-12). Student asked for this group, a student-led "hang" for those who might not fit any other team or club

Girl Power: 0 sessions. Pulley arranged for the first Girl Power (topic: How To Start Your Own Business featuring Tasia Jackson); no one attended. Ms. Jackson is willing to come back during high school lunch to try again.

Too Good For Drugs: 4 during-school sessions (6th graders). Kentucky now mandates this substance abuse curriculum be taught statewide. Pulley attended summer training and is teaching the 10-week healthy choice program first with sixth grade, later with 4th/5th.

services

clothing - 18 students

school supplies / toiletries - 3 students

8 home visits (truancy / no show, roaches in backpack, clothing, permission forms)

18 Backpack Feeding sponsorships acquired. Deliveries made 9/20, 9/27

With church donations, helped family get water turned back on

created, printed, distributed October Dawg Bites newsletters, grades K-12

helped PTO – attended September meeting, wrote recap of meeting for district, copied/distributed flyers for silent auction, chili cook-off, homeroom photo sale

attended regional Strengthening Families symposium

completed Banana Festival art contest – collected entries, had them judged, awarded winners, hung posters downtown, collected posters after festival

manned a WatchDOGS sign-up table at September 12 family reading night; two parents signed up; waiting on background checks

Superintendent Report for October 2019 Board Meeting

Listed below are some of the activities that Superintendent Miller accomplished during September 2019. The items are categorized under the Kentucky NxG Superintendent Effectiveness Standards. This list is not inclusive of the daily duties of the Superintendent.

Standard 1: Strategic Leadership

- Met with 2 community members, 2 parents
 - Phone call with 5 parents
 - Held Strategic Planning Committee meeting RE: plan for the next 5 years.
 - Called Josh Shulta and pitched an idea for the KSBA magazine

Standard 2: Instructional Leadership

- Worked on Four Rivers Career Academy student schedule with students & FRCA Principal
- Met with Ms. Nancy Lovett RE: Early Childhood Learning grant
- Three walkthroughs at schools

Standard 3: Cultural Leadership

- Mailed thank you, birthday, and congratulations cards

Standard 4: Human Resource Leadership

- Completed Administrative and Office Staff Calendar entries into MUNIS
- Met with American Fidelity rep
- Met with KAPE reps

Standard 5: Managerial Leadership

- Recorded checks received and reviewed bank statements
- Three phone calls with Attorney RE: Pending Litigation
- Held Administrative Leadership Training

Standard 6: Collaborative Leadership

- Worked on a partnership plan with the UTM Call Me Mister mentoring program
- Met with Mr. Crews RE: Railroad Safety Program at schools

Standard 7: Influential Leadership

- Attended two Rotary meetings
- Attended KASA meeting
- Attended KSBA Regional Meeting with School Board members

Standard 1: Strategic Leadership

SUMMARY: Superintendents create conditions that result in strategically reimagining the district's vision, mission and goals to ensure that every student graduates from high school, is globally competitive in post-secondary education and/or the workforce, and is prepared for life in the 21st century. Superintendents create a community of inquiry that challenges the community to continually repurpose itself by building on the district's core values and beliefs about the preferred future and then developing a vision.

Standard 2: Instructional Leadership

SUMMARY: The superintendent supports and builds a system committed to shared values and beliefs focused on teaching and learning where performance gaps are systematically eliminated over time and every student graduates from high school college-and-career ready.

Standard 3: Cultural Leadership

SUMMARY: The superintendent understands and acts on the important role a system's culture has in the exemplary performance of all schools. He/she works to understand the people in the district and community as well as their history and traditions as they move forward to support and achieve district goals. The superintendent must be able to improve the district culture, if needed, to align the work of adults with the district's goals of improving student learning and infusing the work with passion, meaning and purpose.

Standard 4: Human Resource Leadership

SUMMARY: The superintendent ensures the district is a professional learning community with processes and systems in place that result in recruitment, induction, support, evaluation, development and retention of a high-performing, diverse staff. The superintendent uses distributed leadership to support learning and teaching, plans professional development, and engages in district leadership succession planning.

Standard 5: Managerial Leadership

SUMMARY: The superintendent ensures that the district has processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that organize the work of the district and give priority to student learning and safety. The superintendent must solicit resources (both operating and capital), monitor their use, and assure the inclusion of all stakeholders in decision about resources so as to meet the 21st century needs of the district.

Standard 6: Collaborative Leadership

SUMMARY: The superintendent, in concert with the local board of education, designs structures and processes that result in broad community engagement with support for and ownership of the district vision. Acknowledging that strong schools build strong communities, the superintendent proactively

creates, with school and district staff, opportunities for parents, community members, government leaders, and business representatives to participate with their investments of resources, assistance, and goodwill.

Standard 7: Influential Leadership

SUMMARY: The superintendent promotes the success of learning and teaching by understanding, responding to, and influencing the larger political, social, economic, legal, ethical, and cultural context. From this knowledge, the superintendent works with the board of education to define mutual expectations, policies, and goals to ensure the academic success for all students.

Fulton Independent School
Proposed 2020-2021 Calendar Committee:

KRS 158.070

(1) (d) "School district calendar committee" means a committee consisting of:

1. One (1) school district principal;
2. One (1) school district office administrator other than the superintendent;
3. One (1) member of the local board of education;
4. Two (2) parents of students attending a school in the district;
5. One (1) school district elementary school teacher;
6. One (1) school district middle or high school teacher;
7. Two (2) school district classified employees; and
8. Two (2) community members from the local chamber of commerce, business community, or tourism commission;

- Principal: Mancell Elam
- District Administrator: Kent Green
- Member of Local Board: Bill Robertson
- Parent: Anna McCoy
- Parent: Mellissa Trice-Martin
- Elementary Teacher: Nakia Brown
- Middle/High Teacher: Morgan Wade
- Classified Employee: Tammy Crumble
- Classified Employee: Karen Dean
- Community Member: Bridget Pirtle (business community)
- Community Member: Elaine Forrester (business community)