

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, August 20, 2019

The Fulton Independent Board of Education met at the Board of Education Office at 5:45 o'clock P. M. on the 20th day of August, 2019 with the following members present:

- (1) Mrs. Debbie Vaughn, Chair (2) Carol Bransford, Vice-Chair (3) Mr. Bill Robertson
(4) Mrs. Christy Pettigrew

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Chair Vaughn called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:45 p.m.

ROLL CALL

2. Mrs. Debbie Vaughn, Mrs. Carol Bransford, Mr. Bill Robertson, and Mrs. Christy Pettigrew were present for roll call. Mrs. Rea Jones was absent.

SUPERINTENDENT ATTENDANCE

3. Superintendent Miller was present for the August meeting.

APPROVAL OF AGENDA

4. With a motion by Mrs. Bransford and second by Mr. Robertson, the August 20, 2019, Regular Monthly Meeting Agenda was approved as presented.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF MINUTES

5. With a motion by Mrs. Pettigrew and second by Mrs. Bransford, the Board approved the minutes of the July 17, 2019, Special Called Meeting as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

PUBLIC STATEMENT

6. Mr. Bill Robertson expressed his appreciation for the many cards sent to him during his illness by the students of Fulton Independent Schools.

APPROVAL OF CONSENT AGENDA ITEMS

7. With a motion by Mr. Robertson and second by Mrs. Bransford, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. ASAP Moment

Principal Mancell Elam provided Board Members with a presentation showcasing the many things happening with the start of the 2019-2020 school year, including: Opening Day Activities, the implementation of new student testing methods which will provide data to drive instruction and identify areas of need, Professional Development Days, and the addition of Officer TJ Kirby, SRO.

B. FRYSC Activities Update

Tracy Pulley, Family Resource / Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during July, 2019.

Attachment A

C. Food Service Report

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Report, providing the July, 2019, operational costs, including those associated with the Summer Feeding Program.

D. Fundraiser Requests

Board Members approved the following Fundraiser Requests submitted by Mrs. Melissa Clark, High School Girls Basketball Coach, with monies raised to go towards funding the program:

- A sponsorship drive of area businesses and community supporters, to be conducted from August, 2019 through the end of the basketball season;
- Bake Sales to be held during home football and volleyball games, August, 2019 through the end of the basketball season;
- A Back-to-School Dance Party, August 30, 2019, at Fulton High School;
- A Paint Party to be held Nov. 19, 2019, at Fulton High School.

E. Data Security & Privacy Plan Review

Board Members reviewed and accepted the Fulton Independent Data Security & Privacy Plan which outlines the procedures and safeguards the district has taken to protect personal information. These measures ensure compliance with HB5, the Personal Information Security and Breach Investigation Procedures and Practices Act.

F. Superintendent Report

Superintendent Miller provided Board Members with a report of her activities during July, 2019, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

Attachment B

G. Travel Requests

Board members approved the travel request of Superintendent Miller to attend the KASA Conference Planning Committee meeting in Frankfort, KY, Sept. 5-6, 2019. Travel will be at no cost to the district.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

PUBLIC COMMENTS

8. There were no public comments.

PERSONNEL REPORT

9. Superintendent Miller informed the Board of the following personnel actions:

Appointments: LeAnna Pritchard, Math Interventionist
Amie Huff, Family & Consumer Science Teacher
Summer Fields, Primary Teacher
Morgan Ferguson, Instructional Assistant

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(4) Mrs. Christy Pettigrew

Danielle Cruse, Instructional Assistant
Peggy Pryor, Food Service Assistant
Amy Chicoine, Head Volleyball Coach
Daniel Farmer, Assistant Volleyball Coach
Officer Timothy J. Kirby, School Resource Officer

Resignations: Barbara Buckingham, Primary Teacher
Tracy Tibbs, Instructional Assistant
Krystal Brandon, 21st Century After-School Program Student Needs Specialist
Chan Malray, Part-Time Custodian
Melissa Mora, Assistant Volleyball Coach
Head Softball Coach

2019-2020 TAX RATES

10. With the recommendation of Superintendent Miller, a motion by Mr. Robertson and second by Mrs. Pettigrew, the Board voted to retain the current tax rates of 75.4 for property and real estate; and 78. for motor vehicles.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

2019-2020 A LA CARTE ITEMS AND PRICES

11. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mrs. Pettigrew, the Board approved the 2019-2020 A La Carte Items and Prices list as submitted by Mrs. Ashley Teasley, Food Service Director.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

Attachment C

2019-2020 ADULT MEAL PRICES

12. With the recommendation of the Superintendent, and Food Service Director, Mrs. Ashley Teasley, along with a motion by Mrs. Bransford and second by Mr. Robertson, the Board moved to set the 2019-2020 Adult Meal prices as follows, effective Sept. 1, 2019:

Breakfast - \$2.45
Lunch - \$3.75

All students continue to receive meals at no cost through the Community Eligibility Provision option, offered through the USDA Food and Nutrition Service.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

NEWSELA CONTRACT APPROVAL

13. Following the recommendation of the Superintendent, the Board approved the 2019-2020 contract with Newsela to provide access to an online supplemental program providing assistance in English/Language Arts and reading comprehension to elementary students. The \$1500 cost will be paid through the Striving Readers Grant. This action was taken on a motion by Mrs. Pettigrew and second by Mr. Robertson.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

APPROVAL OF EMERGENCY CERTIFIED PERSONNEL

14. With the recommendation of Superintendent Miller, the Board moved to declare an emergency and approved the use of a teacher possessing an Emergency Certificate in the area of Family & Consumer Science. This action was taken on a motion by Mr. Robertson and second by Mrs. Bransford,

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

EMERGENCY OPERATIONS PLAN UPDATE

15. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board the 2019-2020 Emergency Operations Plan update as submitted by Mr. Kent Green, School Safety Coordinator.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

FINANCIAL REPORTS AND ORDERS OF THE TREASURER

16. With a motion by Mr. Robertson and second by Mrs. Pettigrew, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Becky Fisette, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

CLOSED SESSION – Potential Litigation KRS 61.810(1)(c); Student Discipline KRS 61.810(1)(f)

17. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson the Board moved to go into Closed Session at 6:12 p.m., in order to discuss Potential Litigation and a Student Discipline issue, as authorized by KRS 61.810(1)(c) and KRS 61.810(1)(f), respectively.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

OPEN SESSION

18. On a motion by Mr. Robertson and second by Mrs. Pettigrew, the Board resumed Open Session at 6:44 p.m., with no action taken regarding potential litigation; and no action taken by the Board related to a student discipline issue. The incident is to be handled per student disciplinary procedure at the school level.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn

ADJOURNMENT

19. With a motion by Mr. Robertson and second by Mrs. Pettigrew, the Board meeting was adjourned at 6:45 p.m.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mr. Robertson, Mrs. Vaughn


Chair


Secretary

The Family Connection
Fulton Independent's Family Resource / Youth Services Center
July 2019 work

services

25 home visits (kindergarten "welcome" visit to greet student, give them a K readiness item from CECC, see if parents have questions)

Attended Public Assistance Reform Task Force meeting in Frankfort (co-chair is Fulton's state senator Stan Humphries); spoke on behalf of low-income working families

Attended two-day Too Good For Drugs training on behalf of FIRD to meet requirement for new state mandate on substance abuse education

Pursued new mentors for 2019-20 mentoring program

Participated in Childhood Obesity Prevention planning for August Healthy Kids Summit

Attended first meeting of Opioid Task Force for Purchase district

Superintendent Report for August 2019 Board Meeting

Listed below are some of the activities that Superintendent Miller accomplished during July 2019. The items are categorized under the Kentucky NxG Superintendent Effectiveness Standards. This list is not inclusive of the daily duties of the Superintendent.

Standard 1: Strategic Leadership

- Met with 3 parents
- Phone call with 2 parents

Standard 2: Instructional Leadership

- Worked with Principals on Master schedules
- Worked on Student schedules

Standard 3: Cultural Leadership

- Mailed thank you and congratulations cards

Standard 4: Human Resource Leadership

- Completed Administrative and Office Staff Calendar entries into MUNIS
- Addressed personnel issue

Standard 5: Managerial Leadership

- Recorded checks received and reviewed bank statements

Standard 6: Collaborative Leadership

- Contacted Fulton City Chief of Police and Fulton City Manager to finalize a Safety Resource Officer (SRO) proposal for the board members to consider
- Met with Fulton County Transit reps re: student transport
- Worked on a partnership plan with the UTM Call Me Mister mentoring program

Standard 7: Influential Leadership

- Attended one Rotary meeting

Standard 1: Strategic Leadership

SUMMARY: Superintendents create conditions that result in strategically reimagining the district's vision, mission and goals to ensure that every student graduates from high school, is globally competitive in post-secondary education and/or the workforce, and is prepared for life in the 21st century. Superintendents create a community of inquiry that challenges the community to continually repurpose itself by building on the district's core values and beliefs about the preferred future and then developing a vision.

Standard 2: Instructional Leadership

SUMMARY: The superintendent supports and builds a system committed to shared values and beliefs focused on teaching and learning where performance gaps are systematically eliminated over time and every student graduates from high school college-and-career ready.

Standard 3: Cultural Leadership

SUMMARY: The superintendent understands and acts on the important role a system's culture has in the exemplary performance of all schools. He/she works to understand the people in the district and community as well as their history and traditions as they move forward to support and achieve district goals. The superintendent must be able to improve the district culture, if needed, to align the work of adults with the district's goals of improving student learning and infusing the work with passion, meaning and purpose.

Standard 4: Human Resource Leadership

SUMMARY: The superintendent ensures the district is a professional learning community with processes and systems in place that result in recruitment, induction, support, evaluation, development and retention of a high-performing, diverse staff. The superintendent uses distributed leadership to support learning and teaching, plans professional development, and engages in district leadership succession planning.

Standard 5: Managerial Leadership

SUMMARY: The superintendent ensures that the district has processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that organize the work of the district and give priority to student learning and safety. The superintendent must solicit resources (both operating and capital), monitor their use, and assure the inclusion of all stakeholders in decision about resources so as to meet the 21st century needs of the district.

Standard 6: Collaborative Leadership

SUMMARY: The superintendent, in concert with the local board of education, designs structures and processes that result in broad community engagement with support for and ownership of the district vision. Acknowledging that strong schools build strong communities, the superintendent proactively creates, with school and district staff, opportunities for parents, community members, government leaders, and business representatives to participate with their investments of resources, assistance, and goodwill.

Standard 7: Influential Leadership

SUMMARY: The superintendent promotes the success of learning and teaching by understanding, responding to, and influencing the larger political, social, economic, legal, ethical, and cultural context. From this knowledge, the superintendent works with the board of education to define mutual expectations, policies, and goals to ensure the academic success for all students.

FULTON INDEPENDENT SCHOOL

ADULT/VISITOR MEAL PRICES FOR 2019-2020 SCHOOL YEAR

Fulton Independent Board of Education:

The following formulas are how meal prices for adults and visitors are determined for the National School Lunch Program and School Breakfast Program:

Lunch Price=

$\$3.43$ (lunch reimbursement rate) + $\$0.07$ (severe need) + $\$0.2375$ (commodity rate) = $\$3.74$

Breakfast Price=

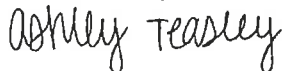
$\$2.20$ (breakfast reimbursement rate) + $\$0.2375$ (commodity rate) = $\$2.44$

Our current meal prices are $\$3.65$ for lunch and $\$2.40$ for breakfast. I would request at **lunch price of $\$3.75$** and a breakfast price of **$\$2.45$** beginning of September 1, 2019.

A LA CARTE MEAL PRICES FOR 2019-2020 SCHOOL YEAR

- Breakfast Entrée- \$1.00
- Poptart- \$1.00
- Cereal (when served)- \$0.50
- Lunch Entrée- \$1.25
- PB&J- \$1.25
- Milk- \$0.35
- Juice- \$0.40
- Vegetable/Fruit- \$0.40
- Grain- \$0.40
- 10 oz Water Bottle- \$0.50
- 16.9 oz Water Bottle \$0.75
- Snack Variety \$0.50-\$0.75
- Drink Variety \$0.50-\$2.00

Ashley Teasley, Food Service Director



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